

ADMINISTRATIVE COUNCIL FOR
THE LASSEN COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
A CONSORTIUM

Unapproved Minutes
October 21, 2025

CALL TO ORDER: The October 21, 2025 meeting of the Administrative Council for the Lassen County Special Education Local Plan Area was called to order by Superintendent Joshua Blackburn at 9:01 a.m. in the Boardroom of the Lassen County Office of Education via in-person and ZOOM.

MEMBERS PRESENT AT
THE MEETING:

Patricia Gunderson, LCOE
Jason Waddell, Ravendale-Termo
Sherri Morgan, Long Valley/Thompson Peak Charter
Jamie Lewis, Janesville
Brian Boyer, Richmond
Paula Silva, Westwood
Scott Smith, Johnstonville
Derek Cooper, Fort Sage
Mark Brewer, Lassen High School @ 9:10 am
Josh Blackburn, Shaffer
Thomas Jones, Big Valley

VISITORS PRESENT AT
THE MEETING:

Joshua Kim, LCOE
Debbie Ceaglio, LCOE
Destiny Tavares, LCOE
Michelle Brown, Susanville
Danae Polan, Shaffer

ESTABLISHMENT OF
QUORUM:

Big Valley	Yes	Ravendale-Termo	Yes
Fort Sage	Yes	Richmond	Yes
Janesville	Yes	Shaffer	Yes
Johnstonville	Yes	Susanville	Yes
Lassen High	No	Westwood	Yes
LCOE	Yes	Thompson Peak	Yes
LVS	Yes		

APPROVAL OF
AGENDA:

MSCU (Waddell/Boyer) to approve the agenda as presented.

APPROVAL OF
MINUTES:

MSCU (Silva/Jones) to approve the minutes as presented.

HEARING OF PERSONS
DESIRING TO ADDRESS
THE COUNCIL:

No one was present to address the Council.

FINANCIAL UPDATE:

Director of Business Services, Courtney Russell was unable to attend. No Financial Update available.

SELPA ADMINISTRATIVE
REPORT:

Assistant Superintendent of SPED, Joshua Kim, explained that the CDE cleared the two districts with corrective actions. Since the districts were cleared, there is no need to review/approve policy additions from last month.

Preschool SAI Services were discussed. LCOE has been providing a Regional Preschool Teacher to two districts but it has become foreseeable that other preschool services will be needed. Joshua explained that each district is responsible for providing space for the teacher to provide services at their schools, and if districts cannot provide space for the regional teacher, they will need to provide their own teacher for these services.

Joshua opened the floor for discussion pertaining to the K-8 Moderate to Severe Program. He stated that he believes there are three essentials needed to provide these services: staff, location, and to realize how very difficult it is to run a K-8 program. He stated that the program will likely need two teachers and aids due to it not being practical to have kindergarten aged children with 8th grade children. With that considered, he suggested the numbers are very low stating last year there were only seven students. Joshua also mentioned there would have to be administrative support for this program provided by the district housing the program. Also, to be complaint, California requires that students are involved with General Education up to 80% or more. Joshua also mentioned there were three ways to provide these services: previous program, districts open program to other districts creating an MOU between districts, and/or districts provide an SDC class.

Joshua Blackburn stated that it is his belief that staffing is not the problem and that there are more than seven students in need of the program as his District has four currently.

Patricia Gunderson would like to see a work group created to meet and discuss this program. (Jason Waddell, Paula Silva, Josh Blackburn, Joshua Kim and Scott Smith volunteered to take part in the group meeting).

Scott Smith mentioned he does not oppose the program being held in his district again. He mentioned that previously the SELPA Director was the Administrative Support.

BOARD MEMBER

COMMENTS: None

DATE/TIME/LOCATION
OF NEXT MEETING:

The next meeting of the Administrative Council for the Lassen County SELPA is November 18, 2025 at 9:00 a.m., at the Lassen County Office of Education.

ADJOURNMENT:

There being no further business, the meeting adjourned at 9:46 a.m.