

RBHS Cell Phone Procedures 26/27

RBHS recognizes the importance of communication and collaboration, and provides devices for students to be productive in the classroom. To keep the focus on academics and to reduce unnecessary distractions, the school enforces the following:

- Cell phones and all mobile devices shall be TURNED OFF when entering the classroom.
- Cell phones and all mobile devices shall be kept in a student's backpack– not in clothing pockets.
- Cell phones and all mobile devices are not allowed to be used in a classroom, library, common areas, or restrooms during any instructional periods throughout the school day.
- Cell phones and all mobile devices can be turned on ONLY during non-instructional times during the school day (before school, during passing periods, at break and lunch, and after school).
- Electronic/mobile devices include cell phones, wireless earbuds, smart watches, and smart glasses.

**If a student needs to make an emergency call during instructional time, they are to come to the main office.*

Cell Phone Procedures:

First Violation: The device will be confiscated and turned in to the main office. The student will be required to call home to inform a parent or guardian of the policy violation, and the incident will be documented in the student's disciplinary record. Additionally, the student will be assigned one day of lunch detention. The student may retrieve their device at the end of the school day.

Second Violation: The device will be confiscated and turned in to the main office. The student will be required to call home to inform a parent or guardian of the policy violation. For this offense, a parent or guardian must come to the school to retrieve the confiscated device in person. The student will also be assigned one day of lunch detention and one Saturday School session.

Third Violation: The device will be confiscated and turned in to the main office. The student will be required to call home to inform a parent or guardian of the policy violation, and a parent or guardian must again retrieve the confiscated device in person. The student will be assigned three days in the Spartan Refocus program. Furthermore, the student will lose all phone privileges for the remainder of the semester. If the student is seen with a phone after losing these privileges, they will be subject to further disciplinary action at the discretion of the administration.

****Refusal to surrender the device to staff will automatically escalate the consequence to a Third Violation***

Why are the procedures to enforce the district's electronic device policy changing?

- The interruptions and impact that cell phones, AirPods, smartwatches and other electronic devices have on the educational setting has increased dramatically over the past few years.
- Electronic devices are demanding the attention of a majority of students leaving them less engaged in the educational process.
- Social media posts during instructional time have created unnecessary distractions and on many occasions, leads to bullying and other forms of harassment.
- Students use cell phones to take pictures of other students and staff members and post them on social media. Oftentimes these pictures are meant to embarrass and/or humiliate other students.
- Electronic devices have led to an abundance of cheating. (lack of academic integrity) Students oftentimes take pictures of assignments/exams and post them for others to use. This has an obvious and direct impact on the academic progress and achievement of many students.

Confiscation Process:

- Teacher confiscates the device (holds it in class until the device is taken to the office by a staff member). Teacher submits a referral to intervention.
- The device is stored securely in a case in the main office and documented by staff.