

Lancaster School District



Request for Qualifications and Proposals

Lease Lease-Back Preconstruction and Construction Services for New Construction and Modernization Improvements Project at Sierra Elementary School

Prequalification Documents Due: Wednesday, September 10, 2025, at 1:00 PM

RFQ/P Responses Due: Tuesday, September 23, 2025, at 1:00 PM

There is a Prequalification component to this RFQ/P pursuant to AB 1565 of all general contractors and all mechanical, electrical and plumbing subcontractors. Prequalification shall be by online application at www.pq bids.com/lancaster. A bid will not be accepted from any contractor or subcontractor that is required to complete a prequalification application and submit supporting documents pursuant to AB 1565. All prequalification documents are **due by 1:00 p.m., on Wednesday, September 10, 2025**.

Respondents must mail or deliver sealed proposals containing five (5) bound copies of their Statement of Qualifications and Proposals conforming to the requirements of this RFQ/P **by 1:00 p.m., on Tuesday, September 23, 2025**, to:

LANCASTER SCHOOL DISTRICT
C/O CALDWELL FLORES WINTERS, INC.
521 N. First Avenue
Arcadia, CA 91006

Respondents must also transmit one (1) PDF copy via email to danguillet@cfwinc.com

Only Firms that have registered with the California Department of Industrial Relations (DIR) regulations are eligible to be further considered for a construction contract. For any public project, as defined in subdivision (c) of Section 22002 of the Public Contract Code, for which the District uses funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 (Chapter 12.5 (commencing with Section 17070.10) of Part 10 of Division 1 of Title 1 of the Education Code) or any funds from any future State school bond for a public project that involves a projected expenditure of one million dollars (\$1,000,000) or more, the District shall require that prospective general contractors and prospective electrical, mechanical and/or plumbing subcontractors ("Firms") complete and submit a standardized prequalification questionnaire and financial statement, verified under oath.



**Lancaster School District
Request for Qualifications and Proposals (RFQ/P)
for Lease Lease-Back Preconstruction and Construction Services for
New Construction and Modernization Improvements Project at
Sierra Elementary School**

I. INTRODUCTION

Interested firms are invited to submit qualifications and proposals for Preconstruction and Construction Services for the Lancaster School District's New Construction and Modernization Improvements Project at Sierra Elementary School to be provided through a Lease Lease-Back method of construction delivery. Firms are invited to submit qualifications and a proposal for the project.

Section 2 of this RFQ/P outlines the desired preconstruction and construction scope of work for the project. Section 3 provides a project description including a summary of the scope, budget, and schedule of the New Construction and Modernization Improvements Project at Sierra Elementary School. Sections 4 through 10 and related attachments outline the RFQ/P submittal requirements and selection procedure as well as general information, and requirements.

At the conclusion of the selection process, a recommended firm will be considered by the District's Board of Trustees for the project. Subject to Board approval and upon notification to proceed, the selected firm shall perform preconstruction services, including reviewing design documents for constructability, completeness, scheduling, clarity, consistency and coordination, undertaking a value-engineering analysis, soliciting subcontract bids, and preparing reports with recommendations to the District and the architect to maintain the established budget, pursuant to a Lease Lease-Back Agreement.

The project shall be performed under the direction of Caldwell Flores Winters, Inc. (CFW), the Program Manager, and the Lancaster School District (District). The selected firm shall work with the assigned architect for the project as needed to conduct the proposed scope of work. Following the completion of preconstruction services, the District may begin negotiations with the selected Lease Lease-Back (LLB) firm to enter into a Construction Services Agreement and requisite documents establishing a Guaranteed Maximum Price (GMP) pursuant to a Lease Lease-Back method of construction delivery.

II. SCOPE OF WORK

The District desires to select a firm capable of providing LLB preconstruction and construction services for the project. The selected firm for the project should expect to perform preconstruction services as established by the District pursuant to a Preconstruction Services Agreement. If the District proceeds with the construction of the project, the selected firm may be retained as a LLB contractor pursuant to

a Construction Services Agreement, Lease, and Sub-lease and may contract with separate specialty trade contractors to perform the required scope of work.

