



Board of Trustees

Joe Ayer
Andrea Hoheisel
Luke Wilson
Mike Bridges
Ron Zufall

Superintendent

Owen Crosby

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
November 12, 2025
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Owen Crosby at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION

- 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
- 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements

6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

7. RECOGNITION OF STAFF AND/OR STUDENTS

8. APPROVAL OF AGENDA

9. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

9.1 Administration

- A. Approve minutes for the October 14, 2025 regular Board meeting
- B. Approve minutes for the October 21, 2025 special Board meeting

9.2 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for October 2025
- B. Accept Quarterly Report of Investments
- C. Approve request to declare property as surplus (Transportation – radios)

9.3 Instructional Services

- A. Approve updated College and Career Access Pathways Partnership agreement
- B. Approve the School Plans for Student Achievement
- C. Approve a request to declare property as surplus (IT – computers and peripherals)

9.4 Human Resources

- A. Approve Human Resources Action Report
- B. Approve updates to the Certificated Handbook
- C. Approve certificated staff teaching outside of their credential area

10. REPORTS

10.1 Employee Associations

- A. Shasta Secondary Education Association – Andrea Cota, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

10.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Heath Bunton
- D. Foothill High School – Kevin Greene

10.3 Superintendent

10.4 Board Members

11. BUSINESS

11.1 Administration

- A. Approve to set the regular Board meeting of December 9, 2025 as the Annual Organizational Meeting of the Board of Trustees (*Action*)

11.2 Business Services

- A. Review Monthly Financial Report (*Information*)

11.3 Instructional Services

- A. Approve the CTE Facilities Program Grant Applications (*Action*)

12. ADVANCE PLANNING

12.1 Next Meeting Dates: December 9, 2025

12.2 Suggested Future Agenda Items

13. ADJOURNMENT

- 13.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from the October 14 2025 Regular Board Meeting
and October 21, 2025 Special Board Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**October 14, 2025
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Ayer in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Joe Ayer, Andrea Hoheisel, Luke Wilson, Mike Bridges and Ron Zufall were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, and Associate Superintendent of Instructional Services Leo Perez.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential; 3) Conference with Legal Counsel – Anticipated Litigation [G.C. 54956.9(d)(2) or (3)]: One potential case; and 4) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent.

The Board reconvened into open session at 6:44p.m. The Board had no action to report out from closed session. Trustee Ayer led the pledge of allegiance, and Trustee Wilson recited the mission and vision statements. This month's student artwork display is from Foothill High School.

- RES. 25-219 That the Board approve the agenda, as presented. (Motion Hoheisel, second Wilson, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-220 That the Board approve the consent agenda, as presented. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-221 That the Board approve the minutes for the September 9, 2025 regular Board meeting. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-222 That the Board ratify commercial warrants in the amount of \$4,416,382.49 and payroll distributions in the amount of \$4,510,569.78 for the period of 9/01/2025 – 9/30/2025. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-223 That the Board approve the updated Contracted Employee Salary Schedule. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-224 That the Board approve the public notice of District's intent to filter Internet access in order to adhere to the Children's Internet Protection Act and to qualify for e-rate dollars. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-225 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-226 That the Board approve the Human Resources Action Report. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-227 That the Board approve the Quarterly Report on the Williams Uniform Complaints for July 1, 2025 – September 30, 2025. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)

- RES. 25-228 That the Board approve the certificated staff teaching outside of their credential area. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-229 That the Board approve the updated job description for Director of Information Technology. (Motion Hoheisel, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-230 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as amended. (Motion Hoheisel, second Zufall, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-231 That the Board approve the 2024-2025 State of the District Report. (Motion Bridges, second Wilson, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-232 That the Board approve the minutes for the September 6, 2025 special Board meeting. (Motion Bridges, second Hoheisel, abstain Zufall, carried 4-0. Student Board Member Johnson: Aye)
- RES. 25-233 That the Board excuse Trustee Zufall's absence from the September 6, 2025 special Board meeting. (Motion Hoheisel, second Ayer, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-234 That the Board approve the resolution for the Shasta High School public project emergency waiver. (Motion Zufall, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-235 That the Board waive the second reading and approve the supplementary book *Project Hail Mary* by Andy Weir. (Motion Hoheisel, second Zufall, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-236 That the Board approve the curriculum proposal, as follows: Career Technical Education - Introduction to Food and Natural Resources. (Motion Wilson, second Hoheisel, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-237 That the Board approve the updated Confidential, Supervisory, Management Handbook. (Motion Zufall, second Bridges, carried 5-0. Student Board Member Johnson: Aye)
- RES. 25-238 That the meeting adjourn. (Motion Wilson, second Bridges, carried 5-0. Student Board Member Johnson: Aye)

PUBLIC COMMENT:

Redding FFA Students Kaylee-Ann Blosser and Svea Boynton updated the Board on curriculum, activities, competitions, community service and school events.

Foothill FFA Students Joe Dorroh and Meredith Watt updated the Board on school events, community outreach, chapter meetings, the Greenhand Leadership Conference, competitions, and flex period activities.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Shasta High School (SHS) Principal Heath Bunton recognized Attendance Technician Gretchen Miesner, Senior Dylan Taylor and Senior Trajan Sinantha.

PRESENTATIONS:

District Department Chair Updates: Family & Consumer Science District Department Chair Ashley Marsh, World Languages District Department Chair Melody Cole, Physical Education District Department Chair Annette Wilson, and Special Education District Department Chair Lisa Reagan each provided the Board with a brief update on their departments.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Andrea Cota reported that staff continues to discuss what is going well and what needs to be fixed regarding the Response to Intervention (RTI) program. She stated that her goal is to ensure every voice is represented at the RTI Professional Learning Community (PLC) meetings. Dr. Cota stated that she enjoyed visiting the sites in order to meet with staff members and gather feedback.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that he attended the Positive Behavior and Support Conference in Sacramento with Assistant Principal Jon Eaton. He was pleased to announce that Pioneer Continuation High School (PHS) received a Silver Medal Award for their approach to positive behavior and support in a school setting. He stated that a committee from the California Department of Education will be visiting PHS on Thursday as a final step in the process of being named a Model Continuation High School. Mr. Calkins noted that Trustee Hoheisel and Mr. Perez will also be participating in the visit as part of a focus group.

Enterprise High School: Ryan Johnson stated that the flex period continues to evolve with a lot of staff collaborating in order to streamline how to share students with competing interests. He reported that staff will focus on literacy for their Professional Development Day in January. He acknowledged Coach Cary Williams who recently passed away.

Shasta High School: Heath Bunton reported that SHS had a successful homecoming week and that River Bowl is this Friday at Enterprise High School (EHS). He stated that the new turf inserts around campus are complete and have become a popular place for students to socialize. Mr. Bunton reported that the new seating for the large auditorium arrives tomorrow and the room should be finished by the end of the week. He stated that the first quarter ends this Friday and there has been a drop in tardies since last year. Mr. Bunton invited the Board to attend the Sports Boosters Dinner Auction on November 15.

Foothill High School: Kevin Greene provided a handout showing how the English Department assesses test scores of students to identify targeted areas students are struggling the most. He stated that teachers narrow down the instructional strategies to fill in the gaps between students. Mr. Greene commended Instructional Coach Kelli Smith and the English Department for their work.

REPORT FROM SUPERINTENDENT:

Dr. Owen Crosby reported that he attended the SHS CIS lunch and commended teachers Bret Barnes, Brian Grigsby, Jim Bigelow and Doug Taylor on their work in Career Technical Education (CTE). He stated that he attended the EHS We Not Me Bowl and ELS Breakfast. Dr. Crosby commended Principal Johnson on his inclusive practices. He reported that he rode a bus and commended Bus Driver Heather Erickson on her relationships with students. Dr. Crosby stated that he will ride the Shingletown bus route later this month in order to gain more insight into a student's experience.

TRUSTEE COMMENTS AND LIAISON REPORTS:

EHS Student Board Member Heaven Torrez stated that ASB has been busy organizing and fundraising for Powder Puff and the upcoming River Bowl game. She reported that EHS and SHS will collect wrapping paper as a competition for River Bowl to support kids in need. Trustee Torrez reported that EHS will host a Halloween Horror Night as they continue to host festivities to build strong school spirit and community involvement.

FHS Student Board Member Ava Wilson reported that campus has been very active with sports, clubs, extra-curricular activities and the FFA Greenhand Conference. She stated that students can use the 5 Star Application to earn points and win prizes for attending football games. Trustee Wilson reported that many students attended the homecoming game and dance. She emphasized the importance of students participating and coming together as one.

SHS Student Board Member Aiden Johnson reported that varsity volleyball is first in the league and undefeated. He commended the choir on their well-attended concert. Trustee Johnson stated that SHS is preparing for River Bowl and is competing in the wrapping paper competition against EHS.

Trustee Zufall encouraged the community to attend the SHS Sports Boosters Auction.

Trustee Bridges reported that he is looking forward to the River Bowl.

Trustee Wilson reported that he has been attending football games and cross-country meets.

Trustee Hoheisel reported that she toured the Transportation Yard and that she would like to see some of the bond money go towards the facility. She raised concerns regarding the student use of AI for romantic relationships.

Trustee Ayer stated that he also toured the Transportation Yard and is hopeful to make some adjustments to make it a safer space.

DISCUSSION:

CSBA Policy Updates: As the CSBA policy liaison, Trustee Andrea Hoheisel reviewed the policies and met with District Administration to review her questions. She recommended the Board maintain the first paragraph on page 14 of the Human Resources policy updates in Board Policy 5141 Health Care And Emergencies in relation to do not resuscitate orders. Trustee Hoheisel recommended the Board add the sentence "Parents shall be notified of the student's absence" at the end of section 2 on page 11 of the Instructional Services policies in Administrative Regulation 5141 Absences and Excuses regarding the absences of students for confidential medical services. She recommended the Board waive the second reading and approve the policies with the above-mentioned changes.

SHS Emergency Waiver: Trustee Ayer stated that the Board would need a unanimous vote to pass the Emergency Waiver Request with the Shasta County Office of Education as a result of a sewage backup at SHS's Thompson Field which has resulted in the discovery of a 300-foot section of pipe that has been compromised. General consensus of the Board was in agreement with the waiver.

Supplementary Book: Trustee Hoheisel stated that she read the book *Project Hail Mary* by: Andy Weir and recommended the Board waive the second reading and approve it.

