



# ORINDA UNION SCHOOL DISTRICT

A Learning Community That Inspires, Engages, & Supports All Students

## INTRA-DISTRICT TRANSFER REQUEST FORM

Academic Year 2026-2027

**APPLICATION DEADLINE: January 1, 2026 - March 1, 2026**

### STUDENT INFORMATION

Name of Student(s):	
Grade in 2026-2027:	
School in Attendance Area:	
School Requested:	

### PARENT /GUARDIAN INFORMATION

Parent/Guardian Name:	
Address:	
Email Address:	

### REASON FOR REQUEST

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### IMPORTANT INFORMATION

- Intra-district transfers are permanent if approved. Return to home school is subject to space availability.
- Requests are considered only if space is available after continuing students and attendance area students are enrolled.
- Parents/Guardians will be notified of decisions by March 15, 2026.

☐ I have read and understand the information above and the timeline for consideration of this request.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Please submit this completed request to:**

Emily Langworth, 8 Altarinda Road, Orinda, CA 94563

**OR EMAIL TO:** [elangworth@orinda.k12.ca.us](mailto:elangworth@orinda.k12.ca.us)

### FOR ADMINISTRATIVE USE ONLY

☐ **Approved**   ☐ **Denied**

Reason: \_\_\_\_\_

\_\_\_\_\_  
Superintendent/Designee

\_\_\_\_\_  
Date