



**Ontario School District
Public Records Request Fee Schedule
OSD Policy [KBA](#) & [KBA-AR](#)**

**If the district has informed the requester of a permitted fee, the obligation of the district to complete its response to the request is suspended until the fee has been received by the district. If the requester fails to pay the fee within 60 days of the date they were informed of the fee or fails to pay the fee within 60 days of the date on which the district informed them of the denial of the fee waiver, the district shall close the request.*

Fee Schedule as pertains to PRR:

Type of Fee	Fee or Formula	Est. Cost
Research and Reproduction	Clerical time: \$40 per hour; Admin time: \$90 per hour; Attorney time: \$300 per hour;	
Copies	\$0.10 per BW; \$0.60 Color Oversized documents (greater than 11x17, as charged by vendor)	
Postage	Actual + cost of envelope	
Certifying copy of public records	\$5.00	
Other		

Total:

Notes: