



California High School

9870 Broadmoor Drive. San Ramon, CA 94583

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Minutes for School Site Council Meeting

Date: Wednesday, April 15, 2026

Time: 3:20 – 5:00

Location: CHS Library

In attendance: Lucas Melo, Nikki Ogden, Lucas Westmoreland, Manmeet Kaur, Jessie Bailey, Vinita Battu, Surbhi Jain, Charlotte Vaughns, Demetrius Ball, Deeva Gurbani, Abraham Kim, Mary Faiq, Katie Atienza, Suzanna Limb

1. Call to Order: The April 15th meeting was called to order at 3:25 PM.
2. Approval of Minutes of [March 11, 2026](#) (Westmoreland/Battu 10/0/2)
3. Guest Speakers: Vinita Battu, Registrar
 - a. Graduation credits, NDCs, and other transcript items
 - Discussion of State Seals like the Golden State Seal and Seal of Biliteracy based on grades
 - Large increase in rate of non-district courses taken from 2023-2027
 - Mr. Westmoreland asks how many credits are allowed for graduation requirement : Limit is 2 credits for math and english plus deadline for submitting transcripts
 - District says transcripts must be submitted before the second day school starts up otherwise courses are not accepted
 - Golden state seal may take pluses and minuses of grades into account
 - Pattern of types of students taking courses? Mostly 8th graders taking advanced courses to advance into highschool
 - Parents bombarded with questions of how to advance their children
 - Expensive to take non-district courses - Geometry and Biology courses are most common
 - Is the science courses taken online affecting skills for the CAST because of no hands-on labs....
 - Help with putting on seals on diplomas and printing
4. [Financial Report](#)

We have \$32,000 left, spent \$17k since last meeting

 - Running out of time, district cuts off purchasing early
 - Anticipated expenses left: Teacher hourly/subs/benefits (20k), AVID training (4k), Departments (3k)
 - \$5k left for “everyday expenses”
 - If we go into negatives, must draw from parent donations
 - Completed budget ahead of time: total is roughly \$299k which is a reduction of about \$17k from current year (had to cut a little bit everywhere)

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5. Professional Development and Funding Report

6. Emergency Plan - Ms. Vaughns

Comprehensive School Safety plan

- School Goals: Enhance school climate, Improve physical safety Support Student Well-Being
- Clear definitions of grounds for disciplinary action
- The SAFE act: staff confirmation required to confirm immigration enforcement, immediate notification protocol
- Whole district is following same procedures
- Mobile Communication Device Policy apart of safety plan
- Ensuring learning continues during disruptions
 - Learning must be continued after 3 days of no instruction
- Make sure all persons are safe and accounted for and aware of all procedures
 - Secure, Lockdown, Evacuate, Shelter
 - Location is usually specified/ Evacuation route for dismissal on field
 - Plan has been formally adopted!
 - Approval (Ogden/Westmorland 11/0/1)

7. Principal's Report

All school sites have similar situation with reductions in enrollment which affects finances

- All teachers that receive reduction notice must be notified by May 15th
- Parent Square (a new, easier communication tool the district is starting to use that can help with teachers and coaches with parents and students)
- Prom and Ball went very well last month - buses for both and kids had a very well time
- Tonight is Stark Smart class from 7-9pm for parking passes program
- Next week is spring signing day for students continuing their academic and athletic career in college
- Athletic awards getting put together
- Drama doing 1984 next week 3 days
- AP Testing next month
- Kids wanna be outside....stay in class
- Drive safe (closed campus)
- Restrooms are clogged often
- Trees chopped off, helps to see where you are driving but looks dry

8. Student Reports

Lucas: Studying for AP's , doing his non-district courses, rally next week that is vacation themed - dress, Grizzly olympics, Spring Carnival

Deeva: Ap exam season, took a picture with Mr.Ball at prom

9. Other

Kim: Did prom and ball being next to each other on dates affect attendance?

Lucas: Peer pressure, library books, detention

10. Public Comment

11. Adjourned at 4:21 PM.

Next meeting: **May 13, 2026**

SCHOOL SITE COUNCIL MEETING DATES AND TIMES 2025-2026

Time: 3:20– 5:00 in CHS Library