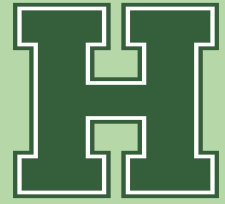


**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
May 5, 2026
Public Session: 7:00 pm**



Board of Education Members

Bianca Cuniglio (<i>Pres.</i>)	Erin Minero (<i>Vice Pres.</i>)	Sanjay Bhakta
Larry Brandolph	Melissa Carlton	Shelby Maccar
Laura MacLachlan	Leah Miller	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Leah Miller Erin Minero Jennifer Weres	<u>Human Resources</u> Erin Minero (Chair) Melissa Carlton Shelby Maccar Jennifer Weres	<u>Finance/Facilities/Technology</u> Shelby Maccar (Chair) Bianca Cuniglio Sanjay Bhakta Laura MacLachlan
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1. MEETING CALLED TO ORDER BY BOARD PRESIDENT

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2026.
- B. Mailed written notice to the Burlington County Times on December 17, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2026.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. ROLL CALL

Board Member	Present	Absent	If late, time of arrival
Ms. Cuniglio	X		
Ms. Minero	X		
Mr. Bhakta		x	
Mr. Brandolph	X		
Dr. Carlton	X		
Ms. Maccar	X		
Ms. MacLachlan	X		
Ms. Miller		X	
Ms. Weres	X		

☒ Quorum ☐ No Quorum

☒ Mr. Joseph R. Corn, Superintendent

☒ Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. RECOGNITION/PRESENTATION:

- Honorable Mention in the American Legion's "America's 250th Anniversary" coloring contest presented to Hailey Hendrickson.

7. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

8. BUDGET PRESENTATION

- Mr. Jake Bryson, Business Administrator
- Comments pertaining to the budget will be welcomed following the presentation

Motion for the Hainesport Township Board of Education to enter into public comment in regards to the budget hearing:

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. Maccar	X	

☒ Motion Carries

☐ Motion Fails

Sam Loveman - Hainesport Township Committee - Asked for the community to come to the township BOE meeting and discussed how the school and town are working together to find ways to help the district do capital improvements. Also discussed the difficulties other entities are having with rising healthcare costs similar to the district, and commended the BOE for all the time they devote to our school.

Mackenzie Tansey - Asked if additional paraprofessionals would be hired through Brett Dinovi & Associates.

9. PUBLIC HEARING

- Recommend a motion to approve the resolution below:

Item	Description
1	Adoption of the 2026-27 School Budget and authorization to submit Tax Form A4F to the Township of Hainesport tax assessor's office.

Roll Call on Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta						
Mr. Brandolph				x		
Dr. Carlton			x			
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Miller						x
Ms. Weres		X	x			

☒ Motion Carries

☐ Motion Fails

10. **PRESENTATION**

- NJDOE Official HIB Grade Report for the 2024-25 school year - Mr. Anthony Procopio

11. **EXECUTIVE SESSION**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

☐ Negotiations
☐ Personnel
☐ Legal
☒ Individual Privacy
☐ Security
☐ Investment/Property Acquisition
☐ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. MacLachlan	X	

X Motion Carries ☐ Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975; further, it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

12. **RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Maccar	X	

X Motion Carries ☐ Motion Fails

The president reconvened the meeting at 8:38 p.m.

13. **ROLL CALL ON ACTION ITEM #11 RESULTING FROM EXECUTIVE SESSION:**

Call for a motion to **AFFIRM** / REJECT / MODIFY (CIRCLE ONE) a HIB determination for student #12770

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero		X	x			
Mr. Bhakta						
Mr. Brandolph					x	
Dr. Carlton			x			
Ms. Maccar					x	
Ms. MacLachlan				x		
Ms. Miller						
Ms. Weres	X		x			

X Motion Carries ☐ Motion Fails

14. **PUBLIC PARTICIPATION:** (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to

petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Maccar	Ms. MacLachlan	X	

X Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Maccar	X	

X Motion Carries

☐ Motion Fails

15. **APPROVAL OF MINUTES:**

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	3/24/2026	Regular Meeting (Open Session)	M-1
2	4/14/2026	Special Meeting (Open Session)	M-2

