Norwood Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

11/18/2026 2:00 PM

Location *(Ubicación)*

Library

Zoom Link *(Enlace de Zoom)*

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Dario Gonzalez	Year 2	
Parent	Steve Lusk	Year 1	
Student	Audriana McNealy	Year 1	
Student	Jessica Huizar	Year 1	
Student	Kiara Riveros	Year 1	
Alternates *(Alternativos)*:	Maximiliano Cisneros		

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

***Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).**

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*			**Present / Absent** *Presente/ Ausente*
Principal/Designee: *Directora(a)/ Designado(a):*	Leticia Kiwan		
Teacher: *Maestro(a):*	Linda Osterling	Year 2	
Teacher: *Maestro(a):*	Elliott Ames	Year 1	
Teacher: *Maestro(a):*	Hannah Perera	Year 1	
Other Staff*:Otro Personal:*	Danielle Burmaster	Year 1	
Alternates: *Alternativos:*	Amelia Villanueva		
***Teachers must be the majority** **Los maestros deben ser mayoría*			

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* Total Members in Attendance: *Total de Miembros Presentes:* Quorum: *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 📎 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Site Safety Plan (Plan de Seguridad del Centro)	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*		
Title I Evaluation (Evaluación de Título I)	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
Other School Data Parent Teacher Conferences in November	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*		
SPSA Addendum	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)*
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)*
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:*

Next meeting date: 01/27/2027 2:00 PM
Fecha de próxima reunión:

Norwood Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

10/07/2026 2:00 PM

Location *(Ubicación)*

Norwood Library

Zoom Link *(Enlace de Zoom)*

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Dario Gonzalez	Year 2	Present
Parent	Steve Lusk	Year 1	Present
Student	Audriana McNealy	Year 1	Present
Student	Jessica Huizar	Year 1	Present
Student	Kiara Riveros	Year 1	Present
Alternates *(Alternativos)*:	Maximiliano Cisneros		Absent

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

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Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*			**Present / Absent** *Presente/ Ausente*
Principal/Designee: *Directora(a)/ Designado(a):*	Leticia Kiwan		Present
Teacher: *Maestro(a):*	Linda Osterling	Year 2	Present
Teacher: *Maestro(a):*	Elliott Ames	Year 1	Present
Teacher: *Maestro(a):*	Hannah Perera	Year 1	Present
Other Staff*:Otro Personal:*	Danielle Burmaster	Year 1	Present
Alternates: *Alternativos:*	Amelia Villanueva		Present
***Teachers must be the majority** **Los maestros deben ser mayoría*			

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* 2:00 PM Total Members in Attendance: 11 *Total de Miembros Presentes:* Quorum: Yes (Si) *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* Principal asked if there were any public comments. There were none.
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* Principal reviewed the agenda for the meeting and asked if there were any questions. Principal reviewed how to make a motion and how to second the motion.
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Minutes/Actas Person *Persona:* Steve Lusk Second *Se secundó*: Hannah Perera In favor *A favor* : 11 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
New Members (Nuevos Miembros)	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* New members were introduced.
Member Training (Formación de Miembros	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Principal reviewed the member training that took place and asked if there were any questions. Policies of Norwood were sent to the SSC members to review. No one had any questions. Principal led the training and reviewed Roberts Rules of Order and responsibilities of the members.
Elect Officers (Elegir a Funcionarios)	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Principal discussed terms of service for the officers who sit on the SSC. We need to have a balance of 1st and 2nd year term members.

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Bylaws (Reglamentos) 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Bylaws Person *Persona:* Elliot Ames Second *Se secundó*: Jessica Huizar In favor *A favor* : 11 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*
School Compact (Compacto Escolar 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* School Compact Person *Persona:* Steve Lusk Second *Se secundó*: Hannah Perera In favor *A favor* : 11 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*
Other Review terms of office	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Review the terms of office Person *Persona:* Steve Lusk Second *Se secundó*: Elliott Ames In favor *A favor* : 11 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* N/A Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* N/A
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* N/A
School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*		
N/A Share SPSA Goal and Actions Share CAASPP data	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* N/A Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)* ELAC meeting took place last week, and a teacher did a presentation for technology night. Ms. Osterling our ELD teacher has students present to the group. Our ELs have reclassified and our CA dashboard score for 25/26 is in the green.
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)* Principal asked if there were any committee reports or guest presenters. There were none. Principal stated DELAC meeting is 10.8.
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* N/A
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:* 2:45 PM