Preconstruction Services are anticipated to include the following:

1. Review design and support documentation for content, constructability, completeness, scheduling, clarity, consistency and coordination
2. Undertake value-engineering analysis and prepare reports with recommendations to District and Architect of Record to maintain established program budget and specifications
3. Provide detailed cost estimates at schematic, design development, and construction document design phases
4. Expedite design reviews, including modifications, if any, based on value analysis
5. Provide a proposed Guaranteed Maximum Price (GMP) for the construction of the project
6. The proposed GMP shall include the “book of bids”. This book of bids shall consist of a narrative and a minimum of three quotes solicited for each portion of the trade work required to be furnished under the construction services agreement by bid division

Construction Services are anticipated to include, but not be limited to the following:

1. Provision of a proposed Guaranteed Maximum Price (GMP) for the construction of the project with identified subcontractor bids and self-performed work
2. Construction of the Project
3. Coordination of record drawings and specifications
4. Compilation of operations and maintenance manuals, warranties/guarantees, and certificates
5. Obtaining occupancy permits and coordinating testing, documentation, and governmental inspections and approvals
6. Preparation of accounting and closeout reports and occupancy plan reports
7. Other responsibilities as necessary for the completion of the program

III. PROJECT DESCRIPTION

The Sierra Elementary School Modernization and New Construction Project (Project) consists of the modernization of 19 of the school’s existing permanent classrooms, providing 21st century improvements to 10 portables, repurposing one portable classroom into a music room, and constructing 12 new permanent transitional kindergarten/kindergarten (TK/K) classrooms and a new library, built according to current State code, District specifications, and 21st century educational program requirements. Modular construction is planned for the new buildings.

Project Orientation

Sierra Elementary School is located at 747 West Avenue J 12 and is bounded by West Avenue J 10 to the north, West Avenue J 12 to the south, Heaton Avenue to the west, and Gadsden Avenue to the east. The school has two parking lots along Heaton Avenue; one parking lot is located adjacent to the

MPR and administration office while the other is adjacent to the grass play area. Buses enter the site from West Ave J 12 and students enter the school from the front gate by the administration office. Parent drop-off occurs at the front parking lot adjacent to the MPR and administration office. The school was built in 1957 and occupies an 11.5 acre site.

The school serves students in grades TK through fifth and has an enrollment of 707 students. The campus is comprised of eight buildings consisting of 19 permanent classrooms, administrative offices, a library, and a multipurpose room. The school has 22 portable classrooms and four preschool portables. The two TK/K permanent classrooms are located at the southeast corner of the campus. The remaining 17 permanent classrooms are in five buildings. Three of the buildings have four classrooms each, one building has three classrooms and the other two buildings have two classrooms each. The 22 existing portable classrooms are either on the west or east side of campus.

Sierra Elementary School Existing Conditions



Project Requirements

The Project includes the modernization of 19 of the school's existing permanent classrooms, providing 21st century improvements to 10 portables, repurposing one portable classroom into a music room, and constructing 12 new permanent TK/K classrooms and a new library, built according to current State code, District specifications, and 21st century educational program requirements. The 12 new TK/K classrooms are to be located on the southwest side of the campus to create an early childhood village with a shared playground. A new 2,200 square foot 21st century library will be constructed utilizing supplemental grants under Proposition 2 to provide a larger space to meet the needs of the students enrolled at the school. The new library will be located north of classrooms 7 and 11, providing a central location on the site. Portable Classroom 31 will be repurposed into a music room. Modular construction is planned for the new buildings.

Sierra Elementary School Proposed Improvements



Project Budget and Schedule

The total project budget is \$22,207,014 and represents the total “all-in” budget. The “all-in” budget is estimated in current dollars (including contingencies, and both hard and soft costs), including demolition and site work. The construction budget (projected Guaranteed Maximum Price, or “GMP”) for the project is \$15,780,464 inclusive of general conditions and requirements, contractor fees and overhead. The soft costs include design fees, consulting services, testing and inspection services, agency approval fees, furniture and equipment (FF&E), etc.

- DSA Submittal: December 2025
- DSA Approval: May 2026
- Bidding/Start Construction: June 2027 (subject to change and availability of funding)
- End Construction: November 2028

The anticipated project timeline is subject to adjustment based on the timing and processing of administrative approvals, prevailing market conditions, weather and environmental conditions, and unforeseen site conditions.

