



Norwood Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

03/25/2026 2:00 PM

Location *(Ubicación)*

Norwood Junior High Library

Zoom Link *(Enlace de Zoom)*

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

| Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i> | | Present / Absent <i>Presente/ Ausente</i> |
|---|----------------------------|---|
| Parent | Dario Gonzalez | Present |
| Parent | Angelina Shelton McDaniels | Absent |
| Student | Savannah Rodriguez | Present |
| Student | Juan Gonzalez | Present |
| Student | Sophia Amuesca | Present |
| Alternates <i>(Alternativos)</i>: | | Absent |
| <p><i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i></p> <p><i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i></p> | | |
| Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i> | | Present / Absent <i>Presente/ Ausente</i> |
| Principal/Designee: <i>Directora(a)/ Designado(a):</i> Leticia Kiwan | | Present |
| Teacher: <i>Maestro(a):</i> Linda Osterling | | Present |
| Teacher: <i>Maestro(a):</i> Colby Raygoza | | Present |
| Teacher: <i>Maestro(a):</i> Clyde Quick | | Present |
| Other Staff: <i>Otro Personal:</i> Danielle Burmaster | | Present |
| Alternates: <i>Alternativos:</i> Bryan Casparis | | Absent |
| <i>*Teachers must be the majority</i> <i>*Los maestros deben ser mayoría</i> | | |

AGENDA

| ITEM <i>ARTÍCULO</i> | Facilitator <i>Facilitador(a)</i> | Minutes <i>Minutas</i> |
|--|---|--|
| <p>Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i></p> <p>Quorum <i>Quórum (50% +1)</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>This meeting is called to order at: <i>Se abre la sesión a las</i> 2:00 PM</p> <p>Total Members in Attendance: 9 <i>Total de Miembros Presentes:</i></p> <p>Quorum: Yes (Si) <i>Quórum:</i></p> |
| <p>Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Comments <i>(Resumen de Comentarios)</i> Principal asked for any public comments and there were none.</p> |
| <p>Review Agenda <i>Repasar Agenda</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Comments <i>(Resumen de Comentarios)</i> Principal reviewed the agenda.</p> |
| <p>Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas</p> <p>Person <i>Persona:</i> Juan Gonzalez Second <i>Se secundó:</i> Sophia Amezcua In favor <i>A favor :</i> 9 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i></p> |

Council Business *Asuntos del Consejo*

| | | |
|-----|---|--|
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

| | | |
|-----------------------------------|---|--|
| Other Site funded position | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |

Document Review: *Revisión y de Documentos*

| | | |
|---|---|---|
| <p>Needs Assessment (Evaluación de Necesidades)</p> <p>Review the data collected from parent, staff and community members</p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Action Taken <i>Resumen de Medidas Adoptadas</i></p> <p>Principal discussed changes to the needs assessment which was one additional comment.</p> |
| <p>N/A</p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Action Taken <i>Resumen de Medidas Adoptadas</i></p> <p>The Principal discussed changes to the SPSA for next year which will be voted on for approval during the next meeting.</p> |

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

| | | |
|---------------------------------------|---|--|
| <p>SPSA Draft</p> <p>Review goals</p> | <p>Chairperson <i>Presidente</i></p> | <p>I move to approve the <i>Propongo aprobar a la</i> N/A</p> <p>Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i></p> |
|---------------------------------------|---|--|

Other Business: Otros Asuntos:

| | | |
|--|---|--|
| ELAC Reporting <i>Informes ELAC</i> | Chairperson <i>Presidente</i> | Summary of Reporting (Resumen de Informes) N/A |
| Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i> | Chairperson <i>Presidente</i> | Summary of Presentation (Resumen de Presentación) N/A |
| Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i> | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| Adjournment: Aplazamiento: | Chairperson <i>Presidente</i> | Time: Hora: 2:30 PM |

Next meeting date:

05/22/2026

2:00 PM

Fecha de próxima reunión:



Norwood Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (*Fecha & Hora*)

01/28/2026 2:00 PM

Location (*Ubicación*)


Norwood School Library

Zoom Link (*Enlace de Zoom*)

