

EVERGREEN UNION SCHOOL DISTRICT
Evergreen Elementary School
English Learner Advisory Committee (ELAC)
MEETING MINUTES



Evergreen Elementary School-Room 71
October 03, 2025 at 8:30 am

***Translation was provided in Spanish for the meeting.**

1. Call to Order

The meeting was called to order at 9:03am.

A. Rubio translated this meeting.

2. Introduction and Greetings

A. Rubio thanked everyone for attending.

3. Roll: ELAC COMMITTEE

Members Present: K. Gallagher, A. Frampton, A. Aguilar, A. Rubio, M. Nava, G. Aguilar

Members Absent: O. Van Slyke, M. Valdovinos, V. Larios,

Guests: Cynthia Melendez and Taemy Hanich

4. Approval of Agenda: On a motion by M. Nava and a second by G. Aguilar the agenda was approved.

5. Discussion or Action Items

A. Train Members on Duties and Responsibilities

A. Rubio explained that the ELAC is an advisory committee's purpose is to provide input and advice to the site administration. ELAC is not a decision making council nor does it approve expenditures from any funding source. However, it does provide input and advice on school decisions and the use of funding sources dedicated to ELs.

B. Review Greene Act and Bylaws

A. Rubio reviewed the Greene Act and Bylaws with the members. No additional comments were made.

C. Review Uniform Complaint Procedure

A. Rubio reviewed the Uniform Complaint Procedure with the members and showed them where to find it on our district website. No additional comments were made.

D. Review  LCAP EUSD Summary 2025 (1).pdf

Committee members review the LCAP Goals and A.Rubio explained the LCAP goals. No additional comments were made.

E. Discussion of Our School Plan for Student Achievement

A.Rubio showed the members the slides regarding our SPSA goals 3 and 4. Information was reviewed and explained. She mentioned that we have not received all the data necessary for our SPSA to be updated. We should be able to provide the newer information at our next meeting in February 2026.

In regards to SPSA goal 3, the ELPAC and ELPI were explained to members. We are awaiting our school for this goal. There was a question about how parents can help their children practice for the ELPAC. A.Rubio explained that the CDE website has practice problems that they can access. A question was asked about the difference between Lexia English and Lexia in the classroom. A.Rubio explained the difference. A parent asked about her child missing classroom time to be pulled for intervention services. A.Rubio explained that the classroom teacher should be catching them up but the student should ask for help as well.

Attendance is the focus of SPSA goal 4. We discussed the importance of communication with our office regarding absences and the Independent Study Program (ISP) was explained.

No additional comments were made.

F. Discussion of Family Engagement and How to Engage English Learner Families

A.Rubio reviewed Board Policy 6020.11 and our 2025-2026 Evergreen Elementary School compact.

A parent asked about our new camera system. A.Rubio explained the safety features.

No additional comments were made.

6. Future Agenda Items

1. Discussion of Our School Plan for Student Achievement
2. Review the District's LCAP Goals
3. Discussion of Family Engagement and How to Engage English Learner Families
4. TBA

7. Evaluation of Meeting:

Parents felt informed and heard.

8. Next meeting: February 26, 2026 @8:30am

9. Adjournment: 9:16am

ELAC (more than 21 ELs in a school)- LEGAL REQUIREMENT/TRAINING DURING THIS MEETING - The ELAC Advises the district on:

Fall/Feb	Programs and services for English Learners and the Single Plan for Student Achievement.
May	Development of the EL Program's needs assessment.
Fall/Feb	Development of ways to make parents aware of the importance of regular school attendance.