

*Zamora Elementary***School Site Council (SSC) Agenda/Minutes September**

Meeting Date: 9/22/2025	Meeting Location: Zamora Library
Starting Time: 3:20pm	Ending Time: 4:13pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	Principal-Amanda Walsh
2. Roll Call (1 minute) Indicate those present	None	Secretary	Brian Balukoff, Brittney Wright, Veronica Tafoya, Randi Nannini, Mary White, Lea Mentink, Amanda Walsh, Marcela Bautista, Hild Herrera
3. Additions/Changes to Agenda (1 min.)		Chair	No Agenda changes or additions. Introductions of new members, role in our community and children at our school.
4. Reading and Approval of Minutes (5 min.)		Secretary	Administrator reviewed the April 2025 School Site Council Minutes, Hilda 1st Motion Brittney 2nd Motion 5 yes 4 abstain Motion Passes

5. Reports of Officers/Committees (10 min.)		Chair	Previous members of Site Council discussed the mission of Site Council and the process of developing a Site Plan. Administration discussed the time/day and length of each meeting.
6. Public Comment (5 min.)	*Not Applicable	Chair	No public comment.

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	No unfinished business. Referred site council to CA Dashboard Site to start to look at school data.
8. New Business (45 min.) - Review, modify, and approve the safety plan - Review SSC expectations and roles (Video) - Elect officers (chair, secretary, LCAP rep (non staff)) - Review and approve bylaws (if applicable)	Elect officers Approve bylaws Approve calendar	Chair/Principal	*Officers elected by new Site Council. Please see attached roster.  Zamora Elementary SSC Roster 25-26 *Safety Plan moved to next Site Council Meeting for review, modification, and approval. *Watched SSC Video which clearly states expectations, timelines, and procedures for School Site Council. *LCAP representative approved (classified staff member but will attend as a parent as she is also a parent on our site). *Will review bylaws at next meeting, please read independently:  Zamora SSC by laws template.docx *Calendar was approved: please see attached dates and times. All meetings will be located in the Old Music room. *Reviewed the format of the Site Plan. Attached is last year's Site Plan. Please review all four goals/strategies and metrics before our November meeting. *Reviewed CA Dashboard and discussed Chronic Absenteeism and how/why schools are held responsible for supporting families with chronic absenteeism. *Administrator discussed the importance of the CA Dashboard and stated it would be updated in late Nov. or Early Dec. 2025.

Date Posted:

• Develop and approve calendar • Review 25-26 SPSA			
9. Adjournment (1 min.)		Chair	Meeting adjourned at 4:13pm

Prepared By: Amanda Walsh

 (signature) 

Date: 9/22/25

*All meeting materials available after the meeting. Contact the school office at 530-666-3641 for materials.