

Madison High School

Parking Permit Guidelines

Permit Eligibility & Cost

- Parking on campus is a privilege, not a right.
- Parking permits cost \$30.00. If a permit is lost or stolen, a replacement costs an additional \$30.00. All school-related fines or obligations from current and previous years must be cleared before a permit can be issued. Students officially classified as juniors or seniors in Skyward are eligible to receive a permit. Sophomores with a driver's license may apply for a permit but it is not guaranteed.
- Parking without a permit may result in loss of future parking privileges.

Permit Display & Parking Assignments

- Permits must be displayed at all times while parked on campus.
- Students may only park in the designated student parking lot or DEMAC
- Students that must leave campus for classes during the day or those with late arrival/early release will receive a parking permit coded OC. It is your responsibility should your schedule change and you can no longer leave campus to come into the AP Center and exchange your parking permit for a R coded permit.

Driving & Conduct Expectations

- Vehicles must be parked between painted lines.
- Reckless driving or failure to comply with directions from school personnel, police, or administrators may result in ticketing, loss of parking privileges, and/or disciplinary action.
- Leaving campus without authorization will result in:
 1. Minimum 5-day suspension of parking privileges
 2. Truancy consequence
 3. A second offense may result in a 30-day or longer suspension of parking privileges
- Tampering with, duplicating, or sharing parking permits will result in immediate revocation of parking privileges and may result in disciplinary action.
- Students with excessive tardies or absences to their first-period class risk losing their parking privileges.

Special Circumstances & Visitor Information

If a student forgets their permit, they must notify the AP Center before the start of their first class.

If a parent or family member receives a parking ticket on campus:

- The ticket must be brought to the AP Center before dismissal.
- If the person did not check in through the attendance office, the ticket will not be dismissed.

Additional Information

- Permits are non-transferable.
- Students must update their driver's license and insurance documentation with the AP office as they expire. Failure to do so may result in a temporary suspension of parking privileges.
- There are no prorated permits for students parking only part of the school year.
- Students with three or more unpaid parking tickets will have their permit revoked until all fines are paid.

District Policy Notice

All vehicles on district property are subject to search. Detection dogs are brought to campus at regular intervals. Please refer to the NEISD Student Code of Conduct for additional details.

Parking Violations & Fines

Violation Fine - Ticket

- Parking in a handicapped space (City of San Antonio ticket) \$250
- Parking in visitor/faculty lot \$50
- Fake or altered parking permit \$50
- Parking on a curb or fire lane \$25
- No permit displayed \$25
- Permit not displayed properly \$5
- All other violations \$10