

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Wednesday, November 12th, 2025

7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Lynn Peebles, Community Representative, called the meeting to order at 7:00 p.m.

Board members present: Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative

Board members absent: Jeff Larceval, President; Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Marleigh Hollmer to approve the Agenda. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

B. Approval of Minutes from the October 13th, 2025 Meeting

Action: Motion was made by Kasey Abshier to approve the minutes from the October 13th, 2025 regular board meeting. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Marleigh Hollmer to approve the warrants as presented. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

D. Accept Letter of Resignation from Board Member, Rhonda Peek

Action: Motion was made by Kasey Abshier to accept the Letter of Resignation from Board Member, Rhonda Peek. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

E. Approve Salary Schedule Raise for Certificated Staff

10% Raise Retroactive to July1, 2025 (see attached)

Action: Motion was made by Marleigh Hollmer to approve a 10% Raise retroactive to July 1, 2025. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

F. Approve One-Time Bonus for Classified Staff and Confidential Classified Staff

(see attached)

Action: Motion was made by Kasey Abshier to approve a One-Time Bonus for Classified Staff and Confidential Classified Staff. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

G. Approve One-Time Bonus for Speech Teacher

(see attached)

Action: Motion was made by Marleigh Hollmer to approve a One-Time Bonus for the Speech Teacher. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

H. Approve Extra-Duty Stipends for 2025/2026 School Year

Jesse Hatcher - "B" Team Boys Basketball (\$1,500)

Matt Norene - "A" Team Boys Basketball (\$2,000)

Action: Motion was made by Kasey Abshier to approve the Extra-Duty Stipends for Jesse Hatcher and Matt Norene. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

I. Approve Reduction in Hours for Classified Staff Position

Casey Cramer – Reduce FTE from .7 FTE to .35 FTE (Effective January 5, 2026)

Action: Motion was made by Marleigh Hollmer to approve the reduction in hours for Casey Cramer from .7 FTE to .35 FTE effective January 5, 2026. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. Facilities Update – The new HVAC system in the Cafeteria is working well. The new Gym scrubber has made a big difference already.

B. Board Vacancy – New Board Member can be a Parent Representative or Community Representative. Will announce the vacancy in the upcoming newsletter.

C. After-School Clubs (Good News Club) – Currently open to K – 4th Grade. They meet after school on Thursdays.

D. School Honor Roll Recognition – Cottonwood Creek Charter School is one of the local schools that was recognized by the ERP (Educations Results Partnership).

E. Parent Club Update – The Awards Ceremony for the Jog-A-Thon is scheduled for Thursday, November 13, 2025.

F. Upcoming Dates – The Winter Showcase is scheduled for Thursday, December 11th.

G. Athletics Update – Flag Football and the 4/5 Co-Ed Basketball team finished their season. Both teams had a successful season. Girls Basketball are playing now and both teams (A and B) are having a great season so far.

H. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, December 8th, 2025 (Regular Board Meeting)

7. ADJOURN

Motion was made by Kasey Abshier to adjourn the meeting. Motion was second by Marleigh Hollmer. The meeting was adjourned by Lynn Peebles at 7:36 pm.

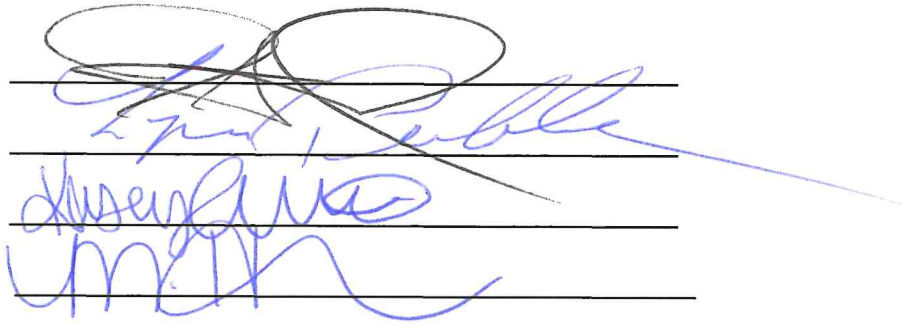
MINUTES APPROVED

Jeff Larceval

Lynn Peebles

Kasey Abshier

Marleigh Hollmer



Four horizontal lines with handwritten signatures in blue ink. The first signature is for Jeff Larceval, the second for Lynn Peebles, the third for Kasey Abshier, and the fourth for Marleigh Hollmer. The signatures are written in a cursive style.