



Orchard Elementary

English Learner Advisory Committee Agenda/Minutes

Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time (*Fecha & Hora*) 05/01/2026 8:30 AM

Location (*Ubicación*) Orchard Elementary

Zoom Link (*Enlace de Zoom*)

ELAC Attendance *Asistencia al ELAC*

Officers / Funcionarios

Present / Absent
Presente/ Ausente

ELAC Member: *Miembro ELAC:*

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ELAC Member: *Miembro ELAC:*

**Parents that are employees of the school may not serve as a parent member of the ELAC.*

** Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.*

Staff: Principal or Designee/Teachers/Other Staff
Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal

Present / Absent
Presente/ Ausente

Principal: Directora(a): Melissa Clark

Yes (Si)

Vice Principal: Sub Director/a: N/A

No

Academic Intervention Specialist, Bilingual: N/A
Especialista en Intervención Académica, Bilingüe:

No

Family Community Liaison: N/A
Enlace Comunitario Familiar:

No

Bilingual Para: Asistente Bilingüe: N/A

No

Other Staff: Otro Personal:

Other Staff: Otro Personal:

Other Staff: Otro Personal:

Other Staff: Otro Personal:

Parents, Guardians, Community Members <i>Padres, Tutores, Miembros de la Comunidad</i>
Veronica Navarro
Tara Jacobs

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 8:40 AM Total Members in Attendance: 1 <i>Total de Miembros Presentes:</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments (<i>Resumen de Comentarios</i>) Reviewed Agenda-** There no minutes to approve from the last meeting as no parents/community members attended.**
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i>	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> N/a Second <i>Se secundó:</i> N/a In favor <i>A favor :</i> 0 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: 0 <i>Moción: Aprobada o Rechazada</i>
1  Previous Minutes		

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Needs Assessment/Data	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Went over staff & family responses from needs assessment survey.
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) 2026-2027 Review of SPSA Goals and Action	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Shared/compared ELL & EO student SBAC scores and current test data to highlight areas of growth & gaps. Went over proposed SPSA goals and actions and explained how they were created using data.
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) N/A	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) <i>Tema Obligatorio del ELAC:</i> (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) <i>Tema Obligatorio del ELAC:</i> (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) <i>Tema Obligatorio del ELAC:</i> (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

DELAC Reporting <i>Informes DELAC</i>	DELAC Representative <i>Representante DELAC</i>	Summary of Reporting (<i>Resumen de Informes</i>) No parent attended meeting so there was no report.
Other Presentation: (Topics requested by ELAC members) <i>Otra Presentación:</i> (temas solicitados por miembros del ELAC)	Principal <i>Director/a</i>	Summary of Presentation (<i>Resumen de Presentación</i>) Parent asked if she needed to attend ELAC meetings due to her student being redesignated RFEP recently.
Other Committee Reports (if needed): SSC, PTA, LCAP, Etc. <i>Otros Informes del Comité (si es necesario): SSC, PTA, LCAP, Etc.</i>	SSC, PTA or Other Representatives <i>SSC, PTA u Otros Representantes</i>	Summary of Reporting (<i>Resumen de Informes</i>) The principal shared upcoming school events taking place.

Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Secretary <i>Secretario/a</i>	Summary of Comments (<i>Resumen de Comentarios</i>) Tara Jacobs asked what actions would we put into place to increase parent attendance at ELAC meetings. She suggested a raffle. She also stated that the minutes from the previous meeting were not available via the district website.
Announcements: <i>Anuncios:</i>	Principal <i>Director/a</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i> 9:21 AM

Next meeting date: <i>Fecha de próxima reunión:</i>	05/01/2026	8:30 AM
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