Roll Call on Action Items #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta						
Mr. Brandolph			#1		#2	
Dr. Carlton			#1		#2	
Ms. Maccar			x			
Ms. MacLachlan		X	x			
Ms. Miller						
Ms. Weres			#2		#1	

X Motion Carries

☐ Motion Fails

16. **SUPERINTENDENT'S REPORT:** Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
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1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

<i>Item</i>	<i>Superintendent's Action Items</i>	<i>Att.</i>
	None at this time.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero	x		#3-5		#1-2	
Mr. Bhakta						x
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar		x	x			
Ms. MacLachlan			x			
Ms. Miller						
Ms. Weres			x			

X Motion Carries

□ Motion Fails

17. STUDENT SERVICES/COMMUNITY SERVICES:

A. Student Services/Community Services Report:

Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Student Services Action Items</i>	<i>Att.</i>
1*	Approve the TAG class pretzel sale. All proceeds will go directly to help the NJ State Bar Foundation Mock Trial Contest winners present their trial in person.	

***Ratify & Affirm**

Roll Call on Action Items #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta						
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar		X	x			
Ms. MacLachlan			x			
Ms. Miller						
Ms. Weres			x			

X Motion Carries

□ Motion Fails

18. **HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1	Reappointment of tenured and non-tenured certificated staff for the 2026-2027 school year.	HR-1
2	Reappointment of support staff for the 2026-2027 school year.	HR-2
3	Renew contract between Donna Condo, Treasurer, and the Hainesport Board of Education for the period of July 1, 2026, through June 30, 2027.	HR-3
4	Approve Sierra D'Intino and Kim Orfe for Crowd Control for the remainder of the 2025-26 school year to be paid at the CBA contracted rate.	

2026 - 27 New Hire(s)

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
5	Saida Alvarenga	World Language Teacher	1	Step 1 Per the CBA	Vacancy	TBD pending fingerprint approval

**Ratify & Affirm*

Resignations

<i>Item</i>	<i>ID#</i>	<i>Position</i>	<i>Date(s)</i>	<i>Type of Leave</i>
6	1922	Special Education Teacher	6-30-26	Resignation
7*	2160	Lunch/Recess Aide	3-18-26	Resignation
8*	2094	Lunch/Recess Aide	4-2-26	Resignation

**Ratify and Affirm*

Professional Development

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
9*	Danielle Adams	BCSSSD Helping Hands Family	Mt. Laurel	4/21/26	7	\$0.00	\$0.00

**Ratify and Affirm*

Appointees

<i>Item</i>	<i>Name</i>	<i>Title</i>	<i>Date</i>
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10	Alex Fisher	Affirmative Action Officer	9/1/26 - 6/30/27
11	Anthony Procopio	Affirmative Action Officer	9/1/26 - 6/30/27
12	Anthony Procopio	Anti-Bullying Coordination	9/1/26 - 6/30/27
13	Alex Fisher	Anti-Bullying Specialist	9/1/26 - 6/30/27
14	Morgan Barnett	Anti-Bullying Specialist	9/1/26 - 6/30/27
15	Jennifer Humes	Anti-Bullying Specialist	9/1/26 - 6/30/27
16	Nicole Orangers	Anti-Bullying Specialist	9/1/26 - 6/30/27
17	Tracey Huster	McKinney-Vento Homeless Liaison	9/1/26 - 6/30/27

Summer Hours

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Dates</i>
18	Linda Russ	CST Secretary	Various Tasks	Not to exceed 140	CBA Contracted Rate	7/1/26 - 8/31/26
19	Cyndi Hess	Nurse	ESY/Health Mandates	Not to exceed 70	CBA Contracted Rate	7/1/26 - 8/31/26
20	Tracey Huster	Social Worker	IEP Caseload	Not to exceed 72	CBA Contracted Rate	7/1/26 - 8/31/26
21	Nilette Pecorella	Psychologist	IEP Caseload	Not to exceed 72	CBA Contracted Rate	7/1/26 - 8/31/26
22	Jane Lemon	LDTC	IEP Caseload	Not to exceed 72	CBA Contracted Rate	7/1/26 - 8/31/26
23	Courtney Quinn	Library/Media Specialist	Work in Library	Not to exceed 35	CBA Contracted Rate	7/1/26 - 8/31/26
24	Nicole Orangers	Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/26 - 8/31/26
25	Morgan Barnett	Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/26 - 8/31/26
26	Jennifer Humes	Counselor	New students, orientations	Not to exceed 40	CBA Contracted Rate	7/1/26 - 8/31/26

<i>Item</i>	<i>Human Resources Action Items</i>
	None at this time.

