

NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 3161/3132

NAME OF LOCATION: Churchill High School LOCATION ADDRESS: 12049 Blanco Road

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.356.0000 FACSIMILE: 210.442.0879

REGIONAL SENDING SITE

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS EQUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

*THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO HIS UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT PERSON WILL BE NOTIFIED IF REQUIRED.

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES </u>NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: <u>Old Main Teacher's Lounge</u>

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4047/4175/4181

NAME OF LOCATION: Krueger Middle School LOCATION ADDRESS: 438 Lanark Drive

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.356.4700 FACSIMILE: 210.650.1124

REGIONAL SENDING SITE

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS EQUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

*THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO HIS UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT PERSON WILL BE NOTIFIED IF REQUIRED.

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Science Wing

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4049/4154

NAME OF LOCATION: White Middle School LOCATION ADDRESS: 7800 Midcrown

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.356.5900 FACSIMILE: 210.650.1443

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS EQUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? YES A) IS DESIGNATED ADA PARKING AVAILABLE? YES
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: *Foyer*

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

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NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4021/4083/4205

NAME OF LOCATION: Clear Spring Elementary School

LOCATION ADDRESS: 4311 Clear Spring

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.2000 FACSIMILE: 210.650.1582

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES </u>NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? YES NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: *Library*

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

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NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 2110

NAME OF LOCATION: Colonial Hills Elementary School

LOCATION ADDRESS: 2627 Kerrybrook Court

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.2400 FACSIMILE: 210.442.0730

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES </u>NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? YES NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: *Foyer*

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

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NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 2064/2062

NAME OF LOCATION: Deliview Elementary School LOCATION ADDRESS: 7235 Dewhurst Road

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.2600 FACSIMILE: 210.442.0781

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES </u>NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Front Kinder Area

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

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NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4045/4135

NAME OF LOCATION: East Terrell Hills Elementary School

LOCATION ADDRESS: 4415 Bloomdale

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.2800 FACSIMILE: 210.564.1604

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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NO

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u>
 - B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: <u>Building Five – Teacher's Lounge</u>

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

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NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 3064/3014/3031

NAME OF LOCATION: Harmony Hills Elementary School

LOCATION ADDRESS: 10727 Memory Lane

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.3800 FACSIMILE: 210.442.0631

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u>
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: <u>Science Lab – Room Three (3)</u>

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 3068/3066

NAME OF LOCATION: Larkspur Elementary School

LOCATION ADDRESS: 1818 Larkspur

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.4600 FACSIMILE: 210.442.0682

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES </u>NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Office Hallway Entry

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4060/4061

NAME OF LOCATION: Montgomery Elementary School

LOCATION ADDRESS: 7047 Montgomery Drive

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.5000 FACSIMILE: 210.564.1758

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

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- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u>
 - A) IS DESIGNATED ADA PARKING AVAILABLE? YES NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: *Family Specialist Room (7047 Montgomery)*

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 2082/2080/2114

NAME OF LOCATION: Olmos Elementary School

LOCATION ADDRESS: 1103 Allena Drive

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.6000 FACSIMILE: 210.442.0654

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS EQUIPMENT:

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- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 A) IS DESIGNATED ADA PARKING AVAILABLE? YES
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Room Four (4) Main Building

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 2138/2109/2116/2121/2129/2131/2132/2135/2137/2144/2155

NAME OF LOCATION: Ridgeview Elementary School

LOCATION ADDRESS: 8223 N. McCullough

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.6600 FACSIMILE: 210.805.5208

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

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- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Room One (1)

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4052/4115/4131/4134/4149/4206 NAME OF LOCATION: Royal Ridge Elementary School

LOCATION ADDRESS: 5933 Royal Ridge

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.7000 FACSIMILE: 210.564.1620

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

*THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO HIS UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT PERSON WILL BE NOTIFIED IF REQUIRED.

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? YES NO
 - A) IS DESIGNATED ADA PARKING AVAILABLE? YES NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: Room 109

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 2073/2100/2107

NAME OF LOCATION: West Avenue Elementary School

LOCATION ADDRESS: 3915 West Avenue

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.8600 FACSIMILE: 210.442.0756

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF ELECTIONS EQUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

*THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO HIS UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT PERSON WILL BE NOTIFIED IF REQUIRED.

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u>
 - A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u> NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? <u>YES</u> NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: <u>Area Near Side Exit Hallway of Main Office</u>

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: Cynthia Ann Salazar TITLE: Facilities & Business Marketing Coordinator

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



NAME OF ELECTION: SPECIAL RUNOFF ELECTION TUESDAY; February 17, 2015

PRECINCT # (S): 4044/4007/4112

NAME OF LOCATION: Wilshire Elementary School

LOCATION ADDRESS: 6523 Cascade

MAIN CONTACT: Facility Administration and/or Head Custodian

TELEPHONE: 210.407.9400 FACSIMILE: 210.805.5181

INSTRUCTIONS FOR DELIVERY AND PICK-UP OF FLECTIONS FOUIPMENT:

*DELIVERY DATE: JANUARY 5, 2015 - DELIVERY HOURS: 8:00 AM - 5:00 PM *PICK-UP DATE: JANUARY 7, 2015 - PICKUP HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

*THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO HIS UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT PERSON WILL BE NOTIFIED IF REQUIRED.

SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

- 1. THE ELECTION JUDGE REQUIRES, <u>TWO (2)</u> 6-FT. SMOOTH TABLES (TO WRITE) AND <u>FOUR (4)</u> CHAIRS. WILL YOU BE ABLE TO FURNISH THESE? <u>YES</u> NO
- 2. IS YOUR BUILDING ADA ACCESSIBLE? <u>YES</u> NO
 A) IS DESIGNATED ADA PARKING AVAILABLE? <u>YES</u>
 - A) IS DESIGNATED ADA PARKING AVAILABLE? YES NO
 B) IS VOTING AREA/ROOM ADA ACCESSIBLE? YES NO
- 3. YOUR BUILDING WILL NEED TO BE OPEN FROM 6:00 AM UNTIL POLLS CLOSE DAILY. WILL THE ELECTION JUDGE NEED A KEY? YES NO
- 4. ADEQUATE ELECTRICAL POWER AND LIGHTING MUST BE PROVIDED ON SITE DURING ELECTION DAY.

 WILL OUR OFFICE NEED TO COORDINATE ARRANGEMENTS FOR AC/HEAT TO BE AVAILABLE? YES

 IF YES, PLEASE SPECIFY: N/A

5. JUDGE SET-UP LOCATION/AREA: <u>Science Lab – Room 28</u>

AUTHORIZATION

I certify the above information is true and correct.

PRINTED NAME: <u>Cynthia Ann Salazar</u> TITLE: <u>Facilities & Business Marketing Coordinator</u>

SIGNATURE: Continu In Julyan DATE: <u>February 18, 2015</u> TELEPHONE: <u>210.407.0396</u>

PLEASE E-MAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE