PUSD PINE RIDGE - PORTABLES ACCESSUPGRADES, FOUNDATION REPAIR, FINISHES REPLACEMENT

13878 COMPTON DRIVE., MAGALIA, CA 95954

PARADISE UNIFIED SCHOOL DISTRICT

DSA File No. 4-48
App. No. 02-123155
PTN. 61531-66

MAY 19, 2025

PROJECT #25006

STUDIO W ARCHITECTS

STUDIO W
ARCHITECTS

SEALS PAGE

PARADISE SCHOOL DISTRICT
PINE RIDGE SCHOOL

IDENTIFICATION STAMP
DIV. OF THE STATE ARCHITECT
APP: 02-123155 INC:
REVIEWED FOR
SS ☑ FLS ☑ ACS ☑
DATE: 07/02/2025

OWNER:
Paradise Unified School District
6696 Clark Road
Paradise, CA 95969

ARCHITECT:

Studio W Architects
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Sacramento, CA 95814

BY: _____
Brian P. Whitmore, AIA CA 30345

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Camille Semons C94968

STATE OF CALIFORNIA – DIVISION OF STATE ARCHITECT

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SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
1. Work covered by the Contract Documents.
2. Use of premises.
3. Work restrictions.
4. Specification formats and conventions.
5. Pollution Control.
6. Storm Water Pollution Prevention Plan.
7. Lead-Containing materials.
8. Additional DSA requirements.

B. Related Sections include the following:
1. Division 1 Section "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.2 WORK COVERED BY CONTRACT DOCUMENTS

A. Project Identification: Portables Access Upgrades, Foundation Repair, Finishes Replacement.

B. Project Location: Pine Ridge School.

C. Project Address: 13878 Compton Drive., Magalia, California 95954.

D. Owner: Paradise Unified School District.

E. Architect: Studio W Architects.

F. The Work consists of the following:
1. The Work includes upgrades to portables, site work, and as indicated on Drawings.
2. The intent of these drawings and specifications is that the alteration, rehabilitation or reconstruction is to be in accordance with Title 24, California Code of Regulations. Should any existing conditions such as deterioration or non-complying construction be discovered which is not covered by the contract documents wherein the finished work will not comply with Title 24, California Code of Regulations, a Construction Change Document, or a separate set of plans and specifications, detailing and specifying the required repair work shall be submitted to and approved by Division of the Sate Architect before proceeding with the repair work.

1.3 USE OF PREMISES

A. General: Contractor shall have limited use of premises for construction operations as indicated on Drawings by the Contract limits.

B. Use of Site: Limit use of premises to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1.4 WORK RESTRICTIONS

A. On-Site Work Hours:
1. Work shall be generally performed inside the existing building during normal business working hours, Monday through Friday, except otherwise indicated.

1.5 SPECIFICATION FORMATS AND CONVENTIONS

A. Specification Format: The Specifications are organized into Divisions and Sections using the 49-division format and CSI's MasterFormat 2004 numbering system.
1. Section Identification: The Specifications use Section numbers and titles to help cross-referencing in the Contract Documents. Sections in the Project Manual are in numeric sequence; however, the sequence is incomplete because all available Section numbers are not used. Consult the table of contents at the beginning of the Project Manual to determine numbers and names of Sections in the Contract Documents.
2. Division 1: Sections in Division 1 govern the execution of the Work of all Sections in the Specifications.

B. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
1. Abbreviated Language: Language used in the Specifications and other Contract Documents is abbreviated. Words and meanings shall be interpreted as appropriate. Words implied, but not stated, shall be inferred as the sense requires. Singular words shall be interpreted as plural, and plural words shall be interpreted as singular where applicable as the context of the Contract Documents indicates.
2. Imperative mood and streamlined language are generally used in the Specifications. Requirements expressed in the imperative mood are to be performed by Contractor. Occasionally, the indicative or subjunctive mood may be used in the Section Text for clarity to describe responsibilities that must be fulfilled indirectly by Contractor or by others when so noted.
a. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.

1.6 POLLUTION CONTROL

A. Provide positive methods, means and facilities required to prevent contamination of the soil, water or atmosphere by the discharge of noxious substances from the construction operations.

1.7 STORM WATER POLLUTION PREVENTION PLAN (SWPPP)

A. The contractor shall submit a Storm Water Pollution Prevention Plan for approval by the City's Public Works and Community Development Departments. The plan shall show erosion control measures and indicate locations of staging, fueling, equipment and employee parking, and storage/stockpile locations. Locations for concrete washout shall be shown, as well as gravel site entrances and/or metal grates to keep soil from being deposited on City streets. The plan shall note that street sweeping shall occur as often as necessary, to ensure that no dirt or dust will remain on City streets. Drip pans shall be used under parked equipment and visqueen shall be shown on the plan to protect the soil in the fueling area. Only minor vehicle maintenance shall occur on-site. Maintenance shall occur in the fueling area and soil shall be protected by drip pans and visqueen.

B. Prepare a Storm Water Pollution Prevention Plan (SWPPP) and file a Notice of Intent with the State Water Resources Control Board for this project. The SWPPP will provide Best Management Practice (BMP) methods and controls for wet weather grading activities and erosion control for both onsite and offsite improvements, in accordance with the requirements of the NPDES General Permit for Storm Water Discharges Associated with Construction Activity. The SWPPP shall include an erosion control plan.

1.8 MISCELLANEOUS PROVISIONS

A. General: Comply with the Project Conditions of Approval for both noise and dust control. If there is any conflict between drawings and specifications and the Project Conditions of Approval regarding noise and dust control, the Project Conditions of Approval shall govern.

B. Noise Control: The Contractor shall install noise reducing devices on construction equipment. Contractor shall comply with the requirements of the city and county having jurisdiction with regard to noise ordinances governing construction sites and activities. Construction Equipment noise at the Site shall be limited and only as permitted by applicable law, rule or regulation. If classes are in session at any point during the progress of the Work, and, in the Owner's reasonable discretion, the noise from any Work disrupts or disturbs the students or faculty or the normal operation of Owner, at the Owner's request, the Contractor shall schedule the performance of all such Work around normal hours or make other arrangements so that the Work does not cause such disruption or disturbance. In no event shall such arrangements result in adjustment of the Contract Price or the Contract Time.

C. Dust Control. The Contractor shall be fully and solely responsible for maintaining and upkeeping all areas of the Site and adjoining areas, outdoors and indoors, free from flying debris, grinding powder, sawdust, dirt and dust as well as any other product, product waste or work waste, that by becoming airborne may cause respiratory inconveniences to persons, particularly to students and Owner's personnel. Additionally, the Contractor shall take specific care to avoid deposits of airborne dust or airborne elements. Such protection devices, systems or methods shall be in accordance with the regulations set forth by the EPA and OSHA, and other applicable law, rule or regulation. Additionally, the Contractor shall be the sole party responsible to regularly and routinely clean up and remove any and all deposits of dust and other elements. Damage and/or any liability derived from the Contractor's failure to comply with these requirements shall be exclusively at the cost of the Contractor, including, without limitation, any and all penalties that may be incurred for violations of applicable law, rule or regulation, and any amounts expended by the Owner to pay such damages shall be due and payable to the Owner on demand. Contractor

shall replace any damages property or part thereof and professionally clean any and all items that become covered or partially covered to any degree by dust or other airborne elements. If classes are in session at any point during the progress of Work, and, in the Owner's reasonable discretion, flying debris, grinding powder, sawdust, dirt or dust from any Work disrupts or disturbs the students or faculty or the normal operation of the college, at the Owner's request, the Contractor shall schedule the performance of all such Work around normal college hours and make other arrangements so that the Work does not cause such disruption or disturbance. In no event shall such arrangements result in adjustment of the Contract Price or the Contract Time.

1.9 LEAD-CONTAINING MATERIALS.

A. The Contractor shall assume that all ceramic tile and painted or varnished surfaces in the school district contain detectable levels of lead which trigger compliance with California Code of Regulation, Title 8, Section 1532.1. In addition, waste products from these materials could contain lead at levels which are subject to the hazardous waste requirements in the California Code of Regulations, Title 22, Sections 666260.1 - 66263.12 and 66268.1 - 66268.124 and the health and Safety Code Section 25157.8 and 25163, subdivision (c).

B. It is the Contractor's responsibility to handle and dispose of these materials in accordance with the regulations. If failure to comply with these regulations results in a site or worker contamination, the Contractor will be held solely responsible for all costs involved in any required corrective action.

C. Lead-based paint should be removed only by professionals trained in hazardous material removal. A trained professional must follow very detailed procedures to minimize, control and contain lead dust generated by the removal process.
   1. The room should be sealed from the rest of the building. All furniture, carpets and drapes should be removed.
   2. Workers should wear respirators designed to avoid inhaling lead.
   3. No eating or drinking should be allowed in the work area. All food and eating utensils should be removed from the room. All cabinets as well as food contact surfaces should be covered and sealed.
   4. Occupants should be kept out of the room until the job is completed.
   5. Clothing worn in the room should be disposed of after working. The work clothing should not be worn in other areas of the building.
   6. Debris should be cleaned up using special vacuum cleaners with HEPA (high efficiency particle absorption) filters. A wet mop should be used after vacuuming.

1.10 ADDITIONAL DSA REQUIREMENTS

A. Comply with the following:
   1. Compliance with Title 24, for Parts 1-6 and 9.
   2. Title 24, Parts 1-5 shall be kept on site during construction.
   3. If any conflict or inconsistencies exist between the specifications and the drawings (including the general notes), more stringent requirements shall take precedence.
   4. Addenda:
      a. In accordance with Section 4-338(a) of the California Administrative Code, changes or alterations of the approved plans and specifications prior to the letting of a construction contract for the Work shall be made by means of addenda, which shall

be submitted to and approved by Division of the Sate Architect (DSA) prior to distribution to contractors.

b. Addenda shall be stamped and signed by Architect or Engineer in general responsible charge of preparation of the plans and specifications, and by the Architect or Engineer delegated responsibility for the portion affected by the addenda.

c. Addenda issued during bidding, if any, will be inserted following this page in the Contract Documents sets issued for construction. The provision of all addenda shall become part of the Contract Documents and Contractor shall be obligated to construct the Project in accordance with the Contract Documents as modified or supplemented by the addenda provisions.

5. All substitutions affecting DSA regulated items shall be considered as a Construction Change Document or Addenda, and shall be approved by DSA prior to fabrication and installation. (IR-A6) (Section 4-338(c), Part 1)

6. Construction Change Document (Section 4-338 (c), Part 1) must be signed by all the following:
   a. A/E of Record.
   b. Owner (change order only).
   c. SEOR (when applicable).
   d. Delegated Professional Engineer (when applicable).
   e. DSA.

7. Project Inspector and testing lab must be employed by the Owner and approved by all of the following:
   a. A/E of Record.
   b. SEOR (when applicable).
   c. DSA.

B. Tests and Inspections - Chapter 17A:

1. All tests shall be performed by a testing facility acceptable to the architect and DSA. The testing facility shall be directly employed by the school district and no other entity or individual. Section Title 24, Part 1, Section 4-333 and 4-335.

2. Test reports shall be addressed to, and sent to, the school district by the testing facility. Copies of all test reports shall be sent to DSA, the architect, the structural engineer, and the project inspector by the testing facility. All reports shall be sent within 14 days of the date of the test. See Title 24, Part 1, Section 4-333 and 4-335.

3. A Verified Report, sighed by the California licensed civil engineer in charge of the testing facility which conducted the tests, shall be submitted to DSA upon completion of the project. The verified report shall state that all tests and inspections were made as required by the DSA approved documents. If the tests or inspections indicate that materials or workmanship did not meet the requirements of the DSA approved documents, the Verified Report shall list all noncompliant work. A copy of all test reports involving unresolved noncompliant work shall be attached to the Verified Report. In the event that not all required tests or inspections were made by the testing facility making this verified report, those tests and inspections not made shall be listed on the Verified Report. See Title 24, Part 1, Section 4-333 and 4-335.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section specifies administrative and procedural requirements for handling and processing Contract modifications.

B. Related Sections include the following:
   1. Division 1 Section "Product Requirements" for administrative procedures for handling requests for substitutions made after Contract award.

1.2 MINOR CHANGES IN THE WORK

A. Architect may issue supplemental instructions authorizing Minor Changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, or Changes not affecting the Structural Safety, Access Compliance or Fire & Life Safety portions of the work, on AIA Document G710, "Architect's Supplemental Instructions" or an equivalent form acceptable to District and subject to DSA IR A-6 Construction Change Document Submittal and Approval Process (Title 24, Part 1, California Code or Regulations, Section 4-338) requirements for DSA Construction Change Document – Category B.

1.3 PROPOSAL REQUESTS (BULLETIN)

A. Owner-Initiated Proposal Requests: Architect may issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.
   1. Proposal Requests issued are for information only. Do not consider them instructions either to stop work in progress or to execute the proposed change.
   2. Within time specified in Proposal Request after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.
      a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
      b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
      c. Include costs of labor and supervision directly attributable to the change.
      d. Include an updated Contractor's Construction Schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

1.4 CONSTRUCTION CHANGE PROCESS - DSA

A. Changes or alterations of the approved plans or specifications after a contract for the work has been let affecting the Structural, Access or Fire-Life Safety portions of the project shall be made only by means of Construction Change Documents submitted to and approved by DSA prior to commencement of the work shown thereon. Construction Change Documents shall comply with DSA IR A-6 Construction Change Document Submittal and Approval Process (Title 24, Part 1, California Code or Regulations, Section 4-338) requirements. Construction Change Documents shall be made using DSA form 141 and state the reason for the change and the scope of work to be accomplished, and, where necessary, shall be accompanied by supplementary drawings referenced in the text of the change order. All Construction Change Documents and supplementary drawings shall be stamped and signed by the architect or engineer in general responsible charge of observation of the work of construction of the project and by the architect or registered engineer delegated responsibility for observation of the portion of the work of construction affected by the change order, shall bear the approval of the school board and shall indicate the associated change in the project cost, if any. One copy of each Construction Change Documents is required for the files of DSA.

B. Construction Change Documents shall be signed by Architect of Record, Owner, Structural Engineer (when applicable), Delegated Professional Engineer (when applicable), and DSA.

C. No changes shall be made to approved documents without DSA approval.

D. All Construction Change Documents shall be signed by Architect and approved by DSA.

1.5 CONSTRUCTION (FIELD) CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.
   1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.
   1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section specifies administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Sections include the following:
   1. Division 1 Section "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
   2. Division 1 Section "Construction Progress Documentation" for administrative requirements governing preparation and submittal of Contractor's Construction Schedule and Submittals Schedule.

1.2 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the Schedule of Values with preparation of Contractor's Construction Schedule.
   1. Correlate line items in the Schedule of Values with other required administrative forms and schedules, including the following:
      a. Application for Payment forms with Continuation Sheets.
      b. Submittals Schedule.
      c. Contractor's Construction Schedule.
   2. Submit the Schedule of Values to Architect at earliest possible date but no later than 7 days before the date scheduled for submittal of initial Applications for Payment.
   3. No payment applications will be signed by the Architect prior to the Contractor submitting, and the Architect reviewing, a schedule of values.

B. Format and Content: Use the Project Manual table of contents as a guide to establish line items for the Schedule of Values. Provide at least one line item for each Specification Section.
   1. Identification: Include the following Project identification on the Schedule of Values:
      a. Project name and location.
      b. Name of Architect.
      c. Architect's project number.
      d. Contractor's name and address.
      e. Date of submittal.
   2. Submit draft of AIA Document G703 Continuation Sheets.
   3. Arrange the Schedule of Values in tabular form with separate columns to indicate the following for each item listed:
      a. Related Specification Section or Division.
      b. Description of the Work.
      c. Name of subcontractor.
      d. Name of manufacturer or fabricator.
      e. Name of supplier.
      f. Change Orders (numbers) that affect value.

g. Dollar value.
1) Percentage of the Contract Sum to nearest one-hundredth percent, adjusted to total 100 percent.

4. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with the Project Manual table of contents. Provide several line items for principal subcontract amounts, where appropriate.
5. Round amounts to nearest whole dollar; total shall equal the Contract Sum.
6. Provide a separate line item in the Schedule of Values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.
a. Differentiate between items stored on-site and items stored off-site. If specified, include evidence of insurance or bonded warehousing.
7. Provide separate line items in the Schedule of Values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
8. Each item in the Schedule of Values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.
a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in the Schedule of Values or distributed as general overhead expense, at Contractor's option.
9. Schedule Updating: Update and resubmit the Schedule of Values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.3 APPLICATIONS FOR PAYMENT

A. Each Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.
1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

B. Payment Application Times:
1. The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction Work covered by each Application for Payment is the period indicated in the Agreement.

C. Payment Application Forms: Use AIA Document G702 and AIA Document G703 Continuation Sheets as form for Applications for Payment.

D. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.
1. Entries shall match data on the Schedule of Values and Contractor's Construction Schedule. Use updated schedules if revisions were made.
2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.

E. Transmittal: Submit 3 signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

1. Transmit each copy with a transmittal form listing attachments and recording appropriate information about application.

F. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
   1. List of subcontractors.
   2. Schedule of Values.
   3. Contractor's Construction Schedule (preliminary if not final).
   4. Products list.
   5. Schedule of unit prices.
   6. Submittals Schedule (preliminary if not final).
   7. List of Contractor's staff assignments.
   8. List of Contractor's principal consultants.
   9. Copies of building permits.
   10. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
   11. Initial progress report.
   12. Report of preconstruction conference.
   13. Certificates of insurance and insurance policies.
   14. Data needed to acquire Owner's insurance.
   15. Initial settlement survey and damage report if required.

G. Application for Payment at Substantial Completion: After issuing the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.
   1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
   2. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

H. Final Payment Application: Submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
   1. Evidence of completion of Project closeout requirements.
   2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
   3. Updated final statement, accounting for final changes to the Contract Sum.
   4. AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
   5. AIA Document G706A, "Contractor's Affidavit of Release of Liens."
   6. AIA Document G707, "Consent of Surety to Final Payment."
   7. Evidence that claims have been settled.
   8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
   9. Final, liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
   1. Project meetings.
   2. Requests for Interpretation (RFIs).

B. Related Sections include the following:
   1. Division 1 Section "Submittal Procedures" for electronic submittals.
   2. Division 1 Section "Construction Progress Documentation" for preparing and submitting Contractor's Construction Schedule.
   3. Division 1 Section "Execution Requirements" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
   4. Division 1 Section "Closeout Procedures" for coordinating closeout of the Contract.

1.2 COORDINATION

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.
   1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
   2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
   3. Make adequate provisions to accommodate items scheduled for later installation.
   4. Where availability of space is limited, coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair of all components, including mechanical and electrical.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
   1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
   1. Preparation of Contractor's Construction Schedule.
   2. Preparation of the Schedule of Values.

3. Installation and removal of temporary facilities and controls.
4. Delivery and processing of submittals.
5. Progress meetings.
6. Preinstallation conferences.
7. Project closeout activities.
8. Startup and adjustment of systems.
9. Project closeout activities.

D. Conservation: Coordinate construction activities to ensure that operations are carried out with consideration given to conservation of energy, water, and materials.
1. Salvage materials and equipment involved in performance of, but not actually incorporated into, the Work. Refer to other Sections for disposition of salvaged materials that are designated as Owner's property.

1.3 SUBMITTALS

A. Submit electronic submittals directly to extranet specifically established for Project.

1.4 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.
1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
4. Frequency of Attendance by Architect: Limited by Architect/Owner Contract.

B. Preconstruction Conference: Schedule a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement. Hold the conference at Project site or another convenient location. Conduct the meeting to review responsibilities and personnel assignments.
1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Discuss items of significance that could affect progress, including the following:
a. Tentative construction schedule.
b. Phasing, if any.
c. Critical work sequencing and long-lead items.
d. Designation of key personnel and their duties.
e. Procedures for processing field decisions and Change Orders.
f. Procedures for RFIs.
g. Procedures for testing and inspecting.
h. Procedures for processing Applications for Payment.
i. Distribution of the Contract Documents.

j. Submittal procedures.
k. Preparation of Record Documents.
l. Use of the premises.
m. Work restrictions.
n. Owner's occupancy requirements.
o. Responsibility for temporary facilities and controls.
p. Construction waste management and recycling.
q. Parking availability.
r. Office, work, and storage areas.
s. Equipment deliveries and priorities.
t. First aid.
u. Security.
v. Progress cleaning.
w. Working hours.

3. Minutes: Record and distribute meeting minutes electronically.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
   a. The Contract Documents.
   b. Options.
   c. Related RFIs.
   d. Related Change Orders.
   e. Purchases.
   f. Deliveries.
   g. Submittals.
   h. Review of mockups.
   i. Possible conflicts.
   j. Compatibility problems.
   k. Time schedules.
   l. Weather limitations.
   m. Manufacturer's written recommendations.
   n. Warranty requirements.
   o. Compatibility of materials.
   p. Acceptability of substrates.
   q. Temporary facilities and controls.
   r. Space and access limitations.
   s. Regulations of authorities having jurisdiction.
   t. Testing and inspecting requirements.
   u. Installation procedures.
   v. Coordination with other work.
   w. Required performance results.
   x. Protection of adjacent work.
   y. Protection of construction and personnel.
3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.

4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Progress Meetings: Conduct progress meetings at regular intervals. Coordinate dates of meetings with preparation of payment requests.
1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
2. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
   a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's Construction Schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
      1) Review schedule for next period.
   b. Review present and future needs of each entity present, including the following:
      1) Interface requirements.
      2) Sequence of operations.
      3) Status of submittals.
      4) Deliveries.
      5) Off-site fabrication.
      6) Access.
      7) Site utilization.
      8) Temporary facilities and controls.
      9) Work hours.
      10) Hazards and risks.
      11) Progress cleaning.
      12) Quality and work standards.
      13) Status of correction of deficient items.
      14) Field observations.
      15) RFIs.
      16) Status of proposal requests.
      17) Pending changes.
      18) Status of Change Orders.
      19) Pending claims and disputes.
      20) Documentation of information for payment requests.
3. Minutes: Record the meeting minutes electronically.
4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
   a. Schedule Updating: Revise Contractor's Construction Schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

1.5 RFIs:

A. General:
1. Contractor may submit a RFI to the Architect seeking clarification or interpretation of the contract documents. If in the Contractor's opinion the nature of the RFI requires a discussion, rather than simply an answer, the Contractor shall call the Architect to have such a discussion. The results of that discussion as well as all other RFI's must be presented in writing on a form approved in advanced by the Architect along with any supporting information or data, as well as the Contractor's recommended resolution. An oral RFI or a RFI presented on an unapproved form, or without adequate supporting information and Contractor's recommended solution, will be attributed solely to the contractor. Architect's review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction means, methods, techniques, sequences, or procedures of the Contractor.
2. Architect's review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction site safety precautions, procedures, or methodology of the Contractor.
3. The use of a RFI is limited to clarification of the contract documents. Contractor will limit each RFI to a single issue. Information which is discernable from the contract documents; construction means and methods; product substitution submittals; product submittals; and construction site safety will not be addressed by the Architect in responding to a RFI.
4. Architect's response to a RFI is not a change order or directive authorizing an increase in construction cost or time.

B. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, and if not possible to request interpretation at Project meeting, prepare and submit an RFI in the form specified.
1. RFIs shall originate with Contractor. RFIs submitted by entities other than Contractor will be returned with no response.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

C. Frivolous or Unnecessary RFIs: Cost of design professional’s time will be billed or deducted from progress payment.

D. Electronic RFIs: Follow vendor’s instruction.
1. Attachments shall be electronic files in Adobe Acrobat PDF format.

E. Architect's Action: Architect will review each RFI, determine action required, and return it. Allow 21 days for Architect's response for each RFI. RFIs received after 1:00 p.m. will be considered as received the following working day.
1. The following RFIs will be returned without action:
a. Requests for approval of submittals.
b. Requests for approval of substitutions.
c. Requests for coordination information already indicated in the Contract Documents.
d. Requests for adjustments in the Contract Time or the Contract Sum.
e. Requests for interpretation of Architect's actions on submittals.
f. Incomplete RFIs or RFIs with numerous errors.
2. Architect's action may include a request for additional information, in which case Architect's time for response will start again.

3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Division 1 Section "Contract Modification Procedures."
    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 days of receipt of the RFI response.

F. RFI Log: Prepare, maintain, and submit as instructed by electronic submittal vendor.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 FORMS

A. Electronic versions of attached forms will be provided upon request.
    1. RFI Form.

END OF SECTION 013100

RFI FORM

STUDIO W ARCHITECTS

Project Name: **RFI No.:**

Project No.:

To: **Date:**

From:

Subject:

Discipline: **Category:**

Specification Section Title:

Section No.: **Page:** **Article/Paragraph:**

Sheet No.: **Detail:**

Question:

Suggestion:

☐ **Attachment:**

Undersigned certifies:

- Both drawings and specification sections were thoroughly reviewed.
- Processing time for frivolous RFIs will be charged back to Contractors at A/E billable rates.

Desired Response Date: (However, A/E still have specified days to respond.)

Cost Impact: **Schedule Impact:** days

Drawing Impact: **Submitted by:**

Signed: **Date:**

Answer:

Answered by:

Signed: **Date:**

Copies: ☐ **Owner** ☐ **Consultants** ☒ ☐ ☐ **File**

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1. A/E review of or responses to RFI's shall not constitute an approval, direction, or procedure related to the construction site safety precautions, procedures, or methodology of the Contractor.
2. The use of a RFI is limited to clarification of the contract documents. Contractor will limit each RFI to a single issue. Information that is discernable from the contract documents; construction means and methods; product substitution submittals; product submittals; and construction site safety will not be addressed by the A/E in responding to a RFI.
3. A/E response to a RFI is not a change order or directive authorizing an increase in construction cost or time.

End of RFI Form

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:
   1. Contractor's Construction Schedule.
   2. Submittals Schedule.
   3. Three Week Look-Ahead Schedule.
   4. Daily construction reports.

B. Related Sections include the following:
   1. Division 1 Section "Payment Procedures" for submitting the Schedule of Values.
   2. Division 1 Section "Project Management and Coordination" for submitting and distributing meeting and conference minutes.
   3. Division 1 Section "Submittal Procedures" for submitting schedules and reports.
   4. Division 1 Section "Quality Requirements" for submitting a schedule of tests and inspections.

1.2 SUBMITTALS

A. Submittals Schedule: Submit three copies of schedule. Arrange the following information in a tabular format:
   1. Scheduled date for first submittal.
   2. Specification Section number and title.
   3. Submittal category (action or informational).
   4. Name of subcontractor.
   5. Description of the Work covered.
   6. Scheduled date for Architect's final release or review.

B. Contractor's Construction Schedule: Submit three opaque copies of schedule, large enough (minimum 11 x 17) to show entire schedule for entire construction period.

C. Daily Construction Reports: Submit two copies at weekly intervals.

1.3 COORDINATION

A. Coordinate preparation and processing of schedules and reports with performance of construction activities and with scheduling and reporting of separate contractors.

B. Coordinate Contractor's Construction Schedule with the Schedule of Values, list of subcontracts, Submittals Schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from parties involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 SUBMITTALS SCHEDULE

A. Concurrent with the development of the Contractor's construction schedule, prepare a complete schedule of submittals. Submit the submittal schedule with the Contractor's construction schedule described above.
   1. Coordinate submittal schedule with the list of subcontracts, schedule of values and the list of products as well as the Contractor's construction schedule.
   2. The Architect will review the schedule and indicate which submittals may be deleted from the submission requirement. The deletion of the submittal requirement for an item does not release the Contractor from any requirements of the Construction Contract, General Conditions or Plans and Specifications.

B. Prepare the schedule in chronological order; include submittals required during the first 90 days of construction. Provide the following information:
   1. Scheduled date for the first submittal.
   2. Related Section number.
   3. Submittal category.
   4. Name of subcontractor.
   5. Description of the part of the Work covered.
   6. Scheduled date for resubmittal.
   7. Scheduled date the Architect's final release or review.

C. Distribution: Following response to initial submittal, print and distribute copies to the Architect, Owner, subcontractors, and other parties required to comply with submittal dates indicated. Post copies in the project meeting room and field office.
   1. When revisions are made, distribute to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in construction activities.

D. Schedule Updating: Revise the schedule after each meeting or activity, where revisions have been recognized or made. Issue the updated schedule concurrently with report of each meeting.

2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Bar-Chart Schedule: Prepare a fully developed, horizontal bar-chart type Contractor's construction schedule. Submit within 15 days of the date established for "Commencement of the Work". The Construction Schedule must be submitted and accepted prior to approval of first pay application.
   1. Provide a separate time bar for each significant construction activity. Provide a continuous vertical line to identify the first working day of each week. Use the same breakdown of units of the Work as identified in the "Schedule of Values".

2. Within each time bar indicate estimated completion percentage in 10 percent increments. As work progresses, place a contrasting mark in each bar to indicate Actual Completion.
3. Prepare the schedule on a sheet, or series of sheets, of stable reproducible media, of sufficient width to show data for the entire construction period.
4. Secure time commitments for performing critical elements of the Work from parties involved. Coordinate each element on the schedule with other construction activities; include minor elements involved in the sequence of the Work. Show each activity in proper sequence. Indicate graphically sequences necessary for completion of related portions of the Work.
5. Coordinate the Contractor's construction schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests and other schedules.
6. Indicate completion in advance of the date established for Substantial Completion. Indicate Substantial Completion on the schedule to allow time for the Architect's procedures necessary for certification of Substantial Completion.

