



**AIRPORT COMMISSION AGENDA
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
October 28, 2025
6:00 p.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.chico.ca.us

AIRPORT COMMISSION

Marc Breckenridge, Chair
Raul Hernandez, Vice Chair
Mike Antolock
Roger Efremsky
Lynda Gizzi

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: The public may view the meeting on Comcast Channel 11.

1. **REGULAR AIRPORT COMMISSION MEETING**

1.1. **CALL TO ORDER**

1.2. **PLEDGE OF ALLEGIANCE**

1.3. **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approval of the minutes from the Regular Commission meeting on
July 29, 2025 (Attachment 1).

3. **PUBLIC COMMENTS**

Members of the public may address the Council at this time on any matter not already listed on the agenda and within the jurisdiction's authority. The Council cannot take any action at this meeting on requests made under this section of the agenda.

4. **PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **AIR SERVICE DEVELOPMENT UPDATE**

The Airport Manager shall provide an update on air service development.

6.2 **FAA ANNUAL INSPECTION UPDATE**

The Airport Manager shall provide an update on the FAA annual inspection.

6.3 **CONSIDERATION OF 2026 AIRPORT COMMISSION MEETING CALENDAR**

Per Airport Charter section 2.36.030, the Commission shall select a weekday and time for regular quarterly meetings during the months of January, April, July and October that shall begin no earlier than 6:00 p.m. The Commission will consider the following proposed meeting schedule for 2026 (Attachment 2):

January 27, 2026

April 28, 2026

July 28, 2026

October 27, 2026

7. **REPORTS AND COMMUNICATIONS**

The following reports and communication items are provided for the Commission's information. No action can be taken on the item under this section.

7.1. **AIRPORT MANAGER VERBAL REPORTS** - Tom Bahr

- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 3)

7.2. **AIRPORT COMMISSIONERS' REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since July 29, 2025, Airport Commission meeting (if any).

- Air Service Development Committee – Hernandez & Gizzi

8. **ADJOURNMENT**

The meeting will adjourn to the next regular Airport Commission meeting scheduled for Tuesday, January 27, 2026, at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 10/24/25



CHICO REGIONAL AIRPORT
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ATTACHMENT 1



**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
July 29, 2025
6:00 p.m.**

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1. **REGULAR AIRPORT COMMISSION MEETING**

1.1. **CALL TO ORDER**

1.2. **PLEDGE OF ALLEGIANCE**

1.3. **ROLL CALL**

2. **CONSENT AGENDA**

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approval of the minutes from the Regular Commission meeting on April 29, 2025 (Attachment 1).

A motion was made by Commissioner Efremsky to approve the April 29, 2025, Regular Meeting Minutes. The motion was seconded by Commissioner Gizzi.

The motion carried by the following vote:

AYES: Breckenridge, Hernandez, Antolock, Efremsky, & Gizzi.

NOES: None.

3. **PUBLIC COMMENTS** - *Members of the public may address the Council at this time on any matter not already listed on the agenda and within the jurisdiction's authority. The Council cannot take any action at this meeting on requests made under this section of the agenda.*

4. **PUBLIC HEARINGS** – None.

ATTACHMENT 1

5. **CLOSED SESSION** – None.

6. **PRESENTATION** - Lindsay Steinberg from Blue Flamingo Marketing updated the group on Revenue Guarantee and the 2025 JumpStart Air Service Development Conference.

7. **REGULAR AGENDA**

7.1. **Consideration of a Lease of Improved Real Property – 747 Fortress Ave.**

The Commission considered a new lease agreement with Rescue 42, Inc. for the facilities located at 747 Fortress Avenue. (Attachment 2)

Recommendation: The Airport Manager recommended that the Airport Commission approve the Minute Order (Attachment 2) to authorize the City Manager to execute the Lease of Improved Real Property with Rescue 42, Inc. for 747 Fortress Avenue.

MINUTE ORDER NO. 02-25 AUTHORIZING THE CITY MANAGER TO EXECUTE A LEASE OF IMPROVED REAL PROPERTY AT THE CHICO REGIONAL AIRPORT (CITY OF CHICO/RESCUE 42, INC.) FOR 747 FORTRESS AVENUE.

A motion was made by Vice Chair Hernandez to approve the minute order to authorize the City Manager to execute the lease of improved real property with Rescue 42, Inc. The motion was seconded by Commissioner Efremski.

