



Madison Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

10/14/2026

3:30 PM

Location (Ubicación)

Meeting via Zoom

Zoom Link (Enlace de Zoom)

<https://twinriversusd-org.zoom.us/j/85490428899>

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>			Present / Absent <i>Presente/ Ausente</i>
Parent	Patricia Rodriguez	Year 2	
Parent	Mayrelis Gomez	Year 2	
Parent	Angeles Soberanes	Year 2	
Parent	Jocelyn Lo O	Year 2	
Parent	Natalie Coronado	Year 2	
Alternates (Alternativos):			
*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only) *Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).			
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>			Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Sal Garcia			
Teacher: <i>Maestro(a):</i>	Lolita Espindola	Year 2	
Teacher: <i>Maestro(a):</i>	Brianda Hernandez	Year 1	
Teacher: <i>Maestro(a):</i>	Sabrina Zuniga	Year 1	
Other Staff: <i>Otro Personal:</i>	Elizabeth Foreman	Year 2	
Alternates: <i>Alternativos:</i>			
*Teachers must be the majority *Los maestros deben ser mayoría			

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> Total Members in Attendance: <i>Total de Miembros Presentes:</i> Quorum: <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1 Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

Elect Officers (Elegir a Funcionarios)

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Bylaws (Reglamentos) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
Parent Involvement (Participación de Padres) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
School Compact (Compacto Escolar) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
Other Review Terms of Office	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
-----	---	---

Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i>	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>)
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>)
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i>	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i>

Next meeting date: <i>Fecha de próxima reunión:</i>	11/12/2026	3:30 PM
---	------------	---------



Madison Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

05/20/2026

3:00 PM

Location (Ubicación)

Zoom Meeting

Zoom Link (Enlace de Zoom)

<https://twinriversusd-org.zoom.us/j/82648454381>

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	Patricia Rodriguez	Absent
Parent	Jocelyn LoO	Present
Parent	Mayrelis Gomez	Absent
Parent	Angeles Soberanes	Absent
Parent	Natalie Coronado	Present
Alternates (Alternativos):		
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i> <i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i>		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Sal Garcia		Present
Teacher: <i>Maestro(a):</i> Lolita Espindola		Present
Teacher: <i>Maestro(a):</i> Veronica Amador		Present
Teacher: <i>Maestro(a):</i> Allison Schatz		Absent
Other Staff: <i>Otro Personal:</i> Elizabeth Foreman		Present
Alternates: <i>Alternativos:</i>		
<i>*Teachers must be the majority</i> <i>*Los maestros deben ser mayoría</i>		

AGENDA

ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 3:00 PM Total Members in Attendance: 7 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> No members of the public present.
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Agenda was reviewed with the group.
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> Meeting from 1/28/2026 1  Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> Lolita Espindola Second <i>Se secundó:</i> Veronica Amador In favor <i>A favor</i> : 6 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
N/A

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

Other Proposed Cell Phone Policy 1  Attachment	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Policy was shared with the group ahead of time and no further discussion during the meeting. Policy was described as informational and group was in agreement of a policy that would allow students to remain focused during school hours. School staff will update group during first meeting of the 26-27 school year on progress.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

Approve 26-27 SPSA	Chairperson <i>Presidente</i> I move to approve the <i>Propongo aprobar a la</i> 2026-2027 SPSA Person <i>Persona</i>: Espindola Second <i>Se secundó</i>: Amador In favor <i>A favor</i> : 6 Oppose <i>En contra</i>: 0 Abstain <i>En abstención</i>: 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i> SPSA was shared with group and had over a week to review and come to the meeting to ask questions or make adjustments. SSC will perform a review during first meeting of 2026-2027.
--------------------	--

Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i>	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>) No report during this meeting
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>) N/A
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i>	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: Hora: 3:25 PM

Next meeting date: <i>Fecha de próxima reunión:</i>	05/20/2026	3:00 PM
---	------------	---------



