Smythe Arts and Science Charter School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

11/16/0026 3:00 PM

Location *(Ubicación)*

Zoom

Zoom Link *(Enlace de Zoom)*

https://twinriversusd-org.zoom.us/j/86079227882

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Kai Raybon	Year 1	
Parent	Bre Pierce	Year 2	
Parent	Amanda Gutierrez	Year 1	
Parent	Jessica Albino	Year 2	
Parent	Georgina (Paola) Gomez	Year 1	
Alternates *(Alternativos)*:			

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

***Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).**

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*		**Present / Absent** *Presente/ Ausente*
Principal/Designee: *Directora(a)/ Designado(a):* Kenneth Dandurand		
Teacher: *Maestro(a):* Yvonneke Larke	Year 1	
Teacher: *Maestro(a):* Sylvia Fulton	Year 1	
Teacher: *Maestro(a):* Sean Leddy	Year 1	
Other Staff*:Otro Personal:* Lisa Gritz	Year 1	
Alternates: *Alternativos:*		
***Teachers must be the majority** **Los maestros deben ser mayoría*		

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* Total Members in Attendance: *Total de Miembros Presentes:* Quorum: *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 📎 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Parent Involvement (Participación de Padres) Bring revised Smythe Parent and Family Engagement Policy that reflects feedback from 10/7/26 meeting. Seek approval. 1 📎 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
Site Safety Plan (Plan de Seguridad del Centro)	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
Other Present Title 1 Addendum. Seek approval.	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A Review Terms of Office	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*		
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)*
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)*
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:*

Next meeting date: 01/27/2027 3:00 PM
Fecha de próxima reunión:

Smythe Arts and Science Charter School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

10/07/2026 3:00 PM

Location *(Ubicación)*

Zoom

Zoom Link *(Enlace de Zoom)*

https://twinriversusd-org.zoom.us/j/86079227882

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Angelica Mendez	Year 1	Absent
Parent	Bre Pierce	Year 2	Present
Parent	Amanda Gutierrez	Year 1	Present
Parent	Jessica Albino	Year 2	Absent
Parent	Paola Gomez	Year 1	Present
Alternates *(Alternativos)*:			

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

***Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).**

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*			**Present / Absent** *Presente/ Ausente*
Principal/Designee: *Directora(a)/ Designado(a):*	Kenneth Dandurand		Present
Teacher: *Maestro(a):*	Yvonneke Larke	Year 1	Present
Teacher: *Maestro(a):*	Pete McEntee	Year 1	Absent
Teacher: *Maestro(a):*	Sean Leddy	Year 1	Present
Other Staff*:Otro Personal:*	Lisa Gritz	Year 1	Present
Alternates: *Alternativos:*			
***Teachers must be the majority** **Los maestros deben ser mayoría*			

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* 3:00 PM Total Members in Attendance: 7 *Total de Miembros Presentes:* Quorum: Yes (Si) *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* no public comment
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* reviewed by Principal Dandurand
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Minutes/Actas Person *Persona:* Bre Pierce Second *Se secundó*: Sean Leddy In favor *A favor* : 7 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: passes *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
Elect Officers (Elegir a Funcionarios)	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Bre Pierce nominated as chair Amanda Gutierrez for vice chair Yvonneke Larke for recording secretary Motion made by Ken Dandurand to approve all 3 nominations for office. Second for Sean Leddy. 7 in favor-0 oppose-0 abstain-passes With the absence of elected officers for this meeting, Principal Dandurand served as chair and Principal Gong served as secretary.
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* NA
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* NA

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Bylaws (Reglamentos) 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* bylaws Person *Persona:* Amanda Gutierrez Second *Se secundó*: Yvonneke Larke In favor *A favor* : 7 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: passes *Moción: Aprobada o Rechazada*
Parent Involvement (Participación de Padres) 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Parent Involvement Policy Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada* will make revisions/edits and bring back to SSC for approval/vote
School Compact (Compacto Escolar 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* School Compact Person *Persona:* Dandurand Second *Se secundó*: Bre Pierce In favor *A favor* : 7 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: passes *Moción: Aprobada o Rechazada*
Other Review Terms of Office	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Terms of office as stated in bylaws and roster Person *Persona:* Sean Leddy Second *Se secundó*: Amanda Gutierrez In favor *A favor* : 7 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: passes *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*		
Review LCAP (Repasar LCAP) Present Smythe Tk-8 LCAP goals and actions for 2026-2027.	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* reviewed by principals Dandurand and Gong
Other Site data review: attendance, SBAC, iReady Diagnostic.	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* data reviewed by Principals Dandurand and Gong
School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*		
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* NA Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)* NA
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)* NA
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Angelica Mendez (parent) was recently hired by Smythe Academy so she needs to resign from SSC. Pete McEntee (teacher) resigned from the SSC. Kai Raybon appointed as parent member (through end of year) Sylvia Fulton appointed as teacher member (through end of year)
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:* 4:11 PM

