



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37735

Event Name: RUNOFF Election at 801 Blossom Athletic Center
Phone: (210) 335-0362 / (210) 335-0345
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 801 Blossom Athletic Center
(Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$723.19	\$723.19
HVAC / Lighting / Utility	1	\$1,220.36	\$1,220.36
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$1,993.55

Grand Total \$1,993.55

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO

(name) North East Independent School District (NEISD)
Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

MICHELE CAREW

DATE



Facility Reservations Office (FRO)
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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37736

Event Name: RUNOFF Election at 003 Churchill HS
Phone: (210) 335-0362 / (210) 335-0345
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 003 Churchill HS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$335.35	\$335.35
HVAC / Lighting / Utility	1	\$821.59	\$821.59
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$1,206.94

Grand Total \$1,206.94

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Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37737

Event Name: RUNOFF Election at 048
Bradley MS
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 048 Bradley MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$279.19	\$279.19
HVAC / Lighting / Utility	1	\$205.98	\$205.98
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$535.17

Grand Total \$535.17

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Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37738

Event Name: RUNOFF Election at 050 Bush MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 050 Bush MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$362.47	\$362.47
HVAC / Lighting / Utility	1	\$134.65	\$134.65
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$547.12

Grand Total \$547.12

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Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37739

Event Name: RUNOFF Election at 043
Krueger MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 043 Krueger MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$374.78	\$374.78
HVAC / Lighting / Utility	1	\$709.31	\$709.31
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

5:30 AM - 10:00 PM RUNOFF Election at 043 Krueger MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
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Subtotal \$1,134.09

Grand Total \$1,134.09

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San Antonio, TX 78207

Reservation: 37895

Event Name: RUNOFF Election at 057 Lopez MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 057 Lopez MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$327.42	\$327.42
HVAC / Lighting / Utility	1	\$147.33	\$147.33
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$524.75

Grand Total \$524.75

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1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37740

Event Name: RUNOFF Election at 044 Nimitz MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 044 Nimitz MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$451.80	\$451.80
HVAC / Lighting / Utility	1	\$185.14	\$185.14
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$686.94

Grand Total \$686.94

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Leticia Elizondo / Gilbert Saiz
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1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37741

Event Name: RUNOFF Election at 056
Tejeda MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 056 Tejeda MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$399.83	\$399.83
HVAC / Lighting / Utility	1	\$146.06	\$146.06
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$595.89

Grand Total \$595.89

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37742

Event Name: RUNOFF Election at 046 White MS
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 046 White MS (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$423.94	\$423.94
HVAC / Lighting / Utility	1	\$181.44	\$181.44
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$655.38

Grand Total \$655.38

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37743

Event Name: RUNOFF Election at 142
Bulverde Creek ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 142 Bulverde Creek ES
(Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$368.83	\$368.83
HVAC / Lighting / Utility	1	\$97.69	\$97.69
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$516.52

Grand Total \$516.52

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37744

Event Name: RUNOFF Election at 119 Clear Spring ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 119 Clear Spring ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$385.95	\$385.95
HVAC / Lighting / Utility	1	\$69.23	\$69.23
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$505.18

Grand Total \$505.18

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37745

Event Name: RUNOFF Election at 104
Dellview ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 104 Dellview ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$419.43	\$419.43
HVAC / Lighting / Utility	1	\$69.94	\$69.94
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$539.37

Grand Total \$539.37

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Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37746

Event Name: RUNOFF Election at 105 East Terrell Hills ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 105 East Terrell Hills ES
(Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$358.20	\$358.20
HVAC / Lighting / Utility	1	\$472.82	\$472.82
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$881.02

Grand Total \$881.02

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Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37747

Event Name: RUNOFF Election at 121 El Dorado ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 121 El Dorado ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$418.51	\$418.51
HVAC / Lighting / Utility	1	\$371.85	\$371.85
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$840.36

Grand Total \$840.36

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Facility Reservations Office (FRO)

North East Independent School District

8961 Tesoro Drive, Suite 317

San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37748

Event Name: RUNOFF Election at 136 Hardy Oak ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 136 Hardy Oak ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$444.49	\$444.49
HVAC / Lighting / Utility	1	\$84.69	\$84.69
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$579.18

