 Shaffer Elementary School

***BOARD OF TRUSTEES***

*Lynda Joseph*

*Jacob Martin*

*Kyle Parady*

*Silas Rojas*

*Kellynn Simms*

*Megan Gray*

*Joshua Blackburn*

*Superintendent/Principal*

“Excellence In Education”

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*SHAFFER P.R.I.D.E.*

**SHAFFER UNION ELEMENTARY SCHOOL DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR BOARD MEETING AGENDA**

**AUGUST 19, 2025**

**5:00 PM**

**GYMNASIUM**

*Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Danae Polan, Business Manager 722-055 Hwy. 395 North, Litchfield, CA 96117, at 530-254-6577, between the hours of 8:00 a.m. and 3:30 p.m., at least forty-eight (48) hours before the meeting. (Government Code 54954.2)*

**1.** Opening Items

A. Call to Order

B. Pledge of Allegiance

C. Approve June 17, 2025 Board Meeting Minutes

D. Adopt Agenda

**2.** Call to the Public

*Under this item, the public is invited to address the Board regarding items that are not on tonight’s*

*agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. The public will have an opportunity to comment on all agenda items as those items are heard this evening.*

**3.** Discussion on 2025/2026 Reports-Information

A. Board Member Reports

B. Superintendent/Principal Report

1. Maintenance Report

2. Calendar of Events

3. June Special Bill Warrants – Batch # 0016

4. July Bill Warrants- Batch # 0001

5. Class Assignments

6. Enrollment

C. PTO Report

D. Shaffer Federation of Teachers, AFT

**4.** Correspondence:

A. Letter from Lassen County Office of Education-25/26 Budget

**5.** Continual Business – Information

A. Construction Projects

**6.** New Business – Action

A. Approve July Special Bill Warrant Batch #0003

B. Approve August Bill Warrants Batch #0005

C. Approve Williams Lawsuit Settlement Quarterly Summary

1. Approve Authorization to Act as an Administrator for 2025/2026 School Year
2. Approve Declaration of Need for Fully Qualified Educators
3. Approve Annual Statement of Need
4. Approve 6-8th Grade overnight Science Camp – September 17-19, 2025
5. Approve 25/26 Transportation Contract with LUHS
6. Review and Approve 25/26 Master Agreement with LCOE
7. Accept Letter of Resignation - Board Member
8. Second Reading and Approve Board Policy

1. Policy 5141.5: Mental Health

2. Policy 5141.52: Suicide Prevention

3. Policy 5145.13: Response To Immigration Enforcement

4. Policy 6159.2: Nonpublic, Nonsectarian School And Agency Services For Special

Education

5. Policy 6159: Individualized Education Program

6. Regulation 1312.2: Complaints Concerning Instructional Materials

7. Regulation 1340: Access To District Records

8. Regulation 3311.1: Uniform Public Construction Cost Accounting Procedures

9. Regulation 3311: Bids

10. Regulation 3580: District Records

11. Regulation 5125: Student Records

12. Regulation 5131.6: Alcohol And Other Drug

13. Regulation 5141.52: Suicide Prevention

14. Regulation 5145.13: Response To Immigration Enforcement

15. Regulation 6159.2: Nonpublic, Nonsectarian School And Agency Services For Special

16. Education on 6159: Individualized Education Program

17. Bylaw 9224: Oath Or Affirmation

18. Bylaw 9260: Legal Protection19. Exhibit 1312.2-E (1): Complaints Concerning Instructional

Material

20. Policy 1312.2: Complaints Concerning Instructional Materials

21. Policy 1340: Access To District Records

22. Policy 3311.1: Uniform Public Construction Cost Accounting Procedures

23. Policy 3311: Bids

24. Policy 3312: Contracts

25. Policy 3580: District Records

26. Policy 5125: Student Records

27. Policy 5131.6: Alcohol And Other Drugs

28. Policy 5131.8: Mobile Communication Devices

29. Policy 5131: Conduct

30. Policy 6158: Long-term Independent Study

**7.** Next Board Meetings

A. Regular September Board Meeting and Public Hearing for Instructional Materials Funding Realignment Program September 16th at 5:00 PM

**8.** Closed Session – Information-Action

Adjourn to Closed Session

A Public Employment/Public Employee Performance Evaluation (Gov’t Code §54957)

**9.** Reconvene to Open Session

**10.** Adjourn

*Copies of the agenda may be reviewed on the Shaffer Elementary School website* at [www.shafferschool.com](http://www.shafferschool.com) or *in the District Office after 1:00 PM on the Friday prior to the Board Meeting.*