Curriculum Proposal: Leo Perez stated that the Career Technical Education (CTE) Department would like to add Intro to Ag Food and Natural Resources for freshman at the Farm. He stated that the course meets the physical science standards and D requirement for A-G.

Professional Growth: Jason Rubin stated that Certificated Management employees hired before 1/1/21 received a professional growth rate of 5%. The District updated this language in the Certificated Management Handbook so that employees hired after 1/1/21 would receive a growth rate of 3%. Based on a compensation review of certificated management with STRS, the District was informed that all employees doing similar duties shall maintain the same professional growth rate. The Board approved the Certificated Management Handbook at the September 9 Board meeting reversing this language within Article 9 to ensure that all eligible certificated management employees doing similar duties earn the same professional growth of 5%. The Payroll Supervisor will review all management employees' salaries to ensure that all eligible management employees hired after 1/1/2021 are on the 5% professional growth plan. Mr. Rubin stated that this information is being brought forward for the purposes of the minutes and to provide clarification for STRS.

Handbook: Jason Rubin stated that the Confidential, Supervisory, Management Handbook also needs to be updated to reverse the aforementioned 3% professional growth language.

ADVANCE PLANNING:

Next Meeting Date: Fall Study Session October 21, 2025 and Regular Board Meeting November 12, 2025

Suggested Future Agenda Items: Trustee Ayer asked the Board to email himself or Superintendent Owen Crosby if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at p.m.

Luke Wilson, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees



**SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Large Conference Room
2200 Eureka Way
Redding, CA 96001**

**October 21, 2025
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:08p.m. by Trustee Ayer in the Shasta Union High School District Large Conference Room.

ROLL CALL: Trustees Joe Ayer, Andrea Hoheisel, Luke Wilson and Mike Bridges were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Associate Superintendent of Business Services David Flores.

Trustee Ayer led the pledge of allegiance and recited the mission and vision statements.

RES. 25-239 That the Board approve the agenda, as presented. (Motion Bridges, second Wilson, carried 4-0)

RES. 25-240 That the meeting adjourn. (Motion Bridges, second Hoheisel, carried 5-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

Measure M: David Flores introduced STACKED Inc. Chief Operating Officer Vijay Jayachandran who conducted a presentation on a District wide Facilities Needs Assessment (FNA) and Facilities Master Plan (FMP). Proposition 2 now requires school districts to submit a 5-year school FMP to the Office of Public School Construction as a condition for receiving state funding for new construction or modernization projects. Mr. Jayachandran stated that the FNA which is incorporated into the FMP has been created by a team of engineers based on data they have collected by surveying all facilities.

Trustee Zufall arrived at 5:23 p.m.

Mr. Jayachandran updated the Board on where his team is currently at in the process of completing the FMP and noted that there are some sections within the presentation missing data because his team is still in the process of assessing the facilities. He reviewed the needs and traffic flow of each campus broken down by a heat map which rated the critical needs by different colors. Mr. Jayachandran presented a draft list of first round projects. David Flores stated that the dollars associated with the projects are early budget numbers and expects final costs to come in lower. He stated that the next step is to have the approved architects create the plans for the projects and then the District will go out to bid.

Mr. Flores stated that the HVAC systems District wide are a priority, and he is hopeful the project can be completed before the 2026-2027 school year. Discussion continued on security fencing and the complexity of the layout of each campus. Mr. Flores stated that he will partner with the site Administrators to discuss their needs regarding fencing. He stated that the EHS culinary project was discussed with Measure I, and the District learned that a new building over a remodel would be the best option due to cost. The current culinary classroom can be renovated to be a cosmetology CTE pathway. Andrea Cota inquired what the long-term plan is for CTE. Leo Perez provided background on the history of the ROP cosmetology program including costs and the popularity among female students noting that many of the current CTE pathways lean towards male dominated industries. He stated that the District is also interested in implementing a HVAC CTE pathway.

David Flores stated that the District would like to upgrade and install baseball/softball lighting District wide to ensure there are equitable facilities. EHS is also in need of dugout and batting cage upgrades. He stated that the Transportation Yard has outgrown its current space due to the increased inventory of cars and buses and needs updating. Mr. Flores noted that the District has three years to spend the first sale of bond dollars.

Principal Kevin Greene expressed the need for three biology classrooms with labs for the ag program. Leo Perez stated that biology labs are on phase 2 of the bond projects because it is a much longer drawn-out planning process for this project. The District is hopeful to start planning for this project in the spring. Director of Maintenance, Operations, and Facilities Steve Denney explained the immediate need for infrastructure upgrades noting that many of the pipes are failing on the west side of town.

General consensus of the Board was to not upgrade the Board Room and to further discuss cosmetology as a pathway and options for campus security. Mr. Jayachandran stated that the FMP is a living document and the District will be able to update it as facilities are improved. Dr. Owen Crosby stated that projects can be adjusted as needed and emphasized the importance of student needs.

RECESS: 6:31p.m - 6:51p.m.

Student Information Systems: Dr. Owen Crosby stated that Trustee Hoheisel requested the Board review what the protocols and procedures are regarding how students are checked in and out of school. Leo Perez provided handouts on current Board Policy, Education Code, a summary regarding student checkouts, and the caregiver affidavit verification process. He stated that the District uses the online student information system Aeries to maintain student contact information. A person must be listed on the contact list to pick up a student. If they are not, a parent can call ahead of time to authorize their student to be released with that individual, or the school will call the parent asking if the student can be released. Trustee Andrea Hoheisel inquired who authorizes the release of the student. Mr. Perez stated that the Attendance Clerk is responsible for following the proper protocols to release a student.

Trustee Hoheisel inquired if the District could add a sentence to the Caregiver Affidavit Form to state that a person must be listed on the student's contact list to obtain caregiver affidavit verification. Leo Perez stated that the District can add this to the form. He also stated that if someone isn't on the contact list and has a Caregiver Affidavit Form, the school would call the names on the contact list until the person could be identified. In the event a student has nobody to be released to, the school would call CPS or law enforcement. Mr. Perez stated that the school can deny the student be released if they feel something does not seem correct. Dr. Owen Crosby stated that the District can look into what students do not have additional contacts in Aeries and remind the parents to add emergency contact. Mr. Perez stated that CSBA will release new policy and procedures on this in the near future, and the District can make the updates to meet the needs of the District.

ADJOURNMENT:

The meeting adjourned at 7:21p.m.

Luke Wilson, Clerk
Board of Trustees

Owen Crosby, Executive Secretary
Board of Trustees

Bd. Min. 10-21-25 //

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 10/01/25- 10/31/25

Subfund Totals - Accounts Payable		Payroll Warrants	
01	General Fund		
02	Farm Fund		
05	Student Body Fund	Salary	4,323,371.90
07	Shasta Charter Academy	Supplemental	136,256.21
08	University Preparatory	Manual Payroll	16,566.61
11	Adult Education Fund	Voids	0.00
12	Child Development Fund		
13	Cafeteria/Food Service Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Eqmt Fund		
16	Foundation Private Purpose Fund		
21	Capital Building Bond Fund		
25	Capital Facilities Fund		
35	County School Facilities		
40	Special Reserve Capital Proj		
56	Debt Service Fund		
76	Warrant Passthrough		
	Total	Total	\$4,476,194.72
	Total Accounts Payable		
	Total Payroll		
	GRAND TOTAL		

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Quarterly Investment Report

PREPARER: David Flores
Associate Superintendent of Business

RECOMMENDATION: ☐ Action
☐ Discussion
☒ Information

BACKGROUND:

Although school districts are no longer required to prepare a quarterly investment report and present it to the governing board, current district policy calls for the report as it is a good business practice. The attached report comes from the Shasta County Pooled Investments for the period ending September 30, 2025.

REFERENCES:

Government Code Section 53646

SHASTA COUNTY POOLED INVESTMENT
September 30, 2025

09/30/25

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST		MATURITY	CUSIP	MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS* COST	MARKET VALUE	UNREALIZED GAIN/LOSS
	Local Agency Investment Fund (max 75,000)	27,000,000.00	27,000,000.00	3.15%					10/1/2025		not rated	4.40	4.40	LAIF	1	27,000,000.00	27,312,081.06	N/A
	Sweep	13,487,083.83	13,487,083.83						10/1/2025		not rated			Bank of America	1	13,487,083.83		N/A
	LIR Treasury Fund - Mutual Fund (5.00%max)	42,500,000.00	42,500,000.00	4.96%					10/1/2025		not rated	4.00	4.00	UBS	1	42,500,000.00	42,595,965.76	N/A
12/11/24	US Treasury Note	10,000,000.00	9,970,312.50		(29,687.50)		0.00	9,970,312.50	01/15/26	91282CGE5	NA/Aaa	3.88	4.15	UBS	107	1,066,823,437.50	9,997,000.00	26,687.50
08/26/21	US Treasury Note	10,000,000.00	9,845,312.50		(154,687.50)		0.00	9,845,312.50	01/31/26	91282CBH3	NA/Aaa	0.38	0.73	UBS	123	1,210,973,437.50	9,881,000.00	35,687.50
04/10/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	02/15/26	91282CGL9	NA/Aaa	4.00	3.75	Union Banc	138	1,380,000,000.00	10,001,600.00	1,600.00
08/27/21	US Treasury Note	10,000,000.00	9,908,984.38		(91,015.62)		0.00	9,908,984.38	02/28/26	91282CBQ3	NA/Aaa	0.50	0.71	Wedbush	151	1,496,256,641.38	9,861,300.00	(47,684.38)
03/28/25	US Treasury Note	10,000,000.00	10,038,762.49			0.00	38,762.49	10,038,762.49	04/30/26	91282CKK6	NA/NA	4.88	4.08	Wells Fargo	212	2,128,217,647.88	10,058,600.00	19,837.51
04/16/25	US Treasury Note	10,000,000.00	9,760,937.50		(239,062.50)		0.00	9,760,937.50	05/15/26	912828R36	NA/NA	1.63	3.90	US Bancorp	227	2,215,732,812.50	9,867,100.00	106,162.50
10/15/24	US Treasury Note	10,000,000.00	9,500,000.00		(500,000.00)		0.00	9,500,000.00	05/31/26	91282CCF6	NA/NA	0.75	3.96	US Bancorp	243	2,308,500,000.00	9,799,400.00	299,400.00
12/12/23	US Treasury Note	10,000,000.00	9,912,109.38		(87,890.62)		0.00	9,912,109.38	06/15/26	91282CHH7	NA/Aaa	4.13	4.50	Wedbush	258	2,557,324,220.04	10,023,200.00	111,090.62
06/30/22	US Treasury Note	10,000,000.00	9,185,937.50		(814,062.50)		0.00	9,185,937.50	06/30/26	91282CCJ8	NA/Aaa	0.88	3.05	Wedbush	273	2,507,760,937.50	9,787,000.00	601,062.50
11/18/22	US Treasury Note	5,000,000.00	4,852,031.25		(647,968.75)		0.00	4,852,031.25	07/31/26	91282CCP4	NA/Aaa	0.63	4.09	UBS	304	1,475,017,500.00	5,359,145.00	507,113.75
12/28/22	US Treasury Note	10,000,000.00	9,139,062.50		(860,937.50)		0.00	9,139,062.50	08/15/26	9128282A7	NA/Aaa	1.50	4.07	Wesbush	319	2,915,360,937.50	9,806,800.00	667,737.50
04/10/23	US Treasury Note	10,000,000.00	9,344,531.25		(655,468.75)		0.00	9,344,531.25	09/30/26	912828YG9	NA/Aaa	1.63	3.65	UBS	365	3,410,753,906.25	9,797,600.00	453,068.75
12/05/24	US Treasury Note	10,000,000.00	9,981,250.00		(18,750.00)		0.00	9,981,250.00	01/15/27	91282CJT9	NA/NA	4.00	4.09	US Bancorp	472	4,711,150,000.00	10,037,500.00	56,250.00
12/09/24	US Treasury Note	10,000,000.00	9,471,484.40		(528,515.60)		0.00	9,471,484.40	01/31/27	912828Z78	NA/NA	1.50	4.10	Wells Fargo	488	4,622,084,387.20	9,717,200.00	245,715.60
03/29/23	US Treasury Note	10,000,000.00	9,462,500.00		(537,500.00)		0.00	9,462,500.00	02/15/27	912828V98	NA/Aaa	2.25	3.75	UBS	503	4,759,637,500.00	9,809,000.00	346,500.00
08/25/25	US Treasury Note	10,000,000.00	10,249,728.26			125,000.00	124,728.26	10,249,728.26	05/15/27	91282CKR1	NA/NA	4.50	3.74	Wells Fargo	592	6,067,839,129.92	10,130,500.00	(119,228.26)
06/30/23	US Treasury Note	10,000,000.00	9,408,593.75		(591,406.25)		0.00	9,408,593.75	05/31/27	91282CET4	NA/NA	2.63	4.28	Wells Fargo	608	5,720,425,000.00	9,834,400.00	425,806.25
12/09/22	US Treasury Note	10,000,000.00	9,778,125.00		(221,875.00)		0.00	9,778,125.00	06/30/27	91282CEW7	NA/Aaa	3.25	3.78	Wedbush	638	6,238,443,750.00	9,935,200.00	157,075.00
10/31/23	US Treasury Note	10,000,000.00	9,290,625.00		(709,375.00)		0.00	9,290,625.00	07/31/27	91282CFB2	NA/Aaa	2.75	4.84	Wedbush	669	6,215,428,125.00	9,843,800.00	553,175.00
01/03/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	09/30/27	91282CFM8	NA/Aaa	4.13	3.96	Wedbush	730	7,300,000,000.00	10,096,500.00	96,500.00
05/03/23	US Treasury Note	10,000,000.00	8,854,687.50		(1,145,312.50)		0.00	8,854,687.50	01/31/28	91282CBJ9	NA/Aaa	0.75	3.38	UBS	853	7,553,048,437.50	9,364,100.00	509,412.50
05/05/23	US Treasury Note	10,000,000.00	9,715,072.80		(284,927.20)		0.00	9,715,072.80	02/15/28	9128283W8	NA/Aaa	2.75	3.40	UBS	868	8,432,683,190.40	9,802,000.00	86,927.20
10/06/23	US Treasury Note	10,000,000.00	8,619,921.88		(1,380,078.12)		0.00	8,619,921.88	03/31/28	91282CBS9	NA/Aaa	1.25	4.72	Wedbush	913	7,869,988,676.44	9,439,100.00	819,178.12
12/08/23	US Treasury Note	10,000,000.00	9,441,406.25		(558,593.75)		0.00	9,441,406.25	05/15/28	9128284N7	NA/Aaa	2.88	4.27	UBS	958	9,044,867,187.50	9,812,900.00	371,493.75
04/19/24	US Treasury Note	10,000,000.00	8,715,625.00		(1,284,375.00)		0.00	8,715,625.00	05/31/28	91282CCE9	NA/Aaa	1.25	4.72	Wedbush	974	8,489,018,750.00	9,400,800.00	685,175.00
10/11/23	US Treasury Note	10,000,000.00	8,598,437.50		(1,401,562.50)		0.00	8,598,437.50	06/30/28	91282CCH2	NA/Aaa	1.25	4.59	Wedbush	1004	8,632,831,250.00	9,383,200.00	784,762.50
12/06/23	US Treasury Note	10,000,000.00	9,460,937.50		(539,062.50)		0.00	9,460,937.50	08/15/28	9128284V9	NA/Aaa	2.88	4.15	Wedbush	1050	9,933,984,375.00	9,795,700.00	334,762.50
12/05/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	10/31/28	91282CJF9	NA/Aaa	4.88	4.11	UBS	1127	11,270,000,000.00	10,356,300.00	356,300.00
12/13/23	US Treasury Note	10,000,000.00	9,525,000.00		(475,000.00)		0.00	9,525,000.00	11/15/28	9128285M8	NA/NA	3.13	4.25	US Bancorp	1142	10,877,550,000.00	9,847,700.00	322,700.00
04/24/24	US Treasury Note	10,000,000.00	8,764,062.50		(1,235,937.50)		0.00	8,764,062.50	01/31/29	91282CDW8	NA/NA	1.75	4.67	US Bancorp	1219	10,683,392,187.50	9,408,200.00	644,137.50
01/31/25	US Treasury Note	10,000,000.00	9,400,781.30		(599,218.70)		0.00	9,400,781.30	05/31/29	91282CES6	NA/NA	2.75	4.28	Wells Fargo	1339	12,587,646,160.70	9,685,600.00	284,818.70
10/28/24	US Treasury Note	10,000,000.00	9,400,000.00		(600,000.00)		0.00	9,400,000.00	07/31/29	91282CFC0	NA/NA	2.63	4.02	US Bancorp	1400	13,160,000,000.00	9,624,200.00	224,200.00
06/30/25	US Treasury Note	10,000,000.00	9,998,437.50		(1,562.50)		0.00	9,998,437.50	06/30/30	91282CHJ3	NA/NA	3.75	3.76	US Bancorp	1734	17,337,290,625.00	10,004,300.00	5,862.50
*****	Total Treasury Bill (50% limit)	325,500,000.00	309,594,657.39	36.14%									3.86				319,567,945.00	9,973,287.61
*****	Total Negotiable Cert of Deposit (20% limit)			0.00%														
*****	Total Medium Term Notes (20% limit/ 3% ea)	0.00	0.00	0.00%													0.00	0.00
01/06/25	Credit Agricole CP	10,000,000.00	9,679,000.00		(321,000.00)			9,679,000.00	10/03/25	22533TX35	A-1/P-1	4.28	4.42	UBS	3	29,037,000.00	9,997,700.00	318,700.00
06/05/25	Credit Agricole CP	10,000,000.00	9,687,250.00		(312,750.00)			9,687,250.00	03/02/26	22533UC27	A-1/P-1	4.17	4.31	UBS	153	1,482,149,250.00	9,830,700.00	143,450.00
06/17/25	Natixis CP	10,000,000.00	9,685,419.44		(314,580.56)			9,685,419.44	03/13/26	63873KCD9	A-1/P-1	4.21	4.35	UBS	164	1,588,408,788.16	9,818,400.00	132,980.56
07/03/25	Natixis CP	10,000,000.00	9,704,611.11		(295,388.89)			9,704,611.11	03/20/26	63873KCL9	A-1/P-1	4.09	4.21	UBS	171	1,659,488,499.81	9,810,600.00	105,988.89
06/30/25	MUFG Bank CP	10,000,000.00	9,693,250.00		(306,750.00)			9,693,250.00	03/27/26	62479MCT8	A-1/P-1	4.09	4.22	UBS	178	1,725,398,500.00	9,802,800.00	109,550.00
07/29/25	MUFG Bank CP	10,000,000.00	9,689,155.56		(310,844.44)			9,689,155.56	04/24/26	62479MDQ3	A-1/P-1	4.16	4.29	UBS	206	1,995,966,045.36	9,771,700.00	82,544.44
08/22/25	MUFG Bank CP	10,000,000.00	9,699,250.00		(300,750.00)			9,699,250.00	05/19/26	62479MEK5	A-1/P-1	4.01	4.13	UBS	231	2,240,526,750.00	9,745,100.00	45,850.00
08/28/25	Credit Agricole CP	10,000,000.00	9,706,300.00		(293,700.00)			9,706,300.00	05/22/26	22533UEN9	a-1/p-1	3.96	4.08	UBS	234	2,271,274,200.00	9,741,800.00	35,500.00
*****	Total Comm Paper (20% limit)	80,000,000.00	77,544,236.11	9.05%									4.25				78,518,800.00	974,563.89
11/24/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00					5,000,000.00	11/24/25	3133EMHF2	AA+/Aaa	0.60	0.60	Union Banc	55	275,000,000.00	4,974,050.00	(25,950.00)
01/13/23	Federal Farm Credit	10,000,000.00	9,974,000.00		(26,000.00)			9,974,000.00	01/13/26	3133EN6A3	AA+/Aaa	4.00	4.09	Alamo	105	1,047,270,000.00	9,995,500.00	21,500.00
08/24/23	Federal Farm Credit	5,000,000.00	4,947,750.00		(52,250.00)		0.00	4,947,750.00	07/06/26	3133EPPE9	AA+/Aaa	4.38	4.77	UBS	279	1,380,422,250.00	5,031,200.00	83,450.00
04/09/24	Federal Farm Credit (Callable)	10,000,000.00	9,210,000.00		(790,000.00)		0.00	9,210,000.00	07/13/26	3133EMQ62	AA+/Aaa	0.99	4.71	UBS	286	2,634,060,000.00	9,795,300.00	585,300.00
12/14/21	Federal Farm Credit (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	12/14/26	3133ENHC7	AA+/Aaa	1.60	1.60	UBS	440	4,400,000,000.00	9,753,100.00	(246,900.00)
10/08/24	Federal Farm Credit	10,000,000.00	9,915,000.00		(85,000.00)		0.00	9,915,000.00	01/07/27	3133ERWR8	AA+/Aaa	3.50	3.90	UBS	464	4,600,560,000.00	9,971,300.00	56,300.00
01/11/22	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00					5,000,000.00	01/11/27	3133ENKG4	NA/NA	1.47	1.47	Wells Fargo	468	2,340,000,000.00	4,860,000.00	(140,000.00)
03/31/23	Federal Farm Credit	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	03/29/									