Roll Call on Action Items #1-26:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero	X		x			
Mr. Bhakta						

Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Miller						
Ms. Weres		X	x			

X Motion Carries

□ Motion Fails

19. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Shelby Maccar, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for March 2026	FI-1
2	Treasurer's Report for March 2026	FI-2
3	Appropriation Adjustment Journal for March 2026	FI-3
4	Payment of bills for the month of March 2026**	FI-4
5	EFT Activity Report for March 2026	FI-5
6	Student Activity Account for April 2026	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of December 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
8	Shelter in Place	3/5/26	9:36 am - 9:48 am
9	Active Shooter/Lockdown	3/12/26	2:00 pm - 2:09 pm
10	Fire Drill	3/17/26	2:02 pm - 2:10 pm
11	Code Blue	3/25/26	9:17 am - 9:23 am

12	Bus Evacuation Drill	3/30/26	8:45 am - 9:55 am
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Field Trips

<i>Item</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Bus</i>	<i>District Cost</i>	<i>Student Cost</i>	<i>Coordinator</i>
13	TAG Grades 7 & 8	New Jersey Law Center	1		✓	Ms. Haversang
14	3	Six Flags Great Adventure & Safari	2	✓		Ms. Matusz

****Ratify and Affirm***

Use of Facilities 2025-2026 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
15	Spring Concerts	Gymnasium	Mr. Stewart/Ms. Cahill
16*	Prevention Plus of Burlington County Family Night Out Program	Cafeteria/Classrooms	Mr. Ritter
17*	Hainesport Township Health Fair	Parking Lot	Ms. Casey
18*	PTO Grade 8 Car Wash	Bus Loop	Ms. Johnson
19	Kidz Space Staff Summer Orientation	Cafeteria/Gym/Playground	Ms. Iwanicki

All approval of use of facilities is contingent upon district receipt of proper documentation, including proof of insurance & availability of area with respect to previously approved request.

****Ratify and Affirm***

<i>Item</i>	<i>Action Items</i>	<i>Att.</i>
20	Approve the agreement for the Burlington County Special Services School District Educational Services Unit Joint Transportation agreement for the transportation of students for non-public schools, and for summer and winter special education routes.	FI-10
21	Renew contract with Brett DiNovi & Associates for the 2026-2027 School Year.	FI-11
22	Approve Phoenix Advisors for continuing disclosure services and municipal advisors.	FI-12
23	Approve the Addendum to Extend Agreement with ESS Northeast, LLC to provide substitute staffing services for the 2026 - 2027 school year.	FI-13
24	Recommend that the Board approve a contract with Municipal Capital Finance to provide document copying and printing solutions effective July 1, 2026. The monthly expense is \$1,820.53, as per exhibit.	FI-14
25	Approve a contract with Star Pediatric Home Care agency to provide nursing services for student #13527 for the 2026 - 2027 school year.	

Roll Call on Action Items #1-25:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			x			
Ms. Minero			x			
Mr. Bhakta						x
Mr. Brandolph			x			
Dr. Carlton			x			
Ms. Maccar		X	x			
Ms. MacLachlan	X		x			
Ms. Miller						x
Ms. Weres			x			

☐ Motion Carries

☐ Motion Fails

20. OLD BUSINESS:**21. NEW BUSINESS:****22. INFORMATION & FUTURE PLANNING ITEMS:****23. DATES TO REMEMBER:****24. PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. MacLachlan	X	

X Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Cheryl Smith - Advocated for the HEA and stated they are looking for a fair settlement with the Board of Education.

Beth Bovick - Expressed the importance of full time paraprofessionals in the daily lives of students in Hainesport.

Cyndi Hess - Expressed concern of having less support in the nurses office in 26-27.

Mackenzi Tansey - Expressed the need for full time paraprofessionals and asked the Board to reconsider.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
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Mr. Brandolph	Ms. MacLachlan	X	
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X Motion Carries ☐ **Motion Fails**

25. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Weres	X	

Motion Carries ☐ **Motion Fails**

Time of adjournment: ___9:02___ pm