B. Phasing: Provide notations on the schedule to show how the sequence of the Work is affected by requirements for phased completion to permit work by separate Contractors and partial occupancy by the Owner prior to Substantial Completion.

C. Work Stages: Indicate important stages of construction for each major portion of the Work, including testing and installation.

D. Area Separations: Provide a separate time bar to identify each major construction area for each major portion of the Work. Indicate where each element in an area must be sequenced or integrated with other activities.

E. Cost Correlation: At the head of the schedule, provide a two item cost correlation line, indicating "pre-calculated" and "actual" costs. On the line show dollar-volume of work performed as of the dates used for preparation of payment requests.
1. Refer to Section "Payment Procedures" for cost reporting and payment procedures.

2.3 THREE WEEK LOOK-AHEAD SCHEDULE

A. Prepare weekly (or as determined by scheduled meeting times), prior to Project meetings, a computer-generated 3-week look-ahead schedule (bar chart) which is consistent with the Contractors schedule and depicts daily labor activities. The schedule will consist of the prior week, current week and the following 3 weeks.

2.4 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:
1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions.
7. Accidents.

8. Meetings and significant decisions.
9. Unusual events (refer to special reports).
10. Stoppages, delays, shortages, and losses.
11. Meter readings and similar recordings.
12. Emergency procedures.
13. Orders and requests of authorities having jurisdiction.
14. Change Orders received and implemented.
15. Construction Change Directives received and implemented.
16. Services connected and disconnected.
17. Equipment or system tests and startups.
18. Partial Completions and occupancies.
19. Substantial Completions authorized.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.
   1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
   2. Include a report with updated schedule that indicates changes, including, but not limited to, changes in durations, actual starts and finishes, and activity durations.
   3. As the Work progresses, indicate Actual Completion percentage for each activity.

B. Distribution: Distribute copies of reviewed schedule to Architect Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.
   1. Post copies in Project meeting rooms and temporary field offices.
   2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

3.2 FORMS

A. Electronic versions of attached forms will be provided upon request.
   1. Submittals Schedule Form.

END OF SECTION 013200

SUBMITTAL SCHEDULE FORM

☐ Preliminary Submittal Schedule: Include submittals required during the first 60 days of construction.
☐ Complete Submittal Schedule: Submit concurrently with the first complete submittal of Contractor's Construction Schedule.

Project: From:

To: Date:

Scheduled Initial Submittal Date	Spec Section No.	Spec Section Title	Type: ☐ Action ☐ Info Only	Name of Subcontractor	Description	Scheduled Date of Approval

End of Submittal Schedule Form

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for electronically submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Consult individual sections of specifications for specific submittals required under those sections and for further details and descriptions of requirements.

C. Related Sections include the following:
1. Division 1 Section "Payment Procedures" for submitting Applications for Payment and the Schedule of Values.
2. Division 1 Section "Project Management and Coordination" for submitting and distributing meeting and conference minutes and for submitting Coordination Drawings.
3. Division 1 Section "Construction Progress Documentation" for submitting schedules and reports, including Contractor's Construction Schedule and the Submittals Schedule.
4. Division 1 Section "Quality Requirements" for submitting test and inspection reports.
5. Division 1 Section "Closeout Procedures" for submitting warranties.
6. Division 1 Section "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
7. Division 1 Section "Operation and Maintenance Data" for submitting operation and maintenance manuals.
8. Division 1 Section "Demonstration and Training" for submitting videotapes of demonstration of equipment and training of Owner's personnel.
9. Other Sections for specific requirements for submittals in those Sections.

1.2 DEFINITIONS

A. Action Submittals: Written and graphic information that requires Architect's responsive action.

B. Informational Submittals: Written information that does not require Architect's responsive action. Submittals may be rejected for not complying with requirements.

1.3 SUBMITTAL PROCEDURES

A. Processing: All costs for electronic submittal, printing, preparing, packaging, mailing, or delivering submittals for initial submittals and all costs for re-printing, re-drawing, re-drafting, re-packaging, re-submitting, and re-mailing or re-delivering as required for all re-submittals shall be included in Contract Sum.

B. Sequence: Transmit each submittal in sequence which will not result in Architect’s approval having to be later modified or rescinded by reason of subsequent submittals which should have been processed earlier or concurrently for coordination.

C. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
   1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
   2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
      a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

D. Submittals Schedule: Comply with requirements in Division 1 Section "Construction Progress Documentation" for list of submittals and time requirements for scheduled performance of related construction activities.

E. Multiple Reviews: The Contractor shall also be responsible for all costs to Architect or Architect consultants for reviews requiring more than 2 reviews for same specification section.

F. Processing Time: Allow enough time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
   1. Review: Allow 21 days for review of each submittal. Architect will request for more time if needed.

G. Deviations: Highlight, encircle, or otherwise specifically identify deviations from the Contract Documents on submittals.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
   1. Note date and content of previous submittal.
   2. Note date and content of revision in label or title block and clearly indicate extent of revision.
   3. Resubmit submittals until they are marked “Approved” or “Furnish as Noted”.

I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Use only final submittals with mark indicating approval by Architect.

1.4 CONTRACTOR'S USE OF ARCHITECT'S CAD FILES

A. General: At Contractor's written request, copies of Architect's CAD files will be provided to Contractor for Contractor's use in connection with Project, subject to the following conditions:
   1. Submit request using attached form at end of section.
      a. Indicate date, project name, contractor name, address, and specific drawing (sheet number) required.
      b. Signed by Contractor agreeing with terms and conditions.

PART 2 - PRODUCTS

2.1 ELECTRONIC SUBMITTALS

A. General: Prepare and submit Submittals required by individual Specification Sections.
   1. Submit electronic submittals directly to extranet specifically established for Project.
   2. Vendor:
      a. Submittal Exchange (Basis of Design)
      b. Or equal.
   3. Contractor shall pay for all-inclusive use of Submittal Exchange by all project team members; data storage, security, and backup; setup, training, and support; and archiving once construction is complete.
      a. Documentation processed, housed and archived shall include but not limited to: Submittals, Addendum, Plans, Specs, Field Reports, Photos, Weekly Reports, Notice of deviations, Punch List, RFI's RFP's ASI's, CCD's, Cost Proposals, Test Reports, Meeting Notes., and Close Out.

2.2 ACTION SUBMITTALS

A. General: Prepare and submit Action Submittals required by individual Specification Sections.

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
   1. If information must be specially prepared for submittal because standard printed data are not suitable for use, submit as Shop Drawings, not as Product Data.
   2. Mark each copy of each submittal to show which products and options are applicable.
      a. Circle items applicable.
      b. Cross-out items not applicable.
      c. Select item number if required.
   3. Submittal data must include complete documentation relating to all the specified features
   4. Include the following information, as applicable:
      a. Manufacturer's Submittal Form with all the options selected when available.
      b. Manufacturer's written recommendations.
      c. Manufacturer's product specifications.
      d. Manufacturer's installation instructions.
      e. Standard color charts.
      f. Manufacturer's catalog cuts.
      g. Wiring diagrams showing factory-installed wiring.
      h. Printed performance curves.
      i. Operational range diagrams.
      j. Mill reports.
      k. Standard product operation and maintenance manuals.
      l. Compliance with specified referenced standards.
      m. Testing by recognized testing agency.
      n. Application of testing agency labels and seals.
      o. Notation of coordination requirements.
   5. Submit Product Data before or concurrent with Samples.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.
   1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
      a. Dimensions.
      b. Do not use words "by others." Identify exactly who is responsible for the work.
      c. Identification of products.
      d. Fabrication and installation drawings.
      e. Roughing-in and setting diagrams.
      f. Wiring diagrams showing field-installed wiring, including power, signal, and control wiring.
      g. Shopwork manufacturing instructions.
      h. Templates and patterns.
      i. Schedules.
      j. Design calculations.
      k. Compliance with specified standards.
      l. Notation of coordination requirements.
      m. Notation of dimensions established by field measurement.
      n. Relationship to adjoining construction clearly indicated.
      o. Seal and signature of professional engineer if specified.
      p. Wiring Diagrams: Differentiate between manufacturer-installed and field-installed wiring.
   2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches but no larger than 30 by 40 inches.
   3. Number of Copies: Submit 4 sets of prints and one electronic copy.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.
   1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
   2. Identification: Attach label on unexposed side of Samples that includes the following:
      a. Generic description of Sample.
      b. Product name and name of manufacturer.
      c. Sample source.
      d. Number and title of appropriate Specification Section.
   3. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
      a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
      b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
   4. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
      a. Number of Samples: Submit 1 full set of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.
   5. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and

physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

a. Number of Samples: Submit three sets of Samples. Architect will retain two Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a Project Record Sample.
   1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
   2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.

E. Product Schedule or List: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:
1. Type of product. Include unique identifier for each product.
2. Number and name of room or space.
3. Location within room or space.

F. Submittals Schedule: Comply with requirements specified in Division 1 Section "Construction Progress Documentation."

G. Application for Payment: Comply with requirements specified in Division 1 Section "Payment Procedures."

H. Schedule of Values: Comply with requirements specified in Division 1 Section "Payment Procedures."

2.3 INFORMATIONAL SUBMITTALS

A. General: Prepare and submit Informational Submittals required by other Specification Sections.
1. Certificates and Certifications: Provide a notarized statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
2. Test and Inspection Reports: Comply with requirements specified in Division 1 Section "Quality Requirements."

B. Coordination Drawings: Comply with requirements specified in Division 1 Section "Project Management and Coordination."

C. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, names and addresses of architects and owners, and other information specified.

D. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification

(WPS) and Procedure Qualification Record (PQR) on AWS forms. Include names of firms and personnel certified.

E. Installer Certificates: Prepare written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

F. Manufacturer Certificates: Prepare written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

G. Product Certificates: Prepare written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

H. Material Certificates: Prepare written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

I. Material Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

J. Product Test Reports: Prepare written reports indicating current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

K. Research/Evaluation Reports: Prepare written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.
4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

L. Schedule of Tests and Inspections: Comply with requirements specified in Division 1 Section "Quality Requirements."

M. Preconstruction Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

N. Compatibility Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

O. Field Test Reports: Prepare reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of field tests performed either during installation

of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

P. Maintenance Data: Prepare written and graphic instructions and procedures for operation and normal maintenance of products and equipment.

Q. Design Data: Prepare written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

R. Manufacturer's Instructions: Prepare written or published information that documents manufacturer's recommendations, guidelines, and procedures for installing or operating a product or equipment. Include name of product and name, address, and telephone number of manufacturer. Include the following, as applicable:
1. Preparation of substrates.
2. Required substrate tolerances.
3. Sequence of installation or erection.
4. Required installation tolerances.
5. Required adjustments.
6. Recommendations for cleaning and protection.

S. Manufacturer's Field Reports: Prepare written information documenting factory-authorized service representative's tests and inspections. Include the following, as applicable:
1. Name, address, and telephone number of factory-authorized service representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

T. Insurance Certificates and Bonds: Prepare written information indicating current status of insurance or bonding coverage. Include name of entity covered by insurance or bond, limits of coverage, amounts of deductibles, if any, and term of the coverage.

2.4 DEFERRED APPROVALS AND DELEGATED DESIGN

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Architect.

B. Delegated-Design Submittal: In addition to Shop Drawings, Product Data, and other required submittals, submit 3 copies of a statement, signed and sealed by Structural Engineer Licensed in

California, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.
   1. Coordinate the work; do not delegate responsibility for coordination to any subcontractor.
   2. Anticipate the interrelationship of all subcontractors and their relationship with the total work.
   3. Resolve differences or disputes between subcontractors and materials suppliers concerning coordination, interference, or extent of work between sections.
   4. Trade submittals with “By Others”, “By General Contractor”, or similar coordination and work scope are not allowed. Identify, acknowledge, and resolve scope of work prior to submittal by Contractor. No extras will be allowed. Provide complete and coordinated submittals.

B. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. General: Architect will not review submittals that do not bear Contractor's approval stamp and will return them without action.

B. Action Submittals: Architect will review each submittal, make marks to indicate corrections or modifications required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action taken.

C. Informational Submittals: Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect will forward each submittal to appropriate party.

D. Partial submittals are not acceptable, will be considered nonresponsive, and will be returned without review.

E. Submittals not required by the Contract Documents may not be reviewed and may be discarded.

F. Architect’s and Consultant’s review shall neither be construed as complete check nor relieve the Contractor, Subcontractor, manufacturer, fabricator, or supplier from responsibility for any

deficiency that may exist or from any departures or deviations from the requirements of the Contract unless the Contractor has, in writing, called the Architect's attention to the deviations at the time of submission as specified.

3.3 FORMS

A. Electronic versions of attached forms will be provided upon request.
   1. Electronic Files Transfer - Architectural Form.

END OF SECTION 013300

Subject: Architectural Electronic Files

Date: _____

Contractor Name: _____

Address: _____

Project: _____

At your request, we will provide electronic files for your convenience and use in the preparation of shop drawings related to _____, subject to the following terms and conditions:

Our electronic files are compatible with AutoCAD. We make no representation as to the compatibility of these files with your hardware or your software beyond the specified release of the referenced specifications.

Data contained on these electronic files are part of our instruments of service and shall not be used by you or anyone else receiving these data through or from you for any purpose other than as a convenience in the preparation of shop drawings for the referenced project. Any other use or reuse by you or by others will be at your sole risk and without liability or legal exposure to us. You agree to make no claim and hereby waive, to the fullest extent permitted by law, any claim or cause of action of any nature against us, our officers, directors, employees, agents or sub consultants that may arise out of or in connection with your use of the electronic files.

Furthermore, you shall, to the fullest extent permitted by law, indemnify and hold us harmless against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or resulting from your use of these electronic files.

These electronic files are not construction documents. Differences may exist between these electronic files and corresponding hard-copy construction documents. We make no representation regarding the accuracy or completeness of the electronic files you receive. In the event that a conflict arises between the signed or sealed hard-copy construction documents prepared by us and the electronic files, the signed or sealed hard-copy construction documents shall govern. You are responsible for determining if any conflict exists. By your use of these electronic files, you are not relieved of your duty to fully comply with the contract documents, including, and without limitation, the need to check, confirm and coordinate all dimensions and details, take field measurements, verify field conditions and coordinate your work with that of other contractors for the project.

Because information presented on the electronic files can be modified, unintentionally or otherwise, we reserve the right to remove all indicia of ownership and/or involvement from each electronic display.

We will furnish you electronic files of the following architectural drawings: _____.

Under no circumstances shall delivery of the electronic files for use by you be deemed a sale by us, and we make no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall we be liable for any loss of profit or any consequential damages as a result of your use or reuse of these electronic files.

If these terms are acceptable to you, please sign in the space provided below as evidence of our mutual understanding and agreement for this service. One signed copy of this agreement shall be returned to our office prior to delivery of the electronic files.

Very truly yours,

Architect

_____ _____

SECTION 014000 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
   1. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
   2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
   3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.

C. Related Sections include the following:
   1. Division 1 Section "Construction Progress Documentation" for developing a schedule of required tests and inspections.
   2. Other Sections for specific test and inspection requirements.

1.2 DEFINITIONS

A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.

C. Mockups:
   1. Full-size, physical assemblies that are constructed on-site. Mockups are used to verify selections made under sample submittals, to demonstrate aesthetic effects and, where indicated, qualities of materials and execution, and to review construction, coordination, testing, or operation; they are not Samples. Approved mockups establish the standard by which the Work will be judged.
   2. Comprehensive, completely integrated mockups of separate trades showing interface conditions, transitions, and relationships between materials and finishes.

D. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with industry standards.

E. Source Quality-Control Testing: Tests and inspections that are performed at the source, i.e., plant, mill, factory, or shop.

F. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

G. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

H. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
   1. Using a term such as "carpentry" does not imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as "carpenter." It also does not imply that requirements specified apply exclusively to tradespeople of the corresponding generic name.

I. Experienced: When used with an entity, "experienced" means having successfully completed a minimum of 5 previous projects similar in size and scope to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.3 CONFLICTING REQUIREMENTS

A. General: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer uncertainties and requirements that are different, but apparently equal, to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.4 SUBMITTALS

A. Qualification Data: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

B. Schedule of Tests and Inspections: Prepare in tabular form and include the following:
   1. Specification Section number and title.
   2. Description of test and inspection.

3. Identification of applicable standards.
4. Identification of test and inspection methods.
5. Number of tests and inspections required.
6. Time schedule or time span for tests and inspections.
7. Entity responsible for performing tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

C. Reports: Prepare and submit certified written reports that include the following:
1. Date of issue.
2. Project title and number.
3. Name, address, and telephone number of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.5 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this Article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

C. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

E. Professional Engineer Qualifications: A licensed professional engineer who is legally qualified to practice in California and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system,

assembly, or product that are similar to those indicated for this Project in material, design, and extent.

F. Specialists: Certain sections of the Specifications require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
   1. Requirement for specialists shall not supersede building codes and regulations governing the Work.

G. Testing Agency Qualifications: An DSA approved NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 548; and with additional qualifications specified in individual Sections; and where required by authorities having jurisdiction, that is acceptable to authorities.
   1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
   2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.

H. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

1.6 QUALITY CONTROL

A. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Division 1 Section "Submittal Procedures."

B. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

C. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
   1. Access to the Work.
   2. Incidental labor and facilities necessary to facilitate tests and inspections.
   3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
   4. Facilities for storage and field curing of test samples.
   5. Delivery of samples to testing agencies.
   6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
   7. Security and protection for samples and for testing and inspecting equipment at Project site.

D. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

E. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents. Submit schedule within 30 days of date established for commencement of the Work.
   1. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Prepare a record of tests and inspections. Include the following:
   1. Date test or inspection was conducted.
   2. Description of the Work tested or inspected.
   3. Date test or inspection results were transmitted to Architect.
   4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and modifications as they occur. Provide access to test and inspection log for Architect's reference during normal working hours.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
   1. Provide materials and comply with installation requirements specified in other Specification Sections. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible.

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes list of references.

1.2 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. “AHJ”: Agency having jurisdiction.

C. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

D. “Compatible”: When used for products, it shall comply with requirements including products recommended/ required by the manufacturer for warrantee acceptance.

E. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "approved," "required," and "permitted" have the same meaning as "directed."

F. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

G. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

H. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

I. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.

J. “Owner”: As defined in Division 1 section “Summary”.

K. "Provide": Furnish and install, complete and ready for the intended use.

L. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents, unless otherwise indicated.

C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
   1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.
   2. Copies of standards and applicable building codes (Title 24 Parts 1-5) shall be kept on-site during construction.

D. Abbreviations and Acronyms for Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations.

E. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized names.

F. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized names.

G. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized names.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Sections include the following:
1. Division 1 Section "Summary" for limitations on utility interruptions and other work restrictions.
2. Division 1 Section "Submittal Procedures" for procedures for submitting copies of implementation and termination schedule and utility reports.
3. Division 1 Section "Execution Requirements" for progress cleaning requirements.
4. Other Sections for temporary heat, ventilation, and humidity requirements for products in those Sections.

1.2 DEFINITIONS

A. Permanent Enclosure: As determined by Architect, permanent or temporary roofing is complete, insulated, and weathertight; exterior walls are insulated and weathertight; and all openings are closed with permanent construction or substantial temporary closures.

1.3 USE CHARGES

A. General: Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner's construction forces, Architect, occupants of Project, testing agencies, and authorities having jurisdiction.

B. Sewer Service:
1. Owner's existing sewer system is available for use without metering but will be billed to Contractor for use charges.

C. Water Service:
1. Water from Owner's existing water system is available for use without metering but will be billed to Contractor for use charges. Provide connections and extensions of services as required for construction operations.

D. Electric Power Service:
1. Electric power from Owner's existing system is available for use without metering but will be billed to Contractor for use charges. Provide connections and extensions of services as required for construction operations.

E. Sanitary Facilities:

1. Pay sanitary service use charge for temporary toilets, wash facilities, and drinking water for use of construction personnel.

1.4 SUBMITTALS

A. Site Plan: Show temporary facilities, utility hookups, staging areas, and parking areas for construction personnel.

1.5 QUALITY ASSURANCE

A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with 2019 CEC.

B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

1.6 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Installer of each permanent service shall assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Portable Chain-Link Fencing: Minimum 2-inch, 9-gage, galvanized steel, chain-link fabric fencing; minimum 6 feet high with galvanized steel pipe posts; minimum 2-3/8-inch- OD line posts and 2-7/8-inch- OD corner and pull posts, with 1-5/8-inch- OD top and bottom rails. Provide galvanized steel bases for supporting posts.

B. Wind Screen Fabric: Green.

2.2 TEMPORARY FIELD OFFICES

A. Not required.

2.3 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

B. HVAC Equipment: Unless Owner authorizes use of permanent HVAC system, provide vented, self-contained, electric, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control.
   1. Use of gasoline-burning space heaters, open-flame heaters, or salamander-type heating units is prohibited.
   2. Heating Units: Listed and labeled for type of fuel being consumed, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
   3. Permanent HVAC System: If Owner authorizes use of permanent HVAC system for temporary use during construction, provide filter with MERV of 8 at each return air grille in system and remove at end of construction.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

A. General: Install temporary service or connect to existing service.
   1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.

B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
   1. Connect temporary sewers to municipal system as directed by authorities having jurisdiction.

C. Water Service: Install water service and distribution piping in sizes and pressures adequate for construction.

D. Sanitary Facilities: Install temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

E. Heating and Cooling: Install temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

F. Ventilation and Humidity Control: Install temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.

G. Electric Power Service: Install electric power service and distribution system of sufficient size, capacity, and power characteristics required for construction operations.

H. Lighting: Install temporary lighting with local switching that provides adequate illumination for construction operations, observations, inspections, and traffic conditions.
   1. Install and operate temporary lighting that fulfills security and protection requirements without operating entire system.
   2. Install lighting for Project identification sign.

3.3 SUPPORT FACILITIES INSTALLATION

A. Traffic Controls: Comply with requirements of authorities having jurisdiction.
   1. Protect existing site improvements to remain including curbs, pavement, and utilities.
   2. Maintain access for fire-fighting equipment and access to fire hydrants.

B. Parking: Provide temporary or use designated areas of Owner's existing parking areas if approved for construction personnel.

C. Dewatering Facilities and Drains: Comply with requirements of authorities having jurisdiction. Maintain Project site, excavations, and construction free of water.
   1. Dispose of rainwater in a lawful manner that will not result in flooding Project or adjoining properties nor endanger permanent Work or temporary facilities.
   2. Remove snow and ice as required to minimize accumulations.

D. Project Identification and Temporary Signs: Provide Project identification. Install signs where directed to inform public and individuals seeking entrance to Project. Unauthorized signs are not permitted.
   1. Provide temporary, directional signs for construction personnel and visitors.
   2. Maintain and touchup signs so they are legible at all times.
   3. Provide a 4'-0" x 8'-0" project sign constructed of 1/2 inch plywood or 10 mil corrugated mounted to 4"x4" posts 8'-0" long set 2'-0" deep into earth.
   4. Project sign shall include a graphic of the building (available from the Architect), Architect, Consultants, District, project, funding members with titles, and Contractor with contact information for the contractor. Text and layout shall be submitted for approval prior to installation.
   5. Location of project sign shall be coordinated with District’s representative.

E. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with Division 1 Section "Execution Requirements" for progress cleaning requirements.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

A. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction in ways and by methods that comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
   1. Comply with work restrictions specified in Division 1 Section "Summary."

B. Temporary Erosion and Sedimentation Control: Provide measures to prevent soil erosion and discharge of soil-bearing water runoff and airborne dust to adjacent properties and walkways, according to requirements of authorities having jurisdiction.
   1. Inspect, repair, and maintain erosion- and sedimentation-control measures during construction until permanent vegetation has been established.

C. Stormwater Control: Comply with authorities having jurisdiction. Provide barriers in and around excavations and subgrade construction to prevent flooding by runoff of stormwater from heavy rains.

D. Tree and Plant Protection: Install temporary fencing located as indicated or outside the drip line of trees to protect vegetation from damage from construction operations. Protect tree root systems from damage, flooding, and erosion.

E. Site Enclosure Fence: Before construction operations begin, furnish and install site enclosure fence in a manner that will prevent people and animals from easily entering site except by entrance gates.
   1. Extent of Fence: As required to enclose entire Project site or portion determined sufficient to accommodate construction operations or as indicated on Drawings.
   2. Maintain security by limiting number of keys and restricting distribution to authorized personnel.

F. Install full coverage with green wind screen fabric to block viewing through construction fencing. Wind screen fabric shall be anchored or weighted sufficiently to resist design wind loads indicated on Drawings.

G. Security Enclosure and Lockup: Install substantial temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security.

H. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.

I. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
   1. Where heating or cooling is needed and permanent enclosure is not complete, insulate temporary enclosures.

J. Temporary Partitions: Provide floor-to-ceiling dustproof partitions to limit dust and dirt migration and to separate areas occupied by Owner and tenants from fumes and noise.
   1. Construct dustproof partitions with gypsum wallboard with joints taped on occupied side, and fire-retardant plywood on construction operations side.
   2. Construct dustproof partitions with 2 layers of 3-mil polyethylene sheet on each side. Cover floor with 2 layers of 3-mil polyethylene sheet, extending sheets 18 inches up the sidewalls. Overlap and tape full length of joints. Cover floor with fire-retardant plywood.
      a. Construct vestibule and airlock at each entrance through temporary partition with not less than 48 inches between doors. Maintain water-dampened foot mats in vestibule.
   3. Insulate partitions to provide noise protection to occupied areas.
   4. Seal joints and perimeter. Equip partitions with dustproof doors and security locks.

5. Protect air-handling equipment.
6. Weather strip openings.
7. Provide walk-off mats at each entrance through temporary partition.

K. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses.
1. Prohibit smoking in construction areas.
2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.5 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.
1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
2. At Substantial Completion, clean and renovate permanent facilities used during construction period. Comply with final cleaning requirements specified in Division 1 Section "Closeout Procedures."

END OF SECTION 015000

SECTION 015713 - TEMPORARY EROSION AND SEDIMENT CONTROL

PART 1 - GENERAL

1.1 SCOPE OF WORK:

A. PERMIT NOT REQUIRED: The project is less than 1 acre and will NOT require a formal permit form the state.

B. EROSION CONTROL BEST MANAGEMENT PRACTICES: Contractor's construction operations shall conform to industry standard BMPs.

1. Shall include Best Management Practices (BMP) per California Stormwater Quality Associations (CASQA) most current edition of the "California Stormwater BMP Handbook".

C. BMP INSTALLATION & MAINTENANCE: Install BMP's as required throughout construction to ensure no site discharges occur. Monitor, maintain, repair, clean, or replace BMP's as needed throughout project to ensure no site discharges occur.

END OF SECTION 015713

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and product substitutions.

B. Related Sections include the following:
   1. Division 1 Section "References" for applicable industry standards for products specified.
   2. Division 1 Section "Closeout Procedures" for submitting warranties for Contract closeout.
   3. Other Sections for specific requirements for warranties on products and installations specified to be warranted.

1.2 DEFINITIONS

A. Products: Items purchased for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
   1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
   2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.

B. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor. Proposed products by manufacturers not listed in Manufacturers list.

C. Basis-of-Design: Where a specific manufacturer's product is named and accompanied by the words "basis of design," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating “or equal” products of other named manufacturers.

D. District Standard: Where a specific manufacturer's product is named and accompanied by the words "District Standard," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics pre-selected by the District.
   1. District seeks to match products currently in use on other campuses; No substitution allowed.

1.3 SUBMITTALS

A. Product List: Submit a list, in tabular from, showing specified products. Include generic names of products required. Include manufacturer's name and proprietary product names for each product.
   1. Coordinate product list with Contractor's Construction Schedule and the Submittals Schedule.
   2. Form: Tabulate information for each product under the following column headings:
      a. Specification Section number and title.
      b. Generic name used in the Contract Documents.
      c. Proprietary name, model number, and similar designations.
      d. Manufacturer's name and address.
      e. Supplier's name and address.
      f. Installer's name and address.
      g. Projected delivery date or time span of delivery period.
      h. Identification of items that require early submittal approval for scheduled delivery date.
   3. Completed List: Submit 3 copies of completed product list within days specified in General Conditions. Include a written explanation for omissions of data and for variations from Contract requirements.
   4. Architect's Action: Architect will respond in writing to Contractor within 21 days of receipt of completed product list. Architect's response will include a list of unacceptable product selections and a brief explanation of reasons for this action. Architect's response, or lack of response, does not constitute a waiver of requirement to comply with the Contract Documents.

B. Substitution Requests: Submit each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
   1. Substitution Request Form: Use form provided at end of Section.
   2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
      a. Statement indicating why specified material or product cannot be provided.
      b. Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
      c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, environmental, and specific features and requirements indicated.
      d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
      e. Samples, where applicable or requested.
      f. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
      g. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
      h. Research/evaluation reports evidencing compliance with building code in effect for Project, from a model code organization acceptable to authorities having jurisdiction.

i. Detailed comparison of Contractor's Construction Schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating lack of availability or delays in delivery.
j. Cost information, including a proposal of change, if any, in the Contract Sum.
k. Contractor's certification that proposed substitution complies with requirements in the Contract Documents and is appropriate for applications indicated.
l. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: Architect will notify Contractor of acceptance or rejection of proposed substitution within 21 days of receipt of request.
   a. Form of Acceptance: Change Order.
   b. Use product specified if Architect cannot make a decision on use of a proposed substitution within time allocated.