Next meeting date: 11/18/2026 2:00 PM
Fecha de próxima reunión:

School Year: **2026-27**

2026-27 School Plan for Student Achievement Addendum #1

School Name	County-District-School (CDS) Code	Site Council Meeting Date:	Local Board Approval Date
Norwood Junior High School	34765050100487	11/18/26	

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SPSA Modified Actions and/or Expenditures to Goal 1

Goal Statement
The following goals have been established for 2026-2027 Academic year. Students will meet or exceed proficiency in ELA by 5% on the CAASPP. This will include a 5% growth for EL students and African American students groups. Students will meet or exceed proficiency in Math by 5% on the CAASPP. This will include a 5% growth for EL students and African American students groups. Percentage of student's school wide will meet or exceed proficiency in Science on the CAASPP will increase 5%. EL students and Students with disabilities will also see a 5% increase. Decrease the number of students with two or more failing grades specifically those transitioning to high school.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
1.1 Tutoring for core subject areas focused on intervention.	1000-1999: 3000-3999:	Title I Basic Title I Basic	3000 675	1000-1999: 3000-3999:	Title I Basic Title I Basic	+3000 +675	6675
1.2 Training, supplies, and resources to purchase to support implementation of NGSS such as equipment and supplies for science experiments	4000-4999:	Title I Basic	2000				
1.3 Software, Technology, Materials, and Supplies to support schoolwide goals.	5000-5999:	Title I Basic	28000	5000-5999: Services	Title I Basic	-3675	24325
1.4 Provide opportunities for full day collaboration and professional development, lesson design days, PLC planning, subs and	1000-1999: 3000-3999:	Title I Basic Title I Basic	16000 540				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
services to cover instructional support.							
1.5 Staff professional development and collaboration services and supplies, travel, and fees associated for virtual and in person conferences.	5000-5999:	Title I Basic	8000	5000-5999: Services	Title I Basic	-7000	1000
1.6 Provide and purchase materials to support standards based curriculum, student achievement, and interventions. Implement standards-based curriculum, formative assessments, student planners and school supplies, and utilize intervention materials and resources. This includes but is not limited to online recourses and eBooks.	4000-4999:	Title I Basic	10000	4000-4999: Books	Title I Basic	-6258	3742

SPSA Modified Actions and/or Expenditures to Goal 2

Goal Statement
California School Dashboard and SBAC data indicate a need to improve academic performance in English Language Arts (ELA) and Mathematics, particularly among underperforming student subgroups. In response, Norwood will focus on increasing SBAC performance across all student groups while expanding access to college and career readiness opportunities. All students will be enrolled in courses that are appropriately leveled and aligned to their individual academic needs. To support long-term success, students will have increased access to college and career focused electives. Schoolwide implementation of AVID strategies, emphasizing organization, reading, and writing will be integrated into instruction, with targeted supports for underrepresented student groups Additionally, Norwood will promote increased enrollment and success in honors and advanced courses by ensuring equitable access for all students. Teachers will actively support and encourage student participation in honors, advanced classes, and AVID through inclusive and intentional placement practices, with a focus on expanding opportunities for historically underrepresented groups

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
2.1 Tutoring support	5000-5999:	Title I Basic	1000				
2.2 Provide materials, resources, and instructional support to strengthen AVID schoolwide implementation and improve student achievement in preparation for college and career readiness. Implement AVID curriculum, instructional strategies, and organizational systems through the purchase of instructional materials, online resources,	4000-4999:	Title I Basic	7000				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
eBooks, supplies, and technology-based supports. Provide professional development opportunities, including registration fees, conferences, workshops, virtual trainings, and in-person trainings for staff to ensure effective implementation of college and career readiness strategies schoolwide.							
2.3 Two elective courses	1000-1999: 3000-3999:	Title I Basic Title I Basic	29369 17814				
2.4 Provide support for full day collaboration and advisory for AVID strategies implementation. PD opportunities that include fees for virtual or in person, etc.	1000-1999: 3000-3999:	Title I Basic Title I Basic	3600 122				
2.5 Provide educational learning opportunities such as student participation in educational field trips, campus tours, career exploration activities, and related experiences that increase awareness	5000-5999:	Title I Basic	1539	5000-5999: Services	Title I Basic	-1071	468