Madison Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

01/28/2026

3:30 PM

Location (Ubicación)

Zoom

Zoom Link (Enlace de Zoom)

<https://twinriversusd-org.zoom.us/j/82196977587>

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	Angeles Soberanes	Present
Parent	Patricia Rodriguez	Absent
Parent	Mayrelis Gomez	Absent
Parent	Natalie Coronado	Absent
Parent	Jocelyn Lo O	Present
Alternates (Alternativos):		
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i> <i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i>		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Sal Garcia		Present
Teacher: <i>Maestro(a):</i> Veronica Amador		Present
Teacher: <i>Maestro(a):</i> Lolita Espindola		Present
Teacher: <i>Maestro(a):</i> Allison Schatz		Absent
Other Staff: <i>Otro Personal:</i> Elizabeth Foreman		Present
Alternates: <i>Alternativos:</i>		
<i>*Teachers must be the majority</i> <i>*Los maestros deben ser mayoría</i>		

AGENDA

ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 3:36 PM Total Members in Attendance: 6 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> None
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Reviewed the agenda. Confirmed with both parents and staff that all documents were sent out via email and all had access to the items to be reviewed.
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> No Quorum at the last meeting	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> NA Second <i>Se secundó:</i> NA In favor <i>A favor :</i> 0 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: NA <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Parent Involvement (Participación de Padres) Parent Involvement Policy 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> None Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
Site Safety Plan (Plan de Seguridad del Centro)	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> None Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> None Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> None Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> NA
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> NA

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

SPSA Addendum 1  Attach Document	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Angeles Person <i>Persona:</i> Espindola Second <i>Se secundó:</i> In favor <i>A favor</i> : 6 Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
---	--	---

Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i>	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>) None
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>) None
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i>	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Angeles- recommended having mental health options open for students and parents. Look into resources to help support our students as well as out parents.
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i> 4:31 AM

Next meeting date: <i>Fecha de próxima reunión:</i>	03/18/2026	3:30 PM
---	------------	---------



TITLE I PARENT INVOLVEMENT POLICY MADISON ELEMENTARY SCHOOL

MADISON ELEMENTARY SCHOOL has developed a written Title I parental involvement policy with input from Title I parents. The policy describes the means for carrying out the following Title I parental involvement requirements.

INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM: To involve parents in the Title I program at Madison School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Back to School night is each August. The principal has a presentation, which will be presented at the meeting. It will include achievement data, updates on the CCSS and how it will be implemented at the site. It will also inform parents about how they can become involved with activities at the site and how they can assist their children with their schoolwork.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening. Madison has a parent Title Back to School Night, which is held on the regular Back to School Night Event.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. The Parent Involvement plan and compact were reviewed, evaluated, and updated in two district Parent Involvement Retreats. Parents were invited to attend to participate in the updates of these two documents. SSC and ELAC provide input for the development of the Single Plan for Student Achievement and all Programs at the school.
- The school provides parents of Title I students with timely information about Title I programs. Information about Title I programs is provided regularly to parents through the Annual Title I Meeting, ELAC and SSC meetings, and Frequent notices home through Aeries.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. Information about the curriculum, assessments, and proficiency levels is provided at the Annual Title I meeting, at grade Back to School Night, through the webpage, parent conferences, Adapted from the

CDE Sample Title I School-Level Parental Involvement Policy, SST committees, and monthly Coffee with the Principal events. If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. At SSC, ELAC. Coffee with the Principal, parents have opportunities to participate in decisions relating to the education of their children. Parents are also involved in the decision making process during parent-teacher conferences, SSTs and IEPs.