C. All substitutions affecting the Structural, Access or Fire-Life Safety portions of the project shall be submitted to DSA for approval as a Construction Change Directive in accordance with DSA IR A-6 Construction Change Document Submittal and Approval Process (Title 24, Part 1, California Code or Regulations, Section 4-338) requirements.

D. The cost for any additional design or engineering required to gain DSA approval of a substitution shall be borne solely by the contractor. Any delay impacts resulting from DSA review and approval of substitutions shall be borne solely by the contractor.

E. Named Product and Basis-of-Design Product Specification Submittal: Comply with requirements in Division 1 Section "Submittal Procedures." Show compliance with requirements.

F. District Standard Products Specification Submittal: Comply with requirements in Division 1 Section "Submittal Procedures." Show compliance with requirements.

1.4 QUALITY ASSURANCE

A. Changes to the approved drawings and specifications shall be made by an addendum or a Construction Change Document approved by the Division of the State Architect, as required by Section 4-338, Part 1, Title 24, CCR.

B. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, product selected shall be compatible with products previously selected, even if previously selected products were also options.

1.5 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to ensure compliance with the Contract Documents and to ensure that products are undamaged and properly protected.

C. Storage:
1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Store cementitious products and materials on elevated platforms.
5. Store foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.
8. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.6 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
1. Manufacturer's Warranty: Preprinted written warranty published by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by or incorporated into the Contract Documents, either to extend time limit provided by manufacturer's warranty or to provide more rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution. Submit a draft for approval before final execution.
1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using appropriate form properly executed.
3. Refer to other sections for specific content requirements and particular requirements for submitting special warranties.

C. Warranty Period: Warranty period specified in each sections are minimum requirements. Do not modify manufacturer’s standard warranty period if the manufacturer’s warranty has longer warranty period.

D. Submittal Time: Comply with requirements in Division 1 Section "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, that are new at time of installation.
   1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
   2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
   3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
   4. Where products are accompanied by the term "as selected," Architect will make selection.
   5. Where products are accompanied by the term "match sample," sample to be matched is Architect's.
   6. Descriptive, performance, and reference standard requirements in the Specifications establish "salient characteristics" of products.

B. Product Selection Procedures:
   1. Product: Where Specifications name a single product and manufacturer, provide the named product that complies with requirements.
   2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements.
   3. Products: Where Specifications include a list of names of both products and manufacturers, provide one of the products listed that complies with requirements.
   4. Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements.
   5. Basis-of-Design Product: Where Specifications name a product and include a list of manufacturers, provide the specified product or an equal product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with “or equal”.
   6. Or Equal: Where products are specified by name and accompanied by the term "or equal" or "or approved equal" or "or approved," comply with provisions in Part 2 "Product Substitutions" Article to obtain approval by Architect for use of an unnamed product.
   7. Visual Matching Specification: Where Specifications require matching an established Sample, select a product that complies with requirements and matches Architect's sample. Architect's decision will be final on whether a proposed product matches.
      a. If no product available within specified category matches and complies with other specified requirements, comply with provisions in Part 2 "Product Substitutions" Article for proposal of product.
   8. Visual Selection Specification: Where Specifications include the phrase "as selected from manufacturer's colors, patterns, textures" or a similar phrase, select a product that complies with other specified requirements.
      a. Standard Range: Where Specifications include the phrase "standard range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, density, or

texture from manufacturer's product line that does not include custom or premium items.

b. Full Range: Where Specifications include the phrase "full range of colors, patterns, textures" or similar phrase, Architect will select color, pattern, density, or texture from manufacturer's product line that includes standard, custom, and premium items.

2.2 PRODUCT SUBSTITUTIONS

A. Timing: Architect will consider requests for substitution if received within 35 days after the Notice to Proceed**.** Requests received after that time may be considered or rejected at discretion of Architect.

B. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

1. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
2. Requested substitution does not require extensive revisions to the Contract Documents.
3. Requested substitution is consistent with the Contract Documents and will produce indicated results.
4. Substitution request is fully documented and properly submitted.
5. Requested substitution will not adversely affect Contractor's Construction Schedule.
6. Requested substitution has received necessary approvals of authorities having jurisdiction and has paid any fees.
7. Requested substitution is compatible with other portions of the Work.
8. Requested substitution has been coordinated with other portions of the Work.
9. Requested substitution provides specified warranty.
10. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.
11. Furnish samples upon requested by Architect.
12. Attached Request for Substitution Form shall used for substitution requests.

C. Substitutions for products or systems involving structural, fire/life safety and access compliance will be considered a Construction Change Document or Addendum, and will require DSA approval. This will add time required to review those substitutions requiring DSA approval. Contractor is solely responsible for all documentation and time required to obtain DSA approval.

1. The use of a product other than specified or noted on the Drawings will require the Contractor to get Engineer, Architect and DSA approval.
2. The Contractor shall be responsible to provide any information, calculations or drawings to show compliance with the DSA approved drawings and provide all documentation to the Architect and/or Engineer of record.
3. Any changes or “substitutions” that impact or relate to DSA requirements for structural, ADA or fire and life safety MUST be approved by DSA prior to proceeding with the work.
4. The Contractor shall also be responsible for all costs to the DSA, Architect or Architect consultants for review, co-ordination, and approval by the DSA.

a. All costs for submittal to DSA and Architect/ design team expenses shall be back charged to the Contractor.

PART 3 - EXECUTION

3.1 FORMS

A. Electronic versions of attached forms will be provided upon request.
1. Product List Form.
2. Similar Installation List Form.
3. Substitution Request Form.

END OF SECTION 016000

SUBSTITUTION REQUEST FORM

Substitutions are only allowed within number of days specified. Use this for m for requesting "or equal" products and materials.

Project:	Substitution Request Number:
	From:
To:	Date:
	Project Number:

Specification Section Title:		
Section Number:	Page:	Article/Paragraph:
Specified Item:		

Proposed Substitution:	
Manufacturer:	Address:
Contact Name:	Phone Number:
☐ Comparison between proposed substitution and specified product is attached. Note all differences.	

Reason for not using specified item:
☐ Specified product is no longer available.
☐ Substitution will improve lead time by _____ days
☐ Substitution will save Owner $ _____
☐ Other:

☐ List 3 similar installations including project name, address, owner, and date installed is attached.
Proposed substitution affects other parts of Work: ☐ No ☐ Yes; explanation attached.

Supporting Data Attached:
☐ Product Data (indicate any options to be included)
☐ Drawings ☐ Test Reports ☐ Samples ☐ Color Chart ☐ Other:

Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable is available.
- Proposed substitution will not affect or delay Construction Progress Schedule.
- Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including architectural or engineering design, detailing, and construction costs caused by the requested substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

- Substitutions for products or systems involving structural, fire/life safety and access compliance will require AHJ approval. This will add time required to review those substitutions requiring AHJ approval. Contractor is solely responsible for all documentation, cost, and time required to obtain AHJ approval.

Submitted by:	Firm:
Signature:	Date:
Comments:	

A/E Review:
☐ Approve Substitution.
☐ Approve Substitution as Noted.
☐ Reject Substitution. Use specified product.
☐ Reject Substitution. Use specified product. Substitution request received too late.

Signed by:	Date:
Comments:	

Owner's Review and Action (Approval of substitution is not valid without Owner's signature)
☐ Substitution approved.
☐ Substitution approved as Noted.
☐ Substitution rejected. Use specified product.

Signed by:	Date:

Comments:

End of Substitution Request Form

PRODUCT LIST FORM

☐ Preliminary Product List.
☐ Complete Product List.
Include a written explanation for omissions of data and for variations from Contract requirements.

Project: ______________________________ From: ____

To: ______________________________ Date: ____

Spec Section		**Early approval?**	**Product**	**Model No.**	**Manufacturer**	**Supplier**	**Installer**	**Delivery Date**
No.	**Title**	☐ **Yes** ☐ **No**						

End of Product List Form

SIMILAR INSTALLATION LIST FORM

Provide minimum 5 similar installations within last 3 years.

Project: _____ From: _____

To: _____ Date: _____

	Date of Installation	Project Name	Owner Info	GC Info	Architect info
1					
2					
3					
4					
5					
6					
7					
8					

End of Similar Installation List Form

SECTION 017300 - EXECUTION REQUIREMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes general procedural requirements governing execution of the Work including, but not limited to, the following:
   1. General installation of products.
   2. Progress cleaning.
   3. Starting and adjusting.
   4. Protection of installed construction.
   5. Correction of the Work.

B. Related Sections include the following:
   1. Division 1 Section "Project Management and Coordination" for procedures for coordinating field engineering with other construction activities.
   2. Division 1 Section "Submittal Procedures" for submitting surveys.
   3. Division 1 Section "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of site improvements, utilities, and other construction indicated as existing are not guaranteed. Before beginning work, investigate and verify the existence and location of mechanical and electrical systems and other construction affecting the Work.
   1. Before construction, verify the location and points of connection of utility services.

B. Existing Utilities: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities and other construction affecting the Work.
   1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas, and water-service piping; and underground electrical services.
   2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

C. Acceptance of Conditions: Examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
   1. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
   2. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
   3. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
   4. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Architect. Include a detailed description of problem encountered, together with recommendations for changing the Contract Documents.

3.3 INSTALLATION

A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
   1. Make vertical work plumb and make horizontal work level.
   2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
   3. Conceal pipes, ducts, and wiring in finished areas, unless otherwise indicated.
   4. Maintain minimum headroom clearance of 8 feet in spaces without a suspended ceiling.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

E. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.

F. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

G. Anchors and Fasteners: Provide anchors and fasteners as required to anchor each component securely in place, accurately located and aligned with other portions of the Work.
   1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
   2. Allow for building movement, including thermal expansion and contraction.
   3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

H. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

I. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.4 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Coordinate progress cleaning for joint-use areas where more than one installer has worked. Enforce requirements strictly. Dispose of materials lawfully.
   1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
   2. Do not hold materials more than 7 days during normal weather or 3 days if the temperature is expected to rise above 80 deg F.
   3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
   1. Remove liquid spills promptly.
   2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Burying or burning waste materials on-site will not be permitted. Washing waste materials down sewers or into waterways will not be permitted.

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.5 STARTING AND ADJUSTING

A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

B. Adjust operating components for proper operation without binding. Adjust equipment for proper operation.

C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

D. Manufacturer's Field Service: If a factory-authorized service representative is required to inspect field-assembled components and equipment installation, comply with qualification requirements in Division 1 Section "Quality Requirements."

3.6 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Provide protection against weather, rain, wind, storms, frost and heat so as to maintain all work and materials free from injury or damage.

C. Comply with manufacturer's written instructions for temperature and relative humidity.

3.7 CORRECTION OF THE WORK

A. Repair or remove and replace defective construction. Restore damaged substrates and finishes.

1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Restore permanent facilities used during construction to their specified condition.

C. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

D. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

E. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

END OF SECTION 017300

SECTION 017419 - CONSTRUCTION WASTE MANAGEMENT

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for the following:
   1. Salvaging nonhazardous demolition and construction waste.
   2. Recycling nonhazardous demolition and construction waste.
   3. Disposing of nonhazardous demolition and construction waste.

B. Related Sections include the following:
   1. Division 1 Section "Temporary Facilities and Controls" for environmental-protection measures during construction.
   2. Division 2 Section "Selective Demolition" for disposition of waste resulting from partial demolition of buildings, structures, and site improvements.

1.2 DEFINITIONS

A. Construction Waste: Building and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.

B. Demolition Waste: Building and site improvement materials resulting from demolition or selective demolition operations.

C. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.

D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.

F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.3 PERFORMANCE REQUIREMENTS

A. General: Develop waste management plan that results in end-of-Project rates for salvage/recycling of 75 percent by weight of total waste generated by the Work.

1.4 QUALITY ASSURANCE

A. Waste Management Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination." Review methods and procedures related to waste management including, but not limited to, the following:
   1. Review and discuss waste management plan including responsibilities of Waste Management Coordinator.
   2. Review requirements for documenting quantities of each type of waste and its disposition.
   3. Review and finalize procedures for materials separation and verify availability of containers and bins needed to avoid delays.
   4. Review procedures for periodic waste collection and transportation to recycling and disposal facilities.
   5. Review waste management requirements for each trade.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SALVAGING DEMOLITION WASTE

A. Salvaged Items for Reuse in the Work:
   1. Clean salvaged items.
   2. Pack or crate items after cleaning. Identify contents of containers.
   3. Store items in a secure area until installation.
   4. Protect items from damage during transport and storage.
   5. Install salvaged items to comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make items functional for use indicated.

B. Salvaged Items for Sale and Donation: Not permitted on Project site.

C. Salvaged Items for Owner's Use:
   1. Clean salvaged items.
   2. Pack or crate items after cleaning. Identify contents of containers.
   3. Store items in a secure area until delivery to Owner.
   4. Transport items to Owner's storage area designated by Owner.
   5. Protect items from damage during transport and storage.

D. Doors and Hardware: Brace open end of door frames. Except for removing door closers, leave door hardware attached to doors.

3.2 RECYCLING DEMOLITION AND CONSTRUCTION WASTE, GENERAL

A. General: Recycle paper and beverage containers used by on-site workers.

B. Procedures: Separate recyclable waste from other waste materials, trash, and debris. Separate recyclable waste by type at Project site to the maximum extent practical.

1. Provide appropriately marked containers or bins for controlling recyclable waste until they are removed from Project site. Include list of acceptable and unacceptable materials at each container and bin.
   a. Inspect containers and bins for contamination and remove contaminated materials if found.
2. Stockpile processed materials on-site without intermixing with other materials. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.
3. Stockpile materials away from construction area. Do not store within drip line of remaining trees.
4. Store components off the ground and protect from the weather.
5. Remove recyclable waste off Owner's property and transport to recycling receiver or processor.

3.3 DISPOSAL OF WASTE

A. General: Except for items or materials to be salvaged, recycled, or otherwise reused, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.
   1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn waste materials.

C. Disposal: Transport waste materials off Owner's property and legally dispose of them.

END OF SECTION 017419

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
   1. IOR's Inspection procedures.
   2. Warranties.
   3. Extra Materials.
   4. Final cleaning.
   5. DSA project closeout and Final Certification of Construction.

B. Related Sections include the following:
   1. Division 1 Section "Payment Procedures" for requirements for Applications for Payment for Substantial and Final Completion.
   2. Division 1 Section "Execution Requirements" for progress cleaning of Project site.
   3. Division 1 Section "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
   4. Division 1 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
   5. Division 1 Section "Demonstration and Training" for requirements for instructing Owner's personnel.
   6. Other Sections for specific closeout and special cleaning requirements for the Work in those Sections.

1.2 DEFINITIONS

A. IOR: Inspector of Record.

B. Inspection: IOR will inspect, not the Architect.

1.3 SUBMITTALS

A. Submit a copy of Title 24 Certificate of Acceptance forms submitted to enforcement agency.

1.4 SUBSTANTIAL COMPLETION

A. Preliminary Procedures: Before requesting IOR's inspection for determining date of Substantial Completion, complete the following. List items below that are incomplete in request.
   1. Prepare a list of items to be completed and corrected (punch list), the value of items on the list, and reasons why the Work is not complete.
   2. Advise Owner of pending insurance changeover requirements.

3. Submit specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Obtain and submit releases permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
5. Prepare and submit Project Record Documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
6. Deliver tools, spare parts, extra materials, and similar items to location designated by Owner. Label with manufacturer's name and model number where applicable.
7. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
8. Complete startup testing of systems.
9. Submit test/adjust/balance records.
10. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
11. Advise Owner of changeover in heat and other utilities.
12. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.
13. Complete final cleaning requirements, including touchup painting.
14. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

B. IOR’s Inspection: Submit a written request for IOR’s inspection for Substantial Completion. On receipt of request, Architect will either proceed with IOR’s inspection process or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after IOR’s inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.
   1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
   2. Results of completed inspection will form the basis of requirements for Final Completion.

1.5 FINAL COMPLETION

A. Preliminary Procedures: Before requesting final IOR’s inspection for determining date of Final Completion, complete the following:
   1. Submit a final Application for Payment according to Division 1 Section "Payment Procedures."
   2. Submit certified copy of Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. The certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
   3. Submit evidence of final, continuing insurance coverage complying with insurance requirements.
   4. Submit pest-control final inspection report and warranty.
   5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems.

B. IOR’s Inspection: Submit a written request for final IOR’s inspection process for acceptance. On receipt of request, Architect will either proceed with IOR’s inspection process or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after

IOR's inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.6 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Preparation: Submit three copies of list. Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction. Use form attached.

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:
    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Contractor.
    e. Page number.

1.7 WARRANTIES

A. Submittal Time: Submit written warranties on request of Architect for designated portions of the Work where commencement of warranties other than date specified in General Conditions.

B. Organize warranty documents into an orderly sequence based on the table of contents of the Project Manual.

1. Bind warranties and bonds in heavy-duty, 3-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper.
2. Include Table of Contents.
3. Identify content with specification section number and title.
4. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
5. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.

1.8 EXTRA MATERIALS

A. Deliver to Owner's facility manager extra materials specified in each section.

B. Organize submitted materials in orderly sequence based on the table of contents of the Project Manual.

1. Itemize each material and quantity in 8-1/2 by 11-inch paper.

C. Label each items for easy identification.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Provide final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting IOR's inspection for certification of Substantial Completion for entire Project or for a portion of Project:
    a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
    b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    c. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
    d. Remove tools, construction equipment, machinery, and surplus material from Project site.
    e. Remove snow and ice to provide safe access to building.
    f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    g. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    h. Sweep concrete floors broom clean in unoccupied spaces.
    i. Vacuum carpet and similar soft surfaces, removing debris and excess nap; shampoo if visible soil or stains remain.
    j. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Polish mirrors and glass, taking care not to scratch surfaces.
    k. Remove labels that are not permanent.

l. Touch up and otherwise repair and restore marred, exposed finishes and surfaces. Replace finishes and surfaces that cannot be satisfactorily repaired or restored or that already show evidence of repair or restoration.
   1) Do not paint over "UL" and similar labels, including mechanical and electrical nameplates.
m. Wipe surfaces of mechanical and electrical equipment and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
n. Replace parts subject to unusual operating conditions.
o. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
p. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
q. Clean ducts, blowers, and coils if units were operated without filters during construction.
r. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency. Replace burned-out bulbs, and those noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.
s. Leave Project clean and ready for occupancy.

3.2 DSA PROJECT CLOSEOUT AND FINAL CERTIFICATION OF CONSTRUCTION

A. Verified Reports: Per Title 24 Part1, Section 4-336.

B. Final Certificate of Construction: Per Title 24 Part1, Section 4-339.

C. Duties of Contractor: Per Title 24 Part1, Section 4-343.

3.3 FORMS

A. Electronic versions of attached forms will be provided upon request.
   1. Punch-List Form.

END OF SECTION 017700

PUNCH-LIST FORM

☐ Preliminary Punch-List.
☐ Final Punch-List.

Project:	From:
To:	Date:

Item No.	Room No.	Area	Description	Completion Date	A/E Verification

End of Punch-List Form

SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
   1. Operation and maintenance documentation directory.
   2. Emergency manuals.
   3. Operation manuals for systems, subsystems, and equipment.
   4. Maintenance manuals for the care and maintenance of products, materials, and finishes.

B. Related Sections include the following:
   1. Division 1 Section "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
   2. Division 1 Section "Closeout Procedures" for submitting operation and maintenance manuals.
   3. Division 1 Section "Project Record Documents" for preparing Record Drawings for operation and maintenance manuals.
   4. Other Sections for specific operation and maintenance manual requirements for the Work in those Sections.

1.2 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.3 SUBMITTALS

A. Initial Submittal: Submit 2 draft copies of each manual at least 15 days before requesting inspection for Substantial Completion. Include a complete operation and maintenance directory. Architect will return 1 copy of draft and mark whether general scope and content of manual are acceptable.

B. Final Submittal: Submit 1 copy of each manual in final form at least 15 days before final inspection. Architect will return copy with comments within 15 days after final inspection.
   1. Correct or modify each manual to comply with Architect's comments. Submit 3 copies of each corrected manual within 15 days of receipt of Architect's comments.

1.4 COORDINATION

A. Where operation and maintenance documentation includes information on installations by more than one factory-authorized service representative, assemble and coordinate information furnished by representatives and prepare manuals.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Organization: Include a section in the directory for each of the following:
1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 MANUALS, GENERAL

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Enclose title page in transparent plastic sleeve. Include the following information:
1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name, address, and telephone number of Contractor.
6. Name and address of Architect.
7. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
   1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
   1. Binders: Heavy-duty, 3-ring, vinyl-covered, loose-leaf binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
      a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
      b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents. Indicate volume number for multiple-volume sets.
   2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
   3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software diskettes for computerized electronic equipment.
   4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
   5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
      a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts.
      b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 EMERGENCY MANUALS

A. Content: Organize manual into a separate section for each of the following:
   1. Type of emergency.
   2. Emergency instructions.
   3. Emergency procedures.

B. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
   1. Fire.
   2. Flood.
   3. Gas leak.
   4. Water leak.
   5. Power failure.

6. Water outage.
7. System, subsystem, or equipment failure.
8. Chemical release or spill.

C. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.

D. Emergency Procedures: Include the following, as applicable:
1. Instructions on stopping.
2. Shutdown instructions for each type of emergency.
3. Operating instructions for conditions outside normal operating limits.
4. Required sequences for electric or electronic systems.
5. Special operating instructions and procedures.

2.4 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
1. System, subsystem, and equipment descriptions.
2. Performance and design criteria if Contractor is delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:
1. Product name and model number.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:
1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.

9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.5 PRODUCT MAINTENANCE MANUAL

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual.

C. Product Information: Include the following, as applicable:
1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.

2.6 SYSTEMS AND EQUIPMENT MAINTENANCE MANUAL

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product,

list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:
   1. Standard printed maintenance instructions and bulletins.
   2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
   3. Identification and nomenclature of parts and components.
   4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
   1. Test and inspection instructions.
   2. Troubleshooting guide.
   3. Precautions against improper maintenance.
   4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
   5. Aligning, adjusting, and checking instructions.
   6. Demonstration and training videotape, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.
   1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
   2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
   1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.

B. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.

C. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

D. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
   1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
   2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

E. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.
   1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

F. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in Record Drawings to ensure correct illustration of completed installation.
   1. Do not use original Project Record Documents as part of operation and maintenance manuals.
   2. Comply with requirements of newly prepared Record Drawings in Division 1 Section "Project Record Documents."

G. Comply with Division 1 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for Project Record Documents, including the following:
   1. Record Drawings.
   2. Record Specifications.
   3. Record Product Data.

B. Related Sections include the following:
   1. Division 1 Section "Closeout Procedures" for general closeout procedures.
   2. Division 1 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.
   3. Other Sections for specific requirements for Project Record Documents of the Work in those Sections.

1.2 SUBMITTALS

A. Record Drawings: Comply with the following:
   1. Number of Copies: Submit 1 set of marked-up Record Prints.

B. Record Specifications: Submit 1 copy of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit 1 copy of each Product Data submittal.
   1. Where Record Product Data is required as part of operation and maintenance manuals, submit marked-up Product Data as an insert in manual instead of submittal as Record Product Data.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

A. Record Prints: Maintain one set of blue- or black-line white prints of the Contract Drawings and Shop Drawings.
   1. Preparation: Mark Record Prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to prepare the marked-up Record Prints.
      a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
      b. Accurately record information in an understandable drawing technique.

c. Record data as soon as possible after obtaining it. Record and check the markup before enclosing concealed installations.

2. Content: Types of items requiring marking include, but are not limited to, the following:
   a. Dimensional changes to Drawings.
   b. Revisions to details shown on Drawings.
   c. Depths of foundations below first floor.
   d. Locations and depths of underground utilities.
   e. Revisions to routing of piping and conduits.
   f. Revisions to electrical circuitry.
   g. Actual equipment locations.
   h. Duct size and routing.
   i. Locations of concealed internal utilities.
   j. Changes made by Change Order.
   k. Changes made following Architect's written orders.
   l. Details not on the original Contract Drawings.
   m. Field records for variable and concealed conditions.
   n. Record information on the Work that is shown only schematically.
3. Mark the Contract Drawings or Shop Drawings, whichever is most capable of showing actual physical conditions, completely and accurately. If Shop Drawings are marked, show cross-reference on the Contract Drawings.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
   1. Record Prints: Organize Record Prints into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
   2. Identification: As follows:
      a. Project name.
      b. Date.
      c. Designation "PROJECT RECORD DRAWINGS."
      d. Name of Architect.
      e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.
   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
   3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
   4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.

5. Note related Change Orders, Record Product Data, and Record Drawings where applicable.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.
   1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
   2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
   3. Note related Change Orders, Record Specifications, and Record Drawings where applicable.
   4. Assemble in single binder with table of contents.

2.4 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and modifications to Project Record Documents as they occur; do not wait until the end of Project.

B. Maintenance of Record Documents and Samples: Store Record Documents and Samples in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Architect's reference during normal working hours.

3.2 FORMS

A. Electronic versions of attached forms will be provided upon request.
   1. Record Product Data Form.

END OF SECTION 017839

RECORD PRODUCT DATA FORM

Record Product Data is due no later than 10 calendar days after the date of Substantial Completion. Photocopy for continuation sheets. List products in order by specification section numbers.

Project Name:	From:
To:	Date:

Spec Section		**Originally Specified**		**Actually Installed**	
No.	**Title**	**Model**	**Manufacturer**	**Model**	**Manufacturer**

End of Record Product Data Form

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
   1. Demonstration of operation of systems, subsystems, and equipment.
   2. Training in operation and maintenance of systems, subsystems, and equipment.

B. Related Sections include the following:
   1. Division 1 Section "Project Management and Coordination" for requirements for preinstruction conferences.
   2. Other Sections for specific requirements for demonstration and training for products in those Sections.

1.2 SUBMITTALS

A. Instruction Program: Submit 2 copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
   1. At completion of training, submit 1 complete training manual(s) for Owner's use.

B. Qualification Data: For instructor.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.3 QUALITY ASSURANCE

A. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Division 1 Section "Quality Requirements," experienced in operation and maintenance procedures and training.

1.4 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master.

PART 3 - EXECUTION

3.1 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual.

B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

C. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
1. Schedule training with Owner, through Architect, with at least 7 days' advance notice.

D. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

E. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

END OF SECTION 017900

SECTION 024119 - SELECTIVE DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Demolition and removal of selected portions of building or structure.

1.2 DEFINITIONS

A. Remove: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.3 SUBMITTALS

A. Qualification Data: For demolition firm.

B. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's building manager's on-site operations are uninterrupted.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shutoff, capping, and continuation of utility services.
   4. Use of elevator and stairs.
   5. Locations of proposed dust- and noise-control temporary partitions and means of egress.
   6. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
   7. Means of protection for items to remain and items in path of waste removal from building.

C. Inventory: After selective demolition is complete, submit a list of items that have been removed and salvaged.

1.4 QUALITY ASSURANCE

A. Comply with CFC and CBC chapter 33: Fire Safety During Construction and Demolition.

B. Demolition Firm Qualifications: An experienced firm that has specialized in demolition work similar in material and extent to that indicated for this Project.

C. Refrigerant Recovery Technician Qualifications: Certified by an EPA-approved certification program.

D. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

E. Standards: Comply with ANSI A10.6 and NFPA 241.

F. Pre-demolition Conference: Conduct conference at Project site.

1.5 PROJECT CONDITIONS

A. Storage or sale of removed items or materials on-site is not permitted.

B. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
   1. Maintain fire-protection facilities in service during selective demolition operations.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.

D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

E. Perform surveys as the Work progresses to detect hazards resulting from selective demolition activities.

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems: Maintain services/systems indicated to remain and protect them against damage during selective demolition operations.
   1. Comply with requirements for existing services/systems interruptions specified in Division 1 Section "Summary."

B. Service/System Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.
   1. Arrange to shut off indicated utilities with utility companies.
   2. If services/systems are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
   3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.
      a. Where entire wall is to be removed, existing services/systems may be removed with removal of the wall.

3.3 PREPARATION

A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

3.4 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
   2. Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces. Temporarily cover openings to remain.
   3. Cut or drill from the exposed or finished side into concealed surfaces to avoid marring existing finished surfaces.
   4. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain fire watch and portable fire-suppression devices during flame-cutting operations.
   5. Maintain adequate ventilation when using cutting torches.
   6. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off-site.
   7. Remove structural framing members and lower to ground by method suitable to avoid free fall and to prevent ground impact or dust generation.
   8. Locate selective demolition equipment and remove debris and materials so as not to impose excessive loads on supporting walls, floors, or framing.

B. Removed and Reinstalled Items:
   1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
   2. Pack or crate items after cleaning and repairing. Identify contents of containers.
   3. Protect items from damage during transport and storage.
   4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

C. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and reinstalled in their original locations after selective demolition operations are complete.

3.5 SELECTIVE DEMOLITION PROCEDURES FOR SPECIFIC MATERIALS

A. Concrete: Demolish in small sections. Cut concrete to a depth of at least 3/4 inch at junctures with construction to remain, using power-driven saw. Dislodge concrete from reinforcement at perimeter of areas being demolished, cut reinforcement, and then remove remainder of concrete indicated for selective demolition. Neatly trim openings to dimensions indicated. Patch and repair with similar materials.

