



## CUSD SCHOOL BOARD MEETING

# What to Expect

The Board of Education is a five-person policy-making body elected At-Large which operates within the laws of the State of California and San Diego County. Each Board member is elected for a four-year term. Terms of office are staggered, with elections held every two years. The Board is responsible for approving the district's budget and adopting all policies and curriculum. The authority of the Board is as a whole and no Board member may act as an official of the district except when the Board meets in a regular or a special session. The Board of Trustees is elected to represent all of the people of the school district. In making its decisions, the Board is guided by what is in the best interest of the entire district.

The Board President, Vice President, and Clerk are selected each year at the Originizational Meeting in December.



President  
Renee Cavanaugh



Vice-President  
Fitzhugh Lee



Clerk  
Malachy Sandie



Member  
Dr. Scot Youngblood



Member  
Alexia Palacios-  
Peters



Superintendent  
Karl Mueller



Deputy  
Superintendent  
Donnie Salamanca



Exec. Assistant to  
Supt./Board  
Kami McElligott

## Welcome to Coronado Unified School District's Board Meeting

This resource is a summary of the guiding principles and laws for the conduct of California School Board of Education meetings. Please reach out to [kami.mcelligott@coronadousd.net](mailto:kami.mcelligott@coronadousd.net) if you have any questions about the content of this document.

## What are roles of the Board?

The role of the Board is to ensure our District is responsive to the values, beliefs, and priorities of our community. The Board fulfills this role by performing six major responsibilities.

- Setting the vision and the direction of our District
- Establishing District goals and policies
- Supporting our Superintendent and staff as they carry out the direction of the Board
- Ensuring accountability to the public
- Fostering community involvement
- Conducting meetings in public under Brown Act rules

## 2026 REGULAR BOARD MEETING SCHEDULE

CUSD Board meetings begin at 4:00 PM unless otherwise stated upon the publishing of the agenda.

- January 15, 2026
- February 19, 2026
- March 12, 2026
- April 16, 2026
- May 21, 2026
- June 11, 2026
- June 18, 2026
- August 20, 2026
- September 10, 2026
- October 15, 2026
- November 12, 2026
- December 10, 2026



[WWW.CORONADOUSD.NET](http://WWW.CORONADOUSD.NET)



Phone  
619-522-8900



CoronadoUSD



[www.coronadousd.net](http://www.coronadousd.net)



Office  
201 6th Street, Coronado, CA



Scan to access Board  
agendas and minutes

## TYPES OF MEETINGS

There are three types of meetings that the Board may hold.

### Regular Meeting: Monthly

These are normal, scheduled business meetings, and are the most common type of Board meeting.

- Agenda must be posted at least 72 hours prior to the meeting.
- The public may address the Board on agendized and non-agendized items, the Board on agendized and non-agendized items,

### Special Meeting/Study Session/Workshop: May be called at anytime

Special meetings are designed to allow boards to deliberate or act prior to the next regular board meeting.

- Agenda must be posted at least 24 hours prior to the meeting.
- Only items on the agenda may be considered.
- The public may address the Board but on agenda items **only**.
- Scheduled Board Study Sessions and Workshops are considered special meetings.

### Emergency Meeting: One-Hour Notice Must be Given

*In case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities.*

- Agenda must be posted at least 1 hour prior to the meeting.
- The public may address the Board but on agenda items **only**.

## PUBLIC COMMENT

### Public Comment for both agendized and non-agendized Items:

- The Board President will call speakers to the podium at the time the Board considers that item.
- Individual speakers will be allowed three minutes to address the Board on each item.
- The Board may limit the total time per item to 20 minutes.
- Electronic comments may be submitted through the link provided in the electronic agenda.

Per the Brown Act, a Board meeting is not a meeting of the public, but rather a formal business meeting of the Board to conduct the public's business on agendized items. The public has the right to observe the meeting and to provide public comment. The law does not allow the Board to take action or to discuss any item not explicitly posted on the agenda in advance. However, during public comment, Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

## STRUCTURE OF BOARD AGENDA

### OPEN SESSION

#### Consent Items

Items that are considered to be routine in nature will be enacted in one motion.

#### Action Items

Presented for review prior to Board action. Staff will typically present. The Board will take public comment and then discuss prior to action.

#### Public Hearings

A public hearing is designed to protect personal interests by permitting citizens to voice their position on an issue at hand. Government code prescribes the manner in which the hearing is to be conducted.

#### Resolution

Expresses Board policy or directs certain types of administrative action.

#### Reports to the Board/Informational

Items presented to the Board for information purposes or discussion. No action is taken.

#### Board/Student Board Member/Superintendent Comments

Allows individual Board members, the student Board member, and the Superintendent to share reports, comments, concerns, or observations.

### CLOSED SESSION

#### What is closed session on an agenda?

- Closed sessions are confidentially held with the Board, executive staff, and any designated individuals or legal counsel and are not open to the public.
- Permissible subjects for closed sessions are very narrow.

#### Are decisions made in closed session?

- Action in closed session is reserved for only specific types of items (Ed Code 54954.5). Action items will be reported out in accordance with the law.



### The Brown Act

All local legislative bodies are governed by The Ralph M. Brown Act (CA Government Code section 54950 through 54962) which guarantees the public's right to attend and participate in meetings of the local legislative bodies.