

Agenda



MEASURE E CITIZENS' OVERSIGHT COMMITTEE MEETING

Tuesday, March 3, 2026 from 4:30-5:30 p.m.

Meeting Location: District Office, Small Conference Room; 1163 E. 7th Street, Chico, CA 95928

Members: Tracy Bettencourt, Joseph Cobery, Kelley Crockett, Ivan Garcia, Randy Salado

District Support: Jaclyn Kruger, Rocio French, Julie Kistle, Greg Blake

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| 1. Open for Public Comment | <i>Joseph Cobery</i> |
| 2. Adopt Minutes from February 20, 2025 Meeting | <i>Joseph Cobery</i> |
| 3. 2024-2025 Measure E Project Expenditures | <i>Joseph Cobery</i> |
| 4. Review and Approve the 2024-25 Bond Audit Report | <i>Jaclyn Kruger</i> |
| 5. Facilities Master Plan (FMP) Update | <i>Julie Kistle</i> |
| 6. Review and Adopt Committee Report | <i>Julie Kistle</i> |
| 7. Adjournment | <i>Joseph Cobery</i> |

Minutes



MEASURE E CITIZENS' OVERSIGHT COMMITTEE MEETING

Thursday, February 20, 2025 from 4:00-5:00 p.m.

Meeting Location: District Office, Small Conference Room; 1163 E. 7th Street, Chico, CA 95928

Members: Tracy Bettencourt, Joseph Cobery, Kelley Crockett, Ivan Garcia

Absent Members: Mark Francis, Randy Salado

District Support: Jaclyn Kruger, Rocio French, Julie Kistle

1. Open for Public Comment

At 4:00 p.m., Committee Vice-Chair Crockett opened the meeting for public comment.

No public comment received.

2. Special Recognition to Mark Francis

CUSD Kruger recognized Committee Chair Mark Francis for his dedication to serving on the Citizens' Bond Oversight Committee for 12 years and fulfilling the 12-year maximum term.

3. Adopt Minutes from February 28, 2024 Meeting

Committee Vice-Chair Crockett opened discussion for Minutes from February 28, 2024 for review and comment. Committee Member Garcia abstained due to being absent on February 28, 2024. Member Cobery moved to approve, seconded by Member Crockett.

AYES: Bettencourt, Cobery, Crockett

NOES: None

ABSTAIN: Garcia

ABSENT: Francis, Salado

4. Elect New Chairperson and Vice Chairperson

Committee Vice-Chair Crockett opened with requests for nominations to fill the Chairperson position for Committees for Measures E, K, and C. Vice-Chair nominated Joseph Cobery. No other nominations were received. Joseph Cobery was elected Chair with unanimous vote.

Minutes

Vice-Chair Crockett nominated herself to continue serving as Vice-Chairperson for all three committees, Measures E, K, and C. No other nominations were received. Kelley Crockett was elected Vice-Chair with unanimous vote.

5. **2023-2024 Measure E Project Expenditures**

CUSD Kruger shared the Measure E Expenditure Report. The report included a breakdown by each Phase and fund being used for each CUSD project. Measure E has been fully spent.

6. **Review and Approve the 2023-24 Bond Audit Report**

CUSD French distributed the Audit Report prior to the meeting for review. There were no findings. Committee Vice-Chair Crockett moved to approve the Bond Audit Report, seconded by Member Garcia.

AYES: Bettencourt, Cobery, Crockett, Garcia

NOES: None

ABSENT: Francis, Salado

7. **Facilities Master Plan (FMP) Update**

CUSD Kistle shared a presentation which included a timeline of the Facilities Master Plan (FMP). The presentation included projects under Measure K and C.