B. Masonry: Demolish in small sections. Cut masonry at junctures with construction to remain, using power-driven saw, then remove masonry between saw cuts. Patch and repair with similar materials.

C. Concrete Slabs-on-Grade: Saw-cut perimeter of area to be demolished, then break up and remove.
   1. Patch and repair with similar materials.

3.6 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be recycled, reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site and legally dispose of them in an EPA-approved landfill.
   1. Do not allow demolished materials to accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.
   3. Remove debris from elevated portions of building by chute, hoist, or other device that will convey debris to grade level in a controlled descent.
   4. Comply with requirements specified in Division 1 Section "Construction Waste Management."

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

3.7 CLEANING

A. Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

END OF SECTION 024119

SECTION 055000 - METAL FABRICATIONS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Steel framing and supports for applications where framing and supports are not specified in other Sections.
   2. Miscellaneous framing supports.
   3. Miscellaneous steel trim.

B. Related Sections include the following:
   1. Division 9 Section “Painting” for field painting.

1.2 DEFINITIONS

A. Exterior: Defined as the following:
   1. Areas, locations, and surfaces that are unprotected, or exposed to environmental elements.
   2. Areas, locations and surfaces within uncontrolled environments.
   3. Areas, locations and surfaces of unconditioned spaces, including belowgrade/underground, partially-exposed, or “covered” parking areas.

1.3 PERFORMANCE REQUIREMENTS

A. Structural Performance of Ladders: Provide ladders capable of withstanding the effects of loads and stresses within limits and under conditions specified in ANSI A14.3.

B. Thermal Movements: Provide exterior metal fabrications that allow for thermal movements resulting from the following maximum change (range) in ambient and surface temperatures by preventing buckling, opening of joints, overstressing of components, failure of connections, and other detrimental effects. Base engineering calculation on surface temperatures of materials due to both solar heat gain and nighttime-sky heat loss.
   1. Temperature Change (Range): 120 deg F, ambient; 180 deg F, material surfaces.

1.4 SUBMITTALS

A. Product Data: For items specified.

B. Shop Drawings: Show fabrication and installation details for metal fabrications.
   1. Include plans, elevations, sections, and details of metal fabrications and their connections. Show anchorage and accessory items.
   2. Provide templates for anchors and bolts specified for installation under other Sections.

1.5 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to the following:
1. AWS D1.1, "Structural Welding Code--Steel."

1.6 COORDINATION

A. Coordinate installation of anchorages for metal fabrications. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

B. Coordinate installation of steel weld plates and angles for casting into concrete that are specified in this Section but required for work of another Section. Deliver such items to Project site in time for installation.

1.7 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of metal fabrications that fails in materials or workmanship within specified warranty period.
1. Warranty Period: 1 year.

B. Installer’s Warranty: 1 year.

PART 2 - PRODUCTS

2.1 METALS, GENERAL

A. Metal Surfaces, General: Provide materials with smooth, flat surfaces, unless otherwise indicated. For metal fabrications exposed to view in the completed Work, provide materials without seam marks, roller marks, rolled trade names, or blemishes.

B. Recycled Content of Steel Products: Provide products with average recycled content of steel products such that post-consumer recycled content plus one-half of pre-consumer recycled content is not less than 25 percent.

2.2 FERROUS METALS

A. Steel Plates, Shapes, and Bars: ASTM A 36.

B. Stainless-Steel Sheet, Strip, Plate, and Flat Bars: ASTM A 666, Type 304.

C. Stainless-Steel Bars and Shapes: ASTM A 276, Type 304.

D. Steel Tubing: ASTM A 500, cold-formed steel tubing.

E. Steel Pipe: ASTM A 53, standard weight (Schedule 40), unless another weight is indicated or required by structural loads.

F. Slotted Channel Framing: Cold-formed metal channels with continuous slot complying with MFMA-3.
   1. Size of Channels: 1-5/8 by 1-5/8 inches or as indicated.
   2. Material: Galvanized steel complying with ASTM A 653, commercial steel, Type B, with G90 coating; 0.108-inch nominal thickness.

2.3 FASTENERS

A. General: Unless otherwise indicated, provide Type 304 stainless-steel fasteners for exterior use and zinc-plated fasteners with coating complying with ASTM B 633, Class Fe/Zn 5, at exterior walls. Provide stainless-steel fasteners for fastening aluminum. Select fasteners for type, grade, and class required.

B. Anchor Bolts: ASTM F 1554, Grade 36.
   1. Provide hot-dip or mechanically deposited, zinc-coated anchor bolts where item being fastened is indicated to be galvanized.

2.4 MISCELLANEOUS MATERIALS

A. Welding Rods and Bare Electrodes: Select according to AWS specifications for metal alloy welded.

B. Universal Shop Primer: Fast-curing, lead- and chromate-free, universal modified-alkyd primer complying with MPI#79.
   1. Use primer with a VOC content of 420 g/L (3.5 lb/gal.) or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).
   2. Use primer containing pigments that make it easily distinguishable from zinc-rich primer.

C. Surface Preparation: SSPC-SP2 Hand Tool Clean and /or SSPC-SP3 Power Tool Clean.

D. Organic Zinc-Rich Primer: Complying with SSPC-Paint 20 and compatible with topcoat, and meets AISC slip coefficient as a Class B Coating.
   1. Surface Preparation: SSPC-SP6 Commercial Blast Clean.
   2. Products:
      a. Tnemec Company, Inc.; Tneme-Zinc 90-97, 2.5 to 3.5 mils DFT (Basis of Design)
      b. Other manufacturers listed in Division 9 Section “High Performance Coatings”.
      c. Or equal.

E. Nonshrink, Nonmetallic Grout: Factory-packaged, nonstaining, noncorrosive, nongaseous grout complying with ASTM C 1107. Provide grout specifically recommended by manufacturer for interior and exterior applications.

2.5 FABRICATION, GENERAL

A. Shop Assembly: Preassemble items in the shop to greatest extent possible. Disassemble units only as necessary for shipping and handling limitations. Use connections that maintain structural value of joined pieces. Clearly mark units for reassembly and coordinated installation.

B. Cut, drill, and punch metals cleanly and accurately. Remove burrs and ease edges to a radius of approximately 1/32 inch, unless otherwise indicated. Remove sharp or rough areas on exposed surfaces.

C. Form bent-metal corners to smallest radius possible without causing grain separation or otherwise impairing work.

D. Form exposed work true to line and level with accurate angles and surfaces and straight edges.

E. Weld corners and seams continuously to comply with the following:
   1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
   2. Obtain fusion without undercut or overlap.
   3. Remove welding flux immediately.
   4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

F. Form exposed connections with hairline joints, flush and smooth, using concealed fasteners where possible. Where exposed fasteners are required, use Phillips flat-head (countersunk) screws or bolts, unless otherwise indicated. Locate joints where least conspicuous.

G. Fabricate seams and other connections that will be exposed to weather in a manner to exclude water. Provide weep holes where water may accumulate.

H. Cut, reinforce, drill, and tap metal fabrications as indicated to receive finish hardware, screws, and similar items.

I. Provide for anchorage of type indicated; coordinate with supporting structure. Space anchoring devices to secure metal fabrications rigidly in place and to support indicated loads.
   1. Where units are indicated to be cast into concrete or built into masonry, equip with integrally welded steel strap anchors, 1/8 by 1-1/2 inches, with a minimum 6-inch embedment and 2-inch hook, not less than 8 inches from ends and corners of units and 24 inches o.c., unless otherwise indicated.

2.6 MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Provide steel framing and supports not specified in other Sections as needed to complete the Work.

B. Fabricate units from steel shapes, plates, and bars of welded construction, unless otherwise indicated. Fabricate to sizes, shapes, and profiles indicated and as necessary to receive adjacent construction retained by framing and supports. Cut, drill, and tap units to receive hardware, hangers, and similar items.

C. Fabricate supports for operable partitions from continuous steel beams of sizes indicated with attached bearing plates, anchors, and braces as indicated. Drill bottom flanges of beams to receive partition track hanger rods; locate holes where indicated on operable partition Shop Drawings.

D. Galvanize miscellaneous framing and supports where indicated.

E. Prime miscellaneous framing and supports with zinc-rich primer where indicated.

2.7 STEEL WELD PLATES AND ANGLES

A. Provide steel weld plates and angles not specified in other Sections, for items supported from concrete construction as needed to complete the Work. Provide each unit with not less than two integrally welded steel strap anchors for embedding in concrete.

2.8 MISCELLANEOUS STEEL TRIM

A. Unless otherwise indicated, fabricate units from steel shapes, plates, and bars of profiles shown with continuously welded joints and smooth exposed edges. Miter corners and use concealed field splices where possible.

B. Provide cutouts, fittings, and anchorages as needed to coordinate assembly and installation with other work.

C. Field painted exterior miscellaneous steel trim and interior miscellaneous steel trim, where indicated.

2.9 FINISHES, GENERAL

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Finish metal fabrications after assembly.

2.10 STEEL AND IRON FINISHES

A. Galvanizing: Hot-dip galvanize items as indicated to comply with applicable standard listed below:
   1. ASTM A 123, for galvanizing steel and iron products.
   2. ASTM A 153, for galvanizing steel and iron hardware.

B. Preparation for Shop Priming: Prepare uncoated ferrous-metal surfaces to comply with minimum requirements indicated below for SSPC surface preparation specifications and environmental exposure conditions of installed metal fabrications:
   1. Exteriors (SSPC Zone 1B) and Items Indicated to Receive Zinc-Rich Primer: SSPC-SP 6/NACE No. 3, "Commercial Blast Cleaning."
   2. Interiors (SSPC Zone 1A): SSPC-SP 3, "Power Tool Cleaning."

C. Shop Priming: Apply shop primer to uncoated surfaces of metal fabrications, except those with galvanized finishes and those to be embedded in concrete, sprayed-on fireproofing, or masonry, unless otherwise indicated. Comply with SSPC-PA 1, "Paint Application Specification No. 1: Shop, Field, and Maintenance Painting of Steel," for shop painting.

D. Field Finish: Comply with Division 9 Section “Painting” for field painting.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Cutting, Fitting, and Placement: Perform cutting, drilling, and fitting required for installing metal fabrications. Set metal fabrications accurately in location, alignment, and elevation; with edges and surfaces level, plumb, true, and free of rack; and measured from established lines and levels.

B. Fit exposed connections accurately together to form hairline joints. Weld connections that are not to be left as exposed joints but cannot be shop welded because of shipping size limitations. Do not weld, cut, or abrade surfaces of exterior units that have been hot-dip galvanized after fabrication and are for bolted or screwed field connections.

C. Field Welding: Comply with the following requirements:
1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. At exposed connections, finish exposed welds and surfaces smooth and blended so no roughness shows after finishing and contour of welded surface matches that of adjacent surface.

D. Fastening to In-Place Construction: Provide anchorage devices and fasteners where metal fabrications are required to be fastened to in-place construction. Provide threaded fasteners for use with concrete and masonry inserts, toggle bolts, through bolts, lag bolts, wood screws, and other connectors.

E. Provide temporary bracing or anchors in formwork for items that are to be built into concrete, masonry, or similar construction.

3.2 INSTALLING MISCELLANEOUS FRAMING AND SUPPORTS

A. General: Install framing and supports to comply with requirements of items being supported, including manufacturers' written instructions and requirements indicated on Shop Drawings.

B. Anchor supports for sectional doors securely to and rigidly brace from building structure.

3.3 ADJUSTING AND CLEANING

A. Touchup Painting: Immediately after erection, clean field welds, bolted connections, and abraded areas. Paint uncoated and abraded areas with the same material as used for shop painting to comply with SSPC-PA 1 for touching up shop-painted surfaces.
   1. Apply by brush or spray to provide a minimum 2.0-mil dry film thickness.

B. Galvanized Surfaces: Clean field welds, bolted connections, and abraded areas and repair galvanizing to comply with ASTM A 780.

END OF SECTION 055000

SECTION 061053 - MISCELLANEOUS ROUGH CARPENTRY

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Framing with dimension lumber.

1.2 DEFINITIONS

A. Dimension Lumber: Lumber of 2 inches nominal or greater but less than 5 inches nominal in least dimension.

B. Lumber grading agencies, and the abbreviations used to reference them, include the following:
   1. WCLIB: West Coast Lumber Inspection Bureau.
   2. WWPA: Western Wood Products Association.

1.3 SUBMITTALS

A. Product Data: For each type of process and factory-fabricated product. Indicate component materials and dimensions and include construction and application details.
   1. Include data for wood-preservative treatment from chemical treatment manufacturer and certification by treating plant that treated materials comply with requirements. Indicate type of preservative used and net amount of preservative retained.
   2. For products receiving a waterborne treatment, include statement that moisture content of treated materials was reduced to levels specified before shipment to Project site.
   3. Include copies of warranties from chemical treatment manufacturers for each type of treatment.

1.4 DELIVERY, STORAGE, AND HANDLING

A. Stack lumber flat with spacers between each bundle to provide air circulation. Provide for air circulation around stacks and under coverings.

B. Deliver interior wood materials that are to be exposed to view only after building is enclosed and weatherproof, wet work other than painting is dry, and HVAC system is operating and maintaining temperature and humidity at occupancy levels.

1.5 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of miscellaneous carpentry that fails in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:

a. Structural failures.
2. Warranty Period: 1 year.

B. Installer's Warranty: 1 year.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Lumber:
1. Local lumber yard.
2. Or equal.

2.2 WOOD PRODUCTS, GENERAL

A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.
1. Factory mark each piece of lumber with grade stamp of grading agency.
2. For exposed lumber indicated to receive a stained or natural finish, mark grade stamp on end or back of each piece or omit grade stamp and provide certificates of grade compliance issued by grading agency.
3. Where nominal sizes are indicated, provide actual sizes required by DOC PS 20 for moisture content specified. Where actual sizes are indicated, they are minimum dressed sizes for dry lumber.
4. Provide dressed lumber, S4S, unless otherwise indicated.

2.3 WOOD-PRESERVATIVE-TREATED MATERIALS

A. Preservative Treatment by Pressure Process: AWPA C2, except that lumber that is not in contact with the ground and is continuously protected from liquid water may be treated according to AWPA C31 with inorganic boron (SBX).
1. Preservative Chemicals: Acceptable to authorities having jurisdiction.

B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or does not comply with requirements for untreated material.

C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.
1. For exposed lumber indicated to receive a stained or natural finish, mark end or back of each piece or omit marking and provide certificates of treatment compliance issued by inspection agency.

D. Application: Treat items indicated on Drawings, and the following:
1. Wood framing and furring attached directly to the interior of below-grade exterior masonry or concrete walls.

2. Wood framing members that are less than 18 inches above the ground in crawl spaces or unexcavated areas.
3. Wood floor plates that are installed over concrete slabs-on-grade.

2.4 DIMENSION LUMBER FRAMING

A. Maximum Moisture Content: 15 percent for 2-inch nominal thickness or less, 19 percent for more than 2-inch nominal thickness.

B. Non-Load-Bearing Interior Partitions: Construction or No. 2 grade of any species.

2.5 MISCELLANEOUS LUMBER

A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
1. Blocking.

B. For items of dimension lumber size, provide Construction or No. 2 grade lumber.

C. For blocking and nailers used for attachment of other construction, select and cut lumber to eliminate knots and other defects that will interfere with attachment of other work.

D. For furring strips for installing plywood or hardboard paneling, select boards with no knots capable of producing bent-over nails and damage to paneling.

2.6 FASTENERS

A. General: Provide fasteners of size and type indicated that comply with requirements specified in this Article for material and manufacture.
1. Where carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners with hot-dip zinc coating complying with ASTM A 153.

B. Nails, Brads, and Staples: ASTM F 1667.

C. Power-Driven Fasteners: NES NER-272.

D. Wood Screws: ASME B18.6.1.

E. Lag Bolts: ASME B18.2.1.

F. Bolts: Steel bolts complying with ASTM A 307, Grade A; with ASTM A 563 hex nuts and, where indicated, flat washers.

G. Expansion Anchors: Anchor bolt and sleeve assembly of material indicated below with capability to sustain, without failure, a load equal to 6 times the load imposed when installed in unit masonry assemblies and equal to 4 times the load imposed when installed in concrete as determined by testing per ASTM E 488 conducted by a qualified independent testing and inspecting agency.

1. Material: Carbon-steel components, zinc plated to comply with ASTM B 633, Class Fe/Zn 5.
2. Expansion anchors shall be as specified and detailed on Drawings.
3. Anchors for PTDF sills shall be hot-dipped galvanized or stainless steel per CBC 2304.10.5.1.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Set carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit carpentry to other construction; scribe and cope as needed for accurate fit. Locate nailers, blocking,and similar supports to comply with requirements for attaching other construction.

B. Do not splice structural members between supports, unless otherwise indicated.

C. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
   1. Provide metal clips for fastening gypsum board or lath at corners and intersections where framing or blocking does not provide a surface for fastening edges of panels. Space clips not more than 16 inches o.c.

D. Sort and select lumber so that natural characteristics will not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.

E. Comply with AWPA M4 for applying field treatment to cut surfaces of preservative-treated lumber.
   1. Use inorganic boron for items that are continuously protected from liquid water.
   2. Use copper naphthenate for items not continuously protected from liquid water.

F. Use common wire nails, unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood; do not countersink nail heads, unless otherwise indicated.

3.2 WOOD BLOCKING, AND NAILER INSTALLATION

A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.

B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces, unless otherwise indicated.

3.3 PROTECTION

A. Protect wood that has been treated with inorganic boron (SBX) from weather. If, despite protection, inorganic boron-treated wood becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

B. Protect rough carpentry from weather. If, despite protection, rough carpentry becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION 061053

SECTION 075423 - THERMOPLASTIC POLYOLEFIN (TPO) ROOFING

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Tear-off existing roof to wood roof deck.

2. Adhered TPO roofing system.

3. Rigid insulation only (No cover board, due to existing weight limitation).

1.2 DEFINITIONS

A. Roofing Terminology: See ASTM D 1079 and glossary in NRCA's "The NRCA Roofing and Waterproofing Manual" for definition of terms related to roofing work in this Section.

1.3 ACTION SUBMITTALS

A. Product Data: For each type of product indicated.

1.4 INFORMATIONAL SUBMITTALS

A. Qualification Data: For Installer, Manufacturer, and Roofing Inspector.

1. Include letter from Manufacturer written for this Project indicating approval of Installer.

B. Warranties: Unexecuted sample copies of special warranties.

C. Inspection Reports: Daily reports of Roofing Inspector. Include weather conditions, description of work performed, tests performed, defective work observed, and corrective actions taken to correct defective work.

1.5 CLOSEOUT SUBMITTALS

A. Maintenance Data: To include in maintenance manuals.

1.6 QUALITY ASSURANCE

A. Installer Qualifications: An employer of workers trained and certified by manufacturer, including a full-time on-site supervisor with a minimum of five years' experience installing products comparable to those specified, able to communicate verbally with Contractor, Architect, and employees, and qualified by the manufacturer to install manufacturer's product and furnish warranty of type specified.

B. Manufacturer Qualifications: Approved manufacturer listed in this Section, UL listed for roofing systems identical to that specified for this Project, with minimum five years' experience in manufacture of specified products in successful use in similar applications.

1. Substitutions following award of contract are not allowed except as stipulated in Division 01 General Requirements.

2. Approved manufacturers must meet separate requirements of Submittals Article.

C. Roofing Inspector Qualifications: A technical representative of manufacturer not engaged in the sale of products and experienced in the installation and maintenance of the specified roofing system, qualified to perform roofing observation and inspection specified in Field Quality Control Article, to determine Installer's compliance with the requirements of this Project, and approved by the manufacturer to issue warranty certification. The Roofing Inspector shall be the following:

1. An authorized full-time technical employee of the manufacturer.

D. Manufacturer's Installation Instructions: Obtain and maintain on-site access to manufacturer's written recommendations and instructions for installation of products.

E. Preinstallation Roofing Conference: Conduct conference at Project site.

1. Meet with Owner, Architect,, Owner's insurer if applicable, testing and inspecting agency representative, roofing Installer, roofing system manufacturer's representative, [deck Installer], and installers whose work interfaces with or affects roofing, including installers of roof accessories and roof-mounted equipment.

2. Review drawings and specifications.

3. Review methods and procedures related to roofing installation, including manufacturer's written instructions.

4. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.

5. Examine substrate conditions and finishes for compliance with requirements, including flatness and fastening.

6. Review structural loading limitations of roof deck during and after roofing.

7. Review base flashings, special roofing details, roof drainage, roof penetrations, equipment curbs, and condition of other construction that will affect roofing system.

8. Review temporary protection requirements for roofing system during and after installation.

9. Review roof observation and repair procedures after roofing installation.

1.7 DELIVERY, STORAGE, AND HANDLING

A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture, approval or listing agency markings, and directions for storing and mixing with other components.

B. Store liquid materials in their original undamaged containers in a clean, dry, protected location and within the temperature range required by roofing system manufacturer. Protect stored liquid material from direct sunlight.

1. Discard and legally dispose of liquid material that cannot be applied within its stated shelf life.

C. Protect roof insulation materials from physical damage and from deterioration by sunlight, moisture, soiling, and other sources. Store in a dry location. Comply with insulation manufacturer's written instructions for handling, storing, and protecting during installation.

D. Handle and store roofing materials and place equipment in a manner to avoid permanent deflection of deck.

1.8 PROJECT CONDITIONS

A. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.

B. Daily Protection: Coordinate installation of roofing so insulation and other components of roofing system not permanently exposed are not subjected to precipitation or left uncovered at the end of the workday or when rain is forecast.

1. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing.

2. Remove temporary plugs from roof drains at end of each day.

3. Remove and discard temporary seals before beginning work on adjoining roofing.

1.9 WARRANTY

A. Warranty, General: Warranties specified shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

B. Manufacturer's Warranty: Manufacturer's standard or customized form, in which manufacturer agrees to repair or replace components of roofing system that fail in materials or workmanship within specified warranty period. Failure includes roof leaks.

1. Manufacturer's warranty includes roofing membrane, base flashings, fasteners, roofing membrane accessories and other components of roofing system specified in this Section.

2. Warranty Period: 20 years from date of Substantial Completion.

C. Installer's Warranty: Submit roofing Installer's warranty, on warranty form at end of this Section, signed by Installer, covering the Work of this Section and related Sections indicated above, including all components of membrane roofing such as single ply roofing membrane, base flashing, roof insulation, fasteners, following warranty period:

1. Warranty Period: Two years.

D. Manufacturer Inspection Requirement: By manufacturer's technical representative, to report maintenance responsibilities to Owner necessary for preservation of Owner's warranty rights. The cost of manufacturer's inspections is included in the Contract Sum. Inspections to occur in Years 2, 5, 10 and 15 following completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Fabric-Reinforced Thermoplastic Polyolefin Sheet: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
1. Carlisle SynTec Incorporated. (Basis of Design)
2. Firestone Building Products Company.
3. GAF Materials Corporation.
4. GenFlex Roofing Systems.
5. Johns Manville.
6. Or equal.

2.2 PERFORMANCE REQUIREMENTS

A. General Performance: Installed membrane roofing and base flashings shall withstand uplift pressures indicated on Drawings, thermally induced movement, and exposure to weather without failure due to defective manufacture, fabrication, installation, or other defects in construction. Membrane roofing and base flashings shall remain watertight.

1. Accelerated Weathering: Roofing system shall withstand 2000 hours of exposure when tested according to ASTM G 152, ASTM G 154, or ASTM G 155.

B. Material Compatibility: Provide roofing materials that are compatible with one another under conditions of service and application required, as demonstrated by membrane roofing manufacturer based on testing and field experience.

C. Exterior Fire-Test Exposure: ASTM E 108, Class A; for application and roof slopes indicated, as determined by testing identical membrane roofing materials by a qualified testing agency. Materials shall be identified with appropriate markings of applicable testing agency.

D. Solar Reflectance Index: Not less than 78 when calculated according to ASTM E 1980, based on testing identical products by a qualified testing agency.

2.3 THERMOPLASTIC MEMBRANE MATERIALS

A. Sure-Weld 60-mil, thick white, reinforced TPO (Thermoplastic Polyolefin) membrane as needed to complete the roofing system. Membrane thickness over the reinforcing scrim (top-ply thickness) shall be nominal .015-mil or thicker. Membrane sheets in rolls 12', 10' or 8' wide by 100' long.

2.4 AUXILIARY ROOFING MATERIALS

A. General: Auxiliary membrane roofing materials recommended by roofing system manufacturer for intended use, and compatible with membrane roofing.

1. Liquid-type auxiliary materials shall comply with VOC limits of authorities having jurisdiction.

B. Membrane Bonding Adhesive:

1. Bonding adhesive, water-based low-VOC, for bonding fleece-backed single ply membrane to substrates.

C. Metal Termination Bars: Manufacturer's standard, predrilled stainless-steel or aluminum bars, approximately 1 by 1/8 inch (25 mm by 3 mm) thick; with anchors.

D. Fasteners: Factory-coated steel fasteners and metal or plastic plates complying with corrosion-resistance provisions in FM Approvals 4470, designed for fastening components to substrate, and acceptable to membrane roofing system manufacturer.

E. Termination Joint Sealant: Silicone, S, NS, 25 or 50, NT: Single-component, nonsag, plus 25 to 50 percent and minus 25 to 50 percent movement capability, nontraffic-use, neutral-curing silicone joint sealant; ASTM C 920, Type S, Grade NS, Class 25, Use NT, and compatible with adjacent materials.

F. Miscellaneous Accessories: Provide pourable sealers, preformed cone and vent sheet flashings, preformed inside and outside corner sheet flashings, T-joint covers, lap sealants, termination reglets, and other accessories.

2.5 ROOF INSULATION MATERIALS

A. General: Preformed roof insulation boards manufactured or approved by roofing manufacturer, selected from insulation manufacturer's standard sizes, suitable for application, and of thinknesses indicated.

B. Roof Insulation: Secure-Shield HD Polyiso board insulation in thicknesses indicated in drawings:

C. Roof Insulation Adhesive:

1. Cold fluid-applied bead-applied low-rise adhesive, two-component solvent-free low odor elastomeric urethane, formulated to adhere roof insulation to substrate.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with the following requirements and other conditions affecting performance of roofing system:

1. Verify that roof openings and penetrations are in place and curbs are set and braced and that roof drain bodies are securely clamped in place.

2. Verify that blocking, curbs, and nailers are securely anchored to roof deck at penetrations and terminations and that nailers match thicknesses of insulation.

3. Wood Roof Deck: Verify that wood deck is securely fastened with no projecting fasteners and with no adjacent units in excess of 1/16 inch (1.6 mm) out of plane relative to adjoining deck.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Clean substrate of dust, debris, moisture, and other substances detrimental to roofing installation according to roofing system manufacturer's written instructions. Remove sharp projections.

B. Prevent materials from entering and clogging roof drains and conductors and from spilling or migrating onto surfaces of other construction. Remove roof-drain plugs when no work is taking place or when rain is forecast.

C. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing system at the end of the workday or when rain is forecast. Remove and discard temporary seals before beginning work on adjoining roofing.

3.3 INSTALLATION, GENERAL

A. Install roofing system in accordance with manufacturer’s recommendations.

3.4 INSULATION INSTALLATION

A. Coordinate installing membrane roofing system components so insulation is not exposed to precipitation or left exposed at the end of the workday.

B. Comply with membrane roofing system and insulation manufacturer's written instructions for installing roof insulation.

C. Install tapered insulation under area of roofing to conform to slopes indicated.

D. Install insulation under area of roofing to achieve required thickness. Where overall insulation thickness is 2.7 inches (68 mm) or greater, install two or more layers with joints of each succeeding layer staggered from joints of previous layer a minimum of 6 inches (150 mm) in each direction.

E. Trim surface of insulation where necessary at roof drains so completed surface is flush and does not restrict flow of water.

F. Install insulation with long joints of insulation in a continuous straight line with end joints staggered between rows, abutting edges and ends between boards. Fill gaps exceeding 1/4 inch (6 mm) with insulation.

1. Cut and fit insulation within 1/4 inch (6 mm) of nailers, projections, and penetrations.

G. Adhered Insulation: Install each layer of insulation and secure to deck using adhesive as recommended by membrane manufacturer.

3.5 ADHERED MEMBRANE ROOFING INSTALLATION

A. Adhere membrane roofing over area to receive roofing and install according to membrane roofing system manufacturer's written instructions.

B. Start installation of membrane roofing in presence of membrane roofing system manufacturer's technical personnel.

C. Accurately align membrane roofing and maintain uniform side and end laps of minimum dimensions required by manufacturer. Stagger end laps.

D. Water-Based Bonding Adhesive: Apply to substrate at rate required by manufacturer. Install membrane immediately into adhesive, avoiding any air entrapment; do not allow adhesive to dry. Roll membrane into wet adhesive. Do not apply adhesive to splice area of membrane.

E. In addition to adhering, mechanically fasten membrane roofing securely at terminations, penetrations, and perimeter of roofing.

F. Apply membrane roofing with side laps shingled with slope of roof deck where possible.

G. Welded Seams: Clean seam areas, overlap membrane roofing, and hot-air weld side and end laps of membrane roofing and sheet flashings according to manufacturer's written instructions to ensure a watertight seam installation.