06/30/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00					5,000,000.00	06/30/26	313OAMSS2	NA/NA	1.05	1.05	UBS	273	1,365,000,000.00	4,904,200.00	(95,800.00)
04/27/22	Federal Home Loan Bank	10,000,000.00	10,000,000.00					10,000,000.00	07/27/26	3130ARSXO	NA/NA	2.97	2.97	UBS	300	3,000,000,000.00	9,938,200.00	(61,800.00)
08/30/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	08/26/26	313OANVS6	NA/NA	1.00	1.00	UBS	330	3,300,000,000.00	9,762,500.00	(237,500.00)
01/06/23	Federal Home Loan Bank	10,000,000.00	10,000,000.00					10,000,000.00	06/07/27	313OAUH64	NA/NA	3.98	3.98	UBS	615	6,150,000,000.00	10,044,700.00	44,700.00
04/16/24	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	07/14/28	3130B0XD6	NA/NA	5.05	5.05	UBS	1018	10,180,000,000.00	10,081,900.00	81,900.00
04/05/24	Federal Home Loan Bank (Callable)	5,000,000.00	4,981,250.00	(18,750.00)			0.00	4,981,250.00	01/02/29	313OBOPFO	AA+/Aaa	4.80	4.89	UBS	1190	5,927,687,500.00	5,015,300.00	34,050.00
07/29/25	Federal Home Loan Bank	10,000,000.00	10,322,220.83			256,700.00	65,520.83	10,322,220.83	06/08/29	3130B1BC0	AA+/Aa1	4.63	3.90	UBS	1347	13,904,031,458.01	10,310,000.00	(12,220.83)
10/11/24	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	06/29/29	3130B3AC7	NA/NA	4.28	4.28	UBS	1368	13,680,000,000.00	10,006,400.00	6,400.00
****	Total Federal Home Loans (25% limit)	105,000,000.00	104,198,915.27	12.16%									2.96				104,516,350.00	317,434.73
10/28/20	Federal National Mtge Note	5,000,000.00	5,000,000.00					5,000,000.00	10/28/25	3136G46S7	NA/NA	0.56	0.56	UBS	28	140,000,000.00	4,986,750.00	(13,250.00)
11/01/22	Federal National Mtge Note	10,000,000.00	9,117,970.00	(882,030.00)			0.00	9,117,970.00	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.36	Wedbush	359	3,273,351,230.00	9,823,000.00	705,030.00
06/30/23	Federal National Mtge Note	10,000,000.00	9,238,170.10	(761,829.90)			0.00	9,238,170.10	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.43	Alamo	359	3,316,503,065.90	9,823,000.00	584,829.90
04/11/23	Federal National Mtge Note	10,000,000.00	8,823,100.00	(1,176,900.00)			0.00	8,823,100.00	10/08/27	3135G05Y5	AA+/Aaa	0.75	3.61	Wedbush	738	6,511,447,800.00	9,450,000.00	626,900.00
12/18/24	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	06/18/29	3136GA3Q0	NA/NA	4.55	4.55	UBS	1357	13,570,000,000.00	10,015,600.00	15,600.00
09/05/25	Federal National Mtge Note (Callable)	10,000,000.00	9,986,600.00	(13,400.00)				9,986,600.00	01/07/30	3136GARK7	NA/NA	4.00	4.04	UBS	1560	15,579,096,000.00	9,971,500.00	(15,100.00)
09/03/25	Federal National Mtge Note (Callable)	10,000,000.00	9,989,400.00	(10,600.00)				9,989,400.00	06/03/30	3136GAQG7	NA/NA	4.00	4.03	UBS	1707	17,051,905,800.00	9,959,100.00	(30,300.00)
08/12/25	Federal National Mtge Note (Callable)	10,000,000.00	9,953,600.00	(46,400.00)				9,953,600.00	08/12/30	3136GAMZ2	NA/NA	4.05	4.15	UBS	1777	17,687,547,200.00	9,974,900.00	21,300.00
09/04/25	Federal National Mtge Note (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	09/04/30	3136GAQH5	NA/NA	3.92	3.92	MBS Securities	1800	18,000,000,000.00	9,968,000.00	(32,000.00)
****	Total Federal National Mtge. (15% limit)	85,000,000.00	82,108,840.10	9.59%									3.74				83,971,850.00	1,863,009.90
02/26/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	05/18/29	3134HBAQ4	NA/NA	4.60	4.60	UBS	1326	13,260,000,000.00	10,021,400.00	21,400.00
12/05/24	Federal Home Loan Mtge (Callable)	10,000,000.00	9,910,000.00	(90,000.00)				9,910,000.00	06/05/29	3134HAK77	NA/NA	4.15	4.37	UBS	1344	13,319,040,000.00	9,990,400.00	80,400.00
08/23/24	Federal Home Loan Mtge (Callable)	10,000,000.00	9,892,000.00	(108,000.00)				9,892,000.00	08/21/29	3134HAHG1	NA/NA	4.00	4.24	UBS	1421	14,056,532,000.00	9,979,300.00	87,300.00
03/04/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	09/11/29	3134HBCH2	NA/NA	4.22	4.22	UBS	1442	14,420,000,000.00	10,036,300.00	36,300.00
02/13/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	01/09/30	3134HA6X6	NA/NA	4.68	4.68	UBS	1562	15,620,000,000.00	9,998,500.00	(1,500.00)
04/21/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	01/15/30	3134HBLJ8	NA/NA	4.52	4.52	UBS	1568	15,680,000,000.00	9,958,400.00	(41,600.00)
06/27/25	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00					10,000,000.00	06/27/30	3134HBWY3	NA/NA	4.00	4.00	UBS	1731	17,310,000,000.00	10,022,000.00	22,000.00
09/26/25	Federal Home Loan Mtge (Callable)	10,000,000.00	9,933,100.00	(66,900.00)				9,933,100.00	07/09/30	3134HBT35	NA/NA	3.63	3.77	UBS	1743	17,313,393,300.00	9,996,600.00	63,500.00
****	Total Fed HM LN Mtge. Corp Disc Note (15%)	80,000,000.00	79,735,100.00	9.31%									4.30				80,002,900.00	267,800.00
TOTAL		893,487,083.83	870,056,536.35	100.00%	(24,041,259.06)	381,700.00	229,011.58										871,485,341.82	
Cost of Investments		870,056,536.35	787,408,431.17	US BANK														
Cash in Treasury		19,993.02	27,000,000.00	LAIF						TOTAL DAYS*COST							598,461,025,731.15	
Cash in US Bank		149,814.99	13,487,083.83	SWEEP						TOTAL COST AMOUNT							870,056,536.35	
Shasta Lake LAIF		305,965.67	42,500,000.00	LIR						WEIGHTED AVERAGE MATURITY					DAYS		687.84	
Active Deposits		7,804,817.13								WEIGHTED AVERAGE MATURITY					YEARS		1.91	
Adjustments				(338,978.65)														
Balance in Treasury		878,337,127.16	870,395,515.00															

I certify that this report accurately reflects the County Treasurers investments, and is in conformance with the adopted County Investment Policy Statement.

Furthermore, I certify to the best of my knowledge, sufficient investment liquidity, and anticipated revenues are available to meet the County's budgeted expenditure requirements for the next six months.

PAR + DISC + PREM + ACC INT = COST

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Transportation Department would like to dispose of multiple radios that are no longer in use. The radios have been in storage since 2018, they are outdated and broken. These are old analog radios that are not compatible with the digital system we have converted to.

The surplus items will be put up for auction on the govdeals.com website.



Request to Declare Property as Surplus

Location of Property:

Site: Transportation

Date: October 29, 2025

Department: _____

Room No. _____

Requestor: Trystan Thomas

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		Radios See Attached			2005-2020	0	Broken

***Condition Key:**

Excellent – in working order

Good – needs minor repairs

Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.

Poor – no longer serviceable; repairs would exceed 50% of replacement cost.

Unusable – to be discarded as junk

Reason(s) for declaring surplus: Old Transportation radios that are no longer in use.
Radios have been in storage since 2018 and are out dated and broken.

Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.

Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.

Please contact 16514 or 16540 for further information or questions.

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment Assign to: _____

☐ Surplus

☐ Junk

Chief Business Official

Date

Distribution: Original - Business Office

Copies: M&O, Originating Site

Asset Id	Tag #	Description	Date Rcvd
14163	102186	VISAR VHF 16 CH PORTABLE RADIO	9/22/2005
14986	101320	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15020	101355	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15021	101356	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15030	101323	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15023	101358	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15012	101347	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15013	101348	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15014	101349	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15015	101350	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15016	101351	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15017	101352	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15006	101341	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15007	101342	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15008	101343	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15024	101359	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
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15026	101361	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15027	101362	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15028	101363	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15029	101364	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15018	101353	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15000	101335	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15001	101336	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15002	101337	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15003	101338	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15004	101339	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
15005	101340	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14994	101329	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
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14996	101331	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14997	101332	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14998	101333	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14999	101334	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14988	101322	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
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14990	101325	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
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14992	101327	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
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15010	101345	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	7/10/2006
14984	103112	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	9/26/2006
14985	103118	KENWOOD TRUNKING HANDHELD RADIO, UHF, 4 WATT	9/26/2006
15304	101260	KENWOOD UHF TRUNKING RADIO	10/9/2006
15931	101392	2-WAY RADIO	5/29/2007
16028	101406	ITEM # PHRPL2K2LK PLR20K PHOTOGENIC RADIO POV	7/25/2007
16018	101419	KENWOOD TRUNKING HANDHELD RADIOS UHF	9/14/2007
16020	101421	KENWOOD TRUNKING HANDHELD RADIOS UHF	9/14/2007
16019	101420	KENWOOD TRUNKING HANDHELD RADIOS UHF	9/14/2007
16227	102490	KENWOOD TRUNKING HANDHELD RADIO UHF 4 WATT	3/26/2008
16228	102491	KENWOOD TRUNKING HANDHELD RADIO UHF 4 WATT	3/26/2008

