



**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
September 23, 2025
Public Session: 7:00 pm**



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Larry Brandolph	Melissa Carlton
Bianca Cuniglio, (<i>Vice Pres.</i>)	Jeffrey Duda	Shelby Maccar
Laura MacLachlan	Erin Minero	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Larry Brandolph Melissa Carlton Jennifer Weres	<u>Human Resources</u> Jason Cardonick (Chair) Jeffrey Duda Shelby Maccar Erin Minero	<u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Bianca Cuniglio Laura MacLachlan Erin Minero
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1. **MEETING CALLED TO ORDER BY BOARD PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 2, 2025.
- B. Mailed written notice to the Burlington County Times on December 15, 2024 and Courier Post on January 7, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 2, 2025.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. **ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick	x		
Ms. Cuniglio	x		
Mr. Brandolph	x		
Dr. Carlton	x		

Mr. Duda		X	
Ms. Maccar	X		
Ms. MacLachlan	X		
Ms. Minero	X		
Ms. Weres	X		

X Quorum ☐ **No Quorum**

X Mr. Joseph R. Corn, Superintendent

X Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Weres	X	

X Motion Carries

☐ **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
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Ms. Maccar	Dr. Carlton	X	
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X Motion Carries

☐ **Motion Fails**

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

<i>Item</i>	<i>Meeting Date</i>	<i>Type</i>	<i>Att.</i>
1	8/19/25	Regular Meeting (Open Session & Addendum)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph			x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan	X		x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

☐ **Motion Fails**

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

<i>Item</i>	<i>Report</i>	<i>Att.</i>
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse's Report	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio	X		x			
Mr. Brandolph			x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar		X	x			

Ms. MacLachlan			X			
Ms. Minero			X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

11. **STUDENT SERVICES./COMMUNITY SERVICES:**

A. Student Services/Community Services Report:

Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	1st	Abolish	Final	Att.
1	P1636.01	Notification of Promotion, New Job, and Transfer Opportunities	X			X			SS-1
2	P1648.15	Recordkeeping for Healthcare Settings in School Buildings-COVID-19 (M)	X				X	X	SS-1
3	P2422	Statutory Curricular Requirements (M)	X		X			X	SS-1
4	P5339.01	Student Sun Protection (M)	X			X			SS-1
5	P0173	Duties of Public School Accountant	X		X			X	SS-1
6	P0174	Legal Services (M)	X		X			X	SS-1
7	P0177	Professional Services (M)	X		X			X	SS-1
8	P1570	Internal Controls (M)	X		X			X	SS-1
9	R1570	Internal Controls (M)		X	X			X	SS-1
10	P1620	Administrative Employment Contracts (M)	X		X			X	SS-1
11	P6111	Special Education Medicaid Initiative (SEMI) Program (M)	X		X			X	SS-1
12	R6111	Special Education Medicaid Initiative (SEMI) Program (M)		X	X			X	SS-1
13	P6220	Budget Preparation (M)	X		X			X	SS-1
14	R6220	Budget Preparation		X	X			X	SS-1

Item	Class Fundraiser	Att.
15	Approve bake sale for the MD (BASE) class to raise money for their educational field trip planned for Spring 2026.	

Guest Speakers

<i>Item</i>	<i>Description</i>
16*	Approve Joe Torrillo, professional speaker, retired FDNY Lieutenant, and 9/11 survivor, for a one-time visit with the 6th -8th Social Studies classrooms on September 18, 2025.
17	Approve a representative from the Burlington County Library System for a one-time visit with the 6th-8th ELA classes on October 16, 2025.

Student Services Action Items

18	Approve the creation of a musical theater club
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Roll Call on Action Items #1-18-:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio	X		x			
Mr. Brandolph		X	x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report:

Jason Cardonick, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1	Accept the resignation of Kim Orfe as the boys' soccer coach for the 2025-26 school year.	
2	Approve Eric Spinelli as the boys' soccer coach for the 2025-26 school year.	
3*	Approve Brigitte Rose-Murray for two hours of summer PD.	

