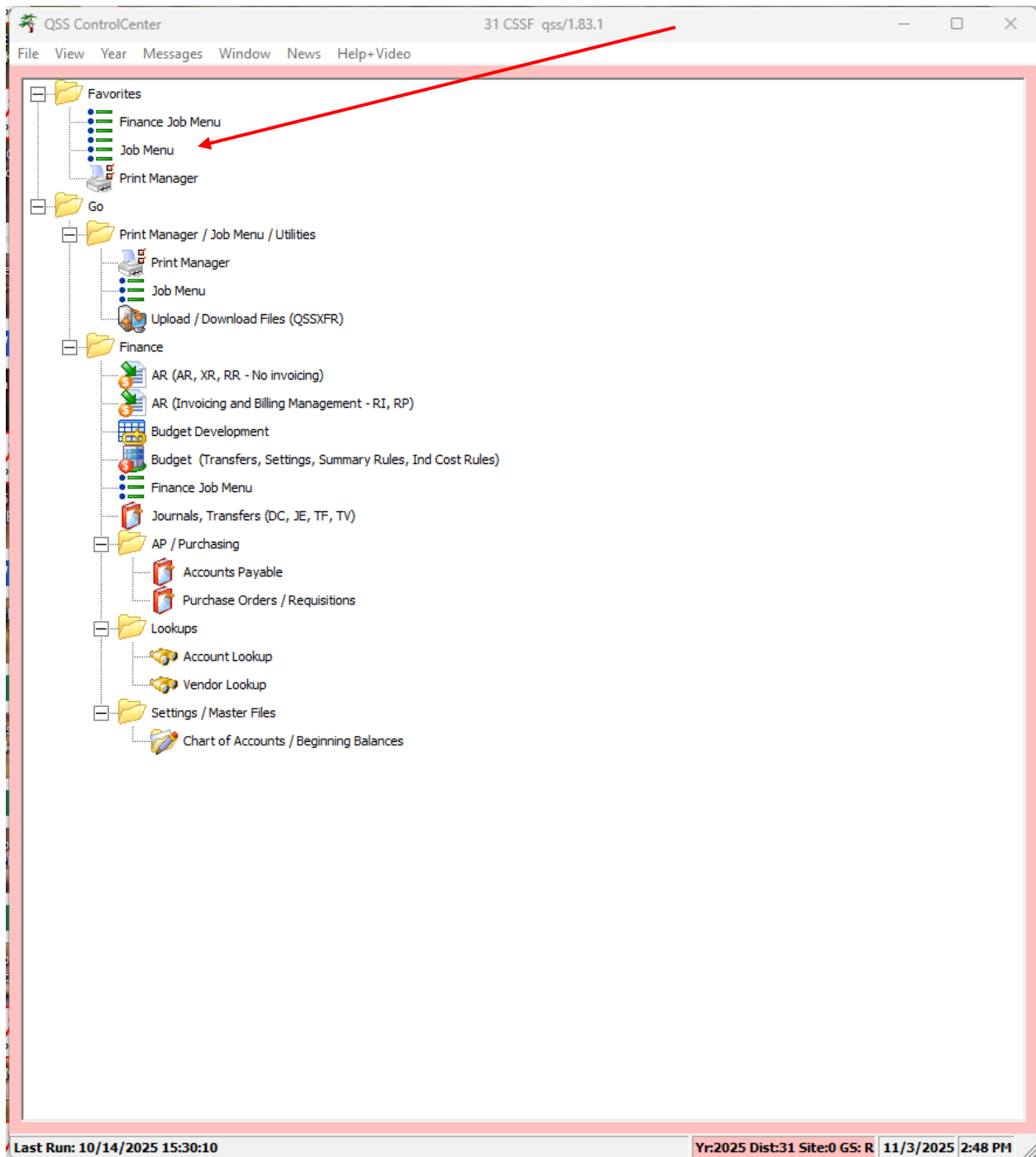




1. OPEN QSS
2. JOB MENU

Job Menu 31-CSSF...