Asset Id	Tag #	Description	Date Rcvd
16698	102537	KENWOOD TRUNKING HANDHELD RADIO, UHF 4 WATT	6/30/2008
16699	102538	KENWOOD TRUNKING HANDHELD RADIO, UHF 4 WATT	6/30/2008
16700	102539	KENWOOD TRUNKING HANDHELD RADIO, UHF 4 WATT	6/30/2008
233	101981	KENWOOD TRUNKING HANDHELD RADIO	1/23/2009
1685	101729	KENWOOD TRUCKING HANDHELD RADIO	11/14/2011
1686	101730	KENWOOD TRUCKING HANDHELD RADIO	11/14/2011
3563	108007	HANDHELD RADIO	8/11/2014
3564	108008	HANDHELD RADIO	8/11/2014
3699	108030	HAND-HELD RADIO	9/4/2015
3695	108026	HAND-HELD RADIO	9/4/2015
3696	108027	HAND-HELD RADIO	9/4/2015
3697	108028	HAND-HELD RADIO	9/4/2015
3698	108029	HAND-HELD RADIO	9/4/2015
3703	108034	HAND HELD RADIO	9/21/2015
4195	107075	KENWOOD HANDHELD RADIO W/ RAPID CHARGER	3/30/2016
4194	107074	KENWOOD HANDHELD RADIO W/ RAPID CHARGER	3/30/2016
4193	107073	KENWOOD HANDHELD RADIO W/ RAPID CHARGER	3/30/2016
4144	107066	KENWOOD HANDHELD RADIO W/ RAPID CHARGE	6/16/2016
4252	109105	KENWOOD UHF HANDHELD RADIO	8/31/2016
4253	109106	KENWOOD UHF HANDHELD RADIO	8/31/2016
4254	109107	KENWOOD UHF HANDHELD RADIO	8/31/2016
4255	109108	KENWOOD UHF HANDHELD RADIO	8/31/2016
4256	109109	KENWOOD UHF HANDHELD RADIO	8/31/2016
4257	109110	KENWOOD UHF HANDHELD RADIO	8/31/2016
5010	109272	KENWOOD HANDHELD RADIO	8/21/2017
5009	109271	KENWOOD HANDHELD RADIO W/CHARGER	10/26/2017
5008	109270	KENWOOD HANDHELD RADIO W/CHARGER	10/26/2017
4990	109407	HANDHELD RADIO	1/19/2018
4864	109384	KENWOOD HANDHELD RADIO	1/25/2018
4979		KENWOOD HANDHELD RADIO	1/25/2018
4873	109913	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4874	109914	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4871	109911	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4872	109912	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4876	109916	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4877	109917	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
4878	109918	KENWOOD UHF TRUNKING HANDHELD RADIO	5/15/2018
5000	109262	KENWOOD HANDHELD RADIO W/CHARGER	5/29/2018
5001	109263	KENWOOD HANDHELD RADIO W/CHARGER	5/29/2018
5347	109117	KENWOOD UHF TRUNKING RADIO	3/27/2019
5553	109457	UHF HANDHELD RADIO	8/15/2019
5804	109507	HAND HELD RADIO	4/30/2020
5803	109506	HAND HELD RADIO	4/30/2020

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: College and Career Access Pathway Agreement

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The College and Career Access Pathway (CCAP) agreement with Shasta Community College expands dual enrollment opportunities for our students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness” and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”

The Board approved the College and Career Access Pathway Agreement at the January 10, 2023 Board meeting. Administration recommends approving the updated agreement and Dual Enrollment Course Agreement.

**COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT
REGARDING DUAL ENROLLMENT
BETWEEN SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
AND
SHASTA UNION HIGH SCHOOL DISTRICT**

This College and Career Access Pathways Partnership Agreement (“CCAP Agreement”) is between the Shasta-Tehama-Trinity Joint Community College District (“Shasta College”) and Shasta Union High School District (“DISTRICT”). Shasta College and DISTRICT will collectively be referred to as “PARTIES”, or individually as “PARTY.”

RECITALS

WHEREAS, Shasta College’s mission includes providing programs and services that are responsive to the needs of the students and communities within the DISTRICT;

WHEREAS, DISTRICT is a high school district located within the regional service area of Shasta College unless otherwise specified and agreed to as stated in Education Code section 76004, subdivision (e);

WHEREAS, a high school “includes a community school, continuation high school, juvenile court school, or adult education program offering courses for high school diplomas or high school equivalency certificates” as stated in Education Code section 76004, subdivision (a);

WHEREAS, the PARTIES desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of the Education Code, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils achieve college and career readiness.” (Ed Code, § 76004, subdivision (a));

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and Shasta College;

WHEREAS, the PARTIES desire to enter into this CCAP, which sets forth their mutual rights and responsibilities and governs their relationship;

WHEREAS, this CCAP Agreement contemplates that the PARTIES will enter into a related Course Agreement (“CA”) for the individual courses offered under this CCAP Agreement (“Courses”), that each CA will fully incorporate the terms of this CCAP Agreement, and that each CA will set up the necessary details specific to the subject Programs/Courses;

WHEREAS, the PARTIES intend for Shasta College to report full-time equivalent students (“FTES”) and obtain state apportionment for the subject Courses given through this CCAP in accordance with California Education Code, section 76004 and the appropriate portions of Title 5 of the California Code of Regulations; Shasta College will report FTEs only after the DISTRICT has met minimum day requirements pursuant to Ed. Code § 46141 and Ed. Code § 46146 unless the course is taught by an instructor that is an employee of and in paid status for the course at Shasta College;

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of California Community Colleges pursuant to Education Code section 66010.4, and that pupils participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college (Ed. Code, § 76004, subdivision (k)(2)); and

NOW, THEREFORE, PARTIES, mutually agree as follows:

TERMS

1. **Recitals**. The above recitals are incorporated herein and made a part of this CCAP Agreement.
2. **Effective Date and Duration**. This CCAP Agreement shall be effective on August 1st, 2025, and continue in effect until July 31st, 2030, or until duly modified or terminated by the PARTIES in accordance with this CCAP Agreement.
3. **Early Termination**. This CCAP Agreement may be terminated by either PARTY with cause if another PARTY fails to comply with the insurance or indemnification requirements or otherwise commits a material breach. Termination will be effective no sooner than 15 calendar days after a written demand to cure is provided and the PARTY fails to cure. This remedy is in addition to any other remedy which may be provided for by law.

This CCAP Agreement may be terminated without cause and for any reason by any PARTY. The PARTY desiring early termination without cause must provide written notice to the other PARTIES. Termination will be effective no sooner than 60 calendar days after actual receipt of the written notice. Any students currently enrolled in Shasta College courses under this CCAP Agreement shall be allowed to complete those courses prior to the termination of this CCAP Agreement.

The indemnification provisions contained in this CCAP Agreement shall survive termination.

4. **Course Agreements (“CA”)**. The terms of this CCAP Agreement are deemed to be part of and fully incorporated into any and all presently existing or future CA’s unless expressly modified by a related CA. Related CA’s will typically address the scope, nature, time, date, location, number of educational hours, Shasta College credits offered, number of students, and other specifics related to each course. The terms of this CCAP Agreement may be modified by individual CA’s as necessary, including eligibility requirements for students to enroll in a particular course or courses.

This CCAP Agreement will prevail if there is any inconsistency between the CCAP Agreement and an express provision of a CA.

5. Required Information.

- A. The total number of high school students to be served by this CCAP Agreement is estimated at 1000.
- B. The total number of full-time equivalent students to be claimed by Shasta College for apportionment under this CCAP Agreement is estimated at 793 FTE.
- C. The criteria to assess the ability of pupils to benefit from those courses is as follows:
 - a. Criteria #1: Students who may not already be college bound or who are underrepresented in higher education.
 - b. Criteria #2: Students who are seeking advanced studies while in high school and those seeking career technical education credentials or certification.
 - c. Criteria #3: Enrollment shall be open to all eligible students as part of this agreement who have been admitted to the program and college and meet all applicable prerequisites. Applicable prerequisite courses, training, experience, and standards required as preparation for courses offered through this agreement will be determined by the College and shall follow the applicable law and the College's standards and policies.

- D. Points of contact and Educational Administrators are as follows:

Shasta College: Tabitha Miller, Director of Early College Enrollment Programs (or designee)

DISTRICT: Rebecca Berg, Director of Student Programs

(Ed. Code, §76004, subdivision (c)(2))

- i. Among other things, the Shasta College Educational Administrator and the DISTRICT Educational Administrator shall collaborate to determine the process for timely receiving, investigating, and remediating complaints of sexual misconduct or other conduct covered by Title IX of the Education Amendments of 1972 alleged to have occurred in the CCAP program consistent with the Dispute Resolution in section 14 of this agreement.
- E. All sharing of information between Shasta College and the DISTRICT shall be in compliance with Federal Educational Rights and Privacy Act and State law. Where exceptions to those laws allow Shasta College and DISTRICT to share information without the consent of the students, Shasta College and the DISTRICT will follow the requirements of FERPA and State law. No data shall be shared by either PARTY until the other PARTY is satisfied, in its sole discretion, as to the safety and security of that data in the other PARTY's control. Where there is no exception, sharing information will require a signed, dated release from the student,

parent, or guardian explicitly authorizing the sharing of personally identifiable information about the student. Shasta College and the DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence and further agree not to re-disclose such records except as authorized by applicable law or regulation or by the participating student's parent or legal guardian's prior written consent. (34 C.F.R § 99.33 (a), (b); 34 C.F.R. § 99.34(b); Ed. Code §§ 49064, 49076, 76222, & 76243.)

