



CHECKLIST and ELIGIBILITY

Please be sure to complete all action steps and check off each section when completed!!!

1. ☐ **DETERMINE ELIGIBILITY:**

- ☐ Attend a CCP informational meeting
- ☐ Must meet one of the following:
 - A cumulative unweighted high school grade point average of at least 3.00
 - A cumulative unweighted high school grade point average of at least 2.75 but less than 3.00 and received an "A" or "B" grade in a relevant high school course.
 - A remediation-free score on one of the standard assessment exams

2. ☐ **COMPLETE 1st STEPS AND TURN IN FORMS BY APRIL 1st (Or November 1st if taking Spring classes only): (All new and returning CCP Students)**

- ☐ Return the following forms to the EHS School Counseling Office
 - Intent to Participate Form
 - College Credit Plus Parent/Student Acknowledgement Form
 - Counseling Session for CCP Participation Form

3. ☐ **COMPLETE NEXT STEPS (Application): See website of the university you are applying to for deadlines**

- ☐ Take a college entrance or placement exam, if needed for admission or course placement
- ☐ **NEW CCP Students:** Apply directly to the college or university and complete all steps required for a complete application (Reminder: *CCP classes taught at EHS are in partnership with Kent State University Ashtabula and students must apply to KSUA*)
- ☐ **RETURNING CCP Students:** You will receive an email to your university email address with instructions on how to re-enroll for the next school year
- ☐ **If applying to Kent State:** must complete KSU Permission Form and Mature Content Form and upload to KSU application portal online
- ☐ **If applying to a college other than Kent State:** submit a transcript request form to the EHS School Counseling Office (<https://tinyurl.com/TranscriptsEHS>) and submit the Mature Content Form and any additional forms required through the university)

4. ☐ **AFTER YOU HAVE BEEN ADMITTED:**

- ☐ Research which class(es) you want to take and any additional course eligibility requirements
- ☐ Meet with your EHS counselor if you have questions regarding your classes/schedule
- ☐ Complete university required orientation(s) and meet with your college advisor to register for your CCP classes
- ☐ **Bring a copy of your schedule to your EHS school counselor!!!**
- ☐ Attend August CCP Meeting at EHS to learn CCP procedures for the upcoming school year

College Credit Plus Information



**Department of
Higher Education**

College Credit Plus

What is College Credit Plus?

College Credit Plus is Ohio's dual credit program. Students can earn high school and college credit at the same time. Ohio residents in grades 7-12; enrolled at a public/private high school or homeschooled, can take a variety of courses at any public and participating private college in Ohio. Courses may be held at the high school, on a college campus, or online. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Tuition for a college course from a public college or university is free. Colleges may use GPA and/or placement exam scores to determine eligibility for admission and/or enrollment in specific courses. Each institution may have its own admission criteria. You may not participate in the College Credit Plus program beyond your anticipated high school graduation date.

How Can Students Participate?

Step 1: Eligibility - A student is eligible for the College Credit Plus program if the student meets any of the following criteria:

- Obtains a remediation-free score on one of the standard assessment exams
- Has a cumulative unweighted high school grade point average of at least 3.00
- Has a cumulative unweighted high school grade point average of at least 2.75 but less than 3.00 and received an "A" or "B" grade in a relevant high school course.

Step 2: College Admission - Students must apply for admission at each institution. Admission is reviewed per the requirements of the college or university (contact the college to find specific information). College applications include the permission slip for mature content and a questionnaire about emotional maturity. Colleges have the final decision on student admission.

Step 3: Course Registration - The college will discuss course options with the student, based on assessment scores, prerequisites, and other requirements. School counselors can help students understand graduation requirements and CCP course substitutions.

Course Eligibility Rules: Students must complete their first 15 credits in Level I courses, which include:

- Transferable courses
- Courses in IT, Computer Science, Anatomy & Physiology, foreign language
- Courses that are part of a technical certificate
- Courses that are part of a 15- or 30-credit pathway
- Courses in study skills, academic or career success

Non-allowable courses include:

- Private applied courses with one-on-one instruction (such as performing art lessons)
- Courses with high fees
- Study abroad courses
- Physical education courses
- Pass/Fail graded courses
- Remedial courses or sectarian/religious courses

Maximum Number of College Credits

Students enrolled in the College Credit Plus program can only take up to 30 college credit hours per academic year and NOT more than 120 college credit hours throughout high school. Any student enrolling in more than the maximum college credit hours allowed each year will be required to "Self-Pay" for any credit that falls above that amount.

