

RED BLUFF UNION ELEMENTARY SCHOOL DISTRICT

1755 Airport Blvd., Red Bluff, CA 96080 ~ (530) 527-7200 Tel. ~ (530) 527-9308 Fax

www.rbuesd.org

Mileage Reimbursement Claim Form

Name:

Site:

All mileage reimbursement requests must include a Google Maps printout or screenshot showing the route and total miles for each trip claimed, beginning and ending at your regular work site. If travel begins or ends at home, reimbursement will be based on the lesser of the mileage from home or from your work site. For trips made more than once, one map is sufficient. Maps may be submitted digitally or on paper. Requests submitted without supporting mileage documentation may be returned before processing.

From (Date):

To (Date):

[illegible]

I certify that the above is a true and accurate statement of the travel mileage incurred by me while conducting official business on behalf of the Red Bluff Union Elementary School District. The mileage claimed is solely for authorized school business purposes.

Total Miles	
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Mileage Rate: \$0.76 (Effective 7/01/2026)

\$0.76

Total Amount to be Reimbursed

X

Signature of Claimant

Date _____

X

Signature of Supervisor/Administrator

Date _____

Account : Fund.Resource.Yr.Goal.Function.Object.Site.Staff.Local