1. Test lap edges with probe to verify seam weld continuity. Apply lap sealant to seal cut edges of sheet membrane.

2. Verify field strength of seams a minimum of twice daily and repair seam sample areas.

3. Repair tears, voids, and lapped seams in roofing that does not comply with requirements.

H. Spread sealant bed over deck drain flange at roof drains and securely seal membrane roofing in place with clamping ring.

3.6 BASE FLASHING INSTALLATION

A. Install sheet flashings and preformed flashing accessories and adhere to substrates according to membrane roofing system manufacturer's written instructions.

B. Apply bonding adhesive to substrate and underside of sheet flashing at required rate and allow to partially dry. Do not apply to seam area of flashing.

C. Flash penetrations and field-formed inside and outside corners with cured or uncured sheet flashing.

D. Clean seam areas, overlap, and firmly roll sheet flashings into the adhesive. Hot-air weld side and end laps to ensure a watertight seam installation.

E. Terminate and seal top of sheet flashings and mechanically anchor to substrate through termination bars.

3.7 FIELD QUALITY CONTROL

A. Final Roof Inspection: Arrange for roofing system manufacturer's technical personnel to inspect roofing installation on completion.

B. Repair or remove and replace components of membrane roofing system where inspections indicate that they do not comply with specified requirements.

C. Additional inspections, at Contractor's expense, will be performed to determine compliance of replaced or additional work with specified requirements.

3.8 PROTECTING AND CLEANING

A. Protect membrane roofing system from damage and wear during remainder of construction period. When remaining construction will not affect or endanger roofing, inspect roofing for deterioration and damage, describing its nature and extent in a written report, with copies to Architect and Owner.

B. Correct deficiencies in or remove membrane roofing system that does not comply with requirements; repair substrates; and repair or reinstall membrane roofing system to a condition free of damage and deterioration at time of Substantial Completion and according to warranty requirements.

C. Clean overspray and spillage from adjacent construction using cleaning agents and procedures recommended by manufacturer of affected construction.

END OF SECTION 075423

SECTION 079200 - JOINT SEALANTS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes joint sealants.

1.2 PERFORMANCE REQUIREMENTS

A. Provide elastomeric joint sealants that establish and maintain watertight and airtight continuous joint seals without staining or deteriorating joint substrates.

1.3 SUBMITTALS

A. Product Data: For each joint-sealant product indicated.

B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

C. Product Certificates: For each type of joint sealant and accessory, signed by product manufacturer.

D. SWRI Validation Certificate: For each elastomeric sealant specified to be validated by SWRI's Sealant Validation Program.

E. Qualification Data: For Installer.

F. Compatibility and Adhesion Test Reports: From sealant manufacturer, indicating the following:
   1. Materials forming joint substrates and joint-sealant backings have been tested for compatibility and adhesion with joint sealants.
   2. Interpretation of test results and written recommendations for primers and substrate preparation needed for adhesion.

G. Product Test Reports: Based on comprehensive testing of product formulations performed by a qualified testing agency, indicating that sealants comply with requirements.

H. Warranties: Special warranties specified in this Section.

1.4 QUALITY ASSURANCE

A. Installer Qualifications: Manufacturer's authorized Installer who is approved or licensed for installation of elastomeric sealants required for this Project.

B. Source Limitations: Obtain each type of joint sealant through one source from a single manufacturer.

C. Mockups: Build mockups incorporating sealant joints, as follows, to verify selections made under sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution:
   1. Joints in mockups of assemblies specified in other Sections that are indicated to receive elastomeric joint sealants, which are specified by reference to this Section.

D. Preinstallation Conference: Conduct conference at Project site.

1.5 PROJECT CONDITIONS

A. Do not proceed with installation of joint sealants under the following conditions:
   1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F.
   2. When joint substrates are wet.
   3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
   4. Contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.6 WARRANTY

A. Special Manufacturer's Warranty: Manufacturer's standard form in which elastomeric sealant manufacturer agrees to furnish elastomeric joint sealants to repair or replace those that do not comply with performance and other requirements specified in this Section within specified warranty period.
   1. Warranty Period: 2 years.

B. Special warranties specified in this Article exclude deterioration or failure of elastomeric joint sealants from the following:
   1. Movement of the structure resulting in stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression caused by structural settlement or errors attributable to design or construction.
   2. Disintegration of joint substrates from natural causes exceeding design specifications.
   3. Mechanical damage caused by individuals, tools, or other outside agents.
   4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

C. Special Installer's Warranty: Installer's standard form in which Installer agrees to repair or replace elastomeric joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
   1. Warranty Period: 2 years.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Joint Sealants: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Sika Corporation
   2. Pecora Corporation.
   3. Bostik.
   4. Dow Corning Corp.
   5. GE Plastics.
   6. Sonneborn Building Products, ChemRex, Inc.
   7. Tremco, Inc.
   8. The Sherwin-Williams Company.
   9. Or equal.

2.2 MATERIALS, GENERAL

A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by sealant manufacturer, based on testing and field experience.

B. VOC Content of Interior Sealants: Provide interior sealants and sealant primers that comply with the following limits for VOC content when calculated according to 40 CFR 59, Subpart D (EPA Method 24):
   1. Sealants: 250 g/L.
   2. Sealant Primers for Nonporous Substrates: 250 g/L.
   3. Sealant Primers for Porous Substrates: 775 g/L.

C. Colors of Exposed Joint Sealants:
   1. As selected by Architect from manufacturer's full range.
   2. Areas where concrete joint sealant will be adjacent to concrete other than standard gray, sealant color shall match adjacent color as approved by Architect.

2.3 MISCELLANEOUS MATERIALS

A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.

B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.

C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
   1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
   2. Clean porous joint substrate surfaces by brushing, grinding, blast cleaning, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air.
   3. Remove laitance and form-release agents from concrete.
      a. Clean nonporous surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants.

B. Joint Priming: Prime joint substrates, where recommended in writing by joint-sealant manufacturer, based on preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

C. Masking Tape: Use masking tape where required to prevent contact of sealant with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.

B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.

C. Acoustical Sealant Application Standard: Comply with recommendations in ASTM C 919 for use of joint sealants in acoustical applications as applicable to materials, applications, and conditions indicated.

D. Install sealant backings of type indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
   1. Do not leave gaps between ends of sealant backings.
   2. Do not stretch, twist, puncture, or tear sealant backings.
   3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.

E. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.

F. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
   1. Place sealants so they directly contact and fully wet joint substrates.
   2. Completely fill recesses in each joint configuration.
   3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.

G. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
   1. Remove excess sealant from surfaces adjacent to joints.
   2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
   3. Provide concave joint configuration per Figure 5A in ASTM C 1193, unless otherwise indicated.
   4. Provide flush joint configuration where indicated per Figure 5B in ASTM C 1193.
   5. Provide recessed joint configuration of recess depth and at locations indicated per Figure 5C in ASTM C 1193.
      a. Use masking tape to protect surfaces adjacent to recessed tooled joints.

H. Installation of Preformed Tapes: Install according to manufacturer's written instructions.

I. Installation of Preformed Silicone-Sealant System: Comply with the following requirements:
   1. Apply masking tape to each side of joint, outside of area to be covered by sealant system.
   2. Apply silicone sealant to each side of joint to produce a bead of size complying with preformed silicone-sealant system manufacturer's written instructions and covering a bonding area of not less than 3/8 inch. Hold edge of sealant bead 1/4 inch inside masking tape.
   3. Within 10 minutes of sealant application, press silicone extrusion into sealant to wet extrusion and substrate. Use a roller to apply consistent pressure and ensure uniform contact between sealant and both extrusion and substrate.
   4. Complete installation of sealant system in horizontal joints before installing in vertical joints. Lap vertical joints over horizontal joints. At ends of joints, cut silicone extrusion with a razor knife.

J. Installation of Preformed Foam Sealants: Install each length of sealant immediately after removing protective wrapping, taking care not to pull or stretch material, producing seal continuity at ends, turns, and intersections of joints. For applications at low ambient temperatures where expansion of sealant requires acceleration to produce seal, apply heat to sealant in compliance with sealant manufacturer's written instructions.

3.4 CLEANING

A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.5 PROTECTION

A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.6 JOINT-SEALANT LOCATION

A. General Purpose Exterior Sealant: Polyurethane; ASTM C 920, Grade NS, Class 25, Uses M, G, and A; single component.
   1. Products:
      a. SikaFlex 1A or 15LM by Sika Corp.
      b. Dynatrol I-XL by Pecora.
      c. Stampede 1 by The Sherwin-Williams Company.
   2. Color: Standard colors matching finished surfaces.
   3. Applications:
      a. Control, expansion, and soft joints in masonry.
      b. Joints between concrete and other materials.
      c. Joints between metal frames and other materials.
      d. Other exterior joints for which no other sealant is indicated.

B. Exterior Metal Lap Joint Sealant: Silicone, Butyl or polyisobutylene, nondrying, nonskinning, noncuring.
   1. Products:
      a. SikaSil WS-295 Silicone by Sika Corp.
      b. 895 Silicone or Sil-Span by Pecora.
   2. Color: Standard colors matching finished surfaces.
   3. Applications:
      a. Concealed sealant bead in sheet metal work.
      b. Concealed sealant bead in siding overlaps.

C. General Purpose Interior Sealant: Acrylic emulsion latex; ASTM C 834, Type OP, Grade NF single component, paintable.
   1. Products:

a. AC-20 manufactured by Pecora.
b. 950A manufactured by The Sherwin-Williams Company.
2. Color: Standard colors matching finished surfaces.
3. Applications:
a. Interior wall and ceiling control joints.
b. Joints between door and window frames and wall surfaces.
c. Other interior joints for which no other type of sealant is indicated.

D. Interior Floor Joint Sealant: Polyurethane, chemically-curing, cold-applied, self-leveling elastomeric sealant; ASTM C 920, Grade P, Class 25, Uses T, M and A; two-part.
1. Products:
a. SikaFlex 2C SL or NS with TG Additive by Sika Corp.
b. NR-200 self-leveling polyurethane and/or DYNATRED non-sag, traffic-grade polyurethane sealants by Pecora.
c. Stampede 2SL by The Sherwin-Williams Company.
2. Primer: SikaFlex 429 Primer; P-150, P-75 or P-200.
3. Color: Standard colors matching finished surfaces.
4. Applications: Use for joints up to 1-1/2 inches.
a. Expansion joints in floors.

E. Concrete Paving Joint Sealant: Polyurethane, chemically-curing, cold-applied, self-leveling elastomeric sealant; ASTM C 920, Class 25, Uses T, I, M and A; two-part.
1. Products:
a. NR-200 Urexpan and/or DYNATRED non-sag, traffic-grade polyurethane sealant by Pecora or equal.
b. Stampede 2NS by The Sherwin-Williams Company.
2. Primer: SikaFlex 429 Primer; P-150, P-75 or P-200.
3. Color: Gray or Limestone.
4. Applications:
a. Joints in sidewalks and vehicular paving.

F. Butyl Sealant: ASTM C 920, Grade NS, Class 12-1/2, Uses NT, M, A, G, O; single component, solvent release, non-skinning, non-sagging.
1. Products:
a. BC-158 sealant by Pecora.
b. WL Silicone Rubber by The Sherwin-Williams Company.
2. Color: Standard colors matching finished surfaces.
3. Movement Capability: Plus and minus 12-1/2 percent.
4. Service Temperature Range: -13 to 180 degrees F.
5. Shore A Hardness Range: 10 to 30.

G. Silicone Sealant: ASTM C 920, Grade NS, Class 25, Uses NT, A, G, M, O; single component, solvent curing, non-sagging, non-staining, fungus resistant, non-bleeding.
1. Products:
a. SikaSil WS 290 or WS 295 by Sika Corp.
b. 864 LM Architectural silicone or 890 silicone sealant by Pecora.
c. 790 by Dow Corning Corporation.
d. WL Silicone Ultra WL09210.
2. Color: Standard colors matching finished surfaces.
3. Movement Capability: Plus and minus 25 percent.
4. Applications:

a. Interior or exterior for joints 1/8 to 1-1/2 inch wide.
b. Exterior use at expansion joints in masonry where substantial movement is expected.
c. Glazing application.

END OF SECTION 079200

SECTION 081113 - STEEL DOORS AND FRAMES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:
   1. Standard hollow metal doors and frames.

B. Related Sections include the following:
   1. Division 9 Section “Painting” for field painting hollow metal doors and frames.

1.2 DEFINITIONS

A. Minimum Thickness: Minimum thickness of base metal without coatings.

B. Standard Hollow Metal Work: Hollow metal work fabricated according to ANSI/SDI A250.8.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated. Include construction details, material descriptions, core descriptions, fire-resistance rating, temperature-rise ratings, and finishes.

B. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for each type of hollow metal door and frame assembly.

1.4 QUALITY ASSURANCE

A. Source Limitations: Obtain hollow metal work from single source from single manufacturer.

B. Preinstallation Conference: Conduct conference at Project site.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver hollow metal work palletized, wrapped, or crated to provide protection during transit and Project-site storage. Do not use nonvented plastic.
   1. Provide additional protection to prevent damage to finish of factory-finished units.

B. Deliver welded frames with two removable spreader bars across bottom of frames, tack welded to jambs and mullions.

C. Store hollow metal work under cover at Project site. Place in stacks of five units maximum in a vertical position with heads up, spaced by blocking, on minimum 4-inch- high wood blocking. Do not store in a manner that traps excess humidity.
   1. Provide minimum 1/4-inch space between each stacked door to permit air circulation.

1.6 PROJECT CONDITIONS

A. Field Measurements: Verify actual dimensions of openings by field measurements before fabrication.

1.7 COORDINATION

A. Coordinate installation of anchorages for hollow metal frames. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors. Deliver such items to Project site in time for installation.

1.8 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of steel doors and frames that fails in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Deterioration of metals, metal finishes, and other materials beyond normal weathering.
   2. Warranty Period: 5 years.

B. Installer’s Warranty: 1 year.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Steel Doors and Frames: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Steelcraft; an Ingersoll-Rand company. (Basis of Design).
   2. Ceco Door Products; an Assa Abloy Group company.
   3. Curries Company; an Assa Abloy Group company.
   4. Or equal.

2.2 MATERIALS

A. Cold-Rolled Steel Sheet: ASTM A 1008, Commercial Steel (CS), Type B; suitable for exposed applications for interior doors and frames.

B. Galvannealed (Metallic-Coated) Steel Sheet: ASTM A 653, Commercial Steel (CS), Type B; with minimum A60 metallic coating for exterior doors and frames.

C. Frame Anchors: ASTM A 591, Commercial Steel (CS), 40Z coating designation; mill phosphatized.
   1. For anchors built into exterior walls, steel sheet complying with ASTM A 1008 or ASTM A 1011, hot-dip galvanized according to ASTM A 153, Class B.

D. Inserts, Bolts, and Fasteners: Hot-dip galvanized according to ASTM A 153.

E. Powder-Actuated Fasteners in Concrete: Fastener system of type suitable for application indicated, fabricated from corrosion-resistant materials, with clips or other accessory devices for attaching hollow metal frames of type indicated.

F. Glazing: Comply with requirements in Division 8 Section "Glazing."
   1. Wired glass is not allowed.
   2. Tempered or fire-rated where required.

2.3 STANDARD HOLLOW METAL DOORS

A. General: Provide doors of design indicated, not less than thickness indicated; fabricated with smooth surfaces, without visible joints or seams on exposed faces unless otherwise indicated. Comply with ANSI/SDI A250.8.
   1. Design: Flush panel.
   2. Core Construction: Manufacturer's standard kraft-paper honeycomb, polystyrene, polyurethane, polyisocyanurate, mineral-board, or vertical steel-stiffener core.
      a. Standard Core: Honeycomb, U-factor of 0.69, R-value of 1.45.
      b. Fire Door Core: As required to provide fire-protection indicated.
   3. Vertical Edges for Single-Acting Doors: Beveled edge.
      a. Beveled Edge: 1/8 inch in 2 inches.
   4. Vertical Edges for Double-Acting Doors: Round vertical edges with 2-1/8-inch radius.
   5. Top and Bottom Edges: Closed with flush or inverted 0.042-inch- thick, end closures or channels of same material as face sheets.
   6. Tolerances: Comply with SDI 117, "Manufacturing Tolerances for Standard Steel Doors and Frames."
   7. Vision, Narrow Lite, Half Glass Doors: Size as indicated on Drawings.

B. Exterior Doors: Face sheets fabricated from galvannealed (metallic-coated) steel sheet. Provide doors complying with requirements indicated below by referencing ANSI/SDI A250.8 for level and model and ANSI/SDI A250.4 for physical performance level:
   1. Level 3 and Physical Performance Level A (Extra Heavy Duty), Model 1 (Full Flush):
      a. Face thickness: 16 gage (0.053 inch).
         1) Product: Series L16 by Steelcraft.

C. Interior Doors: Face sheets fabricated from cold-rolled steel sheet unless galvanized (metallic-coated) sheet is indicated. Provide doors complying with requirements indicated below by referencing ANSI/SDI A250.8 for level and model and ANSI/SDI A250.4 for physical performance level:
   1. Level 2 and Physical Performance Level B (Heavy Duty), Model 1 (Full Flush):
      a. Face thickness: 18 gage (0.042 inch).
         1) Product: Series L18 by Steelcraft.

D. Hardware Reinforcement: Fabricate according to ANSI/SDI A250.6 with reinforcing plates from same material as door face sheets.

2.4 STANDARD HOLLOW METAL FRAMES

A. General: Comply with ANSI/SDI A250.8 and with details indicated for type and profile.

B. Exterior Frames: Fabricated from metallic-coated steel sheet.
   1. Fabricate frames with mitered or coped corners.
   2. Fabricate frames as full profile welded unless otherwise indicated.
   3. Frame: 14 gage (0.067-inch) thick steel sheet.
      a. Product: F14 Series by Steelcraft.

C. Interior Frames: Fabricated from cold-rolled steel sheet.
   1. Fabricate frames with mitered or coped corners.
   2. Fabricate frames as full profile welded. Knocked down is not allowed.
   3. Frame: 16 gage (0.053-inch) thick steel sheet.
      a. Product: F16 Series by Steelcraft.
   4. Frames for Wood Doors: Same type as for steel doors.
   5. Frames for Borrowed Lights: Same as adjacent door frame.

D. Hardware Reinforcement: Fabricate according to ANSI/SDI A250.6 with reinforcement plates from same material as frames.

2.5 FRAME ANCHORS

A. Jamb Anchors:
   1. Stud-Wall Type: Designed to engage stud, welded to back of frames; not less than 0.042 inch thick.
   2. Compression Type for Drywall Slip-on Frames: Adjustable compression anchors.
   3. Postinstalled Expansion Type for In-Place Concrete or Masonry: Minimum 3/8-inch-diameter bolts with expansion shields or inserts. Provide pipe spacer from frame to wall, with throat reinforcement plate, welded to frame at each anchor location.

B. Floor Anchors: Formed from same material as frames, not less than 0.042 inch thick, and as follows:
   1. Monolithic Concrete Slabs: Clip-type anchors, with two holes to receive fasteners.
   2. Separate Topping Concrete Slabs: Adjustable-type anchors with extension clips, allowing not less than 2-inch height adjustment. Terminate bottom of frames at finish floor surface.

2.6 ACCESSORIES

A. Mullions and Transom Bars: Join to adjacent members by welding or rigid mechanical anchors.

B. Ceiling Struts: Minimum 1/4-inch-thick by 1-inch- wide steel.

C. Provide Screw-In Top Cap for exterior doors.

2.7 FABRICATION

A. Fabricate hollow metal work to be rigid and free of defects, warp, or buckle. Accurately form metal to required sizes and profiles, with minimum radius for thickness of metal. Where practical, fit and assemble units in manufacturer's plant. To ensure proper assembly at Project site, clearly identify work that cannot be permanently factory assembled before shipment.

B. Tolerances:
1. Standard doors and frames: Fabricate hollow metal work to tolerances indicated in SDI 117.

C. Hollow Metal Doors:
1. Exterior Doors: Provide weep-hole openings in bottom of exterior doors to permit moisture to escape. Seal joints in top edges of doors against water penetration.
2. Glazed Lites: Factory cut openings in doors.
3. Astragals: Provide overlapping astragal on one leaf of pairs of doors where required by NFPA 80 for fire-performance rating or where indicated. Extend minimum 3/4 inch beyond edge of door on which astragal is mounted.

D. Hollow Metal Frames: Where frames are fabricated in sections due to shipping or handling limitations, provide alignment plates or angles at each joint, fabricated of same thickness metal as frames.
1. Welded Frames: Weld flush face joints continuously; grind, fill, dress, and make smooth, flush, and invisible.
2. Sidelight and Transom Bar Frames: Provide closed tubular members with no visible face seams or joints, fabricated from same material as door frame. Fasten members at crossings and to jambs by butt welding.
3. Provide countersunk, flat- or oval-head exposed screws and bolts for exposed fasteners unless otherwise indicated.
4. Grout Guards: Weld guards to frame at back of hardware mortises in frames to be grouted.
5. Floor Anchors: Weld anchors to bottom of jambs and mullions with at least four spot welds per anchor.
6. Jamb Anchors: Provide number and spacing of anchors as follows:
    a. Stud-Wall Type: Locate anchors not more than 18 inches from top and bottom of frame. Space anchors not more than 32 inches o.c. and as follows:
        1) Three anchors per jamb up to 60 inches high.
        2) Four anchors per jamb from 60 to 90 inches high.
        3) Five anchors per jamb from 90 to 96 inches high.
        4) Five anchors per jamb plus 1 additional anchor per jamb for each 24 inches or fraction thereof above 96 inches high.
        5) Two anchors per head for frames above 42 inches wide and mounted in metal-stud partitions.
    b. Compression Type: Not less than two anchors in each jamb.
    c. Postinstalled Expansion Type: Locate anchors not more than 6 inches from top and bottom of frame. Space anchors not more than 26 inches o.c.
7. Door Silencers: Except on weather-stripped doors, drill stops to receive door silencers as follows. Keep holes clear during construction.
    a. Single-Door Frames: Drill stop in strike jamb to receive three door silencers.
    b. Double-Door Frames: Drill stop in head jamb to receive two door silencers.

E. Fabricate concealed stiffeners, edge channels, and hardware reinforcement from either cold- or hot-rolled steel sheet.

F. Hardware Preparation: Factory prepare hollow metal work to receive templated mortised hardware; include cutouts, reinforcement, mortising, drilling, and tapping according to the Door Hardware Schedule and templates furnished as specified in Division 8 Section "Door Hardware."
   1. Locate hardware as indicated, or if not indicated, according to ANSI/SDI A250.8.
   2. Reinforce doors and frames to receive nontemplated, mortised and surface-mounted door hardware.
   3. Comply with applicable requirements in ANSI/SDI A250.6 and ANSI/DHI A115 Series specifications for preparation of hollow metal work for hardware.

G. Air Infiltration: Maximum rate not more than indicated when tested according to AAMA/WDMA 101/I.S.2/NAFS, Air Infiltration Test.
   1. Maximum Rate: 0.3 cfm/sq. ft. of area at an inward test pressure of 1.57 lbf/sq. ft.
   2. Maximum Rate: 0.1 cfm/sq. ft. of area at an inward test pressure of 6.24 lbf/sq. ft.

2.8 STEEL FINISHES

A. Prime Finish: Apply manufacturer's standard primer immediately after cleaning and pretreating.
   1. Shop Primer: Manufacturer's standard, fast-curing, lead- and chromate-free primer complying with ANSI/SDI A250.10 acceptance criteria; recommended by primer manufacturer for substrate; compatible with substrate and field-applied coatings despite prolonged exposure.

B. Field-Applied Paint Finish: Comply with Division 9 Section “Painting”.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

B. Examine roughing-in for embedded and built-in anchors to verify actual locations before frame installation.

C. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Remove welded-in shipping spreaders installed at factory. Restore exposed finish by grinding, filling, and dressing, as required to make repaired area smooth, flush, and invisible on exposed faces.

B. Prior to installation, adjust and securely brace welded hollow metal frames for squareness, alignment, twist, and plumbness to the following tolerances:
   1. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
   2. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.
   3. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
   4. Plumbness: Plus or minus 1/16 inch, measured at jambs on a perpendicular line from head to floor.

C. Drill and tap doors and frames to receive nontemplated, mortised, and surface-mounted door hardware.

3.3 INSTALLATION

A. General: Install hollow metal work plumb, rigid, properly aligned, and securely fastened in place; comply with Drawings and manufacturer's written instructions.

B. Hollow Metal Frames: Install hollow metal frames of size and profile indicated. Comply with ANSI/SDI A250.11.
   1. Set frames accurately in position, plumbed, aligned, and braced securely until permanent anchors are set. After wall construction is complete, remove temporary braces, leaving surfaces smooth and undamaged.
      a. At fire-protection-rated openings, install frames according to NFPA 80.
      b. Where frames are fabricated in sections because of shipping or handling limitations, field splice at approved locations by welding face joint continuously; grind, fill, dress, and make splice smooth, flush, and invisible on exposed faces.
      c. Install frames with removable glazing stops located on secure side of opening.
      d. Remove temporary braces necessary for installation only after frames have been properly set and secured.
      e. Check plumbness, squareness, and twist of frames as walls are constructed. Shim as necessary to comply with installation tolerances.
   2. Floor Anchors: Provide floor anchors for each jamb and mullion that extends to floor, and secure with post-installed expansion anchors.
      a. Floor anchors may be set with powder-actuated fasteners instead of postinstalled expansion anchors if so indicated and approved on Shop Drawings.
   3. Metal-Stud Partitions: Solidly pack mineral-fiber insulation behind frames.
   4. Ceiling Struts: Extend struts vertically from top of frame at each jamb to overhead structural supports or substrates above frame unless frame is anchored to masonry or to other structural support at each jamb. Bend top of struts to provide flush contact for securing to supporting construction. Provide adjustable wedged or bolted anchorage to frame jamb members.
   5. Installation Tolerances: Adjust hollow metal door frames for squareness, alignment, twist, and plumb to the following tolerances:
      a. Squareness: Plus or minus 1/16 inch, measured at door rabbet on a line 90 degrees from jamb perpendicular to frame head.
      b. Alignment: Plus or minus 1/16 inch, measured at jambs on a horizontal line parallel to plane of wall.

c. Twist: Plus or minus 1/16 inch, measured at opposite face corners of jambs on parallel lines, and perpendicular to plane of wall.
d. Plumbness: Plus or minus 1/16 inch, measured at jambs at floor.

C. Hollow Metal Doors: Fit hollow metal doors accurately in frames, within clearances specified below. Shim as necessary.
1. Non-Fire-Rated Standard Steel Doors:
a. Jambs and Head: 1/8 inch plus or minus 1/16 inch.
b. Between Edges of Pairs of Doors: 1/8 inch plus or minus 1/16 inch.
c. Between Bottom of Door and Top of Threshold: Maximum 3/8 inch.
d. Between Bottom of Door and Top of Finish Floor (No Threshold): Maximum 3/4 inch.

3.4 ADJUSTING AND CLEANING

A. Final Adjustments: Check and readjust operating hardware items immediately before final inspection. Leave work in complete and proper operating condition. Remove and replace defective work, including hollow metal work that is warped, bowed, or otherwise unacceptable.

B. Remove grout and other bonding material from hollow metal work immediately after installation.

C. Prime-Coat Touchup: Immediately after erection, sand smooth rusted or damaged areas of prime coat and apply touchup of compatible air-drying, rust-inhibitive primer.

D. Metallic-Coated Surfaces: Clean abraded areas and repair with galvanizing repair paint according to manufacturer's written instructions.

END OF SECTION 081113

SECTION 096513 - RESILIENT WALL BASE AND ACCESSORIES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Wall base.
   2. Molding accessories.

1.2 PERFORMANCE REQUIREMENTS

A. Accessibility Requirements for Resilient Flooring:
   1. Resilient Flooring shall be stable, firm, and slip resistant. CBC Section 11B-302.1.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Samples for Initial Selection: For each type of product indicated.

C. Samples for Verification: For each type of product indicated, in manufacturer's standard-size Samples but not less than 12 inches long, of each resilient product color, texture, and pattern required.

1.4 QUALITY ASSURANCE

A. Pre-Molded Corners: Pre-molded inside and outside rubber base corners shall be from same production run as straight base. These are commonly from different production run and as result are different color shades. This color difference often negates premium appearance of pre-molded products.

B. Fire-Test-Response Characteristics: Provide resilient stair accessories with a critical radiant flux classification of Class I, not less than 0.45 W/sq. cm, as determined by testing identical products per ASTM E 648 by a testing and inspecting agency acceptable to authorities having jurisdiction.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Store resilient products and installation materials in dry spaces protected from the weather, with ambient temperatures maintained within range recommended by manufacturer, but not less than 50 deg F or more than 90 deg F.

1.6 PROJECT CONDITIONS

A. Maintain temperatures within range recommended by manufacturer, but not less than 70 deg F or more than 95 deg F, in spaces to receive floor tile during the following time periods:
   1. 48 hours before installation.
   2. During installation.
   3. 48 hours after installation.

B. After postinstallation period, maintain temperatures within range recommended by manufacturer, but not less than 55 deg F or more than 95 deg F.

C. Install resilient products after other finishing operations, including painting, have been completed.

1.7 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of resilient wall base and accessories that fails in materials or workmanship within specified warranty period.
   1. Warranty Period: 2 years.

