Meeting Folder: https://drive.google.com/drive/folders/1xEdp2g-CQwjhTjRCdQvmWEBUZSPorjo-?usp=sharing

Baldwin Park __Veronica Valenzuela X Andrew Stager	**Covina Valley** X Ryan Maddox __Sita Rampershad	**Pomona** X Miguel Hurtado __Monique Cardenas __Luis Rodriguez __Rebecca Cristobal	**Consortium** X Tischel Diaz __Ana Ramos
Bassett X Adder Argueta __Angel Villalon	**Hacienda-La Puente** __Gregory Buckner __Micah Goins	**Rowland** __LaToya Brown X Ivette Valeriano X Stephani Garcia	**Partners/guests present:** X Valerie Clifford (HLPAE)
Charter Oak X Ivan Ayro X Alayna Effinger	**Mt. SAC** X Madelyn Arballo X Tami Pearson		

1:00PM **Welcomed** NO **Public Comment**	**Approval of the minutes for 5/19/25** Motion to approve by Tami Pearson, seconded by Adder Argueta. Minutes Approved
Objectives for the day:	
1. Consortium Updates	**Upcoming CAEP Due Dates** **June 2025** • *June 15: Course Approvals for PY 2025-26 due* • **June 16**: Vote Approval for 2025-28 Three-Year Plan • **Jun 20:** CAEP Three-Year Plan Due in NOVA • **Jun 30:** 24/25 CAEP Member Expense Report certified by Consortia in NOVA (Q3) • **Jun 30:** End of Q4 **July 2025** • **Jul 15:** Student Data due in TOPSPro (Q4) FINAL • **Jul 15**: Vote Approval for 2025-26 Annual Plan **August 2025** • **Aug 15:** Annual Plan for 2025-26 due in NOVA * **September 2025** • **Sep 1:** 23/24- and 24/25-Member Expense Report due in NOVA (Q4) • **Sep 1:** 25/26 Certification of Allocation Amendment due in NOVA • **Sep 30:** 23/24- and 24/25-Member Expense Report certified by Consortia in NOVA (Q4) * • **Sep 30:** 25/26 Member Program Year Budget and Work Plan due in NOVA • **Sep 30:** End of Q1

2. Workgroup Meetings Schedule 25-26		
	ABE/ASE	
	• 1st Wednesdays, 2:30-4 PM (**BPACE**)	
	CSS	
	• 3rd Tuesdays, 1-2:30 PM (**ROTATE**)	
	ESL	
	• 2nd Fridays, 2:30-4PM (**Mt. SAC**)	
	DATA	
	• 3rd Thursdays, 2:30-4 PM (**Tri-Community**)	
	CTE	
	• 2nd Tuesdays, 2:30-4 PM (**ROTATE**)	

3. WIOA/Federal Budget Discussion	• Stressed Advocacy moving forward

4. Governance Plan Updates

• Rewording of the Alternate representative statement
   ○ Update language item #3 regarding number of alternate member representatives
• Addition of Brown Act Compliance
• Motion to Vote and Vote within the same meeting
   ○ Update language item #8
• Will continue discussion regarding rewording and updates at future meetings.

5. Three-Year Plan

- Review strategies and key activities proposed by member districts
- Reached consensus regarding continuing ahead with "Increase IET offerings" despite federal funding struggles.
- Reviewed the Draft of 2025-28 Three-Year Plan.
- **Motion carried to approve 3YP and outcomes as read**

AGENCY	MEMBER	VOTE
BPACE	Andrew Stager	YES
BAS	Adder Argueta	YES
CHARTER OAK	Alayna Effinger	YES
COVINA VALLEY	Ryan Maddox	YES
HLPAE	**ABSENT**	----
MT. SAC SCE	Madelyn Arballo	YES
PACE	Miguel Hurtado	YES
RACE	Yvette Valeriano	YES

6. Attended Events / Conferences

- CASAS SI
- Webinars?
- CASAS EWORKS, CSS would like a presentation in the fall
- RACE and Charter Oak are very interested in implementing eWorks into some classes.

	• Tischel asked SC administrators to give permission to their agencies to use Teacher Portal, which is the first step to using eWorks. Recommended pinpointing a couple of teachers to pilot the Teacher Portal first. • Tischel shared insight on Admin Portal and its usefulness for administrators, TOSAs, Coordinators, and department leads. Recommended agencies to get in on the pilot starting July to customize it to their needs.
7. Member Updates	• Around the Room • ICE protocols on your campus. • Tischel reminded members that the consortium counselors need private spaces to meet with students at the adult schools in order to make sure the students feel comfortable sharing about their situations and needs.
8. Upcoming Events	Please share any upcoming events you have: https://www.caadultedtraining.org/ 1) **2025 SGVEP Legislative Networking Reception** June 20, 2025, Covina, CA 4:00 PM – 7:00 PM https://sgvpartnership.org/LNR 2) **CAEP End-of-Year Data Submission Guidelines** June 24, 2025, 11:00AM –12:00PM https://www.caadultedtraining.org/CAEP/752?Type=10 3) **GED Conference** August 4-6, 2025, Chicago, IL https://ged.cventevents.com/event/gedconference2025/overview 4) **GED Convenings** 8:30AM - 12:30PM, Orange (Aug 19), Los Angeles (Aug 20), Jurupa (Aug 21) https://uk.eventsforce.net/scoe/frontend/reg/thome.csp?pageID=3133&eventID=8 5) **Los Angeles Regional Adult Education Allied Health Collaborative** September 13th, 2025, 9:00AM-1:00PM, Los Angeles, CA https://docs.google.com/forms/d/e/1FAIpQLSeKiyaQmbDnBTjpVDJHyLfs158QFXP7BjHIe9c-LxYi2r5JFQ/viewform 6) **CAEP Summit 2025 SAVE THE DATE** September 24-26, 2025, Anaheim, CA

9. Future Meetings			
	Steering Committee Meetings 2025-26		
	3rd Monday of the Month 1:00 PM – 3:00 PM		
	Month	**Dates**	**Location**
	July	7/21/2025	Mt. SAC
	August	8/18/2025	Mt. SAC
	September	9/15/2025	Mt. SAC
	October	10/20/2025	Mt. SAC
	November	11/17/2025	Mt. SAC
	December	*12/15/2025?*	*Mt. SAC*
	January	**1/19/26**	**Holiday**
	February	**2/16/26**	**Holiday Steering Committee Retreat TBD**
	March	3/16/2026	Mt. SAC
	April	4/20/2026	Mt. SAC
	May	5/18/2026	Mt. SAC
	June	6/15/2026	Mt. SAC

10. Next Steps/Assignments	
11. Adjourned	Next Meeting: July 21, 2025, 1:00 PM to 3:00 PM