The motion carried by the following vote:

AYES: Breckenridge, Hernandez, Antolock, Efremsky, & Gizzi.

NOES: None.

8. **REPORTS AND COMMUNICATIONS**

The following reports and communication items are provided for the Commission's information. No action can be taken on the item under this section.

8.1. **AIRPORT MANAGER VERBAL REPORTS** - Tom Bahr

- Air Service Development
- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 3)

8.2. **AIRPORT COMMISSIONERS' REPORTS**

Commissioners reported on airport related items that have been addressed by their assigned committee, commission, or association since April 29, 2025, Airport Commission meeting (if any).

- Air Service Development Committee – Hernandez & Gizzi

9. **ADJOURNMENT**

The meeting was adjourned at 6:38pm, to the next regular Airport Commission meeting scheduled for Tuesday, October 28, 2025, at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.

2026

January

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jan 1 New Year's Day
 Jan 19 Martin Luther King Jr. Day
 Feb 14 Valentine's Day
 Feb 16 Presidents' Day
 Mar 17 St. Patrick's Day
 Apr 5 Easter Sunday
 Apr 6 Easter Monday
 Apr 15 Tax Day
 May 5 Cinco de Mayo

May 10 Mother's Day
 May 25 Memorial Day
 Jun 14 Flag Day
 Jun 19 Juneteenth
 Jun 21 Father's Day
 Jul 3 'Independence Day' day off
 Jul 4 Independence Day
 Sep 7 Labor Day
 Oct 12 Columbus Day

Oct 31 Halloween
 Nov 3 Election Day
 Nov 11 Veterans Day
 Nov 26 Thanksgiving Day
 Nov 27 Black Friday
 Dec 24 Christmas Eve
 Dec 25 Christmas Day
 Dec 31 New Year's Eve

ATTACHMENT 3

City of Chico 2025-26 Annual Budget **Fund Revenues** **AIRPORT FUND**

Fund 856 AIRPORT	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26		%	%	%
	Actual	Actual	Actual	Modified Adopted	YTD Actuals 09/30/2025	of Budget	Prior Yr Actual	Fiscal Year
Revenues								
41186 Airport Improvement Program	0	0	0	0	0	0.0	0.0	
41187 CARES Act	0	0	0	0	0	0.0	0.0	
41190 Dept of Transportation Revenue	0	40,000	0	0	0	0.0	0.0	
41199 Other Federal Payments	57,162	(57,162)	116,162	0	0	0.0	0.0	
Total Intergovernmental	57,162	(17,162)	116,162	0	0	0.0	0.0	24
42250 Fuel Flowage Fees	28,946	34,158	36,377	30,000	9,026	30.1	24.8	
42251 Landing Fees	11,506	28,013	45,169	25,000	1,658	6.6	3.7	
Total Charges for Services	40,452	62,171	81,546	55,000	10,684	19.4	13.1	24
44101 Interest on Investments	1,007	901	(6,335)	0	0	0.0	0.0	
44110 Change in FMV of Investments	0	625	(4,432)	0	0	0.0	0.0	
44130 Rental & Lease Income	565,822	683,487	689,670	730,000	119,435	16.4	17.3	
44132 T-Hanger Rental & Lease Income	104,189	84,709	88,101	91,000	12,462	13.7	14.1	
44140 Concession Income	65,537	28,260	30,003	25,000	0	0.0	0.0	
Total Use of Money & Property	736,555	797,982	797,007	846,000	131,897	15.6	16.5	24
44505 Miscellaneous Revenues	0	0	0	0	0	0.0	0.0	
44519 Reimbursement-Other	7,283	9,589	9,204	5,000	2,648	53.0	28.8	
46010 Reimb of Damage to City Prop	0	0	0	0	0	0.0	0.0	
Total Other Revenues	7,283	9,589	9,204	5,000	2,648	53.0	28.8	24
Total Revenues	841,452	852,580	1,003,919	906,000	145,229	16.0	14.5	24
Variance from Prior Year		1.3%	17.8%	-9.8%				

