

**Sequoia Union High School District
Citizens' Bond Oversight Committee (Measure W)**

June 11, 2025

Minutes of the meeting

Location: Members of the Committee attended in person at the District Office. Present: Alan Sarver, Victor Torreano, Gerard Zelnik, Jon Shank, Joel Cadiz, and Anthony Nuanes. Others Present: Christine Gong, Assistant Superintendent of Administrative Services, Narayan Naidu, Chief Facilities Officer, Andres Raddavero, Project Engineer, Roberto Bautista-Gatica, Construction Technician, Sean Mick, DWK

1. Call to Order and Roll Call

Meeting called to order at 4 p.m.

2. Public Comment on Non-Agendized Items

None

3. Approval of Minutes from March 6, 2025 (Roll Call)

- a. Motion to approve by AS, VT says yes, AN seconds, JC abstains
- b. Roll call vote 5-1, motion passed

4. Measure W Update (This item was moved from #5 to #4)

- a. (NN) Gave a presentation about Measure W updates on projects.
- b. (JC) Has the district ever thought about design-build?
 - i. (NN) Yes, but for these projects, we believe Lease-Leaseback is the way to go
- c. (GZ) Believes these new constructions could be a good way to expose students to the many trades and opportunities in the construction industry

5. The Role of the Citizens' Bond Oversight Committee - (This item was moved from #4 to #5)

- a. (SM) Gave a presentation on the role of the Citizens' Bond Oversight Committee (CBOC)
- b. (AS) What is the difference between operational costs vs capital expenses?
- c. (VT) Is there a way to review prices from vendors to make sure the district is getting the best prices?
- d. (AS) Wants to "gather information" through regular site tours/visits.
- e. (AS) What do member terms look like?
- f. (SM) Some are serving one-year terms while others are serving two-year terms, this is so that not everyone turns over at once
- g. (AS) Wants to prepare a report draft for the August meeting

5. Review 2025-26 Annual Committee Meeting Calendar

a. Oversight calendar

- i. (AS) Opens up this portion and goes through the calendar
- ii. (GZ) Points out March 6th, 2026 is a Friday, not a Thursday
 - 1. The meeting will change to Thursday, March 5th, 2026
- iii. (AS) Wants to move the expenditure report to the August meeting
- iv. (AS) The chair will prepare a report draft before the August meeting
- v. (CG) The 2023-24 Expenditure report will be presented in August
- vi. (AS) Wishes for more site meetings
 - 1. (AS) Does not want it to become an official meeting per the Brown Act, so it would not be more than three people

6. **Committee Member Announcements/Reports**
 - a. (AN) Regarding the time scheduled for CBOC meetings, either we extend the time scheduled or we do a better job at staying within the time
7. **Adjournment**

CBOC members adjourned the meeting at 6:14 p.m. (Victor Torreano, Gerard Zelnik)