Next meeting date: 11/16/2026 3:00 PM
Fecha de próxima reunión:

PARENT AND FAMILY ENGAGEMENT POLICY
Smythe Academy of Arts & Sciences

Smythe Academy operates a Title I Schoolwide Program in which Title I funds support students who need additional academic assistance to meet state standards. Smythe Academy developed this written Title I Parent and Family Engagement Policy with input from parents and parent representatives serving on the School Site Council (SSC) and English Learner Advisory Committee (ELAC). This policy describes how the school will carry out Title I parent and family engagement requirements.

INVOLVEMENT OF PARENTS IN THE Title I PROGRAM:

To involve parents in the Title I program, Smythe Academy implements the following practices and continuously seeks to strengthen family engagement.

Smythe Academy:

- Communicates via print, phone and electronically (website, ParentSquare, marquee) to inform families of meetings, events, Title I programs, curriculum, assessments, academic and behavioral expectations and other important school information.
- Convenes an annual Title I parent meeting during Back-to-School Night to inform families about Title I requirements, parent rights, student achievement data, attendance expectations, and opportunities for involvement.
- Strives to offer flexible meeting times and provides notice of meetings and events, including those of the School Site Council (SSC), English Learner Advisory Committee (ELAC), and other school activities.
- Involves parents in the planning, review, and improvement of Title I programs and the Parent and Family Engagement Policy through regularly scheduled SSC and ELAC meetings.
- Invites parents to participate in two annual LCAP Community Meetings, where they receive information about school goals, actions, and services, and have opportunities to ask questions and provide recommendations for school improvement.
- Maintains an open-door policy. Parents may arrange meetings or phone conferences with school staff and administration, submit comments regarding the Schoolwide Program (SWP) Plan, and participate in SSC, ELAC, and other school meetings. Upon request, the school provides additional opportunities for parents to participate in decisions related to their children's education.
- Informs parents that if the Schoolwide Program (SWP) Plan is not satisfactory to participating parents, parent comments will be submitted to the district when the plan is forwarded for review.

BUILDING CAPACITY FOR INVOLVEMENT

Smythe Academy engages Title I parents in meaningful partnerships that support student academic achievement. The school fosters collaboration among staff, families, and the community to strengthen

student learning and success. To advance these goals, Smythe Academy has established the following practices.

Smythe Academy:

- Provides parents with training, resources, and support to help them understand academic standards and assessments, monitor student progress, and support learning at home. Opportunities for learning and engagement are offered through SSC, ELAC, and district-sponsored workshops.

- Promotes meaningful partnerships among families, staff, and the community by encouraging participation in school decision-making, supporting family leadership and advocacy, and educating staff on effective family engagement practices.

- Coordinates parent involvement activities with school and district programs to identify family needs, provide appropriate support, and strengthen outreach to the school community.

- Communicates with families in accessible formats and languages through ParentSquare, the school website, translated materials, report cards, meetings, and interpretation services provided in person and by phone.

ACCESSIBILITY

- Smythe Academy provides all families, including parents with limited English proficiency, parents with disabilities, and migratory families, opportunities to participate fully in school programs and activities. Information and reports are provided in accessible formats and languages that promote meaningful access and participation.

- To support effective communication, the school provides translated documents, interpretation services for meetings, and multilingual communications funded through the Local Control and Accountability Plan (LCAP). School reports and progress updates are designed to be clear, concise, and family-friendly.

- Smythe Academy collaborates with families in the development of Individualized Education Programs (IEPs) and other student support plans to ensure meaningful parent participation in educational decision-making.