

IMPERIAL UNIFIED SCHOOL DISTRICT
CLASSIFIED CONFIDENTIAL MANAGEMENT SALARY SCHEDULE
7/1/25

POSITIONS

Administrative Assistant 1

STEP	A	B	C	D	E	F	G
1	8,142	8,524	8,910	9,298	9,694	10,083	10,469

The salary shown at Step A in each range shall be the normal entering salary range. All employees will be considered for step advancement on an annual anniversary date. A one year probationary period will be required of all employees.

LONGEVITY INCREMENTS

Longevity increments will be awarded to confidential employees in the following way:

1. Effective July 1, 2018 after an employee has worked ten (10) full years according to his adjusted hiring date, the employee will be awarded \$3,300 divided into twelve (12) payments and added to his monthly salary.
2. Effective July 1, 2018, upon completion of fifteen (15) full years of service according to his adjusted hiring date, the employee will be awarded \$1,800 divided into twelve (12) payments and added to his monthly salary, bringing the total longevity pay to \$5,100 per year.
3. Effective July 1, 2018, after an employee has worked twenty (20) full years according to his adjusted hiring date, the employee will be awarded \$1,800 divided into twelve (12) payments and added to his monthly salary, bringing the total longevity pay to \$6,900 per year.
4. Effective July 1, 2018, after an employee has worked twenty-five (25) full years according to his adjusted hiring date, the employee will be awarded \$1,800 divided into twelve (12) payments and added to his monthly salary, bringing the total longevity pay to \$8,700 per year.
5. Effective July 1, 2018, after an employee has worked thirty (30) full years according to his adjusted hiring date, the employee will be awarded \$1,800 divided into twelve (12)

payments and added to his monthly salary, bringing the total longevity pay to \$10,500 per year.

6. Effective July 1, 2018, less than twelve (12) month employees shall receive their longevity pay on a prorated basis.

A. Twelve (12) month employees, eight hours a day having worked ten (10) years and less than fifteen (15) years, will receive \$275.00 longevity pay per month.

B. Ten (10) month employees, eight hours a day having worked ten (10) years and less than fifteen (15) years, will receive \$275.00 longevity pay per month for the ten months worked.

PROFESSIONAL GROWTH COMPENSATION

Compensation for approved Professional Growth units that improve the employee's skills as outlined in the Classified Professional Growth Guidelines will be awarded annually on an on-going basis. Distribution of funds will be on a pro-rated monthly basis. The following compensation is based on an eight hour, twelve month employee:

Upon completion of 12 units: \$200 per year

Upon completion of 24 units: \$400 per year

Upon completion of 36 units: \$600 per year

1. Twelve month, eight hour employees will receive \$16.67 for the twelve months worked beginning in July of each year upon completion of 12 units. Twelve month, eight hour employees will receive \$33.34 for the twelve months worked beginning in July of each year upon completion of 24 units. Twelve month, eight hour employees will receive \$50.00 for the twelve months worked beginning in July of each year upon completion of 36 units.
2. Eleven month, eight hour employees will receive \$16.67 for the eleven months worked beginning in July of each year upon completion of 12 units. Eleven month, eight hour employees will receive 33.34 for the eleven months worked beginning in July of each year upon completion of 24 units. Twelve month, eight hour employees will receive \$50.00 for the twelve months worked beginning in July of each year upon completion of 36 units.
3. Ten month, eight hour employees will receive \$16.67 for the ten months worked beginning in September of each year upon completion of 12 units. Ten month, eight hour employees will receive \$33.34 for the ten months worked beginning in September of each year upon completion of 24 units. Twelve month, eight hour employees will receive \$50.00 for the twelve months worked beginning in July of each year upon completion of 36 units.
4. Ten month employees working less than eight hours will receive a pro-rated portion of this compensation for the ten months worked beginning in September of each year upon completion of course work.

ANNUAL VACATION

Confidential management employees shall be entitled to twenty (25) days of vacation per year.

Salary Schedule CONMGT - Class Con Mgt					BUDGET MONTHLY (HOURLY) RATES		
07/01/2025 - Open							
	A	B	C	D	E	F	G
1	8,142.00 (46.97)	8,524.00 (49.18)	8,910.00 (51.40)	9,298.00 (53.64)	9,694.00 (55.93)	10,083.00 (58.17)	10,469.00 (60.40)