

Is Receiving Needed on a Service PO?

- Receiving is not needed on Service PO's or Service lines(example freight line)
- Access PO64 in Lawson, input the PO number and look at the Type. If it says Service then receiving is not needed. If it says Special, receiving is needed (see screenshots below. These two PO's are closed, just using them as examples to show the Types)

PO Line Item History (P064.1)

Company: 199 NEISD

PO: 800111 9000 Line: 1 UOM: E Entered

Date: 08/07/2017 Revision: 1 Status: Closed

Vendor: 27363 ENTERPRISE RENT A CAR CO Currency: USD

Unit Cost: 227.76000 EA

Item: CAR RENTAL

Match Analysis: Print

Car Rental Standard Size

Type	Service	UOM	EA	- Totals -	- Qty -	- Amount -
Ship To	742	PROCUREMENT & ECOMMERCE		Ordered	1.0000	227.76
Buyer	02	PEGGY JORDAN		Cancelled	1.0000	20.96
Date	08/10/2017	-		Received		
EAM Work Order				Open To Rcv		
				Matched	1.0000	206.80
				Matched Not Received		
				Open To Match		

Transactions

SC	Type	AOC	Document	Update Date	Unit Cost	Transaction Quantity	UOM
INV			837400873	09/11/2017	206.80000	1.0000	EA

Receiving Not Needed

PO Line Item History (PO64.1)

Navigation: Previous, Inquire, Next, Inquire

Company: 199 NEISD

PO: 800132 0262 Line: 1 UOM: E Entered

Date: 08/08/2017 Revision: Status: Closed

Vendor: 14953 CBC ENTERPRISES Currency: USD

Unit Cost: 26.00000 EA

Item: T SHIRT # K525 DARK GREEN POLO SHIRT

Type: Special UOM: EA

Ship To: 903 TRANSPORTATION BLDG Ordered 1.0000 26.00

Buyer: TD JENNY ST. PIERRE Cancelled

Date: 08/08/2017 Received 1.0000 26.00

EAM Work Order Open To Rcv

Matched 1.0000 26.00

Matched Not Received

Open To Match

Transactions

SC	Type	AOC	Document	Update Date	Unit Cost	Transaction Quantity	UOM
REC			99216	08/21/2017	26.00000	1.0000	EA
INV			1667	08/21/2017	26.00000	1.0000	EA

Receiving IS Needed