BUILDING CAPACITY FOR INVOLVEMENT: Madison School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school provides Title I parents with assistance in understanding the State's academic content standards. invited to parent trainings at the district level, The Annual Parent Involvement Meeting, conferences, homework help, SSC and ELAC meetings where assessments and content standards are discussed.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. Our parents are invited to freely use the parent center on site, parents are also invited to district sponsored parent training. The site assists parents in using technology to access Aeries Parent Portal and the webpage.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners. Parent involvement is stressed at staff meetings. Staff attends district parent involvement retreats along with parents. Teachers and staff keep up with SchoolLoop to ensure that parents have timely information about their children's progress in their classes.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. Parents are invited to attend all school events and volunteer in school programs.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand. Madison uses the services of the district EL department to translate many of their important notices to parents. Additional, on-site staff provide translations and interpretation in some languages.
- The school provides support for parental involvement activities requested by Title I parents. Through the parent center, SSC, and ELAC, meetings with the Principal, and informal communications, parents provide input and make requests for parent involvement activities. **ACCESSIBILITY** Madison School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students Information and school reports are provided in a format and language that parents understand. The Madison staff is very supportive and inclusive of all parents. We provide communications in primary languages, individualized conferences and meetings, and a general open door policy. Adapted from the CDE Sample Title I School-Level Parental Involvement Policy.



2025-26 School Plan for Student Achievement

Addendum #1

School Name	County-District-School (CDS) Code	Site Council Meeting Date:	Local Board Approval Date
Madison Elementary	34765056033542		

Table of Contents

SPSA Modified Actions and/or Expenditures to Goal 12

SPSA Modified Actions and/or Expenditures to Goal 24

SPSA Modified Actions and/or Expenditures to Goal 35

SPSA Modified Actions and/or Expenditures to Goal 46

SPSA Modified Actions and/or Expenditures to Goal 57

Budgeted Funds and Expenditures in this Plan8

Approval/Attested10

SPSA Modified Actions and/or Expenditures to Goal 1

Goal Statement

By June 2026, 50%, or more of all students will score at or above the Meets performance level in English Language Arts and Mathematics on the CAASPP.

By June 2026, there will be a 10% increase in reading benchmark assessments and math assessments.

Additionally, Reviewed ELPAC data, our goal is to achieve 75% of English Language Learners to achieve a minimum of one level growth on the annual ELPAC testing. SST teacher will provide support to EL students.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
1.1 Student Support Teacher FTE to provide additional coaching and support for staff. This position works with students, teachers and provides Professional Development to teachers.	1000-1999:	Title I Basic	91151.00				
	3000-3999:	Title I Basic	30705.00				
1.2 Fund a 0.50 FTE Academic Intervention Specialist to support our large English Learner (EL) population in ELA and Math. In addition to serve as a liaison between non-English speaking parents and school	2000-2999:	Title I Basic	28,755.00				
	3000-3999:	Title I Basic	11,987.00				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
community during parent engagement/involvement events. Add additional funds to use for release teacher for weekly/monthly professional learning time as collaboration planning meetings. Hire collaboration coaches throughout the 2025-2026 school year - minimally 2 hours on two days a week academic development for a total 2 days a week.							
Supplemental supplies and materials for classrooms to meet academic proficiencies.	4000-4999:	Title I Basic	44,132.00	1000-1999:	Title I Basic	10,000	

SPSA Modified Actions and/or Expenditures to Goal 2

Goal Statement

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	

SPSA Modified Actions and/or Expenditures to Goal 3

Goal Statement
By June 2026, Madison will continue to improve the culture and climate of our school through the following student engagement support events and activities; -We will be in year 6 of the PBIS focus for 2025-2026. -Character Counts lessons will be continued weekly. -Monthly Spirit focus will be introduced as well as weekly spirit celebrations with PBIS incentives. School wide Carnival Celebration planned for October, Family Literacy nights (December and May), Chess club and Lego Robotics ongoing, and Jog-A-Thon (April). Provide monthly incentives for best behaviors in classrooms. -Attendance will increase to a target of 96% by May 2026 with 10 WIN Saturdays planned to recoup losses..

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	

SPSA Modified Actions and/or Expenditures to Goal 4

Goal Statement			
At Madison, by June 2026 the percentage of parents engaged in ELAC, SSC and parent workshops and other activities designed to provide learning strategies to support their children's learning will increase by 10%, as measured by attendance at workshops.			

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
4.1 Work with parents as well as students to assist learning on and off the school campus.	5000-5999:	Title I Parent and	5891.00				
4.2 Light refreshments/supplies for Meetings	4000-4999:	Title I Parent and	140				

SPSA Modified Actions and/or Expenditures to Goal 5

Goal Statement			
By June 2025, students in grades 3 through 6 at Madison Elementary School will be given a 4 question student survey (numerical 1 = not improved, 2 = little improved, 3 = more improved, 4 = very much improved) in early November and again in early April. The results will indicate improvement and will show that students are learning in a safe and healthy learning environment at Madison.			

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
5.1 Field Trip Opportunities for students to increase learning for all students.	5000-5999:	Title I Basic	6,953.00				
5.2 Hire collaboration coaches throughout the 2025-2026 school year - minimally 2 hours on two days a week academic development for a total 2 days a week.	5000-5999:	Title I Basic	6808				

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Expenditures by Funding Source

Approved Expenditures

Funding Source	Amount
Title I Basic	220,491.00
Title I Parent and Family Engagement	6,031.00

+/- Proposed Changes

Funding Source	Amount
Title I Basic	10,000.00

New Total

Funding Source	Amount
	230,491
	6,031

Expenditures by Goal

Approved Expenditures

+/- Proposed Changes

Goal Number

Total Expenditures

Goal Number

Total Expenditures

Goal 1

206,730.00

Goal 1

10,000.00

Goal 4

6,031.00

Goal 5

13,761.00

Approval/Attested

Title	Signature	Date
SSC Chair		11/20/2024
Principal		11/20/2024

BOARD POLICY (BP 5131.8)

Student Use of Cell Phones and Personal Electronic Devices (Grades TK–12)

Policy Statement

The Governing Board recognizes that personal electronic devices can support communication and safety, but may also disrupt learning, student engagement, mental health, and overall school climate when misused or excessively used during the school day.

In accordance with California law, the Board directs that student use of smartphones and personal electronic devices shall be limited during the school day in order to promote academic focus, student engagement, safety, and a distraction-free learning environment.

The Board establishes a “bell-to-bell” expectation that personal electronic devices remain off and away during the instructional day for students in grades TK–8, with more limited use permitted at the high school level as defined in administrative regulation.

For elementary students (TK–6), the Board strongly discourages bringing personal electronic devices to school. Personal electronic devices are brought to school at the student’s own risk.

The Superintendent or designee shall develop administrative regulations to ensure consistent implementation, including expectations for use, prohibited conduct, staff authority, consequences for misuse, and procedures for handling devices.

Applicability

This policy applies while students are:

- On school grounds
- During school hours
- At school-sponsored activities
- Under the supervision and control of district staff

Authority of School Staff

School staff may regulate student possession and use of personal electronic devices and may require a student to relinquish a device when used in violation of district policy or school rules.

Exceptions

Students shall not be prohibited from using a device when:

- Required for an emergency
- Authorized by staff for instructional purposes
- Required for a documented medical condition
- Required by an Individualized Education Program (IEP) or Section 504 Plan

Liability

Personal electronic devices are brought to school at the student's own risk. The district and school sites assume no responsibility for loss, theft, or damage except in cases of gross negligence.