Grand Total \$579.18

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO

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Facility Reservations Office (FRO)
(address) 8961 Tesoro Drive, Suite 317
San Antonio, Texas 78217

PLEASE SUBMIT THIS COMPLETED DOCUMENT TO

Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

MICHELE CAREW

DATE



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San Antonio TX 78217

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37749

Event Name: RUNOFF Election at 106
Harmony Hills ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 106 Harmony Hills ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$373.59	\$373.59
HVAC / Lighting / Utility	1	\$315.00	\$315.00
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$738.59

Grand Total \$738.59

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37750

Event Name: RUNOFF Election at 123
Hidden Forest ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, June 7, 2025****5:30 AM - 10:00 PM RUNOFF Election at 123 Hidden Forest ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$516.56	\$516.56
HVAC / Lighting / Utility	1	\$56.52	\$56.52
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$623.08

Grand Total \$623.08

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37751

Event Name: RUNOFF Election at 135 Huebner ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 135 Huebner ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$549.62	\$549.62
HVAC / Lighting / Utility	1	\$99.60	\$99.60
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$699.22

Grand Total \$699.22

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37752

Event Name: RUNOFF Election at 108 Larkspur ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details**Quantity Price Amount****Saturday, June 7, 2025****5:30 AM - 10:00 PM RUNOFF Election at 108 Larkspur ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$356.37	\$356.37
HVAC / Lighting / Utility	1	\$90.96	\$90.96
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$497.33

Grand Total \$497.33

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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San Antonio TX 78217

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37753

Event Name: RUNOFF Election at 146 Las Lomas ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025**5:30 AM - 10:00 PM RUNOFF Election at 146 Las Lomas ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$560.24	\$560.24
HVAC / Lighting / Utility	1	\$83.32	\$83.32
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

5:30 AM - 10:00 PM RUNOFF Election at 146 Las Lomas ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
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5:30 AM - 10:00 PM RUNOFF Election at 146 Las Lomas ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

HVAC / Lighting / Utility (16.5 hours @ \$0.00/hr)	1		
--	---	--	--

Subtotal \$693.56

Grand Total \$693.56

OCCUPANCY: ☒ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37754

Event Name: RUNOFF Election at 134 Longs Creek ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 134 Longs Creek ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$355.87	\$355.87
HVAC / Lighting / Utility	1	\$89.62	\$89.62
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$495.49

Grand Total \$495.49

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37755

Event Name: RUNOFF Election at 127 Northern Hills ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 127 Northern Hills ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$410.13	\$410.13
HVAC / Lighting / Utility	1	\$319.20	\$319.20
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$779.33

Grand Total \$779.33

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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MICHELE CAREW

DATE



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North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37756

Event Name: RUNOFF Election at 109 Northwood ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 109 Northwood ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$299.70	\$299.70
HVAC / Lighting / Utility	1	\$233.21	\$233.21
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$582.91

Grand Total \$582.91

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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MICHELE CAREW

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North East Independent School District
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San Antonio TX 78217

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37757

Event Name: RUNOFF Election at 110 Oak Grove ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, June 7, 2025****5:30 AM - 10:00 PM RUNOFF Election at 110 Oak Grove ES (Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$345.57	\$345.57
HVAC / Lighting / Utility	1	\$63.73	\$63.73
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$459.30

Grand Total \$459.30

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37758

Event Name: RUNOFF Election at 148 Pre-K Academy at West Avenue ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 148 Pre-K Academy at West Avenue ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$370.47	\$370.47
HVAC / Lighting / Utility	1	\$53.61	\$53.61
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$474.08

Grand Total \$474.08

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37759

Event Name: RUNOFF Election at 128 Redland Oaks ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 128 Redland Oaks ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$367.69	\$367.69
HVAC / Lighting / Utility	1	\$61.06	\$61.06
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$478.75

Grand Total \$478.75

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37760

Event Name: RUNOFF Election at 120
Regency Place ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity

Price

Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 120 Regency Place ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$356.98	\$356.98
HVAC / Lighting / Utility	1	\$449.80	\$449.80
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$856.78

Grand Total \$856.78

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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MICHELE CAREW

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North East Independent School District
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San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37761