IV. SUBMITTAL FORMAT AND REQUIREMENTS

Prequalification: There is a Prequalification component to this RFQ/P pursuant to AB 1565 of all general contractors and all mechanical, electrical and plumbing subcontractors. Prequalification shall be by online application at www.pqbids.com/lancaster. A bid will not be accepted from any contractor or subcontractor that is required to complete a prequalification application and submit supporting documents pursuant to AB 1565. **ALL PREQUALIFICATION DOCUMENTS ARE DUE BY 1:00 P.M., ON WEDNESDAY, SEPTEMBER 10, 2025.**

RFQ/P Response: Firms responding to the project are required to prepare a response to this RFQ/P that includes general information about the firm's qualifications as well as a proposal that assesses and evaluates the design of the project as to construction recommendations, logistics, cost, value engineering, and schedule.

Firm Qualifications: submittals are required to provide a response regarding the firm's capabilities, prior experience, and past projects. This information should include, but need not be limited to, the following:

- A. Provide three (3) or more references of elementary school new construction projects or similar facilities as examples of the Firm's experience on projects such as this with respect to size and complexity.
- B. Description of size of Firm with respect to the number of personnel by management category. Please provide an organizational chart identifying the key staff members assigned to each role and their level of experience on projects such as this.
- C. Description of the Firm's practices for managing project schedules, budgets, subcontracts, change orders, project documents, and other construction issues. Provide a description of the Firm's project control systems. Sample project specific progress reports are encouraged for inclusion in the Firm's response to this question (not counted toward page limit of the RFQ/P).
- D. Provide a description of the Firm's safety record and Experience Modification Rating (EMR).
- E. Provide a letter from the Firm's bonding company on their letterhead that states the bonding capacity of the Firm.

Proposal: Submittals are required to include a response to the following site-specific questions for the project. This information should include, but need not be limited to, the following:

- F. Review of the conceptual plans for the project, providing at minimum:
 - 1. A narrative identifying any potential construction issues or other challenges that may arise during the project and proposed solutions to ensure that said challenges do not create unnecessary delays or added cost to the project.
 - 2. A conceptual site logistics plan identifying site access, parking for contractors, access for delivery and storage of materials, and provisions for the safety of students and faculty.
 - 3. A conceptual cost estimate, demonstrative of the firm's estimating capability, for the project as specified and as conceptually proposed in uninflated 2025 dollars.
 - 4. Detailed proposal of the Firm's preconstruction fee and how it would be broken down based on the deliverables identified in the Form Preconstruction Services Agreement.
 - 5. Detailed breakout of the factors or elements that are anticipated to comprise the calculation of a future "Guaranteed Maximum Price" (GMP) including the above conceptual estimate of direct construction costs as well as an anticipated break-down of overhead, general conditions, markups, insurance, bonds, and fees.

6. The contractor shall utilize cost estimation form **Attachment E** and submit with your proposal for the conceptual cost estimate
- G. Brief description of 2-5 value engineering opportunities that the Firm would propose to keep the project within the proposed budget identified herein.
- H. Identification of trades that the firm will propose bidding and those that the firm proposes to self-perform. Also include trade contractor costs, self-performance costs, general contracting requirements, contractor soft costs (without fee), contractor fee and GMP allowance and contingency. Respondents should put forth proposals that clearly identify estimations of costs of work to be self-performed, as well as estimations of costs to be performed by sub-contractors. The intention is that the cost estimations and work plan provided clearly identify a breakdown of the respondents' overhead costs, and not just a lump sum. The expectation is a breakdown of anticipated overhead costs that clearly defines the general conditions, bonds, insurance, fee, and other costs to provide the District information necessary to select a firm that provides the best value.
- I. Description of the Firm's approach to keeping the project delivered on schedule, while minimizing impact on existing school facilities and neighboring communities throughout construction. Please provide a proposed project schedule that demonstrates this approach, including preconstruction milestones that the Firm will help to establish to optimize the construction phase.

RFQ/P Response Format: Responses shall be concise, well organized and demonstrate respondents' qualifications and proposed approach to the project. Each response should have a single cover letter briefly discussing the firm's conceptual understanding of the project and an executive summary of the proposal.

Limit response for the *Firm Qualifications* requested to no more than ten (10) single sided 8 ½ x 11 pages. *Firm Qualifications* include the cover letter indicated above. For the *Proposal* requested, limit response for the project to no more than ten (10) single sided 8 ½ x 11 pages. In total, the Firm Qualifications and Proposal is limited to a grand total of twenty (20) single sided 8 ½ x 11 pages.

Excluded from the page count limitation are pages exclusively used for layout and organization of the submittal package (e.g. front and back covers, table of contents, tabbed dividers, etc.) as well as sample materials representative of prior project work included as addenda (e.g. schedules, progress reports, graphics, etc.). Also excluded from the page count limit are materials indicated for prequalification.

