

CITY OF BIGGS
CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, MAY 12, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

Posted: May 6, 2026, locations: 3016 Sixth Street, Biggs, CA and Biggs Post Office
Copies of this agenda packet are available for review in Biggs City Hall 465 C Street, Biggs, CA.
Or at www.biggs-ca.gov

Public comments on agenda items are welcomed and encouraged in advance and will be accepted until 3:00 PM. on the meeting date by emailing the City Clerk at cityclerk@biggs-ca.gov or via the drop box at 465 C Street. Comments will be conveyed to the Council for consideration.

As a courtesy to the public, the meeting will be broadcast free via the internet - no comments will be allowed remotely. The zoom link to watch the meeting is <https://us06web.zoom.us/j/5308680100>.

Speaking Time Limit: Three-minute time limit for each speaker unless the Council specifies a different time limit based on the time allotted for the item and/or the number of speakers.

Written Materials: Council is unable to read written materials presented at the meeting. If a person intends to appear before the Council and provide written material, that written material should be delivered to the City Clerk at least 10 days in advance of the meeting date.

Cell Phones and side conversation: Please silence all cell phones, side conversations and other disturbances during the meeting.

ADA Compliance: It is the intention of the City of Biggs to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant at the meeting, you need special assistance beyond what is normally provided, the City of Biggs will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's at (530) 868-0102 at least 72 hours prior to the meeting to enable staff to make reasonable arrangements.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT**

Members of the public may address the City Council on matters which are not listed on this agenda. The City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to 3 minutes.

5. **CONSENT CALENDAR**

- A. [Approve April 2026 warrants 40015 – 40085, 21920263, 3903754 – 3903768, 9303735 – 9303753 in the amount of \\$498,309.13.](#)
- B. [Approve minutes for the Regular City Council Meeting of April 28, 2026.](#)

CITY OF BIGGS

CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, MAY 12, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

- C. [Approve Resolution No. 2026-08, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CALLING A GENERAL MUNICIPAL ELECTION ON NOVEMBER 3, 2026, FOR THE PURPOSE OF ELECTING FOUR MEMBERS TO THE CITY COUNCIL AND REQUESTING CONSOLIDATION OF THAT ELECTION WITH THE CONSOLIDATED GENERAL ELECTION TO BE HELD NOVEMBER 3, 2026.”](#)
- D. [Acknowledge receipt of the April 2026 Animal Control Reports.](#)

Recommendation: Motion/Second to approve the consent calendar.

6. ITEMS FOR CONSIDERATION

A. [Discussion/Action: Authorization to Issue Customer Rebate](#)

The Council is asked to consider issuing a flat rebate to electric customers from the GHG (Green House Gas) Fund to be applied to customer June billing cycle.

Recommendation: Motion/Second to authorize the City Administrator to issue electric customers a flat rebate from the GHG Fund to be applied to customer June billing cycle for \$_____ per account.

B. [Discussion/Action: Authorization to Purchase Utility District Vehicle](#)

The City of Biggs Electric Department receives greenhouse gas–related funds under California’s Cap-and-Invest framework, which are intended to benefit ratepayers and support projects that reduce emissions or advance state climate objectives. Using a portion of these funds to purchase a hybrid vehicle for utility field and service work would lower fuel consumption and tailpipe emissions from the City’s fleet, align with CARB’s emphasis on cleaner vehicles, and demonstrate that GHG monies are being reinvested into practical, on-the-ground emission-reduction measures that support the community the utility serves.

Recommendation: Motion/Second to authorize the City Administrator to:

1. purchase _____ vehicle using GHG Fund not to exceed \$ _____
2. proceed to collect informal bids for _____ vehicle

C. [Discussion/Action: Authorization to Adopt City Mission, Vision, and Values](#)

A City’s mission, vision, and values statements provide a shared framework for purpose, long-term direction, and organizational culture, helping the Council and staff stay focused on why the City exists, what kind of community it is working toward, and how services are expected to be delivered.

Recommendation: Motion/Second to authorize the City Administrator to adopt the agreed draft Mission, Vision, and Values to apply to City budget and bring the final language forward by resolution.