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

| Non-staff: Parents/Community Member/Students (Please note Year 1 or 2 of membership) <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes (Por favor indique Año 1 o 2 de afiliación)</i> | | Present / Absent <i>Presente/ Ausente</i> |
|---|----------------------------|--|
| Parent | Dario Gonzalez | Present |
| Parent | Angelina Shelton McDaniels | Absent |
| Student | Savannah Rodriguez | Present |
| Student | Juan Gonzalez | Present |
| Student | Sophia Amuesca | Present |
| Alternates (<i>Alternativos</i>): | | |
| <p>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</p> <p>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</p> | | |
| Staff: Principal or Designee/Teachers/Other Staff (Please note Year 1 or 2 of membership) <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal (Por favor indique Año 1 o 2 de afiliación)</i> | | Present / Absent <i>Presente/ Ausente</i> |
| Principal/Designee: <i>Directora(a)/ Designado(a)</i>: Leticia Kiwan | | Present |
| Teacher: <i>Maestro(a)</i>: Linda Osterling | | Present |
| Teacher: <i>Maestro(a)</i>: Clyde Quick | | Present |
| Teacher: <i>Maestro(a)</i>: Colby Raygoza | | Present |
| Other Staff: <i>Otro Personal</i>: Danielle Burmaster | | Present |
| Alternates: <i>Alternativos</i>: | | |
| *Teachers must be the majority *Los maestros deben ser mayoría | | |

AGENDA

| ITEM <i>ARTÍCULO</i> | Facilitator <i>Facilitador(a)</i> | Minutes <i>Minutas</i> |
|--|---|---|
| <p>Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i></p> <p>Quorum <i>Quórum (50% +1)</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>This meeting is called to order at: <i>Se abre la sesión a las</i> 2:00 PM</p> <p>Total Members in Attendance: 9 <i>Total de Miembros Presentes:</i></p> <p>Quorum: Yes (Si) <i>Quórum:</i></p> |
| <p>Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Comments <i>(Resumen de Comentarios)</i> No public comments were made</p> |
| <p>Review Agenda <i>Repasar Agenda</i></p> | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Comments <i>(Resumen de Comentarios)</i> Review of the agenda was conducted by the Principal</p> |
| <p>Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i></p> <p>1  Previous Minutes</p> | <p>Chairperson <i>Presidente</i></p> | <p>I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas</p> <p>Person <i>Persona:</i> Savannah Rodriguez Second <i>Se secundó:</i> Clyde Quick In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 00 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i></p> |

Council Business *Asuntos del Consejo*

| | | |
|-----|---|--|
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| N/A | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

| | | |
|--|---|---|
| Other approve SPSA funded positions | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> SPSA funded positions/AVID. Person <i>Persona:</i> Dario Gonzalez Second <i>Se secundó:</i> Juan Gonzalez In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |
| N/A | Chairperson <i>Presidente</i> | I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> |

Document Review: *Revisión y de Documentos*

| | | |
|--|---|--|
| Needs Assessment (Evaluación de Necesidades) | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Action Taken <i>Resumen de Medidas Adoptadas</i></p> <p>Principal discussed the needs assessment results with the SSC. Principal showed responses from the needs assessment sent to Norwood's community</p> |
| N/A | <p>Chairperson <i>Presidente</i></p> | <p>Summary of Action Taken <i>Resumen de Medidas Adoptadas</i></p> <p>N/A</p> |

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

| | | |
|---------------|---|--|
| SPSA Addendum | <p>Chairperson <i>Presidente</i></p> | <p>I move to approve the <i>Propongo aprobar a la</i> SPSA addendum</p> <p>Person <i>Persona:</i> Savannah Rodriguez Second <i>Se secundó:</i> Dario Gonzalez In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i></p> |
|---------------|---|--|

Other Business: Otros Asuntos:

| | | |
|--|---|--|
| ELAC Reporting <i>Informes ELAC</i> | Chairperson <i>Presidente</i> | Summary of Reporting (Resumen de Informes) N/A |
| Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i> | Chairperson <i>Presidente</i> | Summary of Presentation (Resumen de Presentación) N/A |
| Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i> | Chairperson <i>Presidente</i> | Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A |
| Adjournment: Aplazamiento: | Chairperson <i>Presidente</i> | Time: Hora: 2:30 PM |

Next meeting date:

03/18/2026

2:00 PM

Fecha de próxima reunión: