

April 30, 2026
Montevideo Elementary School
School Site Council Meeting
Location: [Virtual](#)
2:45--3:30

Time	Item
2:45	Welcome, Introductions
2:50	Next Year
3:00	Budget--- feedback
3:10	Mustang Fund Update/PTA Update
3:20	Teacher/Parents' Questions/Comments
3:30	Adjourn

Attendees: Kathleen Martins, Joy Gath, Jennifer King, Tiffany Uhri Chu, Eileen Rosenberg, Kirsten Navarro, Prashant Chandrasekhar, Kayla Speaks, Alyson Harr, Jackie Carr

Budget Update/Feedback - No budget decisions. These will be made in the fall.

- Librarian
 - Cassie has currently been bumped out of her position of librarian at Montevideo.
 - We do not want to increase the position's hours until we know who is currently in that position.
 - Kathleen does not want to make the position more desirable so someone else will bump her out.
 - Funding more hours for the librarian is a priority based on feedback.
- Prep Sections
 - The district allots a certain number of sections per year based on enrollment.
 - Our declining 1-5 grade enrollment has dropped, and we have lost 3 PE/science prep sections.
 - We are looking at funding the 3 sections and using that extra time for interventions, kindergarten PE, activities at lunch, or something similar.
 - A question was raised to see if PTA could cover the three prep sections for Coach J.
 - It is more likely that the Mustang Fund would need to cover these sections.
 - Coach J will most likely receive the extra hours at another site. She could also be offered a full-time position at another site due to her seniority.
 - Some members of the SSC believed that MEF funds should not be used to supplement 3 prep sessions for approximately \$12,000.
- MEF
 - The tentative budget for '26-'27 has been submitted. Any changes will be made in the fall.

- The Mustang Fund is having a meeting on May 13th at 6:30 pm to discuss the budget for next year. .
- All Site Council members are encouraged to attend.
- Paras
 - A couple of board members feel that our para is being underutilized based on a conversation with the para.
 - **Action Item: The Site Council board would like to see a breakdown of the current paraprofessionals' and instructional assistants' schedules. - Kathleen Martins** (please see below)
 - Site Council would also like to see the expected schedule for any new paras when they are requested.

Typical Para Schedule

Work with 2nd graders. during common learning time (Mustang Minutes)	4 times per week	25 minutes
Work with small groups in kindergarten	8 times per week	20 minutes
1st grade push-in	6 times per week	45 minutes
Kindergarten push-in	12 times per week	15-45 minutes

Typical Instructional Assistant Schedule

Instructional assistants work with grade levels during common learning times
Students can go to math or English language arts or both.

2nd Grade	Daily	8:50 - 9:40 am
5th Grade	Daily	9:40 - 10:30 am
3rd Grade	Daily	10:30 - 11:20 am
4th Grade	Daily	11:40 - 12:30 pm
Lunch	Daily	12:30 - 1:00 pm
Younger support push-in	Daily	1:00 - 1:30 pm

- Copy Machines
 - Discussion about working to reduce copy machine costs.
 - Ask for parent donations?
 - Site funds are reduced every year—would like to transfer the cost of copy paper to either the Mustang Fund or the PTA to relieve the budget shortfall.
- Lexia and Boost
 - Using Boost currently—this program was paid for with class funds this year.
 - Lexia is roughly double the cost of Boost
 - Many of the younger teachers prefer Lexia.
 - The overall consensus is that the teachers prefer Boost, but this preference might be due to the lower cost.
 - Parents tend to find Boost easier to use.
 - There was a question about how Boost was changed from the MEF budget to Class Donations. Not sure how that happened.
 - **Action Item: Kathleen and Kayla will look at minutes to see where the decision was changed.**
 - Jackie Carr volunteered to share a form that the Bollinger PTA created for budgets that can go out to the parent at large.

Members are encouraged to attend the Wednesday, May 13th Mustang Fund Meeting at 6:30 pm.

The meeting was adjourned at 3:50 pm.



