Capistrano Unified School District

On Campus Food Sales Request Form

This form and pre-approval is required for ALL food or beverage sales conducted on CUSD school campuses from midnight through 30 minutes after school. This includes items from the Suggested Smart Snack List found on the Food & Nutrition Services website. Forms must be received 45 days in advance to the sale.

45 days prior to sale, submit this form with copies of or actual packaging (including nutrition facts and ingredient list) for all products requesting to be sold.

School Site: _____ Club/Organization: _____

Contact Person: _____

Phone Number: _____ Email: _____

Date item(s) will be sold: _____ Time item(s) will be sold: _____

Location on campus where item(s) will be sold: _____

This section to be completed by contact person of club/organization. This section to be completed by Food & Nutrition Services.

Item Name	Package Size (include serving size in grams)	Copy of Packaging w/ Nutrition Info & Ingredients	Approved or Denied for On Campus Sale	Denial Reason, if applicable
I.e. 25% Less Sugar Chewy Granola Bar, Chocolate Chip Flavor	*1 bar (24 gm)*	*Attached*	*Approved/Denied*	

Return form and supporting package documentation email or mail to Kristen Robbins klrobbins@capousd.org

949-234-9539 or Shannon Illingworth stillingworth@capousd.org 949-234-9510

Mail: 32972 Calle Perfecto, San Juan Capistrano CA 92675

Food & Nutrition Services Reviewer: _____ Date: _____

Returned Copy for Contact Person ☐ Site Principal Copy ☐ Food & Nutrition Services File Copy ☐