Professional Development

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
4	Allison Tate	Literacy Law to Literacy Practice	Virtual	10/21/25	3	106.00	106.00
5	Kathryn Hoffman	Practical & Proven Strategies for Algebra Instruction	Virtual	12/3/25	6.5	295.00	295.00
6	Julia Wolfrom	PIRS Seminar	Virtual	10/16/25 - 2/23/26	15 weeks	1,650.00	1,650.00
7	Rachel Mosner	Bringing AI Into The Classroom	BCSSSD	2/25/26	7	0.00	0.00
8	Nick Albani	Bringing AI Into The Classroom	BCSSSD	2/25/26	7	0.00	0.00
9	Katherine Dowd	Bringing AI Into The Classroom	BCSSSD	2/25/26	7	0.00	0.00
10	Katherine Dowd	Using AI & Digital Tools to Support Reading	BCPDI	1/21/26	6	0.00	0.00
11	Rachel Mosner	Using AI & Digital Tools to Support Reading	BCPDI	1/21/26	6	0.00	0.00
12	Nick Albani	Using AI & Digital Tools to Support Reading	BCPDI	1/21/26	6	0.00	0.00
13	Nick Albani	AI In the Classroom	BCPDI	10/9/25	6	0.00	0.00
14	Rachel Mosner	AI In the Classroom	BCPDI	10/9/25	6	0.00	0.00
15	Katherine Dowd	AI In the Classroom	BCPDI	10/9/25	6	0.00	0.00
16	Nicole Orangers	Burlington County Crisis Response Team Meeting	County Library	9/17/25	2.5	0.00	0.00
17	Nicole Orangers	Burlington County Crisis Response Team Meeting	County Library	12/10/25	2.5	0.00	0.00
18	Morgan Barnett	Burlington County Crisis Response Team Meeting	County Library	9/17/25	2.5	0.00	0.00
19	Sarah Stasiuk	City in the Cosmos/Shark Tank/Engineering Day	Chesterfield Elementary	9/26/25	2	0.00	0.00
20	Jane Lemon	Top 10 IEP Drafting Tips	Stockton University	10/30/25	3	106.00	106.00
21	Sarah Stasiuk	Law Adventure for Teachers	NJ State Bar, New Brunswick, NJ	10/21/25	5.5	0.00	0.00

22	Danielle Adams	The Let Them Theory	Virtual	11/10/25 & 11/17/25	2	0.00	0.00
23	Gina DeSimone*	Savvas Elevate Science	Virtual	8/21/25	2	0.00	0.00
24	Brigette Rose-Murray*	Savvas Elevate Science	Virtual	8/21/25	2	0.00	0.00
25	Scott Stipa*	Savvas Elevate Science	Virtual	8/21/25	2	0.00	0.00
26	Jennifer Humes	Burlington County Crisis Response Team Meeting	County Library	9/17/25	2.5	0.00	0.00
27	Sierra D'Intino	Learning More About the Science of Reading	BCSSSD	10/20/25	6	0.00	0.00
28	Jennifer Humes	The Let Them Theory	Virtual	11/10/25 & 11/17/25	2	0.00	0.00
29	Jennifer Humes	Better Support Students' Mental Health Needs	Virtual	12/12/25	6.5	295.00	295.00

***Ratify and Affirm**

Additional Summer Hours (original approval on May 6, 2025 agenda)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
30	Cyndi Hess	School Nurse	ESY/Health Mandates	7.5	CBA Contracted Rate	7/1/25- 8/15/25
31	Jane Lemon	LDTC	IEP Caseload	18	CBA Contracted Rate	7/1/25- 8/15/25
32	Karina McNulty	Preschool Teacher	PEA Summer Work	10	CBA Contracted Rate	7/1/2025 - 8/30/25

Extra-Curricular 2025-26

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
33	Lauren Toro	Musical Theater Club	Per CBA	9/1/2025
34	Kelly Cahill	Homework Club	Per CBA	9/1/2025
35	Kelly Cahill	Detention	Per CBA	9/1/2025

Retirements/Resignations/Leaves of Absence

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Type of Leave</i>
36	2059	Middle School ELA Teacher	FMLA/NJFLA unpaid leave 3/23/26 - 6/17/26 (8 weeks)

Human Resources Action Items

37	Provide a stipend to Anthony Procopio for additional administrative duties overseeing CST for the 2025-26 school year.	HR-1
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Roll Call on Action Items #1-37-:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio			x			
Mr. Brandolph		X	x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero	X		x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for August 2025	FI-1
2	Treasurer's Report for August 2025	FI-2
3	Appropriation Adjustment Journal for August 2025	FI-3
4	Payment of bills for the month of August 2025**	FI-4
5	EFT Activity Report for August 2025	FI-5
6	Student Activity Account for August 2025	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of January 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of January 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
8	PTO Fall Fundraiser Pick Up	Parking Lot	Ms. Alderman
9	Rancocas Travel Girls Basketball	Gymnasium	Ms. Lee

****All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.***

*****Ratify and Affirm***

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
10	Fire Drill	9/12/25	9:00 am - 9:05 am
11	Lockdown	9/17/25	2:00 pm - 2:20 pm

<i>Item</i>	<i>Out of District Placements</i>	<i>Att.</i>
12	Student ID #12547 to Garfield Park Academy for the 2025-2026 School Year for \$68,533.20 for 180 days.	
13	Student ID #13527 to BCSSSD for the 2025-2026 School Year at a cost of \$55,991.00 for 180 days.	
14	Student ID #13369 to BCSSSD for the 2025-2026 School Year at a cost of \$61,959.00 for 180 days.	
15	Student ID #13368 to BCSSSD for the 2025-2026 School Year at a cost of \$61,959.00 for 180 days.	
16	Student ID #13539 to BCSSSD for the 2025-2026 School Year at a cost of \$61,959.00 for 180 days, and a one-to-one Teacher Assistant at a cost of \$50,240.00.	
17	Student ID #13599 to BCSSSD for the 2025-2026 School Year at a cost of \$51,264.00 for 180 days.	
18	Student ID #12901 to BCSSSD for the 2025-2026 School Year at a cost of \$48,414.00 for 180 days.	
19	Student ID #12968 to BCSSSD for the 2025-2026 School Year at a cost of \$48,414.00 for 180 days.	
20	Student ID #12984 to Garfield Park Academy for the 2025-2025 School Year at a cost of \$68,533.20 for 180 days and \$9,137.76 for ESY Tuition.	
21	Student ID #13398 to Interactive Kids for the 2025-2026 School Year at a cost of \$18,000.00 for 180 days, and \$34,200.00 for a Certified Special Education Teacher.	

<i>Item</i>	<i>Resolutions</i>	<i>Att.</i>
22	Approve the contract for Empower AAC for augmentative and alternative communication consultation services for the 2025-2026 school year.	FI-22
23	Approve the amended contract with ESS Northeast, LLC inclusive of full rate sheet for substitute positions for the 2025-2026 school year.	FI-23

24	Approve the submission of the FOCUS Grant in the amount of \$2,230.00	
25	Retroactively approve Savvas as the new science curricular program for the 2025-2026 school year.	
26	Approve the attached supplies/materials list to be discarded/donated in accordance with Policy 7300.	FI-27
27	Retractively approve a contract with Gail Santamaria to provide Social Work services to the preschool program, for the 2025-2026 school year.	FI-28

Field Trips

Item	Grade/Group	Destination	Bus	Cost	Coordinator
28	MD Class Grades 2nd & 3rd	Target & Chick-Fil-A	1	Bus	Ms. Walford

***Total cost for trip**

****Cost per Student**

***** Revised date**

Roll Call on Action Items #1-21 & 28-:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

□ Motion Fails

Roll Call on Action Items #22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

Roll Call on Action Items #23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			

Ms. Weres			x			
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Roll Call on Action Items #24:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

Roll Call on Action Items #25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

Roll Call on Action Items #26:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

Roll Call on Action Items #27:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

14. **OLD BUSINESS:** **Mr. Brandolph discussed the plans for the fence that will surround the playground.**

15. **NEW BUSINESS:** **Ms. Minero commended the staff and stakeholders for doing a great job to start the year**
Dr. Carlton thanked staff and the PTO for their hard work and great back to school night.

16. **INFORMATION & FUTURE PLANNING ITEMS:**

17. **DATES TO REMEMBER:**

18. **PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Weres	X	

X Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Cheryl Smith - Stated that staff is happy to be back in the building, mentioned yet another great back to school night, and thanked the PTO for all their hard work.

Tom Fox - Expressed concerns regarding Bus 7 and was hoping any issues could be resolved.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Maccar		

X Motion Carries

☐ Motion Fails

19. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Coniglio	X	

X Motion Carries

☐ Motion Fails

Time of adjournment: 7:26 pm

