

Governance Council  
Regular Meeting Minutes  
Tuesday, January 14, 2025 @ 10:30 am  
714 F St, Eureka, CA 95501

Governance Council Members Present: Matt Wilton, Geri Emberson, David Turner, Sarah Weltsch,

Governance Council Members Absent:

Certificated Staff Present: Stefani Gambrel, Nichole Dollarhide, Jen Burtram, Shana Langer

Director Present: Tim Warner

Classified Staff / Guests: Kate Salazar

- I. Called to Order at 10:40
- II. Review Agenda
- III. Public Comment
- IV. Consent Items
  - a. Motion to seat Kate Salazar as a new Governance Council member Emberson\ Weltsch\ All approved
  - b. Motion to approve November 2024 Regular Meeting Minutes Weltsch\ Emberson\All approved
  - c. Motion to approve October 2024 Warrant Reports Weltsch\ Emberson\All approved
- V. Reports
  - a. Student Council
    - Coffee cart in process
    - Forming student committees for various things (Events, Food, Community Service, etc.)
    - Fundraisers (See's Candy brought in \$165.50. Upcoming raffle at the Arts & Crafts Fair)
    - Takeover of Roundtable Pizza on 12-11 from 5-9 pm
  - b. Enrollment Report
    - Enrollment is at 484 students, which is a new record
  - c. Leadership Team
    - Discussed the need for a School Wellness Specialist and the need to update the Reclassification of English Learner Policy.
    - Discussed the need to develop an AI policy and where it will fit in with other policies. This is something that will be ongoing because of the constant development of AI.
  - d. Directory of Secondary Services
    - November was busy with various Professional Development opportunities
    - We have secured a second new van. We have two drivers, plus Rachel, who are available. Under a new law, our drivers will need to receive additional training. We may use leftover money to install a wheelchair lift in the new van.
    - CTE Club is off to a good start as students from the various CTE Programs met together. Potential plans include bringing in representatives from various industries to discuss things like employment qualification and training in their respective fields.

Directory of Secondary Services Report continued.....

- Gearing up for Spring Dual Enrollment and Concurrent Enrollment.
- Planning a Cash for College Week to help students complete the FAFSA

e. Director of Operations

- The front office is in transition with Becky leaving; Brian has become the new receptionist, and Lexi is taking on extra tasks.
- Stefani attended CSDC with Tim and Jen and attended several sessions focused on AI.
- Stefani attended CEI with Geri and Jen

f. Director of Special Services

- Due to increasing numbers, Nichole is recommending that we hire a Wellness Specialist to oversee mental health and other aspects of wellness services offered by the school.
- Nichole introduced Crystal Collins, who is our school psychologist. Nichole then gave a breakdown of Crystal's duties, things that would be best to leave with the psych team, and things that we need additional support to continue.

g. Superintendent

- Tim attended CSDC Conference, where he presented with PARSEC and attended workshops with a focus on facilities.
- Tim has attended several meetings with architects, banks, lawyers, and realtors about the property. It is expected that we will make an offer this week.
- Tim reported that there was little to no damage from the earthquake. The earthquake\disaster drills have been effective as both teachers and students responded well. There is an after-action document that is being shared with all staff so that we can evaluate what worked well, and what areas need to be improved.

VI. Discussion

a. Community School Coordinator Report

- Shana stated that we have received a 5-year Community School Grant and are part of a 2 year Community Engagement Initiative.
- In the first year of the Community Engagement Initiative, we have focused upon family engagement and integrated support services. As a result of this focus, we held a Parenting class with around 20 attendees, and we are developing a recess club.
- Going forward there will be an emphasis upon building a stronger community through planning additional school events to strengthen family support. Also, we will increase our collaboration with community partners like MARZ and Jefferson Community Center.

VII. Action Items

- a. Motion to approve the First Interim Budget: Weltsch \ Emberson \ All approved
- b. Motion to approve the Prior Year Audit: Weltsch \ Emberson \ All approved
- c. Motion to approve the School Wellness Specialist job description: Weltsch \ Emberson \ All approved
- d. Motion to approve the Reclassification of English Learner Policy with edit: Weltsch \ Emberson \ All approved
- e. Motion to approve the increase of college units to 12 for Scirocco Damonte: Weltsch \ Emberson \ All approved

VIII. Future Agenda Items

- a. CA Form 700
- b. GC Seat Discussion
- c. Property Purchase Update
- d. Comprehensive School Safety Plan

IX. Adjourn to Closed Session at 12:40 pm

X. Return to Open Session at 12:46 pm

XI. Action taken in closed Session

- a. Discussion Student Discipline – No action.

XII. Meeting Adjourned at 12:47 pm

Minutes Prepared by: David Turner, Secretary

Approved: 2-11-25