- Measure K - Phase IV Projects:
 - PVHS & CHS CTE Projects – Complete
 - FVHS Restrooms – Complete
 - McManus New Construction & Modernization – In Progress
 - Citrus Modernization – In Design
 - TK Implementation – In Design
 - Restroom Renovations – Starting June 2025
 - Safety & Security – Ongoing
- Measure C - Phase V Projects (Coming Up):
 - Rosedale Elementary School Replacement
 - Chapman Elementary School Replacement
 - Parkview Elementary School Replacement

8. **Review and Adopt Committee Report**

CUSD French provided a draft Annual Report for Measure E highlighting the changes. Committee Member Garcia moved to adopt the report, seconded by Member Bettencourt.

AYES: Bettencourt, Cobery, Crockett, Garcia

NOES: None

Minutes

ABSENT: Francis, Salado

9. Adjournment

Meeting adjourned at 4:33 p.m.

Minutes Approved on: _____

CBOC Chairperson, Joseph Cobery

Chico Unified School District

2024-25 Measure E Bond Expenditures by Fund by Project

2/22/2026

FUND 22 - Measure E, Series A \$15,000,000**		Facilities	Prior Expenditures	2024-25		Total
		Master Plan (FMP) Phase		Budget	Actuals	Expenditures
9010	General Expenses		\$ 373,620	\$ 1,680	\$ 1,680	\$ 375,300
9443	Facilities Master Plan		\$ 636,817	\$ -	\$ -	\$ 636,817
9445	Chico Jr. High & Rosedale Canopy Replacement	Phase 1	\$ 248,277	\$ -	\$ -	\$ 248,277
9446	Chico High HVAC Replacement - Library	Phase 1	\$ 260,180	\$ -	\$ -	\$ 260,180
9451	ADA Compliance	Phase 1	\$ 204,108	\$ -	\$ -	\$ 204,108
9452	Safety & Security	Phase 1	\$ 2,408,159	\$ 8,830	\$ 8,999	\$ 2,417,158
9453	Energy Efficiency - LED lights for CFA	Phase 1	\$ 3,392	\$ -	\$ -	\$ 3,392
9454	Technology Infrastructure	Phase 1	\$ 2,291,961	\$ -	\$ -	\$ 2,291,961
9455	MJHS Multi-Purpose Building	Phase 2	\$ 2,062,516	\$ -	\$ -	\$ 2,062,516
9456	Jr. High School Planning	Phase 2	\$ 46,952	\$ -	\$ -	\$ 46,952
9459	Marsh Jr. High Site Drainage	Phase 2	\$ 418,719	\$ -	\$ -	\$ 418,719
9461	Bidwell Jr. High Modernization	Phase 2	\$ 4,471,863	\$ -	\$ -	\$ 4,471,863
9463	Technology Infrastructure	Phase 2	\$ 1,471,142	\$ -	\$ -	\$ 1,471,142
9449	PV Athletic Facility Planning	Phase 3	\$ 100,000	\$ -	\$ -	\$ 100,000
9450	CHS Athletic Facility Planning	Phase 3	\$ 100,000	\$ -	\$ -	\$ 100,000
9476	Hooker Oak Shade Structure - Safety	Phase 1	\$ 55,072	\$ -	\$ -	\$ 55,072
			<u>\$ 15,152,778</u>	<u>\$ 10,510</u>	<u>\$ 10,679</u>	<u>\$ 15,163,457</u>

**Fully spent

FUND 33 - Measure E, Series C \$33,000,000		Facilities	Prior Expenditures	2024-25		Total
		Master Plan Phase		Budget	Actuals	Expenditures
9010	General Expenses		\$ -	\$ 234,000	\$ 234,000	\$ 234,000
			<u>\$ -</u>	<u>\$ 234,000</u>	<u>\$ 234,000</u>	<u>\$ 234,000</u>



Board of Trustees
~~Tom Lando~~ ~~Rebecca Konkin~~ – Board President
~~Rebecca Konkin~~ ~~Gayle Olsen~~ – Vice President
~~Gayle Olsen~~ ~~Teisha Hase~~ – Clerk
~~Tom Lando~~ – Member
Eileen Robinson – Member
~~Teisha Hase~~ – Member

~~Kelly Staley~~ ~~Greg Blake~~, Superintendent

CHICO UNIFIED SCHOOL DISTRICT
Citizens' Bond Oversight Committee
Measure E

~~2023-2024~~ ~~2024-2025~~ Annual Report
~~February 2025~~ ~~March 2026~~

I. **Introduction**

This is the ~~2023-2024~~ ~~2024-2025~~ Annual Report of Citizens' Bond Oversight Committee (CBOC) for Measure E of the Chico Unified School District. This report is prepared, in conformance with California law, to summarize the work of the Bond Oversight Committee and review the past year of activity.

II. **History and Overview of the Citizens' Bond Oversight Committee**

On November 6, 2012, the Chico Unified School District ("District") submitted for voter approval Measure E, a bond measure to authorize the sale of \$78 million in bonds for needed repairs, upgrades and new construction projects for the District's schools. This measure was submitted to voters under the terms and conditions of Proposition 39 (Article XIII of the California State Constitution), which requires a 55 percent affirmative vote for passage. Measure E passed with 63.32 percent.

Because Measure E passed pursuant to Proposition 39, the District was required to establish a citizen's oversight committee and to conduct two independent audits. The first audit is a financial audit included in the District's annual financial audit. The second audit is a performance audit.

III. **Committee Membership**

California Education Code, Sections 15278-15282 established the duties of school district and its duly formed citizens' oversight committee with respect to Proposition 39 bond measures. This code requires that the governing board establish and appoint members to an independent citizens' oversight committee within 60 days of the date that election results are certified.

The Committee must consist of at least seven members to serve a term of four years without compensation and for no more than three consecutive terms. The Committee must include:

- a. One member who is active in a business organization representing the business community located within the school district.
- b. One member active in a senior citizens' organization.
- c. One member who is a parent or guardian of a child enrolled in the school district.
- d. One member is both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization.
- e. One member who is active in a bona fide taxpayers' organization.

A seven-member Citizens' Bond Oversight Committee was appointed by the Board in March 2013, to provide oversight of all bonds passed under Proposition 39, as required by law.

Current Committee membership includes:

- Joseph Cobery – Chair, Senior Citizen Group Representative – Active Member in a Senior Citizens' Organization, Term 2032
- Mark Francis – Chair, Business Representative, Term June 2025
- Kelley Crockett – Vice Chair, Member at Large, Term June 2029
- Tracy Bettencourt – Parent/Guardian, Term June 2028
- Joseph Cobery – Senior Citizen Group Representative – Active Member in a Senior Citizens' Organization, Term 2032
- Ivan Garcia – Parent/Guardian of Child Enrolled in District & active in a parent teacher organization, Business Representative, Term June 2032
- Randy Salado – Member at Large, Term June 2028
- Vacant – Parent/Guardian of a Child Enrolled in the District and Active in a Parent-Teacher Organization
- Vacant – Bona Fide Taxpayers' Organization Representative

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The CUSD Citizens' Bond Oversight Committee met to discuss 2023-2024-2024-2025 matters on the following dates:

- ◆ February 20, 2025
~~The Committee reviewed and approved the minutes from the February 28, 2024 meeting. CUSD Kruger recognized Chair Mark Francis for his dedication to fulfilling his 12-year maximum term serving the Citizens' Bond Oversight Committee. Joseph Cobery was elected as the new Chairperson and Kelley Crockett was elected to continue serving as the Vice Chairperson. The 2023-24 Expenditure Report was reviewed and discussed. Measure E has been fully spent. The 2023-24 Bond Audit was reviewed. There were no findings. Committee Vice-Chair Crockett moved to approve the Bond Audit Report, seconded by Member Garcia. The Bond Audit was approved. CUSD Kistle shared a presentation which included a timeline of the Facilities Master Plan (FMP) and current Phase IV projects – McManus Elementary Modernization, Restroom Renovations, Transitional Kindergarten Implementation, Citrus Modernization and Safety and Security Projects. Upcoming Phase V Measure C projects were also discussed – School replacement of Rosedale, Chapman, and Parkview Elementary schools. CUSD French~~

~~shared a Draft Annual Report for Measure E highlighting the changes. Committee Member Garcia moved to approve, seconded by Member Bettencourt. Report was adopted.~~

- March 3, 2026

Meeting summary will be added here.