ADMINISTRATIVE REGULATION (AR 5131.8)

Student Use of Cell Phones and Personal Electronic Devices (Grades TK–12)

1. Definitions

Personal electronic devices include, but are not limited to:

- Smartphones and cell phones
- Smartwatches with communication capability
- Earbuds and headphones
- Tablets or similar personal devices
- Recording devices (e.g., Meta glasses)

2. Standard: “Off and Away”

“Off and away” means:

- Device is powered off, on silent, or in “Do Not Disturb” mode
- Device is not visible or accessible to the student
- Device is stored in a backpack or designated location as directed by staff⁵

3. Applicability

This regulation applies:

- On campus, including before school, passing periods, recess, and lunch
- During school-sponsored activities
- Under the supervision and control of district staff

4. Elementary and K–8 Expectations

Grades TK–6 (Elementary)

- Students may bring devices to school for safety purposes; however, the district strongly discourages bringing personal electronic devices to school.
- Devices must remain off and away for the entire school day (“bell-to-bell” or “gate-to-gate”), including:
 - Before school
 - Instructional time
 - Recess
 - Lunch
- No student use is permitted during the school day unless:
 - Explicitly authorized by staff for instructional purposes
 - Required by an IEP, Section 504 Plan, or documented medical need
- Earbuds, headphones, and smartwatches must also remain off and stored.

Grades 7–8 (Middle School)

- Devices must remain off and away for the entire school day (“bell-to-bell” or “gate-to-gate”), including:
 - Passing periods
 - Lunch
- Use is permitted only:
 - With staff authorization for instructional purposes
 - With administrative approval when appropriate
- Earbuds, headphones, and smartwatches must remain off and stored unless authorized.

5. Secondary Expectations (Grades 9–12)

- Devices must be off and away during instructional time.
- Use may be permitted:
 - Before school
 - Passing periods
 - During lunch
- Teachers may authorize use for instructional purposes when:
 - Clearly aligned to instructional objectives
 - Structured and time-bound
 - Actively monitored and supervised

6. Classroom Expectations

- Students shall place devices in designated storage systems or keep them off and away as directed by staff.
- Devices may only be used when:
 - Authorized by the teacher
 - Used for instructional purposes

7. Permitted Use / Exceptions

Students may use personal electronic devices only when:

- Explicitly authorized by school staff for instructional purposes
- Required for a documented IEP, Section 504 Plan, or medical need
- Approved by administration for an emergency or extenuating circumstance

The school office remains the primary point of contact for urgent communication between families and students.

8. Prohibited Conduct

Students shall not:

- Use devices in violation of “off and away” expectations
- Record, photograph, or audio capture individuals without consent
- Use wearable recording devices without authorization
- Use devices for academic dishonesty
- Engage in bullying, harassment, or inappropriate communication
- Use devices in restrooms, locker rooms, or private areas
- Access inappropriate content
- Disrupt the learning environment

9. Staff Authority and Response to Misuse

Staff may:

- Direct devices to be put away
- Redirect students to comply with expectations
- Require devices to be relinquished
- Confiscate devices for the remainder of the class period or school day
- Refer repeated misuse to administration

Schools may implement progressive responses to repeated misuse, including:

1. Device held by staff until end of class or end of day

2. Device transferred to the office until dismissal
3. Parent/guardian notification and required retrieval
4. Parent/student/device-use agreements
5. Documentation in Aeries or other district systems

All responses shall be:

- Consistent with district discipline policies
- Developmentally appropriate
- Focused on correcting behavior and maintaining a safe learning environment

10. Handling, Storage, and Care of Devices

When a device is taken from a student:

- Staff shall exercise reasonable care in handling the device
- The device may be held by staff or transferred to a secure and locked location
- Access shall be limited to authorized personnel
- Site administrators may establish procedures for:
 - Storage
 - Documentation
 - Logging devices in and out
 - Return of devices

Placing a confiscated device on top of or inside an unlocked desk or cabinet is not considered a properly secured location.

The district is not responsible for loss, theft, or damage except in cases of gross negligence.

11. Search of Devices

Personal electronic devices shall not be searched except in accordance with law and district policy.

12. Privacy and Safety

Students shall not use devices to violate the privacy, safety, or rights of others.