Submit five (5) printed proposals to:

LANCASTER SCHOOL DISTRICT
C/O Caldwell Flores Winters, Inc.
521 N. First Avenue
Arcadia, CA 91006

Respondents must also transmit one (1) PDF copy via email to danguillet@cfwinc.com

The printed and email copies are due no later than:

Tuesday, September 23, 2025, at 1:00 PM

Please be advised that the District reserves the right to decline all responses and to amend, abandon, or modify the project or the method of delivery at its sole discretion in whole or in part.

V. METHOD OF SELECTION

The District's Selection Committee shall review and evaluate all responses received by the deadline. Each Firm will be evaluated based on the Evaluation Criteria identified in Section VI. Based on these criteria and rating system, points are assigned to each Respondent, with each respondent ranked according to the average total points awarded by members of the Selection Committee. Failure to satisfy a pass/fail requirement will result in the immediate rejection of the proposal. Final point totals of all respondents will be considered to determine the best value for the School District and the final selection will be based on interviews with the qualifying respondents.

The firm determined to have the best value for the District for the project will be invited to perform Lease Lease-Back preconstruction and construction services for the project. Following the completion of Preconstruction services, and at the discretion of the District, the selected firm may be recommended to the Board for entering into a Lease Lease-Back Construction Services Agreement for the project. The District retains the right in its sole discretion to reject all submittals or revise this request for said services.

VI. SUBMITTAL EVALUATION CRITERIA

Pursuant to District Board Policy (BP) and Administrative Regulations (AR) 3311, proposers shall be selected based on the total best value score as determined by the District, based on the following evaluation criteria and rating system provided in the table below:

EVALUTION CRITERIA	MAXIMUM POINTS
Follows page length and layout direction and includes requested document attachments as described by the RFQ/P	Pass/Fail
Experience with the local environment and a local presence for interfacing with the District	Pass/Fail
Provides germane and relevant responses to questions contained within the RFQ/P	25
Details a proposed method and overall strategic approach	25
Proposed detailed estimate of the Firms(s) costs, including direct construction costs and break-down of overhead, general conditions, markups, insurance, bonds, and fees	15
Demonstrates specialized experience and technical competence of the Firm(s), including principals, joint venture-partners, and sub-consultants regarding the types of service required and the complexity of the projects	15
Relevant experience of key personnel	5
Overall financial condition of the firm, including the principal contractor and/or contractor team	5
Ability to meet the insurance requirements unless District, at its sole discretion, decides to modify or waive the insurance requirements or elects to provide program insurance	5
Litigation and arbitration history for the past five (5) years	5
TOTAL: 100 POINTS	

VII. SELECTION SCHEDULE

The following is a proposed schedule for selection. The District reserves the right to modify this schedule in its sole discretion.

Request for Qualifications/Proposals Released: **Wednesday, August 20, 2025**

Deadline to submit questions related to project: **Wednesday, September 3, 2025, at 1:00 p.m.**

Prequalification Submittal Due: **Wednesday, September 10, 2025, at 1:00 p.m.**

Announcement of prequalified firms: **Tuesday, September 16, 2025, at 1:00 p.m.**

Responses due: **Tuesday, September 23, 2025, at 1:00 p.m.**

Interviews: **September 24 - 26, 2025**

Firm Ranking Established: **Monday, September 29, 2025**

Board approval: **October 21, 2025, or thereafter**

If interested parties wish to visit the school site, all coordination must be through Denis Anguillet, Assistant Program Manager, Caldwell Flores Winters, Inc., danguillet@cfwinc.com (626) 829-8322.

VIII. GENERAL INFORMATION

A. Compliance

Submittals must be in strict accordance with the requirements of the request for services. Any response not submitted in accordance with the requirements of the request for services will not be considered.

B. Amendments

The District reserves the right to cancel or revise in part or whole this request for services. If the District cancels or revises this request for services, all respondents will be notified by an addendum. The District also reserves the right to extend the date responses are due.

C. Inquiries

All questions about the meaning or intent of this request for services shall be submitted to the District's Program Manager, CFW, in writing via letter or email no later than **Wednesday, September 3, 2025, at 1:00 p.m.** Responses to all questions received may be issued at the District's discretion by addendum via email to all parties recorded by CFW as having received this document. Questions received after the **September 3, 2025**, deadline will not be answered. If interested parties wish to visit the school site, all coordination must be through Denis Anguillet, Assistant Program Manager, danguillet@cfwinc.com (626) 829-8322.

