

I. Call to Order by Board Secretary - @ 5:42 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027	X	
2. Susan Jackson	Board Chair, expires 2025	X	
3. Jonina Mazzeo	Board Vice Chair, expires 2026	X	
4. Miriam Santana	Board Trustee, expires 2027	X	
5. Danielle Clement	Board Trustee, expires 2027	X	
6. Hiyaris Perez	Board Trustee, expires 2026	X	
7. Elsy Lugo	Board Trustee, expires 2026		X
8. Tanesha Lewis	Board Trustee, expires 2025	X	
9. Aisha Ciafullo	Potential New Trustee		X

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Caitlin Mitchell	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Latoya Branch	Teacher Representative	X	
Neha Punjani	Teacher Representative - Alternate		X

IV. Board Business

- To reappoint Susan Jackson as Board Trustee for an additional 3-year term starting July 1, 2025 to June 30, 2028.
- To reappoint Tanesha Lewis as Board Trustee for an additional 3-year term starting July 1, 2025 to June 30, 2028.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo	2 nd	X			

Tanesha Lewis		X				Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			

V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **June 12, 2025** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanesha Lewis	2 nd	X				Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 15, 2025**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			

VII. Public Comment – None

VIII. Correspondence

IX. Reports

1. Director's Report – Presentation led by Vanessa Jones & Hector Alvarez.
2. HIB update – Since the last board meeting there has been 1 HIB reported and it was founded.
3. Suspension Update – Since the last board meeting there has been 1 suspension.

Motion to accept the Director's Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			

X. Adjourn Public Session and Open Closed Session - @ 7:02 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			

1. Personnel discussed.

XI. Adjourn Closed Session and Open Public Session - @ 7:37 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana		X			

XII. Motions for Approval

1. Finance

- a. Board Secretary's and Reconciliation Report: To approve the Secretary's and Reconciliation Reports for May 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of May 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from May 16, 2025 to June 12, 2025.
- c. Payroll: To approve the following payrolls:

May 15, 2025	\$ 255,676.54
May 30, 2025	\$ 255,950.37

- d. Agreement: To approve the contract with SBO Management LLC for the 2025-2026 school year to provide School Business Administrator services, as attached.
- e. Professional/EUS Services: BE IT RESOLVED: that the Greater Brunswick Charter School Board of Trustees has approved the following awarded contracts without competitive bidding as a professional and/or extraordinary unspecifiable service pursuant to N.J.S.A. 18A:18A-5 retroactively from July 1, 2024 to June 30, 2025. Approve renewal of the contract with State Health Benefit Plan, for medical insurance, for the 2024-2025 school year, awarded at an amount of \$ 96,486.76 monthly. Approve renewal of the contract with Horizon BCBS, for dental insurance, for the 2024-2025 school year, awarded at an amount of \$ 34,667.39. Approve renewal of the contract with Olugbenga Olabintan, for School Board Auditor services, for the 2024-2025 school year, awarded at an amount of \$30,000. Approve renewal of the contract with Invo Healthcare Associates, LLC, for Occupational Therapy services, for the 2024-2025school year, awarded at an amount of \$90.82 hourly. Approve renewal of the contract with Carla Haynes, Garden of Healing Yoga and Wellness, for wellness program services, for the 2024-2025 school year, awarded at an amount of \$50,000. Approve renewal of the contract with F Jones Consulting Group, LLC, for Special Education services, for the 2024-2025 school year, awarded at an amount of \$275 hourly. Approve renewal of the contract with Focused Staffing Group, LLC, for professional staffing services for the 2024-2025 school year, awarded at an amount of \$63 hourly. Approve renewal of the contract with Gohar Speech Therapy, for Speech Therapy services, for the 2024-2025 school year, awarded at an amount of \$75 hourly. Approve renewal of the contract with Soliant, for professional staffing services for the 2024-2025 school year, awarded at an amount of \$80 hourly. Approve renewal of the contract with Speech Therapy Consultants, for Speech Therapy services, for the 2024-2025 school year, awarded at an amount of \$93 hourly. Approve renewal of the contract with Swing Education, Inc., for professional staffing services, for the 2024-2025 school year, awarded at an amount of \$36.80 hourly. Approve renewal of the contract with New Jersey Schools Insurance Group for liability insurance, for the 2024-2025 school year, awarded at an amount of \$93,680.93. Approve renewal of the contract with SBO Management LLC, for school

business administrator services, for the 2024-2025 school year, awarded at an amount of \$9,270 monthly. Approve renewal of the contract with Johnston Law Firm, for legal services, for the 2024-2025 school year, awarded at an amount of \$295 hourly for real estate matters, \$265 hourly for all other matters. Approve renewal of the contract with Fortitude Insurance, for liability insurance broker of record, for the 2024-2025 school year, awarded commission rate payable by insurer. Approve renewal of the contract with Fortitude Insurance, for dental insurance broker of record, for the 2024-2025 school year, awarded commission rate payable by insurer.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Tanesha Lewis		X				Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana		X			