Scheduling and Classes

Participating in this program means that you are responsible for scheduling your classes at the college and high school level. Yearly schedules and vacation times may vary between the two. Scheduling conflicts are not the responsibility of the school district or college. It may be difficult or impossible to take the courses you want at both schools due to scheduling conflicts. You will need to work with a college advisor to discuss and assist you with your course options.

Graduation Requirements

No high school graduation requirement and/or grade promotion may be waived for any student participating in this program. College Credit Plus does NOT replace the requirements to earn a high school diploma.

Transportation

No form of transportation or reimbursement for transportation will be provided by Buckeye Local School.

Grades

The final grades earned in the college course are the same grade that will be on the high school transcript. CCP course grades will be factored into the high school and college GPAs.

Weighted Course Conversion

Grades for CCP courses will be weighted using the same scale as EHS courses. When an AP or Honors course in that subject area is offered at the high school, the CCP course will also be weighted based on the highest weight available.

Process for Granting Credit

The student will earn transcribed college and high school credit upon successful completion of the course. High school credit will be awarded toward both graduation and subject area requirements of the district. All courses taken for high school credit will be counted in the student's grade point average.

Conversion of college hours to high school credits:

3 or more college semester hours = 1.0 high school credit

2 college semester hour = .66 high school credit

1 college semester hour = .33 high school credit

****Students must maintain full-time student status through EHS.**

It is up to the student to make sure that the courses that are taken during the College Credit Plus Program will transfer to their appropriate college or university upon completion. Go to <https://transfercredit.ohio.gov> to learn more about credit transfer among the state's public institutions of higher education or <https://www.transferology.com/> to learn more about credit transfer for private and out of state institutions of higher education.

Consequences of Failing

Classes failed or withdrawn with an "F" will receive an "F" on the high school AND college transcripts and will be computed into the high school and college GPA. Failure will affect eligibility to participate in student activities (i.e. athletics if the failed college course was one of the 5 credits needed for eligibility). Students/Parents are responsible for payment of courses where a student received an "F" AND where a student dropped a course after the college-approved drop date or failed to complete the course. Withdrawal from or failure of any CCP course does not insure re-enrollment in a similar course at the high school.

Underperforming Student/Probation/Dismissal

An underperforming student is defined as a student who meets at least one of these conditions: 1. Has a cumulative gpa of lower than a 2.0 in the college courses taken through the CCP program. 2. Withdraws from, or receives no credit for two or more courses in the same term. An ineligible student is defined as a student who meets the definition of an underperforming student for two consecutive terms of enrolment.

CCP PROBATION: An underperforming student will be placed on CCP Probation. A student on CCP Probation may enroll in no more than one college course and the student may not enroll in a college course in the same subject in which the student earned a grade of D or F or for which the student received no credit.

CCP DISMISSAL: Students in the College Credit Plus program who are deemed "ineligible" and are placed on CCP Dismissal when the student meets the definition of an underperforming student for two consecutive terms of enrollment. Any student on CCP Dismissal may not take any college courses through the program. If the student had already registered for college courses prior to being dismissed, the student will request each college to dis-enroll the student from the courses. If the student fails to dis-enroll, the secondary school will promptly notify the student and the student's parents that the student will be responsible for paying all tuition, fees, and textbooks costs.

Financial Obligations

Students attending a public college during the year under the College Credit Plus program will not be charged for tuition, books, or fees. Students attending a private college may be charged based on the particular private college and where the course is delivered, in accordance with the law. ***Financial obligations default to the student/parent if the student fails the course, drops the course after the college-approved drop date, or fails to complete the course.*** Student's financial obligations MUST be paid in full in order to participate in high school commencement ceremonies.

Other Student Responsibilities

Students are expected to follow the rules and regulations set by the college/university and the rules and regulations set for high school students detailed in the student handbook. It is the student's responsibility to make sure that they are aware of all deadlines within the College Credit Plus Program in relation to scheduling at the college level and at the high school level. There are no guarantees that courses will be available during any given semester. Also, it is the student's responsibility to make sure to keep abreast of all the deadlines that are to be followed at the home school for academic, social, and extracurricular events. The student is responsible to check dates, timelines, and requirements, and to adhere to all the requirements in a timely manner both at the college and high school.