Joy Gath (MO) <jgath@srvusd.net>

MO SSC Agenda/Minutes 04.30.26

1 message

Kathleen Martins (Google Docs) <comments-noreply@docs.google.com>
Reply-To: No Reply <d+noreply@docs.google.com>
To: jgath@srvusd.net

Wed, Jun 3, 2026 at 10:03 AM

New activity in the following document

MO SSC Agenda/Minutes 04.30.26

✓ 8 resolved

Comments

We are looking at funding the 3 sections

T Tiffany Uhri Chu • 10:24 AM, May 11 (PDT)

Hi Joy, my memory of the meeting is that this sentence set off the discussion about MEF funds and where to spend them. Some members of the SSC believed that the MEF funds should not be used to supplement the 3 sections, since (i) it would not negatively impact the students, who would receive the same instructional time, and (ii) it would not decrease the salary for the PE/science teachers who would remain full-time. Instead, the SSC discussed potentially using the funds, which I believe were \$12,000, for either increased Para hours (which the SSC felt it was ill-equipped to determine based on incomplete data including the current utilization of the existing para), or increased library hours. This is why we requested the breakdown of the current utilization for paras and instructional assistants.

I would like to leave this note here (subject to any further amendments by other SSC members) as a supplement to the minutes you have prepared, so that there is a clear record.

Thank you for preparing these minutes and taking the time to include the many discussion items we covered!

Tiffany

J Jennifer King • 4:41 PM, May 18 (PDT)

I agree with Tiffany's note and suggested amendments/supplements to the minutes.



Kathleen Martins • 9:57 AM, Jun 3 (PDT) **New**

Marked as resolved

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Any changes will be made in the fall



Tiffany Uhri Chu  • 10:32 AM, May 11 (PDT)

I recall a second Action Item was that Kathleen was going to send out the budget to the SSC in an email so that we could vote on it? We had last voted on the budget in January, I believe, which was before the MEF hosted the annual gala, and the SSC was told, at that time, that we would revisit the budget based upon the funds raised at the gala (i.e. the school's largest fundraiser). Since Kathleen did not have the final numbers at this last meeting in April, Kathleen said she would be send out the budget for a final review/vote by the SSC. Is that still forthcoming?



Kathleen Martins • 9:57 AM, Jun 3 (PDT) **New**

Marked as resolved

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breakdown of the current paraprofessionals' and instructional assistants' schedules



Tiffany Uhri Chu  • 10:33 AM, May 11 (PDT)

Thank you for these schedules. However, I was expecting the breakdown of current utilization to be more like the budget/hours that was shared with the SSC previously when we voted in January. Can you provide an updated budget/hours similar to what was provided in January?



Kathleen Martins • 9:57 AM, Jun 3 (PDT) **New**

Marked as resolved

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Cassie has currently been bumped out of her position of librarian at Montevideo. We do not want to increase the position's hours until we know who is currently in that

position. We also do not want to make the position more desirable so someone else will bump her out.

J Jennifer King  • 4:31 PM, May 18 (PDT)

These statements contradict each other. It should also be clarified that the statement regarding not making the library position more desirable reflects Kathleen's opinion, not the position of the SSC. Some members of the SSC did not share the same view about library funding and believe that increasing library hours would benefit students next year regardless of who fills the librarian position.

 Kathleen Martins • 9:56 AM, Jun 3 (PDT) **New**

Marked as resolved

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breakdown of the current paraprofessionals' and instructional assistants' schedules. - Kathleen Martins (please see below)

J Jennifer King  • 6:02 PM, May 18 (PDT)

I am in agreement with Tiffany, I was also expecting a budget including the costs not just the hours.

 Kathleen Martins • 9:57 AM, Jun 3 (PDT) **New**

Marked as resolved

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Suggestions

J Jennifer King  • 9:55 PM, May 18 (PDT)

Delete: "Iso"

 Kathleen Martins • 9:56 AM, Jun 3 (PDT) **New**

Accepted suggestion

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J Jennifer King  • 6:03 PM, May 18 (PDT)

Replace: "We a" with "Kathleen"



Kathleen Martins • 9:56 AM, Jun 3 (PDT) **New**

Accepted suggestion

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Jennifer King  • 6:04 PM, May 18 (PDT)

Add: "es"



Kathleen Martins • 9:56 AM, Jun 3 (PDT) **New**

Accepted suggestion

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