B. Installer’s Warranty: 1 year.

1.8 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Furnish not less than 10 linear feet for every 500 linear feet or fraction thereof, of each type, color, pattern, and size of resilient product installed.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Resilient Wall Base and Accessories: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Burke Mercer Flooring Products. (Basis of Design)
   2. Roppe.
   3. Flexco.
   4. Nora.
   5. Or equal.

2.2 RESILIENT WALL BASE

A. Product: As indicated on Drawings.

2.3 RESILIENT MOLDING ACCESSORY

A. Material: Rubber.

B. Profile and Dimensions: As indicated.

2.4 INSTALLATION MATERIALS

A. Trowelable Leveling and Patching Compounds: Latex-modified, portland cement based or blended hydraulic cement based formulation provided or approved by resilient product manufacturers for applications indicated.

B. Adhesives: Water-resistant type recommended by manufacturer to suit resilient products and substrate conditions indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, with Installer present, for compliance with requirements for installation tolerances, moisture content, and other conditions affecting performance.
   1. Verify that finishes of substrates comply with tolerances and other requirements specified in other Sections and that substrates are free of cracks, ridges, depressions, scale, and foreign deposits that might interfere with adhesion of resilient products.
   2. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Prepare substrates according to manufacturer's written recommendations to ensure adhesion of resilient products.

B. Concrete Substrates:
   1. Verify that substrates are dry and free of curing compounds, sealers, and hardeners.

C. Remove substrate coatings and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, using mechanical methods recommended by manufacturer. Do not use solvents.

D. Use trowelable leveling and patching compound to fill cracks, holes, and depressions in substrates.

E. Move resilient products and installation materials into spaces where they will be installed at least 48 hours in advance of installation.
   1. Do not install resilient products until they are the same temperature as the space where they are to be installed.

F. Sweep and vacuum clean substrates to be covered by resilient products immediately before installation. After cleaning, examine substrates for moisture, alkaline salts, carbonation, and dust. Proceed with installation only after unsatisfactory conditions have been corrected.

3.3 RESILIENT WALL BASE INSTALLATION

A. Apply wall base to walls, columns, pilasters, casework and cabinets in toe spaces, and other permanent fixtures in rooms and areas where base is required.

B. Install wall base in lengths as long as practicable without gaps at seams and with tops of adjacent pieces aligned.

C. Tightly adhere wall base to substrate throughout length of each piece, with base in continuous contact with horizontal and vertical substrates.

D. Do not stretch wall base during installation.

E. Premolded Corners: Install premolded corners before installing straight pieces.

F. Job-Formed Corners:
   1. Outside Corners: Use straight pieces of maximum lengths possible. Form without producing discoloration (whitening) at bends. Shave back of base at points where bends occur and remove strips perpendicular to length of base that are only deep enough to produce a snug fit without removing more than half the wall base thickness.
   2. Inside Corners: Use straight pieces of maximum lengths possible. Form by cutting an inverted V-shaped notch in toe of wall base at the point where corner is formed. Shave back of base where necessary to produce a snug fit to substrate.

3.4 RESILIENT ACCESSORY INSTALLATION

A. Resilient Molding Accessories: Butt to adjacent materials and tightly adhere to substrates throughout length of each piece. Install reducer strips at edges of floor coverings that would otherwise be exposed.

3.5 CLEANING AND PROTECTION

A. Perform the following operations immediately after completing resilient product installation:
   1. Remove adhesive and other blemishes from exposed surfaces.
   2. Sweep and vacuum surfaces thoroughly.
   3. Damp-mop surfaces to remove marks and soil.
   4. Do not wash surfaces until after time period recommended by manufacturer.

B. Protect resilient products from mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during remainder of construction period. Use protection methods recommended in writing by manufacturer.

END OF SECTION 096513

SECTION 096813 – TILE CARPETING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes:
   1. Modular, carpet tile.

B. Related Sections include the following:
   1. Division 9 Section "Resilient Wall Base and Accessories" for resilient wall base and accessories installed with carpet tile.

1.2 PERFORMANCE REQUIREMENTS

A. Accessibility Requirements for Carpets:
   1. Carpet shall be securely attached and shall have a firm cushion, pad, or backing or no cushion or pad. It shall have a level loop, textured loop, level cut pile, or level cut/uncut pile texture. Pile height shall be 1/2” maximum. CBC Section 11B-302.2.
   2. Exposed edges shall be fastened to floor surfaces and shall have trim on the entire length. Carpet edges shall comply with CBC Section 11B-303. CBC Section 11B-302.2.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated. Include manufacturer's written data on physical characteristics, durability, and fade resistance. Include installation recommendations for each type of substrate.
   1. Include concrete moisture and alkalinity limits.

B. Shop Drawings: Show the following:
   1. Columns, doorways, enclosing walls or partitions, built-in cabinets, and locations where cutouts are required in carpet tiles.
   2. Existing flooring materials to be removed.
   3. Existing flooring materials to remain.
   4. Carpet tile type, color, and dye lot.
   5. Type of subfloor.
   6. Type of installation.
   7. Pattern of installation.
   8. Pattern type, location, and direction.
   9. Pile direction.
   10. Type, color, and location of insets and borders.
   11. Type, color, and location of edge, transition, and other accessory strips.
   12. Transition details to other flooring materials.

C. Samples: For each of the following products and for each color and texture required. Label each Sample with manufacturer's name, material description, color, pattern, and designation indicated on Drawings and in schedules.
   1. Carpet Tile: Full-size Sample.
   2. Exposed Edge, Transition, and other Accessory Stripping: 12-inch- long Samples.

D. Product Schedule: For carpet tile. Use same designations indicated on Drawings.

E. Qualification Data: For Installer.

F. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency.

G. Maintenance Data: For carpet tiles to include in maintenance manuals. Include the following:
   1. Methods for maintaining carpet tile, including cleaning and stain-removal products and procedures and manufacturer's recommended maintenance schedule.
   2. Precautions for cleaning materials and methods that could be detrimental to carpet tile.

H. Warranty: Special warranty specified in this Section.

1.4 QUALITY ASSURANCE

A. Fire-Test-Response Characteristics: Provide products with the critical radiant flux classification indicated in Part 2, as determined by testing identical products per ASTM E 648 by an independent testing and inspecting agency acceptable to authorities having jurisdiction.
   1. Comply with CBC 804.4.1 and 804.4.2.

B. Preinstallation Conference: Conduct conference at Project site. Review methods and procedures related to carpet tile installation including, but not limited to, the following:
   1. Review delivery, storage, and handling procedures.
   2. Review ambient conditions and ventilation procedures.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Comply with CRI 104, Section 5, "Storage and Handling."

1.6 PROJECT CONDITIONS

A. Comply with CRI 104, Section 7.2, "Site Conditions; Temperature and Humidity" and Section 7.12, "Ventilation."

B. Environmental Limitations: Do not install carpet tiles until wet work in spaces is complete and dry, and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.

C. Do not install carpet tiles over concrete slabs until slabs have cured and are sufficiently dry to bond with adhesive and concrete slabs have pH range recommended by carpet tile manufacturer.

D. Where demountable partitions or other items are indicated for installation on top of carpet tiles, install carpet tiles before installing these items.

1.7 WARRANTY

A. Special Warranty for Carpet Tiles: Manufacturer's standard form in which manufacturer agrees to repair or replace components of carpet tile installation that fail in materials or workmanship within specified warranty period.
   1. Warranty does not include deterioration or failure of carpet tile due to unusual traffic, failure of substrate, vandalism, or abuse.
   2. Failures include, but are not limited to, more than 10 percent loss of face fiber, edge raveling, snags, runs, loss of tuft bind strength, and delamination.
   3. Warranty Period: Lifetime.

B. Installer’s Warranty: 1 year.

1.8 EXTRA MATERIALS

A. Furnish extra materials described below, before installation begins, that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
   1. Carpet Tile: Full-size units equal to 5 percent of amount installed for each type indicated, but not less than 10 sq. yd.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Carpet Tile and Walk-off Mat: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Mohawk. (Basis of Design)
   2. Shaw.
   3. Bentley Prince Street.
   4. Tandus.
   5. Interface
   6. Or equal.

2.2 CARPET TILE AND WALK-OFF MAT.

A. Products: As indicated on Drawings.

2.3 INSTALLATION ACCESSORIES

A. Trowelable Leveling and Patching Compounds: Latex-modified, hydraulic-cement-based formulation provided or recommended by carpet tile manufacturer.

B. Adhesives: Water-resistant, mildew-resistant, nonstaining type to suit products and subfloor conditions indicated, that complies with flammability requirements for installed carpet and as recommended/ required by the manufacturer for warrantee acceptance or provided by carpet tile manufacturer for the type of carpet being installed.
   1. VOC Limits: Provide adhesives that comply with the following limits for VOC content when tested according to ASTM D 5116:
      a. Total VOCs: 50g/L.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for maximum moisture content, alkalinity range, installation tolerances, and other conditions affecting carpet tile performance. Examine carpet tile for type, color, pattern, and potential defects.

B. Concrete Substrates:
   1. Verify that substrates are dry and free of curing compounds, sealers, and hardeners.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. General: Comply with CRI 104, Section 6.2, "Site Conditions; Floor Preparation," and with carpet tile manufacturer's written installation instructions for preparing substrates indicated to receive carpet tile installation.

B. Use trowelable leveling and patching compounds, according to manufacturer's written instructions, to fill cracks, holes, depressions, and protrusions in substrates. Fill or level cracks, holes and depressions 1/8 inch wide or wider and protrusions more than 1/32 inch, unless more stringent requirements are required by manufacturer's written instructions.

C. Remove coatings, including curing compounds, and other substances that are incompatible with adhesives and that contain soap, wax, oil, or silicone, without using solvents. Use mechanical methods recommended in writing by carpet tile manufacturer.

D. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.

3.3 INSTALLATION

A. General: Comply with CRI 104, Section 14, "Carpet Modules," and with carpet tile manufacturer's written installation instructions.

B. Maintain dye lot integrity. Do not mix dye lots in same area.

C. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by carpet tile manufacturer.

D. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.

E. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on subfloor. Use nonpermanent, nonstaining marking device.

F. Install pattern parallel to walls and borders.

3.4 CLEANING AND PROTECTION

A. Perform the following operations immediately after installing carpet tile:
   1. Remove excess adhesive, seam sealer, and other surface blemishes using cleaner recommended by carpet tile manufacturer.
   2. Remove yarns that protrude from carpet tile surface.
   3. Vacuum carpet tile using commercial machine with face-beater element.

B. Protect installed carpet tile to comply with CRI 104, Section 16, "Protection of Indoor Installations."

C. Protect carpet tile against damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by carpet tile manufacturer.

END OF SECTION 096813

SECTION 099100 - PAINTING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Surface Preparation.
   2. Field application of paints, stains, varnishes, and other coatings.

1.2 SUBMITTALS

A. Product data - Submit product data sheets for each product.

B. Samples:
   1. Submit two painted samples, illustrating selected colors and textures for each color and systems selected with specified coats cascaded.
   2. Submit on suitable backing, 8x10 inch size.

1.3 QUALITY ASSURANCE

A. Mockups: Apply mockups of each paint system indicated and each color and finish selected to verify preliminary selections made under Sample submittals and to demonstrate aesthetic effects and set quality standards for materials and execution.
   1. Mockup two (2) area prior to purchasing paint.
   2. Mockup size: As indicated on Drawings.
   3. Final approval of color selections will be based on mockups.
      a. If preliminary color selections are not approved, apply additional mockups of additional colors selected by Architect at no added cost to Owner.
   4. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
   5. Subject to compliance with requirements, approved mockups may become part of the completed Work if undisturbed at time of Substantial Completion.

1.4 DELIVERY, STORAGE, AND PROTECTION

A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.

B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brand code, coverage, surface preparation, drying time, cleanup requirements, color designation, and instructions for mixing and reducing.

1.5 ENVIRONMENTAL REQUIREMENTS

A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.

B. Provide lighting level of 80 ft candles measured mid-height at substrate surface.

C. Environment Requirements:
   1. Comply with manufacturer's recommendations as to environmental conditions under which coatings and coating systems can be stored and applied.
   2. Do not paint when there is a threat of rain within 24 hours or when surface or air temperatures are at or below 40 degrees.

1.6 WARRANTY

A. Installer Warranty: 1 year.

1.7 EXTRA STOCK

A. Provide following:
   1. Minimum 1 gallon each product in original or new 1 gallon cans.
      a. Color spot each lid.
      b. Identify with formula, location, product and date.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Paints: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Sherwin Williams. (Basis of Design)
   2. PPG.
   3. Behr Paint.
   4. Dunn-Edwards.
   5. Vista Paint.
   6. Or equal.

2.2 PAINTS AND COATINGS

A. Ready mixed, except field-catalyzed coatings.

B. Prepare pigments:
   1. To a soft paste consistency, capable of being readily and uniformly dispersed to a homogenous coating.
   2. For good flow and brushing properties.
   3. Capable of drying or curing free of streaks or sags.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that surfaces are ready to receive Work as instructed by the product manufacturer.

B. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially affect proper application. Do not proceed unless substrate is suitable.

C. Test shop-applied primer for compatibility with subsequent cover materials.

D. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
   1. Plaster and Gypsum Wallboard: 12 percent.
   2. Masonry, Concrete, and Concrete Unit Masonry: 12 percent
   3. Interior Wood: 15 percent, measured in accordance with ASTMD4442.
   4. Exterior Wood: 15 percent, measured in accordance with ASTMD4442.

3.2 PREPARATION OF SURFACE

A. General:
   1. Clean all exterior walls and surfaces of loose and scaly paint, dirt, dust, chalk, and other foreign matter by water-blasting using care not to damage substrate followed by hand scraping, sanding or wire brushing after surfaces are dry. Mildew must be treated with household bleach solution and rinsed thoroughly.
   2. Patch, caulk, set protruding nails and repair all surfaces and cracks where necessary with suitable patching materials and smooth off to match adjacent surfaces.
   3. Sand Glossy surfaces to dull surface and remove residue.
   4. Remove mildew from affected surfaces with a solution of Tri-Sodium Phosphate and bleach. Rinse with clean water and allow to dry completely.
   5. Existing surfaces to be recoated shall be thoroughly cleaned and de-glossed by sanding or other means prior to priming and painting. Patched and bare areas shall be spot primed with the same primer as specified for new work.
   6. Rusty metal: Scrape, sand or wire wheel, feathering edges to sound coating. Dust surfaces. Topcoat.
   7. Remove soil and body oils completely from surfaces, including handrails, door edges and posts. Treat with Liquid Sandpaper or Dull-N-Bond.
   8. Remove hardware, accessories, plates, fixtures and similar items not to be finished. Reinstall at completion.
   9. Signage and artwork shall be removed and reinstalled.

B. Concrete Surfaces:
   1. Concrete surfaces shall be dry, clean and free from efflorescence, encrustations and other foreign matter. Any glazed surface shall be slightly roughened or etched. Curing compounds, bond breakers, release agents and other coatings shall be removed with a light sandblast or high pressure power wash.

C. CMU Surfaces:
   1. Remove dirt, loose mortar, scale, powder and other foreign matter from concrete block surfaces which are to be painted.

2. Unpainted CMU surfaces shall be cleaned with TSP. Rinse thoroughly. Surface shall be tested for adhesion. Prime as listed in materials section; allow to cure, then perform adhesion test with duct tape.

D. Galvanized Surfaces: Remove all oils and contamination from galvanized surfaces scheduled to be painted by washing with a compliant solvent wash.

E. Ferrous Metal: Remove grease, rust, scale, dirt and dust from ferrous metal surfaces. Primer coat shall be applied not less than 30 minutes, nor more than 3 hours after preparation of surface.

F. Primed Metal: Sand and scrape shop primed metal to remove loose primer and rust. Touch-up bare, abraded and damaged areas with metal primer. Feather edges to make touch-up patches inconspicuous.

G. Wood Surfaces:
1. Remove dust, grit and foreign matter from wood surfaces. Sand surfaces and dust clean. Spot prime knots, pitch streaks and sappy sections with a stain blocking primer where surfaces are to be painted. Fill nail holes, cracks and other defects after priming and spot prime repairs after patching material has fully cured.
2. Wood surfaces with peeling areas are to have edges of broken paint film sanded to a feather edge.
3. Back prime wood trim. Paint tops, bottoms, edges and cut-outs of doors.

H. Plaster Surfaces:
1. Plaster surfaces shall be dry and free from efflorescence, encrustations and foreign matter. Fill cracks, holes and imperfections, smoothing repairs to match adjacent texture. Allow repairs to fully cure before priming.
2. Prime plaster surfaces with specified primer. Caulk all cracks.

I. Preparation of other surfaces shall be performed following specific recommendations of the coating manufacturer.

3.3 PREVIOUSLY COATED SURFACES

A. Maintenance painting will frequently not permit or require complete removal of all old coatings prior to repainting. However, all surface contamination such as oil, grease, loose paint, mill scale dirt, foreign matter, rust, mold, mildew, mortar, efflorescence, and sealers must be removed to assure sound bonding to the tightly adhering old paint. Glossy surfaces of old paint films must be clean and dull before repainting. Thorough washing with an abrasive cleanser will clean and dull in one operation, or, wash thoroughly and dull by sanding. Spot prime any bare areas with an appropriate primer. Recognize that any surface preparation short of total removal of the old coating may compromise the service length of the system. Check for compatibility by applying a test patch of the recommended coating system, covering at least 2 to 3 square feet. Allow to dry one week before testing adhesion per ASTM D3359. If the coating system is incompatible, complete removal is required per ASTM D4259.

3.4 APPLICATION

A. Apply products in accordance with manufacturer's instructions.

B. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.

C. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.

D. Apply each coat to uniform appearance. Apply each coat of paint slightly darker than preceding coat unless otherwise approved

E. Sand wood surfaces lightly between coats to achieve required finish.

F. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust particles just prior to applying next coat.

G. Stipple all edges and corners to conceal brush marks.

H. Paint entire trim element with like color. Painting of faces only is unacceptable. Trim surfaces must be wrapped with the trim color and not "faced off" or "Hollywooded".

I. Doors: Paint entire door unless otherwise noted, including door top and bottom edge surfaces.

J. Tinting: Tint each primer a lighter shade to facilitate identification of each coat where multiple coats of the same material are applied. Tint primer to match the color of the finish coat, but provide sufficient differences in shade of primer to distinguish each separate coat.

3.5 PROTECTION

A. Protect work of other trades and items not intended to receive paint. Install "wet paint" signs to protect newly painted surfaces.

3.6 CLEANING

A. Protection - Carefully protect areas where work is in progress from damage.
   1. Provide and spread clean drop cloths when and where required to provide the necessary protection.
   2. Immediately clean-up all accidental spatter, spillage, misplaced paint and restore the affected surface to its original condition.

B. Clean-up:
   1. Clean up debris daily per OSHA requirements.
   2. At completion of work, remove all materials, supplies, debris and rubbish and leave each area in a clean, acceptable condition.
   3. Collect waste material which may constitute a fire hazard, place in closed metal containers, and remove daily from site.

3.7 SURFACES TO BE FINISHED

A. Paint all existing exterior finishes and areas affected by work, unless notes otherwise.

B. Do not paint or finish the following items:

1. Items fully factory-finished unless specifically noted.
2. Fire rating labels, equipment serial number and capacity labels.

C. Mechanical and Electrical: Use paint systems defined for the substrates to be finished.
1. Paint all insulated and exposed pipes occurring in finished areas to match background surfaces, unless otherwise indicated.
2. Paint shop primed items occurring in finished areas.

3.8 CRACK FILLERS

A. Crack Fillers: elastomeric coating manufacturers recommended, factory-formulated crack fillers or sealants, including crack filler primers, compatible with substrate and other materials indicated; VOC content complying with limits of authorities having jurisdiction.

B. Primer: Elastomeric coating manufacturer's recommended, factory-formulated, alkali-resistant primer compatible with substrate and other materials indicated; VOC content complying with limits of authorities having jurisdiction.

3.9 Concrete Unit Masonry Block Filler: Elastomeric coating manufacturer's recommended, factory-formulated, high-performance latex block filler compatible with substrate and other materials indicated; VOC content complying with limits of authorities having jurisdiction.

3.10 PAINT SYSTEMS - EXTERIOR

A. CMU, Latex Flat:
1. 1 Coat: Loxon Block Surfacer, LX01.
2. 2 Coats: A-100 Exterior Latex Flat, A6 Series.

B. Plaster/Stucco, Opaque, Flat, Latex, 3 coat:
1. 1 Coat: Loxon Masonry Primer LX01.
2. 2 Coats: A-100 Flat A6W851 (1.4 mils dft pr/ct).

C. Ferrous Metals, Unprimed, Latex, 3 coat:
1. 1 Coat: All Surface Enamel Primer LX02.
2. 2 Coats: PI WB Alkyd Urethane Semi-Gloss B53.

D. Galvanized Metals, Semi-Gloss, Waterbased Alkyd, 3 coat:
1. 1 Coat: Pro-Cryl Universal Primer B66-310.
2. 2 Coats PI WB Alkyd Urethane Semi-Gloss B53.

E. Wood and Composite Wood, Flat, Opaque, Latex, 3 coat:
1. 1 Coat: A-100 Exterior Latex Primer B42W41.
2. 2 Coats: A-100 Flat A6W851.

F. Wood and Composite Wood, Semi-Gloss, Opaque, Latex, 3 coat
1. 1 Coat: A-100 Exterior Latex Primer B42W41.
2. 2 Coats: PI WB Alkyd Urethane Semi-Gloss B53.

3.11 PAINT SYSTEMS -INTERIOR (NO VOC)

A. Gypsum Board, Latex Egg-Shell:
   1. 1 Coat: ProMar 200 Interior Latex Primer B28W2600.
   2. 2 Coats: ProMar 200 Interior Latex Egg-Shell B20-2600 Series.

B. Gypsum Board, Acrylic Semi-Gloss Enamel:
   1. 1 Coat: ProMar 200 Interior Latex Primer B28W2600.
   2. 2 Coats: ProMar 200 Interior Semi-Gloss B31-2600 Series.

C. Masonry, Latex Egg-Shell:
   1. 1 Coat: ProMar 200 Interior Latex Primer B28W2600.
   2. 2 Coats: ProMar 200 Interior Latex Egg-Shell B20-2600 Series.

D. Wood, Composition Board, Latex Egg-Shell:
   1. 1 Coat: ProMar 200 Interior Latex Primer B28W2600.
   2. 2 Coats: ProMar 200 Interior Latex Egg-Shell B20-2600 Series.

E. Wood, Acrylic Semi-Gloss Enamel:
   1. 1 Coat: ProMar 200 Interior Latex Primer B28W2600.
   2. 2 Coats: Pro Industrial Water base Alkyd Urethane Semi-Gloss B53 Series.

F. Metal - Steel, Aluminum, Galvanized, Acrylic Semi-Gloss Enamel:
   1. 1 Coat: Pro Industrial ProCryl Primer B66-310 Series.
   2. 2 Coats: Pro Industrial Water base Alkyd Urethane Semi-Gloss B53 Series.

3.12 COLORS

A. To be selected by Architect from manufacturer’s full range of colors.

END OF SECTION 099100

SECTION 101100 - VISUAL DISPLAY SURFACES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Markerboards.
   2. Tackboards.

1.2 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: Include plans, elevations, sections, details, and attachments to other work.
   1. Show location of panel joints.
   2. Show location of special-purpose graphics for visual display surfaces.
   3. Include sections of typical trim members.

C. Schedule: List product, size, and type by room numbers.

D. Samples for Initial Selection: For each type of visual display surface indicated and as follows:
   1. Actual sections of face sheet and tack assembly.
   2. Samples of accessories involving color selection.

E. Samples for Verification: For each type of visual display surface indicated and as follows:
   1. Visual Display Surface: Not less than 8-1/2 by 11 inches, mounted on substrate indicated for final Work. Include one panel for each type, color, and texture required.
   2. Trim: 6-inch- long sections of each trim profile.
   3. Accessories: Full-size Sample of each type of accessory.

F. Maintenance Data: For visual display surfaces to include in maintenance manuals.

G. Warranties: Special warranties specified in this Section.

1.3 QUALITY ASSURANCE

A. Product Options: Drawings indicate size, profiles, and dimensional requirements of visual display surfaces and are based on the specific system indicated. Refer to Division 1 Section "Product Requirements."
   1. Do not modify intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If modifications are proposed, submit comprehensive explanatory data to Architect for review.

B. Fire-Test-Response Characteristics: Provide fabrics with the surface-burning characteristics indicated, as determined by testing identical products per ASTM E 84 by UL or another testing

and inspecting agency acceptable to authorities having jurisdiction. Identify materials with appropriate markings of applicable testing and inspecting agency.

C. Preinstallation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination."

1.4 DELIVERY, STORAGE, AND HANDLING

A. Deliver factory-built visual display boards, including factory-applied trim where indicated, completely assembled in one piece without joints, where possible. If dimensions exceed maximum manufactured panel size, provide two or more pieces of equal length as acceptable to Architect. When overall dimensions require delivery in separate units, prefit components at the factory, disassemble for delivery, and make final joints at the site.

B. Store visual display units vertically with packing materials between each unit.

1.5 PROJECT CONDITIONS

A. Field Measurements: Verify dimensions by field measurements before fabrication and indicate measurements on Shop Drawings.
   1. Established Dimensions: Where field measurements cannot be made without delaying the Work, establish dimensions and proceed with fabricating visual display surfaces without field measurements. Coordinate wall construction to ensure that actual dimensions correspond to established dimensions.
   2. Allow for trimming and fitting where taking field measurements before fabrication might delay the Work.

1.6 WARRANTY

A. Special Warranty for Face Sheets: Manufacturer's standard form in which manufacturer agrees to repair or replace face sheets that fail in materials or workmanship within specified warranty period.
   1. Failures include, but are not limited to, the following:
      a. Surfaces lose original writing and erasing qualities.
      b. Surfaces become slick or shiny.
      c. Surfaces exhibit crazing, cracking, or flaking.
   2. Warranty Period: Life of the building.

B. Installer’s Warranty: 1 year.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Markerboard: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.

1. Modular Trim System by Platinum Visual Systems. (Basis of Design).
2. LCS Markerboard by Claridge Products & Equipment, Inc.
3. 555 Series, P3 ceramic steel by Polyvision Corporation.
4. Magnaboard by Chatfield Clarke Co.
5. A-1 Visual Systems.
6. Best-Rite.
7. Or equal.

B. Tackboard: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
1. Forbo. (Basis of Design)
2. Claridge Products & Equipment, Inc.
3. Tackboard by Polyvision Corporation.
4. Chatfield Clarke Co.
5. Modular Trim System by Platinum Visual Systems.
6. A-1 Visual Systems.
7. Platinum Visual Systems.
8. Or equal.

2.2 MARKERBOARDS

A. Product: Modular Trim System by Platinum Visual Systems.
1. Size: As indicated on Drawings.
2. Heavy-duty aluminum extrusions come standard in clear satin anodized.
3. 2-3/4 inch blade tray with radius corners.
4. 3/4 inch wide frame.
5. 72 inch wall standards boards, adjustable in height.
6. 1 inch maprail is standard with natural cork insert.
7. Porcelain-on-Steel writing surfaces with a Lifetime Warranty.
8. 4 color markers and felt eraser.

2.3 TACK BOARD

A. Product: Bulletin Board by Forbo.
1. Self-healing properties.
2. Washable finish.
3. Colors: As selected by Architect from manufacturer’s 12 soft, matte colors.
4. Low light-reflectance (no-glare)
5. Anti-bactericidal properties.
6. Resists cracking, drying & peeling.
7. Frame: Satin anodized aluminum.
8. Assembly: 1/4" burlap-backed Forbo laminated to 3/8" fiberboard.
9. Complete with installation hardware.
10. Fire Testing: Class B when tested in accordance to ASTME84/NFPA255, Standard Test Method for Surface Burning Characteristics.
11. 10-year warranty.
12. Size: As indicated on Drawings.

2.4 ACCESSORIES

A. Aluminum Frames and Trim: Fabricated from not less than 0.062-inch- thick, extruded aluminum; of size and shape indicated.
   1. Factory-Applied Trim: Manufacturer's standard.

B. Chalktray: Manufacturer's standard, continuous.
   1. Solid Type: Extruded aluminum with ribbed section and smoothly curved exposed ends.

C. Map Rail: Provide the following accessories:
   1. Display Rail: Continuous and integral with map rail; fabricated from cork approximately 1 to 2 inches wide.
   2. End Stops: Located at each end of map rail.
   3. Map Hooks and Clips: Two map hooks with flexible metal clips for every 48 inches of map rail or fraction thereof.
   4. Flag Holder: One for each room.

2.5 FABRICATION

A. Porcelain-Enamel Visual Display Assemblies: Laminate porcelain-enamel face sheet and backing sheet to core material under heat and pressure with manufacturer's standard flexible, waterproof adhesive.

B. Visual Display Boards: Factory assemble visual display boards, unless otherwise indicated.
   1. Where factory-applied trim is indicated, trim shall be assembled and attached to visual display boards at manufacturer's factory before shipment.