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IV. **CBOC Actions**

Measure E expenditures for fiscal year ~~2023-2024~~ 2024-2025 were reviewed by the Committee at the meeting held on ~~February 20, 2025~~ March 3, 2026.

V. **Performance and Financial Audit Reports**

In accordance with the California State Constitution, the District will continue to have a performance audit completed annually until all Measure E funds have been expended. These reports are designed to meet the requirements of Article XIII of the California State Constitution; to inform the community of the appropriate use of funds generated through the sale of bonds authorized by Measure E; and to help the District improve its overall bond program.

The June 30, 2024-2025 annual independent financial audit was conducted by Horton McNulty & Saeteurn, LLP. Their report, dated June 30, 2024-2025 states that in their opinion the financial statements present fairly, in all material respects, the Measure E Proposition 39 Bond Building Fund of Chico Unified School District as of June 30, 2024-2025, and the changes in financial position, for the year ended in accordance with accounting principles generally accepted in the United States of America.

The June 30, 2024-2025 annual independent performance audit was conducted by Horton McNulty & Saeteurn, LLP. Their report, dated June 30, 2024-2025, states that the results of their procedures indicated that the Chico Unified School District complied, in all material respects, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII of the California Constitution.

VI. **Communications with the Public**

A CBOC website page, as required by law, exists, and the information that is posted includes CBOC meeting agendas and minutes and committee by-laws. Copies of the Bond Performance Audit have been posted, as is a link for community members interested in becoming a member of the CBOC.

VII. **Expenditures**

<u>Project Name</u>	<u>Prior Expenditures</u>	<u>2023-2024 2024-2025</u> <u>Expenditures</u>	<u>Status</u>
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General Exp, FMP Revision & Phase 3 Planning	496,441 500,578	-4,137- 235,680	in progress
Measure E Master Plan	638,741		completed
Canopy Replacement CJHS & Rosedale	248,277		completed
CHS HVAC Replacement – Library	260,180		completed
PV Athletic Facility Planning	100,000		completed
CHS Athletic Facility Planning	100,000		completed
ADA Phase 1 Corporation Yard	204,108		completed
Safety & Security	2,408,159	8,999	in progress
Energy Efficiency LED house lights for CFA	3,391		completed
Technology Infrastructure	2,291,961		completed
MJHS MP Building Planning & Building	2,062,516		completed
Junior High Programming	46,952		completed
MJHS Site Drainage	418,719		completed
BJHS Conversion/Modernization	4,471,863		completed
Technology Infrastructure Phase II	1,471,143		completed
Hooker Oak Shade Structure	56,312		completed
Marigold Elementary New Construction	10,611,243		completed
Shasta Elementary New Construction	3,422		completed
Neal Dow Elementary New Construction	10,159,057		completed
Loma Vista New Construction	7,435,022		completed
Emma Wilson Elementary Kindergarten Building	2,084,819		completed
Total	45,572,325 45,576,462	4,137 244,679	

VIII. Conclusions

The Citizen’s Bond Oversight Committee, based on its review of the annual financial and performance audit reports and information received from District staff, Consultants and others, for expenditures through June 30, ~~2024~~ 2025 agrees the bond proceeds maintained in the building fund were used in compliance of the California Constitution.

The Chico Unified School District website, <http://www.chicousd.org/Departments/Business-Services/CUSD-School-Bonds/Citizens-Bond-Oversight-Committee-CBOC/CBOC-Measure-E/index.html>, provides information on Measure E, annual performance and financial audits, meeting agendas and minutes.