- i. By signature of its authorized representative or agent on this CCAP Agreement, Shasta College and the DISTRICT hereby acknowledge that they have been provided with the notice required under Title 34 of the Code of Federal Regulations section 99.33, subdivision (d) that they are strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the participating student's parent or legal guardian's prior written consent.
 - ii. Shasta College and the DISTRICT shall securely transmit data files to each other in alignment with policies and procedures of each party. Shasta College and the DISTRICT shall release student demographic information, grades, enrollment information, and course completion data for students participating in the CCAP agreement in a secure manner.
- F. Shasta College and DISTRICT shall not utilize Joint Use Facilities. Instruction shall occur on the DISTRICT campuses or Shasta College campuses.
- G. Parents or legal guardians shall be required to sign a form consenting to the enrollment of their pupils in community college courses offered by Shasta College. The consent form shall be submitted to and maintained by Shasta College.
- i. Students participating in Courses pursuant to this CCAP Agreement shall be required to submit only one parental consent form and principal recommendation for the duration of the student's participation in the CCAP partnership. (Ed. Code, § 76004, subdivision (c)(1).)
 - ii. Pursuant to Shasta College Policy and Regulation, Shasta College data concerning a student shall not be shared with parents without a signed, dated release from the student authorizing the sharing of that data.

6. Required Certifications.

- A. The Board of Trustees of Shasta College and DISTRICT will pass a resolution approving this CCAP Agreement as required under Education Code section 76004. Shasta College and the DISTRICT shall present, take comments from the public on, and approve or disapprove the dual enrollment partnership agreement at an open public meeting of the governing board of the partner. (Ed. Code, § 76004, subdivision (b)(2).)
- i. For career technical education pathways to be provided under the CCAP Agreement, Shasta College and the DISTRICT shall consult and consider the input of, the appropriate local workforce development board to determine the extent to which the

pathways are aligned with regional and statewide employment needs. The governing board of each PARTY shall have final decision-making authority regarding the career technical education pathways to be provided under the partnership. (Ed. Code, § 76004, subdivision (b)(1).)

- B. All Shasta College faculty teaching a course on a DISTRICT campus will not have been convicted of sex offenses or controlled substance offenses. (Ed. Code, §§ 87010, 80711, 76004, subdivision (h).) Prior to, and as a condition to commencement of Shasta College's performance under this CCAP Agreement, Shasta College shall certify that all Shasta College employees, contractors, and volunteers entering a DISTRICT campus are in compliance with California fingerprint and criminal background clearance and TB risk assessment and clearance, per Ed. Code §§ 45125.1 et seq. and 49406.
- C. Shasta College faculty teaching a course at a DISTRICT campus will not displace or cause the termination of an existing DISTRICT teacher teaching the same course on the DISTRICT campus. (Ed. Code, § 76004, subdivision (i).)
- D. DISTRICT teachers teaching a course offered for college credit at a DISTRICT school will not displace or cause the termination of an existing Shasta College faculty teaching the same course at Shasta College. (Ed. Code, § 76004, subdivision (j).)
- E. Community college courses offered for college credit at DISTRICT campuses will not reduce access to the same courses offered at Shasta College. (Ed Code, § 76004, subdivision (k)(1).)
- F. Participation in the partnership is consistent with the core mission of the community colleges pursuant to Education Code, section 66010.4. (Ed. Code, § 76004, subdivision (k)(2).)
- G. High school students participating in the partnership will not lead to enrollment displacement of otherwise eligible adults at Shasta College. (Ed. Code, § 76004, subdivision (k)(2).)
- H. Both Shasta College and DISTRICT will comply with local bargaining requirements and all state and federal reporting requirements. (Ed. Code, § 76004, subdivision (l).)
- I. The DISTRICT certifies that it shall teach DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code sections 46141 and 46142.
- J. A copy of the CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the California Department of Education before the start of the CCAP partnership. (Ed. Code, § 76004, subdivision (c)(3).)
- K. This CCAP Agreement certifies that any pretransfer-level course taught by Shasta College faculty at a DISTRICT campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or

11, as determined by DISTRICT, and shall involve collaborative effort between the DISTRICT and Shasta College, and shall involve collaborative effort between the DISTRICT and Shasta College faculty to deliver an innovative pretransfer course as an intervention in the student's junior or senior year to ensure the student is prepared for college level work upon graduation. (Ed. Code, § 76004, subdivision (n).)

- L. When an instructor is teaching a CCAP Agreement course(s) as an employee of Shasta College, Shasta College will be the employer of record for that instructor. (Ed. Code, § 76004, subdivision (m)(1).) When an instructor is teaching a CCAP Agreement course(s) as an employee of the DISTRICT, the DISTRICT will be the employer of record for that instructor. (Ed. Code, § 76004, subdivision (m)(1).)
- M. When an instructor is teaching a CCAP Agreement course(s) as an employee of Shasta College, Shasta College will assume reporting responsibilities pursuant to applicable federal teacher quality mandates for that instructor. (Ed. Code, § 76004, subdivision (m)(2).) When an instructor is teaching a CCAP Agreement course(s) as an employee of the DISTRICT, the DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates for that instructor. (Ed. Code, § 76004, subdivision (m)(2).)

7. Regulatory Requirements for State Apportionment Purposes Applicable to All Courses Conducted Under the Terms of this CCAP Agreement.

These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Limiting Enrollment to High School Students. Shasta College may limit enrollment in a community college course solely to eligible pupils of the DISTRICT if the course is offered at a DISTRICT campus, either in person or using an online platform, during the regular school day and the college course is offered pursuant to a CCAP partnership agreement. (Ed. Code, § 76004, subdivision (o)(1).)

- 8. FTES.** For the purposes of allowances and apportionments under Section B of the State School Fund, full-time equivalent student (FTES) credit for instructional activity related to courses offered through the Course Agreement (CA) shall be allocated to the employing institution of the instructor of record for each respective course.

Once the DISTRICT has met the minimum instructional minute requirements pursuant to Ed. Code § 46141 and Ed. Code § 46146, the community college district conducting a closed course on a high school campus pursuant to paragraph (1) shall be credited with any units of full-time equivalent students attributable to the attendance of eligible high school pupils above that minimum. (Ed. Code, § 76004, subdivision (o)(2).)

- B. Responsibilities of Each PARTY. Shasta College Board Policies and Administrative Procedures apply to the course and to the students enrolled in those courses and Shasta College is responsible for the courses. The courses will comply with all applicable regulations,

procedures, prerequisites and standards applicable to Shasta College, as well as any corresponding local policies, practices, and requirements of the DISTRICT.

- C. Enrollment Period. The enrollment period shall be determined by Shasta College in accordance with its guidelines, policies, pertinent statutes, and regulations.
- D. Number of Course Hours Sufficient to Meet the Stated Performance Objectives. Shasta College will determine the student learning outcomes for each of the courses and the number of course hours necessary to meet the performance objectives. The performance objectives and corresponding course hours shall be specified in the related CA.
- E. Supervision and Evaluation of Students. Supervision and evaluation of students shall be in accordance with Shasta College and DISTRICT guidelines, Board Policies, Administrative Procedures, pertinent statutes, and regulations.
 - i. All students will be under the immediate supervision of an employee of the DISTRICT or Shasta College, as designated by the DISTRICT and Shasta College.
 - ii. Where a health or safety emergency arises at a class at a DISTRICT location, the DISTRICT will be responsible for taking the lead to deal with the health and safety issues and ensure the safety of the school, its staff, and students.
 - iii. Discipline for actions taken during college courses will be pursuant to both the DISTRICT and Shasta College board policies and administrative procedures.
 - iv. The DISTRICT shall be responsible for all ADA and Individual Education Plan issues for its students; Shasta College shall be responsible for any academic accommodations deemed necessary through the Shasta College PACE program.
- F. Withdrawal Prior to Completion of the Course. A student's withdrawal prior to completion of the course shall be in accordance with Shasta College guidelines, policies, pertinent statutes, and regulations. Transcripts will be annotated according to Shasta College policy.
- G. Right to Control and Direct Instructional Activities. Shasta College is responsible for the courses and has the sole right to control and direct the instructional activities of all faculty teaching those courses, including those who are also DISTRICT personnel. This does not limit the right of the DISTRICT to select its employees, including its right to hire, terminate, transfer, and promote its employees.
- H. Minimum Qualifications for Faculty Teaching Courses. All faculty that teach courses offered as part of this CCAP Agreement shall meet the minimum qualifications to provide instruction in the discipline of the course in a California community college as set forth in Title 5 of the California Code of Regulations, sections 53410 and 58060 or as amended, and be hired by Shasta College.

- I. Facilities. DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct instruction and do so without charge to Shasta College or students. DISTRICT agrees to clean, maintain, and safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- J. Review of Shasta College Courses on DISTRICT Campuses. The DISTRICT and Shasta College agree to use the methods detailed by the Shasta College Academic Senate for ensuring that courses offered as part of this CCAP Agreement in the DISTRICT are the same as the courses offered on Shasta College campus and comply with Shasta College academic standards.
- K. Equipment. DISTRICT will furnish, at its own expense, all course materials, specialized equipment, and other necessary equipment for all DISTRICT students. The PARTIES understand that such equipment and materials are DISTRICT's sole property. Shasta College shall approve the type, make, and model of all equipment and materials to be used during each Course. DISTRICT understands that no equipment or materials fee may be charged to students.
- L. Enrollment. Enrollment shall be open to any DISTRICT pupil who has been admitted to Shasta College and meets all applicable prerequisites. Applicable prerequisite courses, training, or experience will be determined by Shasta College. Applicants must meet the standards and prerequisites of Shasta College.
 - i. College Admissions. Procedures for students participating in this CCAP Agreement shall be governed by Shasta College and shall comply with the admissions and registration guidelines set forth in applicable law and Shasta College policy. Shasta College will be responsible for processing student applications. Shasta College will provide the necessary admission procedures, and both Shasta College and DISTRICT will jointly ensure that each participant accepted has met all the enrolment requirements, including liability and medical care coverage requirements, if any.
 - ii. Registration. Shasta College will ensure that each student completes the admissions procedure, the course enrollment process, and otherwise process student applications and enrolls students in the courses, as appropriate. DISTRICT will assist Shasta College as necessary. A successful enrollment requires that each student has completed the full enrollment process provided by Shasta College, has parental permission, the application and parental permission has been delivered to and accepted by Shasta College's Early College Enrollment Program, all enrollment and other applicable fees have been paid, and the applicant has met all requirements, to include the standard Shasta College student liability and medical care coverage, if applicable.
 - iii. Priority Registration. Shasta College may assign priority course registration to a pupil seeking to enroll in a Shasta College course that is required for the pupil's CCAP

partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Education Code section 11300 and consistent with middle college high school provisions in Education Code section 76001. (Ed. Code, § 76004, subdivision (g)(1).)

