



**Shasta Charter Academy/ Shasta Secondary Home School, Inc.**  
**Governing Board Meeting Minutes**  
**November 14th, 2025**  
**Called to order at 10:14 a.m.**  
**Meeting adjourned at 1:38 p.m.**  
**333 Park Marina Circle**  
**Redding, CA 96001**

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Meeting Method: In person

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**In attendance:**

**Board Members present:** Des Comer, Don Hess, Tawnya Hiscock,  
Jennifer Waltman

**Board Members absent:** Carlie Hinderscheid, Leslie MacRae

**Staff Members present:** Ben Claassen, Matt Wahlman, CeCe Walters

**Visitors present:** None

**Board Chair, Leslie MacRae called the meeting to order at: 10:14 a.m.**

**Public Comment:** None

**1. Approve Agenda/ Reordering of the Meeting Agenda (Action)**

*Don Hess motioned to approve the agenda; Tawnya Hiscock seconded the motion. Motion carried 4-0.*

**2. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only)**

None

**3. Board Business**

**3.1. CSDC Conference Content (Discussion)**

Ben Claassen, Matt Wahlman, and several of the Board Members went to the CSDC conference back in October. Des Comer discussed what she learned from the sessions she attended. She learned about a school who had everyone become a wellness coach through a special training. Their school became their own Medi-Cal provider so they could bill for wellness things for all the children. As they do these things for the students they are billing. By doing this the school could get special money from different initiatives for mental wellness and preventative services. Ben commented about a friend he has in our community who is a school nurse, who is involved with a Governing Board Regular Meeting Dates for the 2025-2026 School Year: 8/28, 10/16, 12/11, 2/12, 4/16, 6/4, 6/11

*Respectfully submitted by CeCe Walters*

program that will send wellness coaches to schools and it's billed thru Medi-Cal. Ben talked to our Guidance Counselor, Traci to see if this is something that would be beneficial for our students. Matt Wahlman commented on how our school was involved in MAA, years ago, which provided resources to students but that they really restricted the program since then.

The second session Des Comer commented on was Executive Functioning help. She found the presentation to be very interesting. Executive Function is your working memory, self-talk, it's the starting/finishing, organizing, problem solving, planning, self-monitoring, task monitoring, etc. Des went on to discuss how much she feels the internet, social media, technology is impacting our young people in huge ways. This presentation also discussed how it is affecting executive function for young people. There is a company called Edge Foundation that gives classes on how to help kids with their executive function. Des feels it would be super helpful to have this type of class in a middle school setting or for freshman to help teach our students how to have these skills. She feels this was one of the most valuable sessions and it would be great for our students to get this whether it's from this company or other companies. The Board also touched on how having small groups with Parent mentors could be so helpful. Jennifer suggested these happen in the second month as that's when all the problems are showing up. Ben mentioned that maybe we add some of this to our Geography class that is taken by all the freshman. He also mentioned having students doing a personality test early on instead of later, to help kids understand themselves better.

Don Hess presented to the Board what he learned from the conference. He discussed that he went to a session on Charter School policies and he wanted to know if the school has a document in the Board folders containing all school policies. Ben said he could add that document to the Board documents folder, but it's also touched on in the SCA Student and Parent Handbook. He mentioned that in the SCA Charter document the pages are mislabeled saying 3/66, instead of 3/104. This book was done by our Attorneys so Ben will note it for the next time this document is updated. Don also asked if everyone completed their Ethics training. Carlie and Tawnya didn't go to the conference so they are working on it and will provide their certificate once completed. The others will give CeCe their email showing they completed it.

Jennifer Waltman talked about what she learned and specifically what are the goals as a school for the future. She mentioned that she knew CTE is a long term goal. She also took a class on community engagement. Things for the school to consider: creating partnerships with community services, nonprofits; apprenticeships; volunteering requirements; creating a list of community outreach programs or employers that are willing to work with SCA students; having the school's mission and vision more front and center. Overall the Board members were happy they went to the conference and felt they learned a lot.

\*The Board took two breaks during the meeting: 1) from 10:57 to 11:18 a.m. and 2) from 12:15 to 12:41 p.m.

#### **4. Policies, Plans, Documents, Reports**

##### **4.1. Independent Education Evaluation Policy (Action)**

Ben discussed what this was with the Board, and asked for them to approve the IEE policy.

*Jennifer Waltman motioned to approve the IEE policy; Don Hess seconded the motion. Motion carried 4-0.*

##### **4.2. CAASPP and California Dashboard (Discussion)**

Ben discussed the CAASPP and California Dashboard with the Board and SCA's scores in comparison to other schools and also the state of CA.

#### **5. Subject: Adjournment (Action)**

**Adjournment time: \_\_1:38 p.m.\_\_**

*Don Hess motioned to adjourn the meeting; Tawnya Hiscock seconded the motion. Motion carried 4-0.*