ATTACHMENT 3

City of Chico

Department Expense Report

Fund - Dept 856-691 Budget Year: 2026

Current Year Data Through 10/24/2025

Budget Version 10: Working

AIRPORT-AVIATN FAC MTCE		Prior Year's	Current	Year To Date	Encum-	Budget	Balance	Percent	
Category	Description	Actuals	Month	Actuals	brances			Remaining	
		Thru 10/2024	Actuals	Actuals				Budg / Time	
4000 Salaries & Employee Benefits									
4000	Salaries - Permanent	27,622.14	19,893.42	77,716.84	0.00	287,683.00	209,966.16	73	
4020	Salaries - Hourly Pay	2,448.75	1,341.57	5,189.62	0.00	20,000.00	14,810.38	74	
4050	Salaries - Overtime	2,669.13	3,010.02	6,274.13	0.00	4,800.00	-1,474.13	-31	Over
4690	Employee Benefits Other	33,203.29	12,185.41	46,452.04	0.00	165,567.00	119,114.96	72	
Salaries & Employee Benefits		65,943.31	36,430.42	135,632.63	0.00	478,050.00	342,417.37	72	69
5000 Materials & Supplies									
5000	Office Expense	153.69	0.00	223.34	0.00	1,690.00	1,466.66	87	
5005	Postage & Mailing	0.00	0.00	31.20	0.00	380.00	348.80	92	
5010	Outside Printing Expense	0.00	0.00	32.78	0.00	500.00	467.22	93	
5050	Books/Periodicals/Software	0.00	0.00	0.00	0.00	0.00	0.00	0	
5100	Materials and Supplies	3,425.24	9,384.72	16,400.47	0.00	18,000.00	1,599.53	9	
5105	Small Tools and Equipment	368.86	0.00	0.00	0.00	500.00	500.00	100	
5110	Safety Equipment	0.00	0.00	0.00	0.00	400.00	400.00	100	
5120	Clothing/Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0	
5515	Building Maintenance/Repair	327.98	0.00	2,567.52	0.00	4,000.00	1,432.48	36	
7320	Custodial Supplies	0.00	0.00	104.09	0.00	1,600.00	1,495.91	93	
7371	Landscape Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0	
Materials & Supplies		4,275.77	9,384.72	19,359.40	0.00	27,070.00	7,710.60	28	69
5400 Purchased Services									
5330	Contractual	1,159.25	0.00	18,833.25	14,700.00	10,000.00	-23,533.25	-235	Over
5400	Professional Services	15,414.75	6,996.12	14,758.12	0.00	90,000.00	75,241.88	84	
5401	Audit Services	56.42	393.93	578.67	0.00	1,034.00	455.33	44	
5415	Landscape Maintenance	20,666.80	0.00	10,032.78	0.00	60,000.00	49,967.22	83	
5420	Laundry Services	464.10	139.84	454.48	0.00	3,000.00	2,545.52	85	
5440	Janitorial Services	3,011.60	188.23	4,566.32	0.00	12,908.00	8,341.68	65	
5555	Maint Agreements Other	0.00	0.00	0.00	0.00	0.00	0.00	0	
7347	Weed Control	6,112.14	423.56	4,498.32	0.00	23,000.00	18,501.68	80	
7380	Pest Control	416.22	0.00	325.00	0.00	350.00	25.00	7	
7383	Air Conditioning Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0	
7394	Hazardous Materials Disposal	0.00	0.00	0.00	0.00	475.00	475.00	100	
7413	Outside Repairs/Services Other	180.00	6,432.00	6,432.00	0.00	8,180.00	1,748.00	21	
Purchased Services		47,481.28	14,573.68	60,478.94	14,700.00	208,947.00	133,768.06	64	69
8900 Other Expenses									
5140	Advertising/Marketing	385.99	0.00	45.89	0.00	2,000.00	1,954.11	98	
5160	Licenses/Permits/Fees	434.00	0.00	434.00	0.00	3,500.00	3,066.00	88	
5370	Memberships/Dues	0.00	0.00	125.00	0.00	945.00	820.00	87	
5385	Business Expenses	0.00	0.00	0.00	0.00	500.00	500.00	100	
5386	Conference Expenses	1,024.80	0.00	4,021.33	0.00	8,000.00	3,978.67	50	
5390	Training	0.00	0.00	0.00	0.00	4,000.00	4,000.00	100	
5465	Solid Waste Disposal	0.00	0.00	0.00	0.00	950.00	950.00	100	
5480	Communications	3,299.86	510.38	2,202.87	0.00	8,000.00	5,797.13	72	
Other Expenses		5,144.65	510.38	6,829.09	0.00	27,895.00	21,065.91	76	69
End Fund - Dept 856-691		122,845.01	60,899.20	222,300.06	14,700.00	741,962.00	504,961.94	68	69