- iv. Units. Students participating in a CCAP Agreement may enroll up to a maximum of 15 units per term per conditions specified in Education Code section 76004, subdivision (p). Specifically, the units must constitute no more than four (4) community college courses per term and be part of an academic program that is part of the CCAP Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential. (Ed. Code, § 76004, subdivision (p)(1-3).)
 - M. Enrollment Fees. Pursuant to Shasta College Board Policy, Education Code sections 76300 subdivision (f), and 76004, students enrolled in courses under this CCAP Agreement shall be exempt from fees described in Education Code sections 76060.5 (student body fee), 76140 (nonresident tuition), 76223 (copies of records), 76300 (student fee), 76350 (apprenticeship fees), and 79121 (child development center fees).
 - N. Records of Student Attendance and Achievement. All records of student attendance and achievement shall be submitted to Shasta College periodically, or upon demand, and shall be maintained by Shasta College.
 - O. Ancillary Support Services for Students. Both Shasta College and DISTRICT shall ensure that students enrolled in the courses are provided with ancillary and support services as may be needed, including but not limited to counseling and guidance and placement assistance. Student individualized education plans (IEPs) are not in effect while students are receiving instruction from Shasta College, but Shasta College students with disabilities are eligible to receive services from the Partners in Access to College Education (PACE) office at Shasta College.
9. Support Staff. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:
- A. DISTRICT to Provide Support Services. Unless otherwise provided for in a related CA, DISTRICT will provide personnel to perform the following services on its campus: clerical services and services associated with outreach activities, recruiting students, assessing students, processing student applications, enrolling qualified students, and other related services as may be necessary.
 - B. DISTRICT is Responsible for its Own Personnel. DISTRICT's personnel will perform these services on duty time. DISTRICT personnel performing these services will be employees solely of DISTRICT, subject to the authority of DISTRICT, but will also be subject to the

direction of Shasta College, specifically with regard to Shasta College policies and procedures.

10. Instructors. These provisions may not be voided, modified nor waived by a related CA unless otherwise expressly provided herein:

- A. Shasta College to Select Instructors. Shasta College may select instructors from DISTRICT personnel nominated by the DISTRICT, or other sources. DISTRICT personnel will perform instructional duties on duty time. DISTRICT personnel selected to be instructors remain employees solely of the DISTRICT, subject to the authority of the DISTRICT, but will also be subject to the authority of Shasta College, specifically regarding their duties as instructors. Shasta College will exercise this authority in consultation with DISTRICT.
- B. District May Nominate Instructors. DISTRICT shall ensure that all instructor nominees are experienced, competent, dedicated personnel who have the personal attributes necessary for providing instruction in the courses. DISTRICT shall ensure that all instructor nominees possess all minimum qualifications, any certificates or other training requirements that may be required including but are not limited to the qualification requirements of Title 5 CCR 53410 and 58060.
- C. Instructors Requirements. Based on requests for college courses from the DISTRICT, Shasta College and DISTRICT shall determine the number of faculty, the ratio of faculty to students, and the subject areas of instruction necessary to offer the pathways agreed to in this CCAP Agreement.
- D. Orientation Meeting. Instructors shall attend an orientation meeting if scheduled and Shasta College shall provide manuals, course outlines, curriculum materials, and testing and grading procedures as necessary.
- E. Instructor Agreement with Shasta College. All DISTRICT teachers providing instruction under this CCAP Agreement shall enter into a course Instructor Agreement ("CIA") with Shasta College as provided in Title 5 CCR section 58058(b). The DISTRICT retains the right to ensure that the instructor complies with DISTRICT policies and expectations when teaching a college course under the terms of the CCAP Agreement.
- F. No Other Assigned Duties. Instructors teaching courses under this CCAP Agreement shall not have any other assigned duty while course instruction is taking place.
- G. Reimbursement.
 - a. If the course instructor is employed by the DISTRICT, Shasta College shall reimburse the DISTRICT for the cost of instruction based on the College's stipend model. Reimbursement will be calculated as an annual stipend, determined by course enrollment, unit value, and the number of sections offered. The specific reimbursement amount for each course section that remains active through the end of

the term will be provided to the DISTRICT at the end of the academic year. The DISTRICT can then request reimbursement from Shasta College for the cost of the instructional stipend. In addition, a reimbursement will be made in the amount of \$100 for the attendance of the mandatory instructor training.

- b. If the course instructor is employed by Shasta College, they will be compensated in accordance with the current Academic Master Contract Agreement for Shasta College.
- c. DISTRICT employees acting as a classroom facilitator for certain models of dual enrollment shall be compensated \$100 per active section that they are listed as a facilitator.

11. Instruction Assessment of Learning and Conduct.

- A. Instruction. All lectures will conform to Shasta College approved curriculum and course outlines and recommendation of experienced Shasta College faculty. All courses must follow Shasta College's required hours of instruction and meet Shasta College's minimum enrollment requirements. Instructional presentations will incorporate planned practical demonstrations, as may be necessary, and use audiovisual techniques or equipment and vocational equipment.
- B. Assessment. Students enrolled in Shasta College courses offered as part of this CCAP Agreement at the DISTRICT shall be held to the same standards of achievement as students in courses taught on any Shasta College campus. Students enrolled in Shasta College courses offered as part of this CCAP Agreement at the DISTRICT shall be held to the same grading standards as those expected of students in courses taught on Shasta College campuses. Students enrolled in Shasta College courses as part of this CCAP Agreement at the DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on Shasta College campuses.
- C. Conduct. Students enrolled in Shasta College courses offered as part of this CCAP Agreement at the DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on Shasta College campuses.

- 12. Facilities.** The PARTIES contemplate that primarily, the facilities of the DISTRICT will be utilized to carry out the goals of this CCAP Agreement and any related CA, although from time to time Shasta College facilities may be utilized subject to mutual written agreement by the PARTIES as expressed in a related CA. DISTRICT agrees to defend, hold harmless, and indemnify Shasta College and its governing board, officers, employees, administrators, independent contractors, subcontractors, and other representatives from all damages, losses, or expenses, including litigation costs such as attorney's fees, should a student, faculty or third PARTY be injured as a result of or connected with the condition of the DISTRICT's premises, in whole or in part. The indemnity shall survive termination of this CCAP Agreement and is in addition to any other rights or remedies Shasta College may have under law or otherwise.

- 13. Dispute Resolution.** Shasta College and DISTRICT recognize that, from time to time, disputes may arise between Shasta College employees or students and DISTRICT employees or

students. When such disputes arise, Shasta College and DISTRICT shall collaborate and use best efforts to resolve such disputes informally. Where informal resolution is not successful, or the PARTIES must address a formal interagency complaint, the following process will be utilized to resolve the matter.

- A. The PARTY receiving the complaint will timely notify the other and promptly provide the other PARTY with any written complaint received.
- B. Shasta College and DISTRICT will review the complaint to determine, based on the nature of the complaint, whether any state or federal statutory or regulatory timelines or other procedural requirements apply, including but not limited to:
 - i. Whether Shasta College is required to report the complaint to the State Chancellor pursuant to Title 5 of the California Code of Regulations.
 - ii. Whether, based on the nature of the complaint, the complainant is entitled to any rights or protections with regard to how the complaint is handled, pursuant to Title 5 or applicable state or federal laws, including but not limited to Title IX of the Education Amendments of 1972.
 - iii. If either Shasta College or DISTRICT finds such rights to exist, they shall notify the other, and Shasta College and DISTRICT shall cooperate as needed in carrying out these requirements. It is understood that such requirements may include but are not limited to conducting a formal investigation within regulatory timelines or the implementation of interim safety measures for the complainant.
- C. Within three (3) business days of either PARTY receiving the complaint, the PARTIES will discuss the nature and severity of the allegations and come to a mutual agreement regarding the need for and scope of any investigation required. If it is agreed that a formal investigation is required, the PARTIES will mutually agree upon an investigator, who may be an outside investigator, or qualified employee of Shasta College or DISTRICT. If the PARTIES agree to have the matter investigated internally by either a Shasta College or DISTRICT employee, the other PARTY may designate an employee to attend all witness interviews. Where it is determined that an outside investigator will be used, the cost will be divided between the PARTIES.
- D. If, despite the good faith effort of the PARTIES, they are unable to agree on a process for investigating the complaint, the PARTY whose employee/student is the subject of the complaint will determine the process.
- E. Shasta College and DISTRICT will cooperate in any investigation initiated and make its employees available to the investigator.
- F. Interviews of Shasta College and DISTRICT employees shall comply with any rights and protections afforded to them under an applicable collective bargaining agreement or state or

federal law, including but not limited to the right to have a representative present during an interview that could lead to discipline.

- G. The investigator will prepare a report that will be provided to both PARTIES setting forth findings as to the allegations and the basis for the findings. The PARTIES will maintain confidentiality of all documents related to an investigation to the greatest extent possible. This CCAP Agreement does not limit the right of either PARTY or its counsel to utilize an investigatory report in defense of any future claims.
- H. Shasta College and DISTRICT shall share any and all materials from the investigation as permitted by law.
- I. Shasta College and DISTRICT have sole discretion in determining any disciplinary measures to be imposed against their respective employees or students.
- J. Regardless of any disciplinary measures taken by Shasta College or DISTRICT against its respective employees or students, the other PARTY retains the right to have the subject of a sustained complaint removed from participating in or providing services for the program that is the subject of this CCAP Agreement.

14. Worker's Compensation. DISTRICT shall be the "primary employer" for all its personnel who perform services as support staff. DISTRICT shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective DISTRICT personnel made in connection with performing services and receiving instruction under this CCAP Agreement or any related CA. DISTRICT agrees to hold harmless, indemnify, and defend Shasta College from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by DISTRICT personnel connected with providing services under this CCAP Agreement or any related CA. DISTRICT is not responsible for non-District personnel who may serve as faculty or students who are not affiliated with the DISTRICT. These provisions may not be voided, modified nor waived by a related CA.

15. Reporting Requirements. Annually, Shasta College and DISTRICT shall report all of the following information to the office of the Chancellor of the California Community Colleges: (Ed. Code, § 76004, subdivision (t)(1)(A-E).)

- A. The total number of high school pupils by school-site enrolled in each partnership, aggregated by gender and ethnicity, and reporting in compliance with all applicable state and federal privacy laws.
- B. The total number of community college courses by course category and type and by school-site enrolled in by partnership participants.
- C. The total number and percentage of successful course completions, by course category and type and by school-site, of partnership participants.

- D. The total number of full-time equivalent students generated by CCAP partnership community college district participants.
- E. The total number of full-time equivalent students served online generated by CCAP partnership community college district participants.