FREQUENTLY ASKED QUESTIONS

Taken from the Ohio Department of Education Website

Where can I take college classes?

Students can take courses offered in person or online by any public or participating private college in Ohio. After you are admitted to a college, you can take any courses offered by that college that you are college-ready to take. Some college courses offered under College Credit Plus may be offered at your high school.

How does College Credit Plus impact athletic eligibility?

If you are a student athlete, you must remain eligible in accordance with the Ohio High School Athletic Association (OHSAA) bylaws. To be athletically eligible, students must be passing five, one credit courses or the equivalent per grading period with the high school and college courses combined. Most College Credit Plus courses taken during a semester will equal one Carnegie unit, allowing students to earn more than the required five for athletic eligibility. Please check with your counselor to ensure that the course work you are taking is compliant with OHSAA. For example, college courses taken in the summer term do not impact OHSAA eligibility.

Who pays for college admission, textbooks, required course supplies, and fees?

At a Public College:

Secondary (public and non-public) schools are responsible for providing textbooks for their CCP students who attend a public college. The postsecondary institution must waive fees for these students and is also responsible for providing supplemental supplies required by the course syllabus.

Public secondary students are not required to pay for college course tuition, instructional tools, fees, or supplies.

Additions for studying at a Private College:

Students may be charged a limited amount by that college, depending on where the course is delivered, and in accordance with state law. (Reference ORC 3365.07) Students who are economically disadvantaged may not have to pay costs to attend a private college. Please talk with your school counselor for details.

Note: A school district or nonpublic school may seek reimbursement from students/families under the following two circumstances: 1) If the student receives a failing grade at the end of the college course; or 2) If the student withdraws from the college course after the 14th calendar day after the particular course began, unless the student is identified as being economically disadvantaged in accordance with Ohio Administrative Code 3333-1-65.6(B)(2).

Is the college credit I earned in high school through CCP guaranteed to transfer to another postsecondary institution?

Thanks to Ohio's Transfer to Degree Guarantee, many entry-level courses earned at an Ohio public college are guaranteed to transfer to any other Ohio public college. Credits earned at private colleges, or those that you want to transfer to an out-of-state institution, will be evaluated on a case-by-case basis by the institution you are seeking to attend. Go to our Transfer Credit Ohio website to learn more about credit transfer among the state's public institutions of higher education. This tool allows you to find the best pathways to completing your degree and launching a successful career. Earning college credit will not affect applications for financial aid/scholarships limited to entering freshmen.

Can I take courses during the summer?

The College Credit Plus Program includes courses taken during the summer term. The summer term will apply as the first term of the next school year. A student that is scheduled or anticipated to graduate from high school may not participate in the college credit plus program for any term that begins after the student's scheduled or anticipated graduation date or any course offered during a summer term at an institution of higher education that begins during the student's last quarter of high school. If you want to participate during a summer term, you must submit your letter of intent to participate early enough (between February 15 and April 1) to apply and gain admission to the college and register for course(s) in the spring. Many college summer terms begin in May.

When students have completed college courses while in high school, are they considered first-time students or transfer students when they apply to a public institution after high school graduation?

Based on the Integrated Postsecondary Education Data System (IPEDS) definition, students who enter the institution with advanced standing (college credits earned before graduation from high school) are considered First-time Students. Ohio Revised Code 3365.03 requires the following: Upon a student's graduation from high school, participation in the college credit plus program shall not affect the student's eligibility at any public college for scholarships or for other benefits or opportunities that are available to first-time college students and are awarded by that college, regardless of the number of credit hours that the student completed under the program.

Potential Advantages of the College Credit Plus Program

- Qualified students can experience a college environment, earn free college credits, and begin a College Credit Plus program pathway to their college degrees.
- Expands the curriculum available to students and provides more options for students to take rigorous academic coursework beyond the high school classroom
- Provides opportunities for "in-depth" study of those areas of special interest or need.
- Allows students to earn college credit while in high school
- Provides financial support for taking college courses for high school credit.
- Allows students to experience college-level work/life prior to making final decisions about postsecondary education plans.