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
of postsecondary opportunities and workforce readiness by exposing students to advanced educational campuses and career pathways, including but not limited to universities, community colleges, trade schools, and career technical education programs.							

SPSA Modified Actions and/or Expenditures to Goal 3

Goal Statement
Norwood is committed to enhancing the overall learning environment to increase student engagement and expand opportunities for academic success. To support this goal, the school will utilize the Minga platform to monitor and increase student participation in engagement activities, including use of the Wellness Room. Minga will also be used to track and address patterns of tardiness and late arrivals. Norwood will reduce suspensions by 5% through the implementation of restorative practices and alternatives to suspension that emphasize accountability, relationship-building, and positive behavior. In addition, the school will decrease chronic absenteeism by 5% through targeted interventions and increased support for students and families. These efforts are designed to foster a more inclusive, supportive, and engaging school culture that promotes consistent attendance, positive behavior, and student success.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
3.1 Continue to develop and purchase supplies to increase participation and articulation with elementary attendance pattern schools to increase enrollment for attendance.	4000-4999:	Title I Basic	500				
3.3 Minga Platform	5000-5999:	Title I Basic	0				
3.4 Continue to develop and purchase supplies to use for the Wellness room to address emotional and mental health needs.	4000-4999:	Title I Basic	1000				
3.5 Purchase supplies to use for activities on campus to encourage participation in surveys,	4000-4999:	Title I Basic	7000				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
increase benchmarks growth, increase attendance, decrease tardies, and decrease suspension rates.							

SPSA Modified Actions and/or Expenditures to Goal 4

Goal Statement
Norwood will increase parent participation and engagement by providing meaningful and authentic opportunities for involvement, including student conferences, monthly parent meetings, Back to School Night, VAPA performances, Open House, and monthly Family Lunch Days. Increased parent interaction on campus will be measured through sign-in sheets and participation records throughout the school year. To strengthen communication, Norwood will utilize Aeries Communication (ParentSquare) as the primary platform to keep families informed about student progress, school updates, and important events. The school's goal is to achieve 100% parent registration and active use of ParentSquare. In addition, Norwood will maintain a dedicated Parent Resource Room where families can access support, attend meetings, print materials, and monitor student grades. This space is intended to promote ongoing parent involvement and provide resources that support student success.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
4.1 Continue to develop and purchase supplies and materials for Parent Resource Room including college an career readiness materials and supplies.	4000-4999:	Title I Parent and	2000	4000-4999: Books	Title I Parent and	-2000	0
4.2 Support and purchase for parent events: such as light refreshments, additional resources, incentives, and rewards for participation. Events include in-person or virtually.	5000-5999:	Title I Parent and	1752	4000-4999: Books	Title I Parent and	+1258	3010
4.3 Purchase supplies to support and increase outreach opportunities and activities							

SPSA Modified Actions and/or Expenditures to Goal 5

Goal Statement

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Expenditures by Funding Source

Approved Expenditures

Funding Source	Amount
Title I Basic	137,159.00
Title I Parent and Family Engagement	3,752.00

+/- Proposed Changes

Funding Source	Amount
Title I Basic	-14,329.00
Title I Parent and Family Engagement	-742.00

New Total

Funding Source	Amount
	122,830
	3,010

Expenditures by Goal

Approved Expenditures

+/- Proposed Changes

Goal Number	Total Expenditures	Goal Number	Total Expenditures
Goal 1	68,215.00	Goal 1	-13,258.00
Goal 2	60,444.00	Goal 2	-1,071.00
Goal 3	8,500.00		
Goal 4	3,752.00	Goal 4	-742.00