

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: November 12, 2025

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: John Coopridier, Clark Stowe, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: Matthew Thompson

GUESTS: Lora Askea, Joanna McClellan, Michelle Cable

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the Agenda, as presented. The motion passed.

Ayes: Coopridier, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 51

B. Approval of the Minutes of the Regular Board Meeting held on October 8, 2025.

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve the Minutes of the Regular Board Meeting held on October 8, 2025. The motion passed.

Ayes: Coopridier, Stowe, Valdivia, Wilson
Noes: None

Abstained: None
Absent: Thompson

MOTION # 52

III. COMMENTS FROM BOARD MEMBERS

John Coopriders: Shout out to our athletic directors, April Sormano and EmmaLee Bowling. Everything is looking great and going well so far this year.

Jake Wilson: Gone on a few field trips this year and they have been wonderful. The Halloween parade was also great to see.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Athletics Report
 - Girls basketball has one team (6th-8th) playing in the 8th grade bracket and doing well.
 - 6-8th co-ed soccer is also underway.
- B. Booster Report
 - Chicken BBQ fundraiser was successful with lots of people helping out.
- C. Principal/Superintendent Report
 - Taking two teachers to BCOE for the Math Adoption Readiness and Planning workshop on November 18th.
 - Friday, recognizing our Veterans during the Walk of Fame.
 - Pizza with the Principal is tomorrow.
 - Dance on Friday, before the Thanksgiving break
 - A new attendance competition begins today, winners will be announced Nov. 21.
 - Current enrollment is 310, with 96.33% ADA

VI. OLD BUSINESS:

- A. Conduct the Second Reading – CSBA/GAMUT Board Policy Updates, August 2025 Release.

DISCUSSION

- B. Consider approval of CSBA/GAMUT Board Policy Updates, August 2025 Release.

A motion was made by John Coopridner and seconded by Clark Stowe to approve CSBA/GAMUT Board Policy Updates, August 2025 Release. The motion passed.

Ayes: Coopridner, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 53

- C. Conduct the Second Reading – CSBA/GAMUT Board Policy Updates, September 2025 Release.

DISCUSSION

- D. Consider approval of CSBA/GAMUT Board Policy Updates, September 2025 Release.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve CSBA/GAMUT Board Policy Updates, September 2025 Release. The motion passed.

Ayes: Coopridner, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 54

VII. NEW BUSINESS:

- A. Consider December 10, 2025 as our Annual Organizational Meeting Pursuant to Education Code § 35143.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve December 10, 2025 as our Annual Organizational Meeting Pursuant to Education Code § 35143. The motion passed.

Ayes: Coopridner, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 55

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider approval of the following Inter-District Attendance Agreements for the 2025-2026 school year:

1. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001889 Grade K New

A motion was made by John Coopridner and seconded by Bri Valdivia to approve all Inter-District Attendance Agreement requests listed in Item VIII.A.1. The motion passed.

Ayes: Coopridner, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 56

- B. Consider the approval of the October 2025 Vendor Warrants.

A motion was made by John Coopridner and seconded by Clark Stowe to approve the October 2025 Vendor Warrants. The motion passed.

Ayes: Coopridner, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 57

IX. PERSONNEL ACTION:

- A. Consider the approval of Michelle Cable to be the Christmas Program Coordinator for the 2025-2026 school year.

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve Michelle Cable to be the Christmas Program Coordinator for the 2025-2026 school year. The motion passed.

Ayes: Coopriders, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 58

- B. Consider the approval of the MOU between Manzanita Elementary School District and Ravinder Kullar as a Temporary Intervention Teacher for the 2025-2026 school year effective October 13, 2025.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the MOU between Manzanita Elementary School District and Ravinder Kullar as a Temporary Intervention Teacher for the 2025-2026 school year effective October 13, 2025. The motion passed.

Ayes: Coopriders, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 59

- C. Consider the approval of the updated wording to the Staff Handbook regarding Classified Staff Absences: Time Off: Vacation

A motion was made by John Coopriders and seconded by Clark Stowe to approve the the updated wording to the Staff Handbook regarding Classified Staff Absences: Time Off: Vacation. The motion passed.

Ayes: Coopriders, Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Thompson

MOTION # 60

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957

- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:09 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 6:30 p.m. No action was taken during closed session.

XII. ADJOURNMENT:

A motion was made by Clark Stowe and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Jake Wilson, Board President

Matthew Thompson, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 60
Resolutions to Date: 3