Students shall not:

- Record or photograph others without permission
- Use devices in restrooms, locker rooms, or other private areas
- Use devices in a manner that disrupts school operations or compromises safety

13. Emergency Procedures

- Students must follow all staff directions during emergencies.
- Personal devices may not be used unless directed by staff.
- Students may contact families through the office or with staff permission.
- Families should contact the school office for urgent communication.

14. Access and Equity

Schools shall ensure:

- Students have access to necessary instructional technology
- Alternatives are provided when personal devices are not available

15. Site Implementation

Schools may implement site-specific systems aligned with this regulation, including:

- Gate-to-gate restrictions
- Classroom phone storage systems
- Designated phone-free zones
- Office-based procedures
- Structured collection procedures
- Device-use agreements

16. Communication and Review

- This policy and regulation shall be communicated annually to students and families.
- The policy shall be included in student and parent handbooks.
- Schools may reinforce expectations throughout the school year.
- The district shall review and update this policy and regulation at least every five years in accordance with state law.



Madison Elementary School Site Council Bylaws

Article I: Duties of the SSC

The SSC of Madison Elementary School, hereinafter referred to as the SSC, shall carry out the following duties:

- Obtain recommendations for, and review of, the proposed School Plan for Student Achievement (SPSA) from all school advisory committees
- Develop and approve the SPSA and related expenditures in accordance with all state and federal laws and regulations
- Recommend the SPSA and expenditures to the governing board for approval
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members
- Make modifications to the SPSA whenever the need arises
- Submit the modified SPSA for governing board approval whenever a material change (as defined in district governing board policy) is made in planned activities or related expenditures
- Annually (and at each semester, trimester, etc.) evaluate the progress made toward school goals to raise the academic achievement of all students
- Carry out all other duties assigned to the SSC by the district governing board and by state law

Article II: Members

New members will be voted into office during the August and September Elections. Elections will be administered via electronic ballot when possible and will follow the laws outlined in EdCode Section 65000

Section A: Composition

The SSC shall be composed of 10 members, selected by their peers, as follows:

- Principal/Designee
- 3 Classroom teachers (certificated staff)
- 1 Other school staff members (classified staff)
- 5 Parents or community members
- The school principal or designee is a required member of the SSC



SSC members chosen to represent parents may be employees of the school district **so long as they are not employed at this school.**

Section B: Term of Office

SSC members shall be elected for 2 year terms. Half, or the nearest approximation thereof, of each representative group shall be elected during odd years, and the remaining number elected during even years. (This example assumes two-year terms; the language should be modified to reflect the length of term agreed to by the SSC.) At the first regular meeting of the SSC, each member's current term of office shall be recorded in the minutes of the meeting.

Section C: Voting Rights

Each member is entitled to one vote and may cast that vote on any matter submitted to a vote of the SSC. Absentee ballots shall not be permitted.

Section D: Termination of Membership

The SSC may, by an affirmative vote of two-thirds of all its members, suspend or expel a member. Any elected member may terminate his or her membership by submitting a written letter of resignation to the SSC chairperson.

Section E: Transfer of Membership

Membership on the SSC may not be assigned or transferred.

Section F: Vacancy

Any vacancy on the SSC occurring during the term of a duly elected member shall be filled by a new member selected in an appropriate manner (e.g., regular elections; appointment of the SSC for the period of time until the next regular election; or the seating of a previously elected alternate member to fill the remainder of the term of the vacant seat).

Article III: Officers

Section A: Officers

The officers of the SSC shall be a chairperson, vice-chairperson, secretary, and other officers the SSC may deem desirable. The chairperson shall:

- Collaborate with the principal in developing agendas and reviewing minutes prior to posting.