C. Factory-Assembled Visual Display Units: Coordinate factory-assembled units with trim and accessories indicated. Join parts with a neat, precision fit.
   1. Make joints only where total length exceeds maximum manufactured length. Fabricate with minimum number of joints, balanced around center of board, as acceptable to Architect.
   2. Provide manufacturer's standard vertical-joint spline system between abutting sections of markerboards.
   3. Where size of visual display boards or other conditions require support in addition to normal trim, provide structural supports or modify trim as indicated or as selected by Architect from manufacturer's standard structural support accessories to suit conditions indicated.

D. Aluminum Frames and Trim: Fabricate units straight and of single lengths, keeping joints to a minimum. Miter corners to neat, hairline closure.
   1. Where factory-applied trim is indicated, trim shall be assembled and attached to visual display units at manufacturer's factory before shipment.

2.6 ALUMINUM FINISHES

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying a strippable, temporary protective covering before shipping.

C. Finish designations prefixed by AA comply with the system established by the Aluminum Association for designating aluminum finishes.

D. Class II, Clear Anodic Finish: AA-M12C22A31 (Mechanical Finish: nonspecular as fabricated; Chemical Finish: etched, medium matte; Anodic Coating: Architectural Class II, clear coating 0.010 mm or thicker) complying with AAMA 611.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances, surface conditions of wall, and other conditions affecting performance.
   1. For the record, prepare written report, endorsed by Installer, listing conditions detrimental to performance of work.

B. Examine walls and partitions for proper backing for visual display surfaces.

C. Examine walls and partitions for suitable framing depth where sliding visual display units will be installed.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Remove dirt, scaling paint, projections, and depressions that will affect smooth, finished surfaces of visual display boards.

B. Prepare surfaces to achieve a smooth, dry, clean surface free of flaking, unsound coatings, cracks, defects, and substances that will impair bond between visual display boards and surfaces.

3.3 INSTALLATION, GENERAL

A. General: Install visual display surfaces in locations and at mounting heights indicated on Drawings, or if not indicated, at heights indicated below. Keep perimeter lines straight, level, and plumb. Provide grounds, clips, backing materials, adhesives, brackets, anchors, trim, and accessories necessary for complete installation. Units shall be braced in place to allow curing of adhesive. There shall be no gaps or voids in adhesion and units shall not give when pushed.

3.4 INSTALLATION OF FACTORY-FABRICATED VISUAL DISPLAY UNITS

A. Visual Display Boards: Visual Display Boards shall be attached to the wall by spreading adhesive over the entire back of the panel with 1/4 inch notched trowel. Panels shall be braced to provide thorough adhesion to the substrate, and shall exhibit no “sponginess” when pressed.

3.5 CLEANING AND PROTECTION

A. Clean visual display surfaces according to manufacturer's written instructions. Attach one cleaning label to visual display surface in each room.

B. Touch up factory-applied finishes to restore damaged or soiled areas.

C. Cover and protect visual display surfaces after installation and cleaning.

END OF SECTION 101100

SECTION 101400 - SIGNAGE

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
1. Panel signs (room signs).
2. Parking signs.
3. Traffic signs.
4. Signage accessories.

1.2 SYSTEM DESCRIPTION

A. Design Requirements:
1. Raised characters shall comply with 2022 CBC Section 11B-703.2.:
a. Depth: It shall be 1/32 inch (0.8 mm) minimum above their background and shall be sans serif uppercase and be duplicated in Braille.
b. Height: It shall be 5/8 inch (15.9 mm) minimum and 2 inches (51 mm) maximum based on the height of the uppercase letter “I”. CBC Section 11B-703.2.5.
c. Finish and contrast: Characters and their background shall have a non-glare finish. Character shall contrast with their background with either light characters on a dark background or dark characters on a light background. CBC Section 11B-703.5.1
d. Proportions: It shall be selected from fonts where the width of the uppercase letter “O” is 60 % minimum and 110 % maximum of the height of the uppercase letter “I”. Stroke thickness of the uppercase letter “I” shall be 15 % maximum of the height of the character. CBC Sections 11B-703.2.4.
e. Character Spacing: Spacing between individual tactile characters shall comply with CBC Section 11B-703.2.7 and 11B-703.2.8.
f. Braille: It shall be contracted (Grade 2) and shall comply with CBC Sections 11B-703.3 and 11B-703.4. Braille dots shall have a domed and rounded shape and shall comply with CBC Table and Figure 11B-703.3.1.
g. Mounting height: A tactile sign shall be located 48” minimum to the baseline of the lowest Braille cells and 60” maximum to the baseline of the highest line of raised characters above the finish floor or ground surface.
h. Mounting location: A tactile sign shall be located on the approach side, as one enters or exits rooms or space, and be reached within 0” of the required clear floor space per CBC Section and Figure 11B -703.4.2 as follows:
1) a clear floor space of 18’ x 18” minimum, centered on the tactile characters, shall be provided beyond the arc of any door swings between the closed position and 45 degree open position.
2) on the wall at the latch side of a single door.
3) on the inactive leaf of a double door with one active leaf.
4) on the wall at the right side of a double door with two active leafs.
5) on the nearest adjacent wall where there is no wall space at the latch side of a single door or no space at the right side of a double door with two active leafs.

2. Visual characters shall comply with CBC Section 11B-703.5 and shall be 40” minimum above finish floor or ground.
3. Pictograms shall comply with CBC Section 11B-703.6.
4. Symbol of accessibility shall comply with CBC Section 11B-703.7.

1.3 SUBMITTALS

A. Product Data: Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for each type of sign.

B. Shop Drawings: Include plans, elevations, and large-scale sections of typical members and other components. Show mounting methods, grounds, mounting heights, layout, spacing, reinforcement, accessories, and installation details.
1. Provide message list for each sign, including large-scale details of wording, lettering, artwork, and braille layout.

C. Samples for Initial Selection: For each type of sign material indicated that involves color selection.

D. Samples for Verification: For each type of sign, include the following Samples to verify color selected:
1. Panel Signs: Full-size Samples of each type of sign required.
2. Approved samples will not be returned for installation into Project.

E. Qualification Data: For Installer.

F. Maintenance Data: For signage cleaning and maintenance requirements to include in maintenance manuals.

1.4 QUALITY ASSURANCE

A. Installer Qualifications: An authorized representative of signage manufacturer for installation and maintenance of units required for this Project.

B. Source Limitations: Obtain each sign type through one source from a single manufacturer.

C. Regulatory Requirements: Comply with the Americans with Disabilities Act (ADA) and with code provisions as adopted by authorities having jurisdiction.

D. All tactile signage must be field inspected after installation per CBC 11B-703.1.1.2.

1.5 PROJECT CONDITIONS

A. Field Measurements: Where sizes of signs are determined by dimensions of surfaces on which they are installed, verify dimensions by field measurement before fabrication and indicate measurements on Shop Drawings.

1.6 COORDINATION

A. For signs supported by or anchored to permanent construction, advise installers of anchorage devices about specific requirements for placement of anchorage devices and similar items to be used for attaching signs.
   1. For signs supported by or anchored to permanent construction, furnish templates for installation of anchorage devices.

1.7 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of signage fails in materials or workmanship within specified warranty period.
   1. Warranty Period: 5 years.

B. Installer Warranty: 1 year.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Signs: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Best Sign Systems Inc. (Basis of Design)
   2. Apco Graphics Inc.
   3. ASI Sign Systems, Inc.
   4. Curcio Enterprises, Inc.
   5. Mohawk Sign Systems.
   6. Sign A Rama.
   7. Or equal.

B. Exterior Signs: Subject to compliance with requirements, provide either the named product or an equal product by one of the other manufacturers specified.
   1. Gemini, Inc. (Basis of Design)
   2. A.R.K. Ramos Mfg. Co., Inc.
   3. La Haye Bronze.
   4. Metal Arts; Division of L & H Mfg.
   5. Mills Manufacturing. Inc.
   6. Southwell Co.
   7. Or equal.

2.2 PANEL ROOM SIGNS

A. General: Provide panel signs that comply with requirements indicated for materials, thicknesses, finishes, colors, designs, shapes, sizes, and details of construction.
   1. Produce smooth panel sign surfaces constructed to remain flat under installed conditions within tolerance of plus or minus 1/16 inch measured diagonally.

B. Product: HC300 ADA Sign System by Best Sign Systems.
   1. Unframed Panel Signs: Fabricate signs with edges mechanically and smoothly finished.
   2. No Smoking signs.
   3. Room, Occupancy, Wayfinding Signs: As selected from 4 standard copy size signs.
      a. 4" x 2" with up to 4 characters each.
      b. 6" x 2" with up to 8 characters each.
      c. 8" x 2" with up to 12 characters each.
      d. 10" x 2" with up to 14 characters each.
   4. Toilet Room Signs: As selected from manufacturer's standard.
   5. Symbols of Accessibility: Provide 6-inch- high symbol fabricated from opaque nonreflective vinyl film, 0.0035-inch nominal thickness, with pressure-sensitive adhesive backing suitable for both exterior and interior applications.
   6. Material:
      a. 1/4 inch thick (thicker than standard) "MP", acrylic sheet, ASTM D 4802, Category A-1 (cell-cast sheet), Type UVA (UV absorbing).
   7. Copy: Contracted grade 2 Braille all capital letter on tactile sign.
      a. Font and Size: As indicated on Drawings.

2.3 PARKING/TRAFFIC SIGNS

A. Material: 0.080" porcelain-enameled aluminum unframed signs, screen printed copy.

B. Accessible signs are blue with white symbol.
   1. Text: Symbols of accessibility, accessible direction, etc. as indicated on Drawings.
   2. Text: Stop, Yield, Do Not Enter, etc. as indicated on Drawings.

C. Post: 2 inch diameter, schedule 40 galvanized pipe.

2.4 ACCESSORIES

A. Mounting Methods: Use concealed fasteners fabricated from materials that are not corrosive to sign material and mounting surface.

B. Anchors and Inserts: Provide nonferrous-metal or hot-dip galvanized anchors and inserts for exterior installations and elsewhere as required for corrosion resistance. Use toothed steel or lead expansion-bolt devices for drilled-in-place anchors. Furnish inserts, as required, to be set into concrete or masonry work.

2.5 FINISHES, GENERAL

A. Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes.

B. Protect mechanical finishes on exposed surfaces from damage by applying strippable, temporary protective covering before shipping.

C. Appearance of Finished Work: Variations in appearance of abutting or adjacent pieces are acceptable if they are within one-half of range of approved Samples. Noticeable variations in

same piece are not acceptable. Variations in appearance of other components are acceptable if they are within range of approved Samples and are assembled or installed to minimize contrast.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of work.

B. Verify that items, including anchor inserts, provided under other sections of Work are sized and located to accommodate signs.

C. Examine supporting members to ensure that surfaces are at elevations indicated or required to comply with authorities having jurisdiction and are free from dirt and other deleterious matter.

D. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

A. General: Locate signs and accessories where indicated, using mounting methods of types described and in compliance with manufacturer's written instructions.
   1. Install signs level, plumb, and at heights indicated, with sign surfaces free from distortion and other defects in appearance.
   2. Signs placed on glazed surfaces, backing sign of the same material and color shall be applied on the opposite glazed surface.

B. Wall-Mounted Panel Signs:
   1. Interior Signs on Smooth Substrates:
      a. Silicone-Adhesive Mounting: Use liquid-silicone adhesive recommended in writing by sign manufacturer to attach signs to irregular, porous, or vinyl-covered surfaces. Use double-sided vinyl tape where recommended in writing by sign manufacturer to hold sign in place until adhesive has fully cured.
   2. Exterior and Interior Signs on Rough Substrates:
      a. Mechanical Fasteners: Mechanical fasteners placed through predrilled holes. Attach signs with fasteners and anchors suitable for secure attachment to substrate as recommended in writing by sign manufacturer.
         1) Fastener: Stainless steel screws, tamper-resistant flat head countersink.
         2) Anchors: Suitable for secure attachment to substrate.

C. Parking and Traffic Signs
   1. General: Locate sign units and accessories where indicated, using mounting methods of the type described and in compliance with the manufacturer's instructions.
   2. Install sign level, plumb, and at height indicated.
   3. Cap post with galvanized cap.

3.3 CLEANING AND PROTECTION

A. After installation, clean soiled sign surfaces according to manufacturer's written instructions. Protect signs from damage until acceptance by District.

END OF SECTION 101400

SECTION 311000 - SITE CLEARING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
1. Protecting existing trees, vegetation, and structures to remain.
2. Removing landscape coverings.
3. Clearing and grubbing.
4. Topsoil stripping.
5. Removing above-grade site improvements, concrete, landscape rock.
6. Disconnecting, capping or sealing, and abandoning site utilities in place.
7. Disconnecting, capping or sealing, and removing site utilities.
8. Removing site structures as identified on plans.

1.2 DEFINITIONS

A. Topsoil: Natural or cultivated surface-soil layer containing organic matter and sand, silt, and clay particles; friable, pervious, and black or a darker shade of brown, gray, or red than underlying subsoil; reasonably free of subsoil, clay lumps, gravel, and other objects more than 1” in diameter; and free of weeds, roots, and other deleterious materials.

1.3 MATERIALS OWNERSHIP

A. Except for materials indicated to be stockpiled or to remain Owner's property, cleared materials shall become Contractor's property and shall be removed from the site. The district will accept in on-campus stockpiles (designated by the district) all clean spoils free of trash, concrete or asphalt rubble, and other foreign objects. Grass & organic strippings shall be removed completely from campus. Removed concrete and concrete with rebar shall be removed completely from campus.

1.4 SUBMITTALS

A. Photographs or videotape, sufficiently detailed, of existing conditions of trees and plantings, adjoining construction, and site improvements that might be misconstrued as damage caused by site clearing.

B. Record drawings according to Division 1 Section "Contract Closeout
1. Identify and accurately locate capped utilities and other subsurface structural, electrical, sewer, storm, gas, irrigation, water, and mechanical conditions

C. Contractor to provide disposal slips with weights of all material removed from campus.

1.5 QUALITY ASSURANCE

A. Pre installation Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Meetings

B. Clearing Firm: Company specializing in the type of work required with a minimum of 3 years experience.

1.6 PROJECT CONDITIONS

A. Traffic: Minimize interference with adjoining roads, streets, walks, and other adjacent occupied or used facilities during site-clearing operations.
   1. Do not close or obstruct streets, walks, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
   2. Provide alternate routes around closed or obstructed traffic ways if required by authorities having jurisdiction.

B. Improvements on Adjoining Property: Authority for performing indicated removal and alteration work on property adjoining Owner's property will be obtained by Owner before award of Contract.

C. Salvable Improvements: Carefully remove items indicated to be salvaged and store on Owner's premises where indicated.

D. Notify utility locator service for area where Project is located before site clearing. (U.S.A and campus utilities).

E. Minimize production of dust due to clearing operations; do not use water if that will result in ice, flooding, sedimentation of public waterways or storm drains, or other pollution.

PART 2 - PRODUCTS

2.1 SOIL MATERIALS

A. Satisfactory Soil Materials: Obtain approved borrow soil materials off-site when satisfactory soil materials are not available on-site

PART 3 - EXECUTION

3.1 PREPARATION

A. Protect and maintain benchmarks and survey control points from disturbance during construction.

B. Provide erosion-control measures to prevent soil erosion and discharge of soil-bearing water runoff or airborne dust to adjacent properties, walkways, and campus storm drainage system.

C. Locate and clearly flag trees and vegetation to remain or to be relocated.

D. Protect existing site improvements to remain from damage during construction. If damage occurs restore damaged improvements to their original condition, as acceptable to Owner

3.2 TREE PROTECTION

A. The contractor shall protect all existing trees and shrubs scheduled to remain against injury or damage, including cutting, breaking or skinning of roots, trunks or branches.

B. Care shall be taken to not damage the existing tree to remain.
   1. Do not store construction materials, debris, or excavated material within drip line of remaining trees.

2. Do not permit vehicles, equipment, or foot traffic within drip line of remaining trees.

C. Grading beneath trees to be saved shall be given special attention. Every effort shall be made to avoid creating conditions adverse to the tree's health. The natural ground within the drip lines of trees to be preserved shall remain as undisturbed as possible.

D. Where excavation for new construction is required within drip line of trees, hand clear and excavate to minimize damage to root systems. Use narrow-tine spading forks, comb soil to expose roots, and cleanly cut roots as close to excavation as possible. No mechanical trenching or excavation is allowed within the drip line of existing trees any time. Trenching shall be completed by running the trench parallel to the roots to the extent possible, rather that cross-cutting the roots.

3.3 UTILITIES

A. Locate, identify, disconnect, and seal or cap off utilities indicated to be removed. Arrange to shut off indicated utilities with utility companies or campus.

B. Utilities larger than 4" to be abandoned in place, capped, and filled with 2 sack slurry seal. Or completely remove utilities per contractor's preference.

C. Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Do not proceed with utility interruptions without Owner's written permission.
3. Excavate for and remove underground utilities indicated to be removed.

3.4 CLEARING AND GRUBBING

A. Remove obstructions, trees, shrubs, grass, and other vegetation to permit installation of new construction. Removal includes digging out stumps and obstructions and grubbing roots.
1. Do not remove trees, shrubs, and other vegetation indicated to remain or to be relocated.
2. Cut minor roots and branches of trees indicated to remain in a clean and careful manner where such roots and branches obstruct installation of new construction.
3. Completely remove stumps, roots, obstructions, and debris extending to a depth of 18 inches below exposed subgrade.
4. Use only hand methods for grubbing within drip line of remaining trees.

B. Fill depressions caused by clearing and grubbing operations with satisfactory soil material, unless further excavation or earthwork is indicated.
1. Place fill material in horizontal layers not exceeding 8-inch loose depth, and compact each layer to a density equal to adjacent original ground.

C. No vegetation waste shall be dumped at the landfill, burned, buried, or left on site. Trees to be removed shall be chipped and either used in the project landscape (if allowed by the landscape architect) or removed to a composting facility or re-used offsite. Other vegetative waste shall be composted at an offsite facility.

3.5 TOPSOIL STRIPPING

A. Remove sod and grass before stripping topsoil.

B. Strip topsoil to whatever depths are encountered in a manner to prevent intermingling with underlying subsoil or other waste materials.
   1. Strip surface soil of unsuitable topsoil, including trash, debris, weeds, roots, and other waste materials.

C. Stockpile topsoil materials away from edge of excavations without intermixing with subsoil. Grade and shape stockpiles to drain surface water. Cover to prevent windblown dust.
   1. Limit height of topsoil stockpiles to 72 inches.
   2. Do not stockpile topsoil within drip line of remaining trees.
   3. Dispose of excess topsoil as specified for waste material disposal in the Campus Stockpile (location designated by district).

3.6 SITE IMPROVEMENTS

A. Remove existing above- and below-grade improvements as indicated and as necessary to facilitate new construction.

B. Remove slabs, paving, curbs, gutters, and aggregate base as indicated. Stockpile, recycle, or dispose as designated in the construction waste management plan
   1. Unless existing full-depth joints coincide with line of demolition, neatly saw-cut length of existing pavement to remain before removing existing pavement. Saw-cut faces vertically.

3.7 DISPOSAL

A. Disposal: Remove surplus soil material, unsuitable topsoil, obstructions, demolished materials, and waste materials, including trash and debris, and legally dispose of them off Owner's property. District will accept clean soil / topsoil as noted above.

END OF SECTION 311000

SECTION 312200 - SITE GRADING

PART 1 - GENERAL

1.1 SECTION INCLUDES

A. Description of the requirements for earthwork which includes, but is not necessarily limited to, the following:
   1. All excavating, filling and grading to elevations indicated on the Drawings.
   2. Preparation of subgrade for non-traffic concrete sidewalk and concrete curbs/walls.
   3. Cutting, filling and finish grading of areas to extent shown and specified herein.

1.2 QUALITY ASSURANCE

A. Requirements of Regulatory Agencies:
   1. Safety Regulations: Work shall comply with all Federal, state and municipal regulations regarding safety, including the requirements of the following:
      a) William-Steiger Occupational Safety & Health Act of 1970
   2. All trenching work shall conform to Trench Construction Safety Orders of California State Industrial Accident Commission (CSIAC).

B. References and Standards:
   1. American Society for Testing and Materials (ASTM):
      a) D422-72- Test for Maximum Particle Size.
      b) D1557-78 - "Moisture-Density Relations of Soils Using 10-lb (4.5 kg) Rammer and 18-in. (457 mm) Drop."
      c) D4318-84 - Test Method for Liquid Limit, Plastic Limit, and Plasticity Index of Soils.

1.3 PROTECTION

A. Adjacent Facilities: Protect adjacent public and private property, both above and below grade, from damage resulting from work of this section. Assume all responsibility for damage to adjoining properties and restore property to its original condition, should damage occur.

B. Bulkheading and Shoring: Provide shoring, sheeting and bracing to prevent caving, erosion or gullying of sides of excavations.

C. Surface Drainage: Provide for surface drainage during period of construction in a manner to prevent water from running into excavated areas, and to avoid creating a nuisance to adjacent areas.

D. Pumping: Keep all excavations free from water during entire progress of work, regardless of cause, source or nature of water. Any water which accumulates in excavations shall be drained promptly by means of pumps, if necessary.

E. Dust Control: Precaution shall be exercised at all times to control dust created and to avoid creation of a nuisance in the surrounding area as a result of the demolition and removal work and the excavating and grading operations. Keep ground wet as may be required to control dust.

1.4 JOB CONDITIONS

A. Seasonal Limits: No fill shall be placed during weather conditions which will alter the moisture content of the fill materials sufficiently to make adequate compaction impossible. After placing operations have been stopped because of adverse conditions, no additional fill material shall be placed until the last layer compacted has been checked and found by the Geotechnical Engineer to be compacted to the specified densities.

B. Existing Site Conditions: Contractor shall acquaint himself with all site conditions. Should any utilities or other subsurface items not shown on the drawings be found during excavations, the Contractor shall promptly notify the Architect for instructions as to further action. Failure to do so will make the Contractor liable for any and all damage thereto arising from his operations subsequent to discovery of such utilities and other subsurface items not shown on Drawings.

C. On-site investigation: Periodic Inspection of excavation of existing soils and footing/foundation preparation by on-site Soils Engineer registered in the state of California shall be provided.

1.5 CLEAN-UP AND DISPOSAL

A. Clean-up: The Contractor shall maintain cleanliness on roadways and other public areas used by the equipment and will be held responsible for immediate removal of all spillage. The Contractor shall remove from the site all rubbish and debris found thereon, and all materials and debris resulting from demolition, leaving the site in a safe and clean condition.

B. Disposal: All items and materials not indicated or specified to be reused or to become the Owner's property shall become the Contractor's property and shall be removed from the premises. The Contractor shall make all arrangements for the disposal of materials and pay all costs involved.

PART 2 - PRODUCTS

2.1 MATERIALS

A. All fill shall be from the campus stockpile. Fill shall be free from concentrations of organics, rubble, and other deleterious materials. Clods, rocks or hard lumps exceeding four inches (4") in final size shall not be allowed in the upper two feet (2') of any fill supporting pavements or buildings.

B. Fill materials should be granular in nature and shall be approved by the Architect prior to placement.

C. Asphalt concrete, aggregate base and other paving products shall comply with the appropriate provisions of the State of California (Caltrans) Standard Specifications.

D. Topsoil material for landscaped areas shall be loose and friable soil equal to existing surface soils found on the site. See landscape architects plans and specifications for further details

including possible soils amendments. The school will designate on-campus stockpiles for topsoil sources.

E. Water: Water is available at no charge from on-campus fire hydrants. Contractor is required to furnish all equipment & labor required water application for construction purposes, including compaction and dust control.

PART 3 - EXECUTION

3.1 LAYOUT AND PREPARATION

A. Prior to the beginning of any grading, excavation or trenching operations, layout all work, establish grades, locate existing underground utilities, set necessary markers and stakes, establish all corners of building, set up necessary barricades and protection facilities as outlined herein, and as required by any governing agencies, and be responsible for their correctness and adequacy.

3.2 CLEARING, GRUBBING AND SITE PREPARATION

A. Materials removed which are suitable for fill or backfill as specified herein may be stockpiled on site.

B. All vegetation to be removed; oversized rubble and debris from clearing operations; uncompacted fill, loose and/or saturated materials; underground utilities to be relocated or abandoned, and utility trench backfill shall be removed and disposed of so as to leave the areas that have been disturbed with a neat and finished appearance, free from unsightly debris. Excavations and depressions resulting from the removal of such items, as well as any existing excavations or loose soil deposits, as determined by the Geotechnical Engineer, shall be cleaned out to firm, undisturbed soil and backfilled with suitable materials in accordance with these specifications.

3.3 PLACING, SPREADING AND COMPACTING FILL MATERIAL

A. The selected fill material shall be placed in layers which when compacted shall not exceed six inches (6") in thickness. Each layer shall be spread evenly and be thoroughly mixed during the spreading to promote uniformity of material in each layer.
   1. When the moisture content of the fill material is less than two percent (2%) above the optimum moisture content, water shall be added until the proper moisture content is achieved.
   2. When the moisture content of the fill material is too high to permit the specified degree of compaction to be achieved, the fill material shall be aerated by blading or other methods until the moisture content is satisfactory.

B. After each layer has been placed, mixed and spread evenly, it shall be thoroughly compacted to at least ninety percent (90%) of the ASTM Specification D1557-91 Compaction Test. Compaction shall be undertaken with equipment capable of achieving the specified density and shall be accomplished while the fill material is at the required moisture content. Each layer shall be compacted over its entire area until the desired density has been obtained.

C. The filling operation shall be continued until the fills have been brought to the finished slopes and grades as shown on the accepted drawings.

3.4 FINAL SUBGRADE PREPARATION

A. The upper twelve inches (12") of final building pad subgrades and the upper twelve inches (12") of all final subgrades supporting pavement sections and the upper six inches (6”) in sidewalk areas shall be brought to a uniform moisture content, and shall be uniformly compacted to not less than:

B. Block Wall Footings 95% - Upper 12” & all Fill

C. Sidewalk Areas 95% - Upper 6” & all Fill

D. Landscape Areas Light compaction in top 18”

as determined by the ASTM D1557-91 Compaction Test, regardless of whether final subgrade elevations are attained by filling, excavation or are left at existing grades.

3.5 EXCAVATIONS

A. Excavate for all work below grade to dimensions and elevations indicated or deeper if required to obtain firm bearing. Do not excavate or disturb earth below footing elevations without prior authorization in writing by the Architect. Claims for extra costs involved in such changes shall be made as set forth in the Conditions of the Contract.

B. Excess excavations under slabs or footings shall be restored to the proper excavations by the procedure specified for "Placing and Compacting." Where excess excavations have taken place under footings, footings shall be carried down to the bottom of the excavation at no increase in cost to the Owner.

C. Steps in footings shall be as indicated. Care shall be exercised in excavating for lower footings so as not to disturb bearing under any adjacent higher footings.

D. Excavations shall be sufficient to allow for construction and removal of forms, except where feasible to place concrete directly against cut ground when the Architect's approval for same is obtained.
   1. Conditions for trench footings without forms which the Architect will require before issuing an approval are:
      a) Sides of trenches must be able to stand without caving.
      b) No sluffage will be permitted.
      c) Footings must be increased 2 inches in width.

E. Excavated on-site materials which meet requirements hereinbefore specified under Part 2 are suitable for all fill and backfill. All excess excavated on-site materials shall be removed from the site.

3.6 GRADING FOR CONCRETE SLABS AND PAVING

A. Grading for Floor Slab Area: The entire area under floor slabs shall be graded to elevations required to receive capillary water barrier, vapor barrier, sand cushion and concrete slab, all as specified or indicated. Grade area to provide a smooth surface. If areas under floor slabs are over excavated or require fill, the fill materials, placing, spreading and compaction shall meet the requirements per the structural plans.
   1. Place capillary barrier to thickness indicated.

B. Grading for Exterior Concrete Slabs: Grade to elevations required to receive concrete slabs, aprons, walks, and pads. Slope subgrade to drain as indicated.

C. Grading for Asphalt Paving: Grade to elevations required to receive paving and aggregate base. Subgrade shall be uniform and true to grade.

3.7 SITE FINISH GRADING

A. Finish grading shall be accomplished to the grades shown except as otherwise directed.

B. The material beneath all fills shall be firm, dense and thoroughly compacted and shall be free from mud and muck.

C. All earth slopes shall be finished to reasonably smooth surfaces in substantial accordance with the lines and slopes shown on Drawings.

D. The degree of finish for grading or slopes shall be that ordinarily obtainable either from blade grader or scraper operations. The nicety of finish ordinarily associated with template and string line or hand-raking methods will not be required.

E. Grading Tolerances: Except as may otherwise be directed in the field by the Architect, grading shall be within tolerances of one-tenth foot above grade, but in no case below grade indicated.

3.8 MISCELLANEOUS WORK

A. Perform all other site earthwork shown on the Drawings and not otherwise specified.

END OF SECTION 312200

SECTION 321123 - AGGREGATE BASE COURSES

PART 1 - GENERAL

1.1 SUMMARYa

A. This Section includes the following:
   1. Preparation of aggregate base rock.
   2. Proof rolling of prepared subbase is included in this Section.

B. Reference:
   1. Standard Specifications for the Department of Transportation, State of California (Caltrans), 2010 Section 26, Aggregate Bases.
   2. ASTM D 1557 – Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft3 (2,700 kN m/m3)); 2002.

1.2 SUBMITTALS

A. Material Certificates signed by material producer and Contractor, certifying that each material item complies with or exceeds specified requirements.

