

# PLEASE POST

PERSONNEL COMMISSION | CHICO UNIFIED SCHOOL DISTRICT | 1163 EAST 7TH STREET, CHICO, CA 95928  
(530) 891-3000

**DATE:** AUGUST 26, 2025  
**NOTICE TO:** CLASSIFIED EMPLOYEES  
**FROM:** CLASSIFIED HUMAN RESOURCES OFFICE  
**SUBJECT:** LATERAL TRANSFER OPPORTUNITY

IF YOU ARE INTERESTED IN BEING CONSIDERED FOR LATERAL TRANSFER, **RESPOND TO THIS EMAIL OR SUBMIT A LETTER OF INTEREST TO CLASSIFIED HUMAN RESOURCES BY NOON ON: SEPTEMBER 3, 2025.**

YOU MAY APPLY FOR CONSIDERATION FOR LATERAL TRANSFER PROVIDED **YOUR CURRENT, REGULAR POSITION IS AT THE SAME OR HIGHER LEVEL OF THE CLASSIFICATION FOR WHICH YOU ARE APPLYING AND YOU MEET THE MINIMUM REQUIREMENTS FOR THE POSITION** (WHICH MAY INCLUDE TESTING OR SUBMISSION OF CURRENT CERTIFICATES AND/OR LICENSES).

CLASSIFIED MANAGEMENT SALARY SCHEDULE, **RANGE 6**

## **HUMAN RESOURCES COORDINATOR**

### **CLASSIFIED HUMAN RESOURCES DEPARTMENT**

**\$57,745-\$91,577/ANNUALLY**

*SALARY PLACEMENT IS BASED UPON EXPERIENCE AS DETERMINED BY THE DISTRICT*

**8.0 HRS/DAY, 8:00 AM-4:30 PM, 12 MOS/YEAR**

INCLUDE IN YOUR LETTER OF INTEREST YOUR:

- NAME, CONTACT PHONE NUMBER, AND EMPLOYEE ID #
- YOUR CURRENT CLASSIFICATION, INCLUDING:
- ASSIGNED HOURS/DAY:
- START/END TIME:
- YOUR WORK SITE:
- THE POSITION IN WHICH YOU ARE INTERESTED & THE NOTICE CLOSING DATE

**LOOKING FOR A NEW JOB OPPORTUNITY?**

GO TO [WWW.CHICOUSD.ORG](http://WWW.CHICOUSD.ORG) OR VISIT OUR JOB LINE AT 530-891-3000