- Preside at all meetings of the SSC
- Sign all letters, reports, and other communications of the SSC
- Perform all duties incident to the office of the chairperson
- Have other such duties as are prescribed by the SSC

The vice-chairperson shall:

- Represent the chairperson in assigned duties
- Substitute for the chairperson in his or her absence

The secretary shall:

- Keep minutes of all regular and special meetings of the SSC
- Transmit true and correct copies of the minutes of such meetings to members of the SSC
- Provide all notices in accordance with these bylaws
- Be custodian of the records of the SSC
- Keep a register of the names, addresses and telephone numbers of each member of the SSC, the chairpersons of school advisory committees, and others with whom the SSC has regular dealings, as furnished by those persons
- Perform other such duties as are assigned by the chairperson or the SSC

Section B: Election and Terms of Office

The officers shall be elected annually at the first or second meeting of the SSC and shall serve for one year, or until each successor has been elected.

Section C: Removal of Officers

Officers may be removed from office by a two-thirds vote of all the members.

Section D: Vacancy

A vacancy in any office shall be filled at the earliest opportunity by a special election of the SSC for the remaining portion of the term of office.



Article IV: Committees

Section A: Subcommittees

The SSC may establish and abolish subcommittees of its own membership to perform duties as shall be prescribed by the SSC. At least one member representing teachers and one member representing parents shall make up the subcommittee. No subcommittee may exercise the authority of the SSC.

Section B: Other Standing and Special Committees

The SSC may establish and abolish standing or special committees with such composition to perform such duties as shall be prescribed by the SSC. No such committee may exercise the authority of the SSC.

Section C: Membership

Unless otherwise determined by the SSC, the SSC chairperson shall appoint members of standing or special committees. A vacancy on a committee shall be filled by appointment made by the chairperson.

Section D: Terms of Office

The SSC shall determine the terms of office for members of a committee.

Section E: Rules

Each committee may adopt rules for its own government not inconsistent with these bylaws or rules adopted by the SSC, or policies of the district governing board.

Section F: Quorum

A majority of the members of the committee shall constitute a quorum, unless otherwise determined by the SSC. The act of a majority of the members present shall be the act of the committee, provided a quorum is in attendance.

Article V: Meetings of the SSC

Section A: Meetings



The council shall meet according to the schedule to fulfill SSC requirements (*at least 4 times per school year*). Special meetings of the council may be called by the chairperson or by a majority vote of the council.

Section B: Place of Meetings

The SSC shall hold its regular meetings at a facility provided by the school, unless such a facility that is accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson or by majority vote of the SSC.

Section C: Notice of Meetings

Written public notice (agenda) shall be given of all meetings at least 72 hours in advance of the meeting. Changes in the established date, time, or location shall be given special notice. All meetings shall be publicized in the following venues: The school office, the school district webpage and the school

All required notices shall be delivered to the SSC and committee members no less than 72 hours in advance of the meeting, personally or by mail (or by e-mail).

Section D: Quorum

The act of a majority of the members present shall be the act of the SSC, provided a quorum is in attendance, and no decision may otherwise be attributed to the SSC. A majority of the members (50%+1) of the SSC shall constitute a quorum. No actions may be taken unless a quorum has been established. Members may attend via technology/phone/etc. A 15 minute window of wait time will be allotted to establish a quorum.

Section E: Conduct of Meetings

Meetings of the SSC shall be conducted in accordance with the rules of order established by California *EC* Section 3147(c), and with *Robert's Rules of Order* or an adaptation thereof approved by the SSC.

Section F: Meetings Open to the Public

All meetings of the SSC, and of committees established by the SSC, shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.



Article VI: Amendments

An amendment of these bylaws may be made at any regular meeting of the SSC by a vote of two-thirds of the members present. Written notice of the proposed amendment must be submitted to SSC members at least 72 hours prior to the meeting at which the amendment is to be considered for adoption.





Madison Elementary School

Title I Parent Involvement Policy

Madison Elementary School is committed to building strong partnerships with families to support student learning and success. As a Title I school, we believe that when schools, families, and communities work together, students achieve at higher levels. This Parent Involvement Policy outlines how we will engage and support families throughout the school year.