Event Name: RUNOFF Election at 112 Ridgeview ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity	Price	Amount
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Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 112 Ridgeview ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$314.97	\$314.97
HVAC / Lighting / Utility	1	\$81.42	\$81.42
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal	\$446.39
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Grand Total	\$446.39
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AUTHORIZATION:

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Michele Carew, Elections Administrator

1103 South Frio Street Suite 100

San Antonio, TX 78207

Telephone: (210) 335 – 0362 | Facsimile: (210) 335 – 0850

MICHELE CAREW

DATE



Facility Reservations Office (FRO)
North East Independent School District
8961 Tesoro Drive, Suite 317
San Antonio TX 78217

Telephone: (210) 407-0396 / Facsimile: (210) 804-7134

Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37762

Event Name: RUNOFF Election at 138 Royal Ridge ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 138 Royal Ridge ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$408.50	\$408.50
HVAC / Lighting / Utility	1	\$91.82	\$91.82
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$550.32

Grand Total \$550.32

OCCUPANCY: X USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

AUTHORIZATION:

I certify the above information is true and correct based on applicable facility records and invoices.

BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

TO RECEIVE REIMBURSEMENT, PLEASE PROVIDE THE FOLLOWING INFORMATION:

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37763

Event Name: RUNOFF Election at 125 Stahl ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 125 Stahl ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$343.33	\$343.33
HVAC / Lighting / Utility	1	\$65.38	\$65.38
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$458.71

Grand Total \$458.71

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37764

Event Name: RUNOFF Election at 141 Steubing Ranch ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details**Quantity****Price****Amount****Saturday, June 7, 2025****5:30 AM - 10:00 PM RUNOFF Election at 141 Steubing Ranch ES
(Approved)**

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$524.73	\$524.73
HVAC / Lighting / Utility	1	\$99.25	\$99.25
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal

\$673.98

Grand Total

\$673.98

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BY: Cynthia Salazar TITLE: Facilities & Business Marketing Coordinator DATE: Thursday, July 24, 2025

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37765

Event Name: RUNOFF Election at 133 Stone Oak ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 133 Stone Oak ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$318.55	\$318.55
HVAC / Lighting / Utility	1	\$94.37	\$94.37
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$462.92

Grand Total \$462.92

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37766

Event Name: RUNOFF Election at 126
Thousand Oaks ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 126 Thousand Oaks ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$435.56	\$435.56
HVAC / Lighting / Utility	1	\$68.74	\$68.74
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$554.30

Grand Total \$554.30

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37767

Event Name: RUNOFF Election at 147
Vineyard Ranch ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 147 Vineyard Ranch ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$415.79	\$415.79
HVAC / Lighting / Utility	1	\$105.88	\$105.88
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$571.67

Grand Total \$571.67

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37768

Event Name: RUNOFF Election at 137 Wetmore ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity	Price	Amount
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Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 137 Wetmore ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$290.76	\$290.76
HVAC / Lighting / Utility	1	\$82.30	\$82.30
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal	\$423.06
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Grand Total	\$423.06
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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37769

Event Name: RUNOFF Election at 116
Wilshire ES
Phone: (210) 335-0362 / (210) 335-
3760
Email Address: leticia.elizondo@bexar.org;
Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 116 Wilshire ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$329.78	\$329.78
HVAC / Lighting / Utility	1	\$295.05	\$295.05
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$674.83

Grand Total \$674.83

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Election Day Public Facility Statement | Invoice

Group

Leticia Elizondo / Gilbert Saiz
Bexar County Elections Department
1103 South Frio Street, Suite 100
San Antonio, TX 78207

Reservation: 37770

Event Name: RUNOFF Election at 124 Woodstone ES
Phone: (210) 335-0362 / (210) 335-3760
Email Address: leticia.elizondo@bexar.org; Gilbert.Saiz@bexar.org

Bookings / Details

Quantity Price Amount

Saturday, June 7, 2025

5:30 AM - 10:00 PM RUNOFF Election at 124 Woodstone ES (Approved)

** ELECTION SETUP **

OPERATIONAL FEES:

Custodial	1	\$394.05	\$394.05
HVAC / Lighting / Utility	1	\$77.51	\$77.51
Disinfecting (Cleaning and Disinfecting per Event)	1	\$50.00	\$50.00

Subtotal \$521.56

Grand Total \$521.56

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