2. Contracts

- a. To approve the following contracts for the 2025-2026 school year:

Vendor	Scope	Term	Cost
Frontline	Absence & Substitute Mngmt	7/1/2025 to 6/30/2026	\$4,226.14
CDK	Accounting Software License	7/1/2025 to 6/30/2026	\$6,333.00
Curriculum Associates	i-Ready Curriculum	7/1/2025 to 6/30/2026	\$20,350.00
Newsela	ELA and Writing Curriculum	7/1/2025 to 6/30/2026	\$6,812.28
NRI	Universal License	7/1/2025 to 6/30/2026	\$374.64
Fun Fit Therapy LLC	Physical Therapy Services	7/1/2025 to 6/30/2026	\$110/PT service \$450/PT eval
McKinney Vento.org	MV Staff Training	7/1/2025 to 6/30/2026	\$998.00
IXE Advising, LLC	Strategic Goal Consulting	7/1/2025 to 6/30/2026	\$6,500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			

3. Buildings & Grounds

- a. To approve the renewal contract with Garden State Environmental for RTK Survey and Facility Compliance concerning Hazard Communication Plan, as attached, total \$1,900.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis		X				Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			

4. Personnel

- a. To ratify/approve the request for the following graduate coursework:
- Lia Borda – Summer Semester – The College of New Jersey – TESL/Bilingual Cohort Program
 - Alexandra Aponte – Summer Semester – Rutgers University – Masters of Education, Special Education

- b. To approve the following tuition reimbursement:
 - i. Janan Yormaz – Spring Semester – TCNJ – ESL525 & ESL545 – total \$1,600.00
 - ii. Yesenia Jimenez – Spring Semester – TCNJ – EDFN508 & ESLM525 – total \$2,200.00
 - iii. Lia Borda – Spring Semester – TCNJ – ESLM525 – total \$800.00
 - iv. Daisy Amador – Spring Semester – TCNJ – EDFN508 & ESLM525 – total \$2,200.00
- c. To approve the following New Hire for the 2025-2026 school year:
 - i. Anthony Hernandez, Teacher, \$68,123 Level 8 BA, effective September 1, 2025
 - ii. Victoria Sedefian, Teacher, \$67,773 Level 7 MA, effective September 1, 2025
- d. To approve the rehire of the non-affiliated staff as attached for the 2025-2026 school year.
- e. To approve Alyssa Pazmino as the **Summer Academy Coordinator**, at a total stipend of \$6,195.
- f. To approve the following staff for **Summer Academy and Camp Offers** at the following rates, Summer Academy and Camps will run from June 26th (staff orientation) to July 25th; Summer Academy 8 am to 12 pm; Summer Camp 12 pm to 3:30 pm:

Employee	Position	Rate
Nalanie Bedessie	Summer Academy Teacher	\$47.25
Anthony Hernandez	Summer Academy Teacher	\$47.25
Latoya Branch	Summer Academy Teacher	\$47.25
Yesenia Jimenez	Summer Academy and Camps Teacher	\$47.25
Beatriz Garcia	Summer Academy Teacher	\$47.25
Lyubov Dubinina	Summer Academy Teacher	\$47.25
Carla La Torre	Summer Academy Teacher	\$47.25
Patrick Wenz	Summer Academy Teacher	\$47.25
Sheneil Riley	Summer Academy Teacher	\$47.25
Gianna Kim	Summer Academy Teacher	\$47.25
Stephanie Colley	Summer Academy Teacher	\$47.25
Jonathan Alicea	Summer Academy Teacher	\$47.25
Michelle Ribadeneira	Summer Academy Teacher	\$47.25
Sehrish Taqweem	Summer Camp Teacher	\$47.25
Carisma Lambert	Nurse	\$47.25
Nancy Angelet	Summer Academy & Camps TA	\$28.35
Alejandra Suastegui	Summer Academy & Camps TA	\$28.35