B. Aggregate Composition Test Reports: Results of laboratory tests on proposed and actual materials.

C. Compaction Density Test Reports.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Use locally available materials and gradations that exhibit a satisfactory record of previous installations.

B. Aggregate Base: Use recycled material if available and meeting the following requirements. Aggregate base shall be in accordance with State of California Department of Transportation Standard Specifications Section 26. All aggregate base shall be class 2, ¾" maximum

PART 3 - EXECUTION

3.1 SURFACE PREPARATION

A. General: Remove loose material from compacted subbase surface immediately before placing concrete.

B. Proof-roll prepared subbase surface to check for unstable areas and areas requiring additional compaction.

3.2 INSTALLATION

A. Spread aggregate base over prepared subgrade to a total compacted thickness as indicated on the Drawings. Place aggregate in maximum 6 inch layers and roller compact to specified density.

B. Level and contour surfaces to elevation and gradients indicated.

C. Add water to assist compaction. If excess water is apparent, remove aggregate and aerate to reduce moisture content.

D. Use mechanical tamping equipment in areas inaccessible to compaction equipment.

3.3 FIELD QUALITY CONTROL

A. General: Testing in-place aggregate base courses for compliance with requirements for thickness and surface smoothness will be done by Owner's testing laboratory. Repair or remove and replace unacceptable aggregate base courses as directed by Owner's Representative.

B. Tolerances.
1. Flatness: Maximum variation of ¼ inch measured with a 10’ straight edge.
2. Scheduled Compacted Thickness: Plus or minus 1/4 inch.
3. Variation from Design Elevation: Plus or minus 1/2 inch.

C. Compaction density testing will be preformed on compacted aggregate base course in accordance with ASTM D 1557 (“modified Proctor”). Results will be evaluated in relation to compaction curve determined by testing uncompacted material in accordance with ASTM D 1557 (“modified Proctor”). If tests indicate work does not meet specified requirements, remove work, replace and retest.

3.4 CLEAN-UP

A. Remove unused stockpiled materials, leave area in a clean and neat condition. Grade stockpile areas to prevent standing surface water.

B. Leave borrow areas in a clean and neat condition. Grade to prevent standing surface water.

END OF SECTION 321123

SECTION 321216 - ASPHALT PAVING, STRIPING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Provisions for hot-mixed asphalt paving over prepared subbase.
   2. Saw-cutting of edges of existing pavement is specified in site-clearing section.
   3. Slurry Seal
   4. Pavement marking paint.

B. References:
   1. Standard Specifications for the Department of Transportation, State of California (Caltrans), May 2006 Sections 39, 92, 84, and 94.
   2. California Administrative Code, Title 24, Part 2, Handicap Accessibility Regulations.
   3. ADA Accessibility Guidelines for Buildings and Facilities (ADAAG)
   4. 2018 ITF Technical Booklet “ITF Approved Tennis Balls, Classified Surfaces & Recognized Courts: A Guide to Products & Test Methods”.

1.2 SUBMITTALS

A. Material Certificates signed by material producer and Contractor, certifying that each material item complies with or exceeds specified requirements.

1.3 SITE CONDITIONS

A. Weather Limitations: Apply prime and tack coats when ambient temperature is above 50 deg F (10 deg C) and when temperature has not been below 35 deg F (1 deg C) for 12 hours immediately prior to application. Do not apply when base is wet or contains an excess of moisture.

B. Construct hot-mixed asphalt surface course when atmospheric temperature is above 40 deg F (4 deg C) and when base is dry. Base course may be placed when air temperature is above 40 deg F (minus 1 deg C) and rising.

C. Grade Control: Establish and maintain required lines and elevations.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Use locally available materials and gradations that exhibit a satisfactory record of previous installations.

B. Asphalt: In accordance with State of California Department of Transportation Standard Specifications Sections 39 and 92. Asphalt concrete shall be PG 64-10.

C. Aggregate: In accordance with State of California Department of Transportation Standard Specifications Sections 39 and 92. Aggregate shall be Type B, ½ inch maximum, medium grading.

D. Tack Coat: In accordance with State of California Department of Transportation Standard Specifications Sections 94. Tack coat shall be Grade SS-1.

E. Seal Coat: In accordance with State of California Department of Transportation Standard Specifications Sections 39 and 92.

F. Slurry Seal Aggregate: Type I aggregate per Cal Trans Section 37-3.02.

G. Paint Schedule: Alkyd-resin type, ready-mixed complying with AASHTO M 248, Type I. Apply 2-coat pavement and curb markings as scheduled below and indicated on the drawings.
   1. Contractor shall verify striping layout and curb colors comply with owner and local fire authority requirements prior to application.
      a. Parking Stripes - Color: White.
      b. ADA Markings & Stripes - Color: Blue with first coat white.
      c. Fire Lane Curb Painting - Color: Red with first coat white.

H. Visqueen; minimum 20 mil thickness.

PART 3 - EXECUTION

3.1 SURFACE PREPARATION

A. Proof-roll prepared base surface to check for unstable areas and areas requiring additional compaction.

B. Notify Architect of unsatisfactory conditions. Do not begin paving work until deficient base areas have been corrected and are ready to receive paving.

C. Tack Coat: Apply to contact surfaces of previously constructed asphalt or Portland cement concrete. Distribute at rate of 0.05 to 0.15 gal. per sq. yd. of surface. Allow to dry until at proper condition to receive paving. Exercise care in applying bituminous materials to avoid smearing of adjoining concrete surfaces. Remove and clean damaged surfaces.

3.2 PLACING MIX

A. General: Place hot-mixed asphalt mixture on prepared surface, spread, and strike off. Spread mixture at minimum temperature of 225 deg F (107 deg C). Place areas inaccessible to equipment by hand. Place each course to required grade, cross-section, and compacted thickness.

B. Paver Placing: Place in strips not less than 10 feet wide, unless otherwise acceptable to Owner's Representative. After first strip has been placed and rolled, place succeeding strips and extend rolling to overlap previous strips. Complete base course for a section before placing surface course.

C. Immediately correct surface irregularities in finish course behind paver. Remove excess material forming high spots with shovel or lute.

D. Joints: Make joints between old and new pavements, or between successive days' work, to ensure continuous bond between adjoining work. Construct joints to have same texture, density, and smoothness as other sections of hot-mixed asphalt course. Clean contact surfaces and apply tack coat.

3.3 ROLLING

A. General: Begin rolling when mixture will bear roller weight without excessive displacement.

B. Compact mixture with hot hand tampers or vibrating plate compactors in areas inaccessible to rollers.

C. Breakdown Rolling: Accomplish breakdown or initial rolling immediately following rolling of joints and outside edge. Check surface after breakdown rolling and repair displaced areas by loosening and filling, if required, with hot material.

D. Second Rolling: Follow breakdown rolling as soon as possible, while mixture is hot. Continue second rolling until mixture has been evenly compacted.

E. Finish Rolling: Perform finish rolling while mixture is still warm enough for removal of roller marks. Continue rolling until roller marks are eliminated and course has attained 95 percent laboratory density.

F. Patching: Remove and replace paving areas mixed with foreign materials and defective areas. Cut out such areas and fill with fresh, hot hot-mixed asphalt. Compact by rolling to specified surface density and smoothness.

G. Protection: After final rolling, do not permit vehicular traffic on pavement until it has cooled and hardened.

H. Erect barricades to protect paving from traffic until mixture has cooled enough not to become marked.

3.4 PAVEMENT SEALER (Seal Coat)

A. Seal coat emulsion shall not be applied to newly constructed asphalt concrete surfaces until 30 days after spreading and compacting of the new asphalt concrete.

B. Surface Preparation: surface shall be clean of all dirt, sand, oil or grease. Broom, blow or hose down entire area with a strong jet of water to remove all debris.

C. Remove soft, loose, or otherwise damaged areas of asphalt concrete to full depth of damage and replace with compacted asphalt concrete as specified herein.

D. Minor holes and imperfections may be patched using hot mix asphalt or mastic using sand/SS-1-H.

E. Use wire brush for removal of oil and grease; prime with shellac or synthetic resin as recommended by manufacturer of pavement sealer material.

F. Surfaces that have weathered excessively or are dusted shall be primed with a solution of 1 to 4 parts cool, clean water and 1 part of SS-1-H. Apply at the rate of 1 gallon per sq. ft. and allow to dry. If in doubt a test patch shall be tried.

G. Seal Coat Application: Thoroughly mix materials and apply in accordance with manufacturer's written instructions. A minimum of 2 applications will be required; utilizing 30 gallons of material per 1000 sq. feet.

H. Clean-Up and Precautions: As recommended by pavement sealer material manufacturer

3.5 REPAIRS

A. Leveling Course: Install and compact leveling course consisting of hot-mix asphalt surface course to level sags, fill depressions, & fill cracks deeper than 1 inch in existing pavements.
   1. Install leveling wedges at grind edges, compacted lifts not exceeding 2 inches thick.
   2. Install leveling course in holes and cracks exceeding 1” in width.

B. Crack and Joint Filling (**Required on all asphalt to receive slurry seal**):

1. Clean cracks and joints in existing hot-mix asphalt pavement using oil-free compressed air at a pressure of 90 psi minimum. (All cracks with dirt, debris, or weeds present)
2. Cracks less than 1/4” will be sealed with application of pavement overlay tack coat or asphalt binder.
3. Use hot-applied joint sealant to seal cracks and joints that are more than ¼” but less than 1”wide. Type 3 joint material per Cal Trans Section 37-5 Crack Treatment. Fill flush with surface of existing pavement and remove excess. Crack routing or sawing is not required.
4. For cracks wider than 1” fill with HMA per leveling course above.

3.6 SURFACE TREATMENTS (EXISTING PAVEMENT ONLY)

A. Slurry Seals: Apply slurry coat Caltrans Type I slurry seal in a uniform thickness and allow to cure. Construction per Cal Trans standard specifications Section 37-4 Parking Area Seals.
B. Clean existing pavement surface of loose and deleterious material immediately before applying slurry seal.

3.7 TRAFFIC AND LANE MARKINGS

A. Do not apply pavement-marking paint until layout, colors, and placement have been verified with Architect.

B. Applicator shall examine surfaces to receive striping and markings and verify that substrate is ready for striping. In the event of discrepancies, immediately notify the owner’s representative. Do not proceed until all discrepancies have been resolved.

C. Allow paving to cure for 30 days before starting pavement marking.

D. Sweep and clean surface to eliminate loose material and dust.

3.8 APPLICATION OF PAVEMENT MARKINGS

A. Use proper masking, stencils, and application equipment recommended for the purpose by the paint manufacturer to produce pavement markings of dimensions indicated with uniform, straight edges. Apply at manufacturer's recommended rates to provide a minimum wet film thickness of 15 mils (0.4 mm).

B. Use proper masking, stencils, and application. Apply 2 coats of striping paint as shown on the drawings. The first coat shall be a contrasting color to the final coat.

3.9 PROTECTION & INSPECTION OF PAVEMENT MARKINGS

A. Protection: Provide traffic cones, barricades, and other devices needed to protect paint until it is sufficiently dry to withstand traffic.

B. When paint is thoroughly dry, visually inspect the entire application. Touchup as required to provide clean straight lines and surfaces throughout.

3.10 FIELD QUALITY CONTROL

A. General: Testing in-place hot-mixed asphalt courses for compliance with requirements for thickness and surface smoothness will be done by Owner's testing laboratory. Repair or remove and replace unacceptable paving as directed by Owner's Representative.

B. Thickness: In-place compacted thickness tested in accordance with ASTM D 3549 will not be acceptable if exceeding following allowable variations:
   1. Base Course: Plus or minus 1/2 inch.
   2. Surface Course: Plus or minus 1/4 inch.

C. Surface Smoothness: Test finished surface of each hot-mixed asphalt course for smoothness, using 10-foot straightedge applied parallel with and at right angles to centerline of paved area. Surfaces will not be acceptable if exceeding the following tolerances for smoothness:
   1. Base Course Surface: 1/4 inch.
   2. Wearing Course Surface: 3/16 inch.
   3. Crowned Surfaces: Test with crowned template centered and at right angle to crown. Maximum allowable variance from template is 1/4 inch.

END OF SECTION 321216

SECTION 321313 - SITE CONCRETE

PART 1 - GENERAL

1.1 SUMMARY

A. Extent of Portland cement concrete work is shown on drawings, including curbs, walkways, seat walls, landscape retaining walls, ramps, and stairs.

B. Types of Portland Cement Concrete:
   1. Concrete with standard gray color.

1.2 SUBMITTALS

A. Provide samples, manufacturer's product data, test reports, and materials' certifications for concrete, joint fillers, and sealers.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Forms: Steel, wood, or other suitable material of size and strength to resist movement during concrete placement and to retain horizontal and vertical alignment until removal. Use straight forms, free of distortion and defects.

   1. Use flexible spring steel forms or laminated boards to form radius bends as required.
   2. Coat forms with a nonstaining form release agent that will not discolor or deface surface of concrete.

B. Reinforcing Bars: Deformed steel bars, ASTM A 615/A, 615M Grade 60.

C. Fly Ash, Class F: Fly ash, no more than 15% maximum replacing Portland Cement.

D. Fabricated Bar Mats: Welded or clip-assembled steel bar or rod mats, ASTM A 184. Use ASTM A 615, Grade 60 steel bars, unless otherwise indicated.

E. Joint Dowel Bars: Plain steel bars, ASTM A 615, Grade 60. Cut bars true to length with ends square and free of burrs.

F. Concrete Materials: Comply with requirements of “Minor Concrete” as specified in State of California Department of Transportation Section 90 and Section 90-10. Must meet strength requirements as shown on plans.

G. Expansion Joint Materials: Expansion and Isolation-Joint-Filler Strips: ASTM D 1751, asphalt-saturated cellulosic fiber, or ASTM D 1752, cork or self-expanding cork.

H. Liquid-Membrane Forming and Sealing Curing Compound: Comply with ASTM C 309, Type I, Class A unless other type acceptable to Architect. Moisture loss no more than 0.055 gr./sq. cm. when applied at 200 sq. ft. / gal.

I. Bonding Compound: Polyvinyl acetate or acrylic base, re-wettable type.

J. Epoxy Adhesive: ASTM C 881, 2-component material suitable for use on dry or damp surfaces. Provide material "Type", "Grade", and "Class" to suit project requirements.

K. Backer rod: Should be a closed-cell polyurethane foam rod conforming to the requirements of ASTM C 1330-96, Type C & ASTM D 5249-92, Type 3. Diameter shall be approximately 25 percent greater than the width of the joint to ensure a tight fit.

L. Expansion Joint Sealant: Should be an exterior grade silicone sealant for concrete expansion joints, meeting the requirements of ASTM D 5893 Type NS. Dow Corning 888 Silicon Joint Sealant or approved equal.

M. The nominal maximum size of coarse aggregate shall be per ACI 318-19 26.4.2.

2.2 CONCRETE MIX, DESIGN, AND TESTING

A. Comply with requirements of applicable Caltrans Std. Section 90-10 Minor Concrete, for concrete mix design, sampling and testing, and quality control and as herein specified.

B. Design mix to produce normal-weight concrete consisting of portland cement, aggregate, water-reducing or high-range water-reducing admixture (super-plasticizer), air-entraining admixture, and water to produce the following properties: Concrete strength is designated for durability, no special testing is required.

1. Compressive Strength: minimum design strength of 2,500 psi with a history of reaching 4,000 psi at 28 days.
2. Slump Limit: 4 inches
3. Air Content: 1 to 3 percent.
4. Water/Cement ratio: 0.4 to 0.6

PART 3 - EXECUTION

3.1 SURFACE PREPARATION

A. Remove loose material from compacted subgrade and base surface immediately before placing concrete.

B. Proof-roll prepared subgrade and base surface to check for unstable areas and need for additional compaction. Do not begin paving work until such conditions have been corrected and are ready to receive paving.

3.2 FORM CONSTRUCTION

A. Set forms to required grades and lines, braced and secured. Install forms to allow continuous progress of work and so that forms can remain in place at least 24 hours after concrete placement.

B. Check completed formwork for grade and alignment to following tolerances:

1. Top of forms not more than 1/8 inch in 10 feet.
2. Vertical face on longitudinal axis, not more than 1/4 inch in 10 feet.

C. Clean forms after each use and coat with form release agent as required ensuring separation from concrete without damage.

D. Slope step treads at 1/4 inch per foot maximum, slope to drain at minimum.

3.3 REINFORCEMENT:

A. Locate, place and support reinforcement as shown in the drawings. Reinforcement should be centered in concrete section unless shown otherwise.

3.4 TRUNCATED DOME INSTALLATION

A. Install cast in place truncated domes per manufacture's recommended procedures.

3.5 CONCRETE PLACEMENT

A. General: Comply with requirements of Caltrans Std. Section 90-10 Minor Concrete for mixing and placing concrete, and as herein specified.

B. Do not place concrete until subgrade and base forms have been checked for line and grade. Moisten subgrade and base if required to provide a uniform dampened condition at time concrete is placed. Do not place concrete around manholes, utility boxes or other structures until they are at required finish elevation and alignment.

C. Place concrete by methods that prevent segregation of mix. Consolidate concrete along face of forms and adjacent to transverse joints with internal vibrator. Keep vibrator away from joint assemblies, reinforcement, or side forms. Use only square-faced shovels for hand-spreading and consolidation. Consolidate with care to prevent dislocation of reinforcing, dowels, and joint devices.

D. Use bonding agent at locations where fresh concrete is placed against hardened or partially hardened concrete surfaces.

E. Deposit and spread concrete in a continuous operation between transverse joints as far as possible. If interrupted for more than ½ hour, place a construction joint.

F. When adjacent pavement lanes are placed in separate pours, do not operate equipment on concrete until pavement has attained sufficient strength to carry loads without damage.

G. Fabricated Bar Mats: Keep mats clean and free from excessive rust, and handle units to keep them flat and free of distortions. Straighten bends, kinks, and other irregularities or replace units as required before placement. Set mats for a minimum 2-inch overlap to adjacent mats.

1. Place concrete in 2 operations; strike off initial pour for entire width of placement and to the required depth below finish surface. Lay fabricated bar mats immediately in final position. Place top layer of concrete, strike off, and screed.
2. Remove and replace portions of bottom layer of concrete that have been placed more than 15 minutes without being covered by top layer or use bonding agent if acceptable to Architect.

H. Curbs and Gutters: Automatic machine may be used for curb and gutter placement at Contractor's option. If machine placement is to be used, submit revised mix design and laboratory test results that meet or exceed minimums specified. Machine placement must produce curbs and gutters to required cross-section, lines, grades, finish, and jointing as specified for formed concrete. If results are not acceptable, remove and replace with formed concrete as specified.

3.6 JOINTS

A. General: Construct expansion, weakened-plane (contraction), and construction joints true to line with face perpendicular to surface of concrete. Construct transverse joints at right angles to the centerline, unless otherwise indicated.

B. When joining existing structures, place transverse joints to align with previously placed joints, unless otherwise indicated.

C. Weakened-Plane (Contraction) Joints: Provide weakened-plane (contraction) joints, sectioning concrete into areas as shown on drawings. Construct weakened-plane joints for a depth equal to at least 1/4 concrete thickness, as follows.

1. Tooled Joints: Form weakened-plane joints in fresh concrete by grooving top portion with a recommended cutting tool and finishing edges with a jointer.

D. Construction Joints: Place construction joints at end of placements and at locations where placement operations are stopped for more than ½ hour, except where such placements terminate at expansion joints.

1. Construct joints as shown or, if not shown, use standard metal keyway-section forms.
2. Where load transfer-slip dowel devices are used, install so that one end of each dowel bar is free to move.

E. Expansion Joints: Provide premolded joint filler for expansion joints abutting concrete curbs, catch basins, manholes, inlets, structures, walks, and other fixed objects, unless otherwise indicated.

1. Locate expansion joints at 40 feet O.C.. typical unless otherwise indicated.

F. Extend joint fillers full width and depth of joint, not less than ½ inch or more than 1 inch below finished surface where joint sealer is indicated. If no joint sealer, place top of joint filler flush with finished concrete surface. Joint sealer is required at all expansion joints.

G. Furnish joint fillers in one-piece lengths for full width being placed wherever possible. Where more than one length is required, lace or clip joint filler sections together.

H. Protect top edge of joint filler during concrete placement with a metal cap or other temporary material. Remove protection after concrete has been placed on both sides of joint.

I. Joint Sealants: Final sealant color to closely match adjacent concrete color. Preparation of joints, materials, and installation shall be per manufacturer’s recommendations. Installation of a backer rod to provide consistent joint depth is required. Ensure joint is clean and dry prior to placement

of backer rod or sealant. Sealant shall generally be installed at a 2:1 width to depth ratio with shape and installation matching manufacturers'' recommended installation procedure.

3.7 CONCRETE FINISHING

A. After striking-off and consolidating concrete, smooth surface by screeding and floating. Use hand methods only where mechanical floating is not possible. Adjust floating to compact surface and produce uniform texture.

B. After floating, test surface for trueness with a 10-ft. straightedge. Distribute concrete as required to remove surface irregularities, and refloat repaired areas to provide a continuous smooth finish.

C. Work edges of slabs, gutters, back top edge of curb, and formed joints with an edging tool, and round to 1/4-inch radius, unless otherwise indicated. Eliminate tool marks on concrete surface.

D. After completion of floating and when excess moisture or surface sheen has disappeared, complete troweling and finish surface as follows:

1. Broom finish by drawing a medium-hair concrete broom across concrete surface perpendicular to line of traffic or in a swirl pattern as indicated on drawings. Repeat operation if required to provide a medium line texture acceptable to Architect.
2. On inclined slab surfaces and stairs, provide a coarse, non-slip finish by scoring surface with a stiff-bristled broom, perpendicular to line of traffic.

E. Do not remove forms for 24 hours after concrete has been placed. After form removal, clean ends of joints and point-up any minor honeycombed areas. Remove and replace areas or sections with major defects, as directed by Architect.

3.8 CURING

A. Protect and cure finished concrete paving in compliance with applicable requirements of Caltrans std. section 90-10 Minor Concrete. Use membrane-forming curing and sealing compound or approved moist-curing methods.

B. Apply two coats of curing sealing compound per manufacturers' recommendations. Apply so as to minimize glossy finish.

3.9 REPAIRS AND PROTECTIONS

A. Repair or replace broken or defective concrete, discolored or inconsistent concrete, concrete surfaces with an inconsistent texture, and concrete with improper or incomplete jointing as directed by Architect. Repair and replacement work shall be at no additional cost to the Owner.

B. Drill test cores where directed by Architect when necessary to determine magnitude of cracks or defective areas. Fill drilled core holes in satisfactory pavement areas with portland cement concrete bonded to pavement with epoxy adhesive.

C. Protect concrete from damage until acceptance of work. Exclude traffic from pavement for at least 14 days after placement. When construction traffic is permitted, maintain pavement as clean as possible by removing surface stains and spillage of materials as they occur.

D. Sweep concrete pavement and wash free of stains, discolorations, dirt, and other foreign material just before final inspection.

END OF SECTION 321313

SECTION 33 40 00 - SITE STORM DRAINAGE

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes storm drainage system piping and appurtenances on site.
   1. Storm Drainage piping, fittings, and accessories.
   2. Catch basins, paved area drainage, and site surface drainage.
   3. Self sloping trench Drains

1.2 SUBMITTALS

A. Product data for drainage piping specialties.

B. Shop drawings for precast concrete storm drainage manholes and catch basins, including frames, covers, and grates.

C. Shop drawings for trench drains, including the grates.

1.3 QUALITY ASSURANCE

A. Environmental Compliance: Comply with applicable portions of local environmental agency regulations pertaining to storm drainage systems.

B. Utility Compliance: Comply with the standard specifications for Public Works construction regulations and standards pertaining to storm drainage systems.

1.4 PROJECT CONDITIONS

A. Site Information: Verify that storm drainage system piping may be installed in compliance with original design and referenced standards.
   1. Locate existing storm drainage system piping and structures that are to be abandoned and closed.
   2. Locate connection points for storm drainage and verify that the connections as shown on the plans will work.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated in the Work include but are not limited to the following:
   1. Drop Inlets:
      a) Jensen Precast
      b) North Valley Precast
      c) Cooks Concrete Products, Inc
   2. Yard Drains:
      a) Nyloplast
      b) Cooks Concrete Products, Inc

3. Trench drains
   a) Zurn

2.2 PIPE AND FITTINGS

A. General: Provide pipe and pipe fitting materials compatible with each other. Where more than one type of materials or products is indicated, selection is Installer's option.

B. PVC (Polyvinyl Chloride) Pipe and Fittings: ASTM D 3034, SDR 35, for solvent cement or elastomeric gasket joints.
   1. Solvent Cement: ASTM D 2564.
   2. Gaskets: ASTM F 477, elastomeric seal.

C. High-density Polyethylene Pipe and Fittings (HDPE) Type S (smooth interior): AASHTO M252, AASHTO M294, AASHTO M96, ASTM F405, ASTM 667, ASTM F810.

D. Acrylonitrile-Butadiene-Styrene (ABS) Pipe: ASTM D 2680, SDR 35, for solvent cement sealed joint end.

2.3 DRAIN INLETS

A. Precast Concrete Drain Inlets: shall be as shown on drawings. All inlets within asphalt pavement areas shall have an H-20 traffic rating.

B. Plastic Drain Inlets: shall be as shown on drawings. All inlets within pavement areas shall have an ADA & heel rating.

2.4 Trench Drains

A. Shall be as shown on drawings, be self sloping, have ADA & heel rating, and have an H-20 traffic rating.

PART 3- EXECUTION

3.1 PREPARATION OF FOUNDATION FOR BURIED STORM DRAINAGE SYSTEMS

A. Grade trench bottom to provide a smooth, firm, stable, and rock-free foundation, throughout the length of the pipe.

B. Remove unstable, soft, and unsuitable materials at the surface upon which pipes are to be laid, and backfill with clean sand or pea gravel to indicated level.

C. Shape bottom of trench to fit bottom of pipe. Fill unevenness with tamped sand backfill. Dig bell holes at each pipe joint to relieve the bells of all loads and to ensure continuous bearing of the pipe barrel on the foundation.

3.2 INSTALLATION, GENERAL

A. General Locations and Arrangements: Drawings (plans and details) indicate the general location and arrangement of the underground storm drainage system piping. Location and arrangement of piping layout take into account many design considerations. Install the piping as indicated, to the extent practical. Notify the Architect if deviation is required.

B. Install piping beginning at low point of systems, true to grades and alignment indicated with unbroken continuity of invert. Place bell ends of piping facing upstream. Install gaskets, seals, sleeves, and couplings in accordance with manufacturer's recommendations for use of lubricants, cements, and other installation requirements. Maintain swab or drag in line and pull past each joint as it is completed.

C. Use manholes or catch basins for changes in direction, except where a fitting is indicated. Use fittings for branch connections, except where direct tap into existing storm drain pipe is indicated.

D. Use proper size increasers, reducers, and couplings, where different size or material of pipes and fittings are connected. Reduction of the size of piping in the direction of flow is prohibited.

E. Install piping pitched down in direction of flow, at slope indicated. Begin installation at the downstream end and lay pipe continuously up gradient.

F. Adjust to final finished grades all drop inlets, manholes, cleanouts and appurtenances new or existing to provide smooth connections.

G. Backfill & Bedding per spec section 31 23 33 Trenching and Backfilling.

3.3 PIPE AND TUBE JOINT CONSTRUCTION AND INSTALLATION

A. Join and install PVC pipe as follows:
1. Solvent cement joint pipe and fittings, joining with solvent cement in accordance with ASTM D 2855 and ASTM F 402.
2. Pipe and gasketed fittings, joining with elastomeric seals in accordance with ASTM D 3212.
3. Installation in accordance with ASTM D 2321.

B. Join concrete pipe and fittings with rubber gaskets in accordance with ASTM C 443, and install piping in accordance with applicable provisions of ACPA "Concrete Pipe Installation Manual."

C. Join different types of pipe with standard manufactured couplings and fittings per manufacturer’s specifications.

3.4 DROP INLETS

A. Construct drop inlets to sizes and shapes indicated on plans.

B. Set frames and grates to elevations indicated on plans.

3.5 TRENCH DRAINS

A. Construct trench drains to size as indicated on plans.

B. Set frames and grates to elevation as indicated on plans

3.6 INSTALLATION OF IDENTIFICATION

A. Install continuous plastic underground warning tape during back-filling of trench for Storm Drain piping. Tape shall be 2" wide minimum with metallic toning core, locate 8 inches below finished grade, directly over piping with imprinted side up. Terminate toning wire at each drop inlet.

3.7 FIELD QUALITY CONTROL

A. Testing: Perform testing of completed piping (as required) in accordance with the local city requirements.

B. Cleaning: Clear interior of piping and structures of dirt and other superfluous material as work progresses. Maintain swab or drag in piping and pull past each joint as it is completed.
1. In large, accessible piping, brushes and brooms may be used for cleaning.
2. Place plugs in ends of uncompleted pipe at end of day or whenever work stops.
3. Flush piping between manholes to remove collected debris.

C. Interior Inspection: Inspect piping to determine whether line displacement or other damage has occurred.
1. Make inspections after pipe between manholes and manhole locations has been installed and approximately 2 feet of backfill is in place, and again at completion of project.
2. If inspection indicates poor alignment, debris, displaced pipe, infiltration, or other defects, correct such defects and re-inspect.

END OF SECTION 334000