Potential Challenges and Risks of the College Credit Plus Program

- A student's graduation may be postponed if the student fails a course at the university that is required for graduation.
- Students who fail a college course or who withdraw from a course will have this reflected on their high school AND college transcript.
- College grades appear on the high school transcript; the student's cumulative GPA may be negatively affected.
- Students who fail a college course or who withdraw from a course will have to reimburse the school district for the cost of the course. Records will be held until the reimbursement is received by the school district's treasurer.
- Students may attend college courses with adults. Social and academic concerns may arise with students who are not ready for a university environment.
- Students will have an increased responsibility for learning in a challenging environment, increased travel time, and increased time for study. Students who need tutoring for college courses will need to rely on college professors and resources. May reduce opportunities for participation in high school activities due to time constraints.
- Registering for college classes and high school classes, returning and picking up college textbooks, and gathering important high school information (such as cap and gown ordering, prom information, standardized testing dates, scholarship information, club meeting times and activities) can be frustrating and stressful.
- May result in conflicting calendar dates between college and high school

Intent to Participate in College Credit Plus

Public Schools

Please Indicate the Academic Year for which this Intent Form is for	Academic Year 2026 – 2027
School Name	
Student Name	
Student Grade in 2026 – 2027	
Parent/Guardian Name	
Home Address	
Parent Phone Number	
Parent Email Address	
Student Phone Number	
Student Email Address	

Select Date of Submission	<input type="checkbox"/>	April 1 st (For the upcoming Academic Year)
	<input type="checkbox"/>	November 1 st (For the next semester or term only)
<p><i>Any student who provides notification by the first day of April may be approved to participate in the program for the next full school year. Any student who provides notification by the first day of November may be approved to participate in the program for the next semester or term only. Any student who fails to provide the notification by the required date may not participate in the program in the next semester or term without the written consent of the principal, or equivalent.</i></p>		

Declaration of Intent

I would like to declare my intent to participate in the College Credit Plus program. I understand that signing this form does not require that I participate during the upcoming school year or the next semester or term, and I may decide not to participate without consequence. I also understand that it is my responsibility to notify my school if I do not gain admission to my selected institution of higher education or choose not to participate in the program. In addition, I certify that I have received counseling about the College Credit Plus program concerning the rules and regulations for both my school and the college, and that I understand my responsibilities, the benefits and possible risks of participating in the College Credit Plus program. Please sign and return this form to the secondary school by the **deadline period selected above**.

Date	
Student Signature	
Parent Signature	

CCP PARENT/STUDENT ACKNOWLEDGEMENT FORM

Student Name: _____



Parent/Guardian Name: _____

College Credit Plus Parent/Student Acknowledgement Form

As specified in Revised Code 3365.01 through 3365.15, we acknowledge that we have been provided counseling services concerning the advantages, possible risks and consequences of participation as follows:

1. Program eligibility – students in grades 7-12 who apply for and are accepted into a college are eligible to receive a maximum of 30 college level credit hours per academic year (courses taken at the high school will deduct from the total amount of college credits a student is eligible to take). The first term of the academic year is the Summer term. Students who register for more than 30 hours will need to withdraw from the course or choose to self-pay.
2. If a student fails, does not complete, or withdraws from a course after the 14th calendar day the particular course began for traditional 16 week courses (or per the college/university's official drop date policy for accelerated classes), the student/family may be asked to reimburse the district for tuition, fees, and book costs for the course. Failure in a course will deduct from the 30 allowable credit hours per academic year.
3. If a student is expelled from the school, they will not be eligible to participate in College Credit Plus and may be asked to repay all costs associated with courses they were enrolled in prior to the expulsion.
4. Some courses will have their course grade weighted on the high school transcript and therefore will have a greater impact on a student's GPA. Grades for CCP courses will be weighted using the same scale as EHS courses. Only CCP courses in subject areas weighted at the high school will be weighted. When an AP or Honors course in that subject area is offered at the high school, the CCP course will also be weighted based on the highest weight available.
5. Transportation to/from College Credit Plus courses and technology needed for online courses are the student's responsibility.
6. It is the student's responsibility to ensure that all course materials including textbooks are returned within 14 school days at the completion of the semester and in good condition. Missing or damaged materials may result in a fine.
7. It is the student's responsibility to provide a copy of their college schedule to their EHS counselor. Scheduling difficulties may arise due to the timing of college courses offered.
8. College calendars often vary from high school calendars and may result in different start and end dates, exam dates, and possible conflicts.
9. The student is responsible for providing advance notice of any conflicts between the college's exam schedule and the high school's to his/her teachers and/or counselor.
10. As a result of not being in the high school setting full-time, some pertinent information regarding deadlines, upcoming events, etc. may be missed and it is the responsibility of students to ensure they receive this information.
11. Student athletes are required to meet OHSA athletic eligibility requirements, regardless of where the classes are taking place.
12. Students must take the end-of-course exams in English II, Algebra I, Geometry and Biology to fulfill Ohio graduation requirements even if enrolled in these courses at the college level.