Liliana Santos	Summer Academy TA	\$28.35
Dilan Galindo	School Safety	\$28.35
Oscar Osorio	Summer Academy Group Leader	\$18
Richard Bedessie	Summer Academy Group Leader	\$18
Gloria Cuellar	Group Leader	\$27
Beatriz Perez	Academy and Camps Group Leader	\$18
Diana Miranda	Group Leader	\$18
Johoney Medrano	Group Leader	\$18
Daniela Peralta	Group Leader	\$18
Dania Peralta	Group Leader	\$18
Luel Larrea	Group Leader	\$18
Leila Larrea	Group Leader	\$18
Mayrin Reyes-Jackson	Group Leader	\$18
Ulises Torres	Camp Group Leader	\$18
Yindra Louro	Camp Group Leader	\$18

- g. To approve the following staff for **Curriculum Implementation Work** for FY26, up to 32 hours total per person, at a rate of \$47.25:

- i. Sheneil Riley
- ii. Lia Borda
- iii. Naomi Stout
- iv. Aixa Tello
- v. Sarah Levy
- vi. Sabrina Deems
- vii. Samantha Rollins
- viii. Eugenia Xarhoulakos
- ix. Daisy Amador
- x. Beatriz Garcia
- xi. Carla La Torre
- xii. Latoya Branch
- xiii. Sheyla Gonzalez
- xiv. Jonathan Alicea

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis	2 nd	X				Hiyaris Perez	1 st	X			
Susan Jackson		X		F		Miriam Santana		X			

5. Curriculum/Special Education

a. To ratify the following fundraising request:

Event	Purpose	Attendees	Date	Goal
Lemonade & Popcorn Sale	Yearbook fundraiser	Anyone	June 10, 2025	\$500.00

b. To ratify the following field trip request:

Event/Vendor	Location	Attendees	Date	Cost
Weitzman Museum of Jewish History	Philadelphia, PA	8 th Grade	June 12, 2025	\$0.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos	1 st	X				Elsy Lugo					X
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanisha Lewis		X				Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			

6. Policy/Miscellaneous

a. To approve the second and final reading of the following policies and regulations:

- i. Policy 5512 – Harassment, Intimidation, and bullying (M)
- ii. Policy 5516 – Use of Electronic Devices (M) Revised
- iii. Policy 5533 – Student Smoking (M) Revised
- iv. Policy 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) Revised
- v. Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds (M) Revised
- vi. Policy 8500 – Food Services (M) Revised
- vii. Policy 9163 – Spectator Code of Conduct for Interscholastic Events (M) New
- viii. Policy 9320 – Cooperation with Law Enforcement Agencies (M) Revised
- ix. Regulation 9320 – Cooperation with Law Enforcement Agencies (M) New to GBCS

b. To approve the Comprehensive Equity Plan, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanisha Lewis		X				Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			

7. New Business

XIII. Enrollment Report

Grade	FY25 ENR	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Wait List 2024/2025
K	44	44	44	44	44	44	44	43	44	44	44	44	83
1	44	44	44	44	44	44	44	44	44	44	44	44	59

2	44	44	44	44	44	44	44	44	44	44	44	44	41
3	44	44	44	44	44	44	44	44	44	44	44	44	49
4	44	46	46	46	46	46	46	45	46	46	46	46	33
5	44	45	47	47	47	47	46	46	47	46	46	46	27
6	44	44	44	44	44	44	44	44	44	44	44	44	46
7	44	46	48	48	48	48	48	48	47	47	47	47	14
8	42	41	42	42	42	42	42	42	42	42	42	42	14
Total	394	402	403	403	403	403	402	401	402	401	401	401	366

XIV. Committee Reports

1. SRC – Presented in Directors Report.
2. Development & Community Outreach – Presented in Directors Report.
3. Finance and Facilities – Discussed potential for opening an interest-bearing account.
4. Governance – Presented in Directors Report.

XV. New Business

XVI. Action Items

Day	Date	Time	Notes
Thursday	July 17, 2025	5:30 PM	Regular Meeting/Reorg Mtg - Virtual

XVII. Closing Comments – All board members shared a closing comment with all.

XVIII. Adjournment - @ 8:22 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos		X				Elsy Lugo					X
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanisha Lewis		X				Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana		X			