D. Late Response to Proposals

It is the respondent's responsibility to ensure its response to this request for services is received by the District's Program Manager on or before the time and date specified. Submittals received after the date and time specified will not be considered.

E. Special Conditions

1. **Public Record.** All Responses submitted in response to the request for services become the property of the District's public records and as such, might be subject to public view.
2. **Non-Discrimination.** The District does not discriminate on the basis of race, color, national origin, religion, age, ancestry, medical condition, disability or gender in consideration for an award of contract.
3. **Drug-Free Policy and Fingerprinting.** The selected Firm shall be required to complete any and all fingerprinting requirements and criminal background checks required by State law and shall also be required to complete a Drug-Free workplace certificate.
4. **Costs.** Costs of preparing a response to this request for services are solely the responsibility of the respondent.

5. **Prevailing Wages.** Respondents are advised that these projects are a public work for purposes of the California Labor Code, which requires payment of prevailing wages. District will obtain from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work. These rates will be on file at the District and will be available to any interested party upon request. Any Firm(s) to which a contract is awarded must pay the prevailing rates, post copies thereof at the job site, and comply with applicable provisions of State law.
6. **Securities.** Respondents are advised that if awarded a contract they will be permitted, at their request and expense and in accordance with Section 22300 of the California Public Contract Code, to substitute securities equivalent to retention monies withheld by District to ensure performance under the contract.
7. **Contractor Registration.** No contractor or sub-contractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations (DIR) pursuant to Labor Code Subsection 1725.5.
8. **Contractor Prequalification.** A proposer must be prequalified in accordance with subdivisions (b) to (m), inclusive, of Section 20111.6 of the Public Contract Code. In addition to this requirement, all responding firms are required to complete the attached Prequalification Questionnaire. These prequalification requirements shall be included in a Lease Lease-Back instrument created pursuant to California Education Code Section 17406(a)(1).
9. **Prequalification of Designated Subcontractors.** Contractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 licenses (collectively, “MEP subcontractors”) shall be prequalified to perform construction work as a first-tier subcontractor on the Project pursuant to Public Contract Code section 20111.6. MEP subcontractors must be prequalified prior to negotiation and acceptable of a Guaranteed Maximum Price (GMP).
10. **Bonding.** The Firm(s) will be required to furnish a Performance Bond in the amount of one hundred percent of the contract price, and a Payment (Material and Labor) Bond in the amount of one hundred percent of the contract price.
11. **Limitations.** This request for services does not commit District to award a contract, to defray any costs incurred in the preparation of a response pursuant to this request for services, or to procure or contract for work.

IX. HOLD HARMLESS/INDEMNIFICATION

The Firms shall indemnify, defend, and save the District, its Board of Trustees, officers, agents, and employees harmless from any and all claims, damages, losses, causes of action and demands, including reasonable attorney’s fees and costs, incurred in connection with or in any manner arising out of the Firms’ performance or failure to perform any duties contemplated by this request for services or subsequent agreement.

The responding Firms and their employees are not employees of the District and are deemed to be independent contractors. Nothing contained in this request for services or subsequent agreements shall be deemed to create any contractual relationship between the Firms and any of the other contractors or material suppliers for the Program, nor shall anything contained in this request for services or

subsequent agreements be deemed to give any third party any claim or right of action against the District or Firms which do not otherwise exist.

X. CONSTRUCTION SERVICES RELATED AGREEMENTS

The following links provide interested firms with copies of the Lancaster School District's form construction services-related agreements:

- A. Prequalification Online Application: www.pq bids.com/lancaster
- B. [Form Construction Services Agreement](#)
- C. [Form Site Lease](#)
- D. [Form Sublease](#)

Any questions or concerns regarding the above form agreements should be addressed in writing to Denis Anguillet, Assistant Program Manager via email: danguillet@cfwinc.com by **Wednesday, September 3, 2025, at 1:00 p.m.**

ATTACHMENT A
Lancaster School District

Please see instructions and complete the forms required through PQBids:

Prequalification shall be by online application at
www.pqbids.com/lancaster

ATTACHMENT B

Lancaster School District

Form Construction Services Agreement

ATTACHMENT C
Lancaster School District
[Form Site Lease](#)

ATTACHMENT D
Lancaster School District
[Form Sublease](#)

ATTACHMENT E
Lancaster School District
[Cost Estimation Form](#)