Student Signature _____ Date _____

Parent Signature _____ Date _____

COUNSELING SESSION FOR CCP PARTICIPATION



**Department of
Higher Education**

College Credit Plus

This document provides confirmation of counseling for the College Credit Plus program.

Date	
Student's Name	
Parent/Guardian's Name	

The counseling session must occur before the student participates in the College Credit Plus program. Each public and participating nonpublic secondary school shall provide counseling services to students in grades six through eleven and to their parents before the students participate in the College Credit Plus program to ensure that students and parents are fully aware of the possible consequences and benefits of participation.

Counseling information shall include:

- Program eligibility;
- The process for granting academic credits;
- Any necessary financial arrangements for tuition, textbooks, and fees;
- Criteria for any transportation aid;
- Available support services;
- Scheduling;
- Communicating the possible consequences and benefits of participation, including all of the following:
 - o The consequences of failing or not completing a course under the program, including the effect on the student's ability to complete the secondary school's graduation requirements;
 - o The effect of the grade attained in a course under the program being included in the student's grade point average, as applicable;
 - o The benefits to the student for successfully completing a course under the program, including the ability to reduce the overall costs of, and the amount of time required for, a college education.
- The academic and social responsibilities of students and parents under the program;
- Information about and encouragement to use the counseling services of the college in which the student intends to enroll;
- The standard packet of information for the program developed by the Chancellor of the Ohio Department of Higher Education. (See the higher.ed.ohio.gov/ccp for more information.)
- Information about the potential for mature subject matter, as defined in section 3365.035 of the Revised Code, in courses in which the student intends to enroll through the program and notification that courses will not be modified based upon program enrollee participation regardless of where course instruction occurs. The information shall include the permission slip described in division (B) of section 3365.035 of the Revised Code (attached).
- Secondary schools must also provide information of the administrative rules of Course Eligibility (OAC 3333-1-65.12) and Underperforming Students (OAC 3333-1-65.13).

- Information about Options A and B to include the following details:

Public Schools

- Option A: The student/family will be financially responsible for tuition and the cost of all textbooks, materials, and fees associated with the College Credit Plus course.
 - Under Option A, the student/ family must work directly with the college to arrange to make payment
 - Option A allows the student to choose to earn both college credit and high school credit OR only college credit
 - Option A must be elected at the time the student registers for college courses
 - Students must inform the college and the secondary school of electing Option A and whether student wants to earn both high school and college credits or only college credits
- Option B: The state of Ohio is financially responsible for the eligible course(s) in which the student chooses to enroll.
 - If Option B is selected, the funding for the course will be deducted from the secondary school and redirected to the college.
 - The student will receive high school and college credit.
- Combination of Options A & B: Student/family chooses to be responsible for all tuition, textbooks, materials, and fees for one or more courses. If this option is chosen, the student must inform the college which course(s) will be under Option A and which will be under option B.
- The final date to change the election of Option A or Option B is on or before the college's no-fault withdrawal date

Nonpublic Schools

- For a participating nonpublic secondary school, counseling information shall also include an explanation that funding may be limited and that not all students who wish to participate may be able to do so.
- When students apply for state funding, they must submit the Funding Award letter to each higher education institution they attend.
- Nonpublic students that were not awarded all of the requested credits in their Funding Award (Option B) may take additional courses under Option A.

Ohio law requires students enrolled in public secondary schools seeking to participate in the College Credit Plus program and the student's parent to sign a form, provided by the school, stating that they have received the counseling required and that they understand the responsibilities they must assume in the program in order for the student to participate in the program. By signing this document, the undersigned understand and agree that they have received the counseling required and understand the responsibilities they must assume in the College Credit Plus program.

