

Bend Elementary School
September 8, 2025 at 3:15 pm Room 5
Google Meet Link in Google Calendar Invite
MEETING MINUTES

1. **Call to Order:**
The meeting was called to order at 3:39 pm on September 8, 2025.
2. **Introduction and Greetings:**
Jessica Gantenbein greeted and welcomed all in attendance.
3. **Roll Call:**
 - A. *Roll call was taken.*
Members present: Jessica Gantenbein, Staci Tosti, Michelle Thompson, Megan Stewart, and Heidi Mendenhall.
Members absent: Brad Mendenhall, Lauren Conner. A quorum was established.
 - B. Guests: No guests were in attendance.
4. **Approval of Agenda:**
The Agenda was approved by a motion from H. Mendenhall and a 2nd by M. Stewart, and unanimous vote.
5. **Approval of Minutes: 5-12-2025**
The 5-12-25 Minutes were approved by a motion from S. Tosti and a 2nd by M. Thompson; the motion was carried by unanimous vote.
6. **School Plan for Student Achievement (SPSA) update on goals (if applicable)**
7. **Discussion/Action Items**
 - a. Introduce New Members
 - b. Share [Bend Site Council By-Laws](#)
 - c. Train new members
 - d. Elect Officers -
 - i. Chairperson - J.Gantenbein
S. Tosti nominated J.Gantenbein, M. Stewart 2nd, Unanimously approved
 - ii. Vice-Chairperson - S. Tosti
J. Gantenbein nominated S. Tosti H. Mendenhall 2nd, Unanimously approved
 - iii. Secretary - M. Stewart
J. Gantenbein nominated M. Stewart, M. Thompson 2nd, Unanimously approved
 - iv. Timekeeper - H. Mendenhall
M. Stewart nominated H. Mendenhall, J. Gantenbein 2nd, Unanimously approved

e. Revise, Update, & Approve - Comprehensive School Safety Plan

25-26 Safe School Plan Introduction (BES) Approved by a motion from H. Mendenhall and a 2nd by S. Tosti; the motion was carried by unanimous vote. As a group, we discussed the data presented in the SSP. There was acknowledgement of the improvement in the results from the parent survey. All areas, including student respect and safety, showed improvement. There has also been a huge drop in the number of incident reports related to student discipline. We discussed reasons for the improvement including but not limited to, implementation of PBIS and restorative practices.

8. **Evaluation of Meeting:** All members agreed that the meeting was very good.

9. **Future Agenda Items:**

1. Share Parent Survey Results
2. Review Goals for School Plan for Student Achievement
3. Review Budget for School Plan for Student Achievement

10. **Next Meeting:** *October 13, 2025*

11. **Adjournment**

Motion made by H. Mendenhall 2nd by S. Tosti Unanimously approved. The meeting was adjourned at 4:20 pm.