1. School–Family Partnership Commitment

Madison Elementary will:

- Create a welcoming and supportive environment for all families.
- Encourage open communication between home and school.
- Provide families with opportunities to be involved in school activities, decision-making, and their child's learning.

2. Annual Title I Meeting

- The school will host an annual Title I meeting for families to learn about the Title I program, funding, parent rights, and academic expectations.
- Families will receive information about how Title I services support students.

3. Communication With Families

Madison Elementary will:

- Provide regular communication in a clear and understandable format, in languages families understand.
- Share updates on academic progress, school programs, and ways families can support learning at home.

- Maintain two-way communication through newsletters, emails, phone calls, the school website, and conferences.

4. Parent–Teacher Conferences

- Parent–teacher conferences will be held at least once annually to discuss academic progress and review student goals.
- Families will receive strategies for supporting learning at home.

5. Family Engagement Opportunities

Madison Elementary will offer events and activities designed to strengthen the home–school connection, including:

- Family literacy and math nights
- Workshops on student learning and behavior support
- Opportunities to participate in school committees, such as School Site Council or ELAC

6. School–Parent Compact

- The school will develop and distribute a School–Parent Compact outlining shared responsibilities for student achievement.
- Families, students, and teachers will review and sign the compact each year.

7. Supporting Family Learning at Home

The school will provide families with:

- Academic resources and strategies to support learning outside of school
- Access to learning platforms, materials, and guidance from teachers
- Information about grade-level standards and expectations

8. Building Staff Capacity

Madison Elementary will support staff in effectively partnering with families by:

- Providing professional development on family engagement strategies
- Encouraging positive communication and strong relationships with parents

9. Accessibility for All Families

The school will:

- Ensure all families have access to school meetings, information, and events
- Provide accommodations such as translation, interpretation, or alternate meeting formats when necessary

10. Annual Review of the Policy

- This Parent Involvement Policy will be reviewed and updated annually with input from families and the School Site Council.
- Families will be invited to provide feedback and suggestions for improvement.

Madison Elementary School remains committed to working in partnership with families to ensure all students learn, grow, and SOAR to success.



SCHOOL-PARENT-STUDENT COMPACT

Madison School Staff Pledge:

To help each student meet or exceed the state's high academic standards, Madison Staff agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction
- Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means
- *Provide reasonable opportunities for parents to volunteer and participate in their child's class, and to observe classroom activities
- Endeavor to motivate my students to learn
- Maintain high expectations and help every child develop a love of learning
- Provide a warm, safe, and caring learning environment
- Provide meaningful, daily homework assignments to reinforce and extend learning (30 minutes for grades 1-3 and 60 minutes for grades 4-6)
- Participate in professional development activities that improve teaching and learning and that support the formation of partnerships with families and the community
- Participate actively in collaborative decision making
- Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
- Respect the school, students, staff and families

Student Pledge:

To help myself succeed in school, I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and work hard
- Bring necessary materials, completed assignments and homework
- Know and follow school and class rules
- Ask for help when I need it
- Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school
- Limit my phone and device time and instead study or read every day after school
- Respect the school, classmates, staff and families

Family/Parent Pledge:

To help my child meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework

- Monitor my child's phone and device usage
- Read to my child or encourage my child to read every day (20 minutes for grades K-3, and 30 minutes for grades 4-6)
- Communicate with the teacher or the school when I have a concern
- Ensure that my child attends school every day, and gets adequate sleep, regular medical attention and proper nutrition
- Regularly monitor my child's progress in school
- Participate in activities at school, such as school decision making, volunteering and/or attending parent-teacher conferences
- Communicate the importance of education and learning to my child
- Respect the school, staff, students, and families

Student_____

Teacher_____

Parent/Guardian_____