Student Signature_____ Date_____

Parent Signature_____ Date_____



CCP Annual Notice for 2026-2027 School Year

This document provides notice of the College Credit Plus (CCP) program to Buckeye Local School District students in grades 6 through 11 and their parents prior to February 1. This information will be posted on the school's website, and written communications including those generally distributed to students, course booklet, student assembly, or information night.



**Department of
Higher Education**
College Credit Plus

The School Counseling Department is the designated point of contact for College Credit Plus at Edgewood High School and can answer student and parent questions related to the program.

College Credit Plus Costs:

- (a) College Credit Plus opportunities have no cost to students, including the free option to attend public institutions of higher education. School districts have the option to seek reimbursement for the tuition the district has paid to the college on behalf of the student if the student receives a non-passing grade or withdraws after the no-fault deadline date. However, students that are considered economically disadvantaged CANNOT be asked to reimburse CCP costs.
- (b) There is a potential cost of participation with a nonpublic/private institution of higher education. Private colleges/universities have the option of charging a minimal fee to students.
- (c) Students who are economically disadvantaged cannot be charged for anything related to College Credit Plus. This includes students who choose to attend a nonpublic institution of higher education; they cannot be charged a minimum fee. See Ohio Administrative Code 3333-1-65.6(2) for details and Ohio Administrative Code 3333-1-65(E) for the definition of economically disadvantaged.
- (d) Buckeye Local School District is not a nonpublic/private school. For students attending nonpublic/private secondary schools, students must apply for state funding to participate, and this funding may be limited for students.¹

Criteria for student participation, including, but not limited to, the following:

- (a) Parents and students must participate in a counseling session prior to participation (which may be included as part of the Information Session).
- (b) Important Notice:
"Students must submit a written notice of their intent to participate in the upcoming academic year, by April 1, in accordance with section 3365.03 of the Revised Code, but may submit the written notice of intent to participate as early as February 15. Students desiring to participate in College Credit Plus in the summer are strongly encouraged to submit letters of intent and begin the admissions process starting in February and prior to the April 1 notice of intent deadline in order to improve chances of meeting summer registration timelines." For students attending nonpublic/private secondary schools, students must submit their intent to participate within the funding application.

Appeal Options when missing the April 1 deadline: Any student who fails to provide the notification by the required date may not participate in the program in the next semester or term without the written consent of the principal, or equivalent administrator. If the principal does not provide written consent, the student may appeal the principal's decision to the district superintendent. Not later than 30 days after the notification of the appeal, the district superintendent or governing entity shall hear the appeal and shall either grant or deny that student's participation in the program. The decision of the district superintendent or governing entity shall be final.² There is no appeal for missing the April 1 deadline for students attending nonpublic/private secondary schools or homeschooled students.

Student participation options:

- (a) Secondary schools cannot limit a student's participation in the College Credit Plus program to only the courses offered in that school and students may also participate online or at any other participating institution of higher education, or any combination thereof.
- (b) Participating students may be concurrently enrolled in multiple postsecondary institutions and may take postsecondary courses from more than one institution of higher education, concurrently.
- (c) List of courses offered at the secondary school through an agreement with an institution of higher education.
College Writing, Research Writing, Stories that Built the World, Stories to Save the World, Introductory Statistics Plus
- (d) Students should review the course catalog of an institution of higher education for a full listing of course offerings by the institution.
- (e) At Buckeye Local School District students do have the option to participate in the College Credit Plus program at the high school. Students can also participate online or at an institution of higher education.
- (f) Students have the opportunity to participate during the summer term. For any student participating in a summer term that transfers to a new secondary school, the student has the responsibility to notify the institution of higher education and the student's prior and new secondary school of such transfer.

Deadlines:

December 4: CCP Information Night at EHS

April 1: Letter of Intent form is due (For the Upcoming Academic Year)

April 1: Funding application and Intent form are due for nonpublic/private school students

November 1: Letter of Intent form is due (For the next semester or term only)

¹See highered.ohio.gov/ccp for funding application deadline, information, and links. This information is provided to students as required by Ohio Revised Code 3365.04 and Ohio Administrative Code 3333-1-65.1. Form created by the Ohio Department of Higher Education. ²See Ohio Revised Code 3365.03 for additional details. ³The secondary school should indicate if the school does or does not offer college courses within the school building. This information is provided to students as required by Ohio Revised Code 3365.04 and Ohio Administrative Code 3333-1-65.1. Form created by the Ohio Department of Higher Education.