CITY OF BIGGS

CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, MAY 12, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

D. [Discussion/Action: Authorization to Submit Request for Proposals 2026-001 for Advanced Metering Infrastructure \(AMI\) Systems](#)

Upgrading the City’s water and electric meters to AMI would replace manual and radio meter reading with a network of smart meters that provide frequent, highly accurate usage data and two-way communication.

Recommendation: Motion/Second to authorize the City Administrator to submit an RFP for Advanced Metering Infrastructure (AMI) systems for the City’s water and electrical meters.

E. [Discussion/Action: Authorization to Adopt City Travel Reimbursement Policy](#)

City travel reimbursement policies are intended to define which travel expenses are authorized, reasonable, and reimbursable, and to ensure those costs are documented and treated consistently across officials and employees. These policies help the City comply with tax and record-keeping requirements, prevent disputes or perceived favoritism, and safeguard public funds by providing clear standards, approval processes, and documentation expectations for all City-related travel.

Recommendation: Motion/Second to adopt the new Travel Reimbursement Policy and replace the previous policy from February 13, 2024, implementing the new policy effective May 17, 2026.

7. DEPARTMENT UPDATE REPORTS

A. Engineering

1. [Discussion/Action: SB1 Project List to State CTC for FY 2026-27](#)

Staff respectfully requests that the City Council adopt a resolution authorizing the City staff to submit the SB1 Project List to California Transportation Commission (CTC) and authorizing the City Administrator to include in Fiscal Year 2026-2027 CIP Budget the projects to be funded with SB1 - Road Maintenance and Rehabilitation Account revenues.

Recommendation: Motion/Second to adopt Resolution No. 2026-09, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.”

CITY OF BIGGS

CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, MAY 12, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

2. [Discussion/Action: Approach to Traffic Calming in Critical Areas](#)

The Council will receive a verbal update regarding potential traffic calming measures at select locations within the City and provide general directions to staff on whether to continue evaluation and return with alternative implementation options.

Recommendation: Direct Staff

3. [Discussion/Action: Authorization to Apply for the USDOT Safe Streets and Roads for All \(SS4A\) Grant Program](#)

City staff respectfully recommends that the City Council adopt a resolution authorizing the City Administrator to sign and submit an application to the United States Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) Grant Program and to execute all required documents related to the application and, if awarded, the grant agreement.

Recommendation: Motion/Second to adopt Resolution No. 2026-10, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE PURSUIT OF THE U.S. DEPARTMENT OF TRANSPORTATION SAFE STREETS AND ROADS FOR ALL FUNDING FOR ROADWAY IMPROVEMENT PROJECT.”

4. [Discussion/Action: Sidewalk Gap Closure on Fifth Street Project – Design Task Order](#)

With BCAG concurrence, and City Council direction, staff proposed to use the remaining funds to construct a sidewalk gap closure along 5th Street. The project will install approximately 450 feet of sidewalk along the west side of 5th Street between Bannock Street and Trent Street, including an ADA compliant curb ramp at Aleut Street. This improvement will enhance pedestrian safety and connectivity between residential areas and downtown.

Recommendation: Motion/Second to authorize the City Administrator to execute Task Order #40 (BENEN Project number 16-604-304) with Bennett Engineering Services (BENEN) to provide project management, survey, design, and preparation of bid documents for the Biggs 5th Street Sidewalk Gap Closure Project in the amount of \$32,557.

B. Other Department Reports

8. COUNCIL COMMITTEE REPORTS

A. Brief updates on conferences, seminars, and meetings attended by the Mayor and City Council members, if any.

CITY OF BIGGS

CITY COUNCIL MEETING AGENDA
REGULAR MEETING OF TUESDAY, MAY 12, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

B. Sustainable Groundwater Management Act (SGMA)

9. CITY ADMINISTRATOR REPORTS – Brief updates and reports on conferences, seminars, and meetings attended by the City Administrator, if any.

10. ADJOURNMENT

Presented by _____
Roben Benish, City Clerk