

Posted December 1, 2025

West Park Elementary School District

Board of Trustees
Special Meeting

Music Room
West Park School District
2695 S. Valentine
Fresno, CA 93706

Tuesday, December 2, 2025
5:30p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Carmen Mares at (559) 233-6501. Notification by noon on the Friday preceding the board meeting, or at least 48 hours prior to the meeting, will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2695 S. Valentine, Fresno, CA 93706, during normal business hours. Public writings related to regular meeting open session agenda items distributed less than 72 hours in advance of a board meeting will be made available to the public at the time the document is distributed to the majority of the board.

The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call (559) 233-6501, 48 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (559) 233-6501, 48 horas antes de la junta, para poder hacer arreglos de interpretación.*

Community members have two opportunities to address the Board of Trustees. **While the Board's meeting will be available for the public to view live online to the full extent possible (absent technical difficulties), public comments during the Board meeting must be made in person.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of three (3) minutes. Time limitations are at the discretion of the President of the Board.

Individuals have an opportunity to address the Board during the Period for Public Discussion on topics within the subject matter jurisdiction of the Board **not** listed on this agenda. If you wish to speak on an item not on the agenda, please fill out a request form and turn it in to the clerk prior to the meeting. You will be called upon to make your comments under "Comments from the Public". Comments will be limited to three (3) minutes, with a total of twenty (20) minutes designated for this portion of the agenda. If you have questions on school district issues, please submit them in writing. The Board will automatically refer requests to the Superintendent.

AGENDA

I. OPENING BUSINESS

- A. Call Public Session to Order
- B. Roll Call: Araceli Lopez ____ Aida Garcia ____
Yaritza Astudillo ____ Michael Smith ____ Sylvia Higgins ____
- C. Pledge of Allegiance
- D. Adopt Agenda

II. PUBLIC COMMENT PERIOD

Public Comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board Policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon.

Norms

We will be conducting this meeting with the following norms; we will

- 1. Communicate in a positive and appropriate manner
- 2. Be respectful in word and deed
- 3. Listen to understand
- 4. Be prepared to contribute and participate positively
- 5. Be supportive.

These are norms employed by our District and will be upheld to ensure a productive meeting.

III. ACTION ITEMS

- A. APPROVAL: 2025 Annual Organizational Meeting of the Governing Board

Resolution # 2025-2026-08

- B. APPROVAL: District contributions to Schoolwide/Community events

Resolution # 2025-2026-09

IV. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

General public comment on any closed session item that will be heard. The Board may limit comments to no more than three (3) minutes pursuant to Board policy. Following public comment on closed session agenda items, the Board will immediately recess into closed session.

V. CLOSED SESSION

**A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
(Government Code Section 54957(b))**

Title: Senior Executive Assistant to the Superintendent

**C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section 54957)**

Title: Superintendent

VI. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

VII. ADVANCED PLANNING

A. Regular Board meeting: December 8, 2025

VIII. ADJOURNMENT

PUBLIC
COMMENT
PERIOD

ACTION

ITEMS

ITEM: 2025 Annual Organizational Meeting of the Governing Board
Resolution #2025-2026-08

PRESENTER: Dr. Brian Clark, Superintendent

DATE: December 2, 2025

ACTION: Approval

We are seeking board approval of Resolution #2025-2026-08.

BEFORE THE GOVERNING BOARD OF THE WEST PARK ELEMENTARY SCHOOL
DISTRICT
FRESNO COUNTY, CALIFORNIA

In the Matter of Setting the Day and Time of
the Annual Organizational Meeting of the
Board

Resolution No. 2025-2026-08

WHEREAS, California Education Code section 35143 requires the district's governing board to hold an annual organizational meeting on a day in December, but no later than December 20, in a year in which a regular election for governing board members is not conducted; and

WHEREAS, pursuant to the aforementioned statute, unless otherwise provided by rule of the governing board, the annual organizational meeting day and time is to be selected by the governing board at its last regular meeting held immediately before the organizational meeting.

NOW, THEREFORE, BE IT RESOLVED that the 8th day of December 2025, at 5:30 PM, is the day and time ordered as the day of the annual organizational meeting for the above-named governing board.

BE IT FURTHER RESOLVED that the clerk/secretary of the governing board is directed to notify the Fresno County Superintendent of Schools by sending an executed copy of this Resolution and the attached Certification to the Fresno County Superintendent of Schools.

BE IT FURTHER RESOLVED the clerk of the governing board shall, within 15 days prior to the day of the annual organizational meeting, notify in writing all members and members-elect, if any, of the day and time selected for the annual organizational meeting of the governing board.

The foregoing Resolution was adopted this 2nd day of December, 2025, at a regular meeting of the governing board hereof by the following vote:

Araceli Lopez	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Aida Garcia	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Michael Smith	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Yaritza Astudillo	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>
Sylvia Higgins	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Abstain	<input type="checkbox"/>	Absent	<input type="checkbox"/>

Araceli Lopez, President of the Board

CERTIFICATION

I, the undersigned, hereby certify that the foregoing resolution is the full, true, and correct resolution duly passed and adopted by the West Park Elementary School District on the date stated above.

By: _____
Sylvia Higgins, Clerk of the Board

Date: _____

ITEM: BOARD RESOLUTION 2025-2026-09
Contribute Financially to Community and Staff Appreciation Events

PRESENTER: Tamita Boyd, Assistant Superintendent of Business Operations

DATE: 12/02/2025

BOARD DECISION: Request for Approval

Requesting Board approval for West Park Elementary School District to use district funds to support community events, such as the Carnival and Breakfast with Santa, and to provide financial support for staff appreciation activities. These contributions help strengthen community engagement and recognize the efforts of District staff.

**WEST PARK ELEMENTARY SCHOOL DISTRICT
BOARD RESOLUTION NO. 2025-2026-09**

WHEREAS, community engagement events such as the Annual Carnival and Breakfast with Santa strengthen school-community partnerships, promote student enrichment, and encourage family involvement in school life; and

WHEREAS, the Governing Board finds that contributing financially to such events serves a legitimate educational purpose and aligns with the District's mission and values;

1. Contribute financially to community engagement events, including but not limited to the District Carnival and Breakfast with Santa.
2. Allocate funds and resources to support Staff Appreciation activities throughout the school year.
3. Ensure that all expenditures comply with District policies, applicable state laws, and approved budget limits.

Adopted this ____ day of _____, 2025, by the Governing Board of the West Park Elementary School District.

<u>Araceli Lopez</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Aida Garcia</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Sylvia Higgins</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Yaritza Astudillo</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
<u>Charles Smith</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>

Dr. Brian Clark
Secretary/Clerk, Board of Trustees

PUBLIC

COMMENT

PERIOD

RE: CLOSED
ITEMS