File View Options Help+Video Description (F1) Example (Ctrl+F1)

View: ☐ Tree ☒ Grid Show: ☒ Show All ☐ Show Only Favorites

Search:

Job Title	JCL Name
Account Report Writer (ACX110)	ACXSUB.JOBGLD
Budget Actions Report (BDR200)	BDR200.JOBBDE
Budget Report Writer (BDX110)	BDXSUB.JOBGLD
Budget Transfers (BT) Report (BT0100)	BTRQST.JOBGLD
Budget Transfers Report (BT0200)	BT2SUB.JOBGLD
Budget/Actuals Model Report (BDR210)	BDR210.JOBBDE
Cash Deposit (DC) Report (DC0100)	DCRQST.JOBGLD
Cash Flow Report (GLD310)	GLSB31.JOBGLD
Cash Transfers (TF) Report (TF0100)	TFRQSTTF.JOBGLD
Cash Transfers (TV) Report (TV0100)	TFRQSTTV.JOBGLD
Cash in County Treasury Report (GLD300)	GLDSB3.JOBGLD
Chart of Accounts Listing (FD0100)	FDRQST.JOBGLD
Comparative Budget Report (BDR110)	BDR001.JOBBDE
Credit Memo Payments Report (CM0100)	CMRQST.JOBGLD
Daily Cash Balances (GLD330)	GLD330.JOBGLD
Estimated Pavables Transactions (PCL100)	PCL100.JOBGLD

Yr:2025 Dist:31 Site:0 11/3/2025 2:49 PM

3. BDX110 REPORT

Budget Report Writer (BDXSUB) 31-CSSF Q... - □ X

File Options

● Main Selection* | Reference Types | Sorts/Rollups* | Accounts | District(s)

Budget Report Writer

District: 31 STANISLAUS COUNTY OFFICE OF ED

FY start: 07/01/2024 From date: 07/01/2024 To date: 09/30/2024

Report title: REPORT 1 Q1

Budget source: W - Working

Include budget transfers: N - No Budget Transfers

Include budget detail: ☐

Print budget warnings ONLY? ☐

Include Approved/Unapproved GL trans: B - Both approved and unapproved transactio

Exclude pre-encumbrances: ☐

Print account description: ☐

Print revenue sub totals: ☐

Use Reference Values: ☐

Detail line format: 1 - Object

Usersec: Y21 WUNBNNN NNNN Yr:2025 Dist:31 Site:0 11/3/2025 2:50 PM

4. SET DATES PER QUARTER

Budget Report Writer (BDXSUB) 31-CSSF Q... - □ X

File Options

Main Selection* | Reference Type | **Sorts/Rollups*** | Accounts | District(s)

Restricted/Unrestricted: C - Combine Restricted/Unrestricted

Restricted Field: RS - RESOURCE

	Sort	Rollup	Page
▶ 1			
2			
3			
4			
5			
6			
7			
8			
9			

Usersec: Y21 WUNBNNN NNNN Yr:2025 Dist:31 Site:0 11/3/2025 2:50 PM

5. CLEAR ALL SORT/ROLLUP

Budget Report Writer (BDXSUB) 31-CSSF Q... - X

File Options

Main Selection* | Reference Types | Sorts/Rollups* | Accounts* | District(s)

FD	RESC	Y	OBJT	GOAL	FUNC	STE	ORGN	D2
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Field	Range	
	Low	High
OB - OBJECT	1000	2999
RS - RESOURCE	0000	2999
RS - RESOURCE	6000	9999
FN - FUNCTION	1000	2699
FN - FUNCTION	2800	6999
FN - FUNCTION	7200	9999

Usersec: Y21 WUNBNNN NNNN Yr:2025 Dist:31 Site:0 11/3/2025 2:52 PM

6. ADD OBJECT, RESOURCES, AND FUNCTIONS ACCORDING TO EACH GL REPORT
7. LAUNCH JOB TO PRINTER