

Job Title: Recreation Leader

Definition:

Under immediate supervision of the Principal or designee, develops, implements, and supervises structured recreational activities for various age groups during non-instructional time.

Essential Job Duties:

The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here.

1. Develops, implements, and supervises structured recreational programs and activities during non-instructional time which focus on creating a positive school climate
2. Serves as a positive role model for students and interacts with all students with fairness and equity
3. Supports the school's positive behavioral intervention and supports programs
4. Responsible for the organization and maintenance of recreational equipment
5. Assists teaching staff in the implementation of Physical Education curriculum
6. Perform other related duties as assigned

Minimum Knowledge, Skill and Ability:

Knowledge of:

- Techniques and strategies of working with children
- The effect of positive engagement and positive reinforcement to foster appropriate student behavior and meaningful relationships
- Age appropriate recreation programs and recreational activities
- Program development and implementation

Skill and Ability to:

- Supervise and direct students in positive and appropriate manner and work cooperatively with faculty and staff
- Interpret rules and regulations
- Foster enthusiasm and participation in recreational activities
- Enforce rules and regulations firmly, fairly, and equitably
- Maintain professional confidentiality
- Work harmoniously with school personnel, supervisors, parents, students, and the community
- Communicate effectively, calmly, and professionally

Job Title: Recreation Leader**Training and Experience:**

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: high school diploma or equivalent and six months experience working with children in a structured environment. College level classes in child development, child behavior/psychology, physical education, and recreation Will be required to attend training pertaining to job duties and must possess and maintain CPR and First Aid certification during the course of employment.

Physical Requirements and Working Conditions:

- Required vision (which may be corrected) to read small print.
- Required the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
- Is subject to inside and outside environmental conditions.
- Require the ability to stand for long periods.
- Require the ability to walk long distances.
- Will be required to have live scan fingerprinting completed and cleared prior to beginning work.
- May be required to take and pass a physical examination.

Range: 24

PHYSICAL REQUIREMENT INFORMATION

Physical Demands:	HPD = Hrs. Per Day		
	Rarely (0 – 1.5 HPD)	Occasionally (1.5-3 HPD)	Frequently (3 – 6 HPD)
Sitting	X		
Standing			X
Walking			X
Bending (neck)			X
Bending (waist)		X	
Kneeling	X		
Reaching		X	
Stooping	X		
Crawling	X		
Twisting (back & neck)			X
Climbing	X		
Pushing/Pulling	X		

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Lifting				Carrying		
	Rarely (0-1.5HPD)	Occasionally (1.5 – 3HPD)	Frequently (3 – 6HPD)	Rarely (0-1.5HPD)	Occasionally (1.5 – 3 HPD)	Frequently (3 – 6 HPD)
0–10 lbs.	X			X		
11–25 lbs.	X			X		
26–50 lbs.	X			X		
51–75 lbs.	X			X		

Mental Demands:	Rarely (0 – 1.5 HPD)	Occasionally (1.5 – 3 HPD)	Frequently (3 – 6 HPD)
Problem Solve			X
Make Decisions			X
Supervise			X
Interpret Data	X		
Organize		X	
Write	X		
Plan	X		
Multi-Task			X

Equipment Use:	Rarely (0 – 1.5 HPD)	Occasionally(1.5 – 3 HPD)	Frequently (3 – 6 HPD)
Telephone	X		
Copier	X		
Computer	X		
FAX Machine	X		
Radio			X