16. Indemnification.

- A. DISTRICT shall defend, hold harmless, and indemnify Shasta College, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this CCAP Agreement or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of DISTRICT, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- B. Shasta College shall defend, hold harmless, and indemnify DISTRICT, their governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorney fees and costs, including but not limited to consequential damages, death, sickness, or injury to any person(s) or damage to any property, from any cause whatsoever arising from or connected with the provision of instruction pursuant to this CCAP Agreement or any related CA that may arise out of or result from, in whole or in part, the negligent, wrongful, or willful acts or omissions of Shasta College, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.
- C. DISTRICT shall have no obligation to defend, hold harmless, or indemnify Shasta College, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct; and Shasta College shall have no obligation to defend, hold harmless, or indemnify DISTRICT, its governing board, officers, administrators, agents, employees, independent contractors, subcontractors, consultants, and/or other representatives for their sole negligence or willful misconduct.
- D. This indemnity shall survive termination of this CCAP Agreement or any related CA, and is in addition to any other rights or remedies that DISTRICT or Shasta College may have under law and/or otherwise.
- E. These provisions may not be voided, modified, nor waived by any related CA.

17. Insurance Requirements.

- A. During the entire term of this Agreement, each PARTY shall, at its own expense, maintain, and shall require all subcontractors to maintain insurance as set forth below and shall provide the additional insured endorsements that name the other PARTY as an additional insured on each PARTY'S General Liability policy and Automobile Liability policy. Minimum Scope of Insurance: Coverage shall be:
- i. Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage; and a \$3,000,000 aggregate. Any combination of General Liability and Excess Coverage amounting to a minimum of \$3,000,000 in coverage will be acceptable. The Commercial General Liability additional insured endorsement shall be as broad as the Insurance Services Inc.'s (ISO) additional insured, Form B CG 20101001.
 - ii. Automobile Liability. "Any Auto" with \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - iii. Workers' Compensation. As required by the Labor Code of the State of California, and Employers' Liability Insurance; with limits as required by the Labor Code of the State of California and Employers' Liability limits of \$1,000,000 per accident.
- B. If the above insurance is written on a claims-made form, it shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement and continue for at least three full years following the completion of any services/work under this Agreement. Any deductibles, self-insured retentions, or changes in these terms must be declared to and approved by the other PARTY. Each PARTY's insurer shall agree to waive all right of subrogation against the other, its trustees, officers, and agents for losses arising from the work performed. Each insurance policy shall include the standard Severability of Interest, or Separation of Insured (General Liability Form CG 001 01 12 04) clause in the policy and when applicable the cross liability coverage provision which specifies the inclusion of more than one insured shall not operate to impair the rights of one insured against another insured. Each insurance policy required by this Agreement shall be endorsed to state that coverages shall not be canceled except after thirty (30) days prior written notice has been given to the other PARTY. Each PARTY shall provide the other with certificates of insurance and required executed endorsements, evidencing compliance with this section, prior to the commencement of any Courses. On request, each PARTY shall furnish copies of any and/or all of the required insurance policies.
- C. Nothing in this section concerning minimum insurance requirements shall reduce a PARTY's liability or obligations under the indemnification provisions of this CCAP Agreement.
- D. The PARTIES acknowledge that both PARTIES are permissibly self-insured under California law.
- E. These provisions may not be voided, modified nor waived by a related CA.

- 18. Discrimination and Harassment.** Each PARTY agrees it will not unlawfully discriminate, harass, or allow harassment against any employee or other person because of ethnic group identification, race, color, sex, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, or marital status, and shall comply with all applicable laws pertaining to employment.
- 19. Entire Agreement.** This CCAP Agreement and any related Cas constitute the entire agreement between the PARTIES with regard to the Courses and supersedes any prior or contemporaneous understanding or agreement. No PARTY has been induced to enter into this CCAP Agreement by, nor is any PARTY relying on, any representation or promise outside those expressly set forth in this CCAP Agreement and any related CA.
- 20. Amendment.** The provisions of this CCAP Agreement may be modified only by mutual written agreement of the PARTIES. No modification shall be binding unless it is in writing and signed by the PARTY against whom enforcement of the modification is sought.
- 21. Waiver.** Unless otherwise precluded by the terms of this CCAP Agreement, terms or conditions may be waived by the PARTY entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving PARTY to require observance, performance, or satisfaction of that term or condition as it applies on a subsequent occasion.
- 22. Assignment.** Neither PARTY may assign any rights or benefits or delegate any duty under this CCAP Agreement without written consent of the other PARTY. Any purported assignment without written consent shall be void.
- 23. PARTIES in Interest.** Nothing in this CCAP Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this CCAP Agreement on any person other than the PARTIES to it and their respective successors and assigns, nor is anything in this CCAP Agreement intended to relieve or discharge the obligation or liability of any third person to any PARTY to this CCAP Agreement.
- 24. Severability.** If any provision of this CCAP Agreement is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the CCAP Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.
- 25. Notices.** Any notice under this CCAP Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal services on the PARTIES or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the PARTIES at the addresses set forth below, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be done by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

Addresses for Notices to Shasta College and DISTRICT:

Shasta-Tehama-Trinity Joint Community College District
Attn: Administrative Services
PO Box 496006
Redding, CA 96049-6006

Shasta Union High School District
Attn: Administrative Services
2200 Eureka Way.
Suite B
Redding, CA 96004

- 26. Authority to Enter into CCAP Agreement.** Each PARTY to this CCAP Agreement represents and warrants that it has the full power and authority to enter into this CCAP Agreement and to carry out the transactions contemplated by it and that it has taken all action necessary to authorize the execution, delivery, and performance of this CCAP Agreement.
- 27. Status of the PARTIES.** Neither PARTY is a partner, joint venture, co-principal, employer, or co-employer of the other or of an employee of the other PARTY. DISTRICT shall be solely responsible for paying all salaries, wages, benefits, and other compensation with performing services under this CCAP Agreement and any related CA. DISTRICT shall be solely responsible for withholding and paying all applicable payroll taxes and contributions, including federal, state and local income taxes, FICA, FUTA, and state unemployment, workers' compensation, and disability insurance in connection with performing services under this CCAP Agreement and any related CA.
- 28. Retention and Audit of Records.** Each PARTY shall maintain records pertaining to this CCAP Agreement and related CA's as may be required by federal and state law. Each PARTY may review and obtain a copy of the other PARTY'S pertinent records subject to federal and state privacy statutes.
- 29. Governing Law and Venues.** This CCAP Agreement will be governed by and construed in accordance with California law and venue of any action or proceeding in connection with this CCAP Agreement shall be in Shasta County, California.

****SIGNATURES ON FOLLOWING PAGE****

IN WITNESS WHEREOF the PARTIES hereto have caused this CCAP Agreement to be executed on the date signed below.

AGREED AND ACCEPTED by DISTRICT:

Name: Owen Crosby

Title: Superintendent

District: SHASTA UNION HIGH SCHOOL DISTRICT

Signature: _____

Date: _____

AGREED AND ACCEPTED by Shasta College:

Name: Becky McCall

Title: Assistant Superintendent/VP of
Administrative Services

SHASTA-TEHAMA-TRINITY
JOINT COMMUNITY COLLEGE DISTRICT

Signature: _____

Date: _____

Dual Enrollment Course Agreement

This course agreement is entered into between the Shasta-Tehama-Trinity Joint Community College District (“Shasta College”) and Shasta Union High School District (“DISTRICT”) regarding dual enrollment courses to be taught at DISTRICT.

1. The Memorandum of Understanding (“MOU”) and/or Career Access Pathways Partnership Agreement (“CCAP Agreement”) entered into by Shasta College and DISTRICT is incorporated by reference as if fully set forth herein. In the event of a conflict between the terms of this course agreement and the MOU the terms of the MOU shall govern.
2. If the course instructor is employed by the DISTRICT, Shasta College shall reimburse the DISTRICT for the cost of instruction based on the College’s stipend model, as provided in paragraph 10.G.A of the CCAP Agreement. This paragraph shall not apply if the instructor is provided by Shasta College.
3. Shasta College will share the approved curriculum and course outlines with the DISTRICT and the Instructor.

The goal of the CCAP partnership is to offer seamless pathways from high school to community college to promote academic preparation for transfer to four-year colleges/universities. The following pathways are included in the CCAP partnership agreement between SHASTA COLLEGE and the DISTRICT:

1. California General Education Transfer Curriculum (Cal-GETC) Transfer Pathway

This pathway includes COLLEGE DISTRICT courses which have been approved to meet the California General Education Transfer Curriculum (Cal-GETC) Transfer pathway.

** All courses offered within this pathway shall represent all courses approved for the Cal-GETC pathway in the semester in which they are offered.*

2. Industrial Technologies Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet degree requirements toward the Industrial Technologies AS degree, Maintenance Mechanic Certificate, and Welding Technology AS degree.

** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for the Industrial Technologies AS degree, Maintenance Mechanic Certificate, and Welding Technology AS degree in the semester in which they are offered.*

3. Early Childhood Education Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet the lower division general education requirements at any CSU or University of California and that satisfy the Early Childhood Education AS-T, Early Childhood Education AS, or Early Childhood Education Certification degrees.

** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for the Early Childhood Education AS-T, Early Childhood Education AS, or Early Childhood Education Certification degrees.*

4. Physical Therapy Assistant (AS) Pathway**

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This pathway includes COLLEGE DISTRICT courses which have been approved to meet General Education (GE) patterns for an Associate Degree (AS) and includes two (2) prerequisite courses for the Physical Therapy Assistant (AS) degree.

** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for the Physical Therapy Assistant (AS) degree.*

5. Agriculture Science University Studies (AA) Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet one of the General Education Breadth requirements (i.e., Areas A through E) for the California State University (CSU) system and includes two (2) transfer level courses intended to fulfill the lower division major requirements to transfer to a university and earn a bachelor's degree in Agriculture, Agriculture Business, and Horticulture.

** The specific courses offered during any particular term may vary. All courses offered within this pathway shall represent courses approved for the Agricultural Science University Studies AA degree.*

6. Business Information Studies Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet degree requirements toward the Business Information Systems AS degree.

** All courses offered within this pathway shall represent all courses approved for the Business Information Systems AS degree in the semester in which they are offered.*

7. Medical Office Professional Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet degree requirements toward the Medical Office Professional AS degree.

** All courses offered within this pathway shall represent all courses approved for the Medical Office Professional AS degree in the semester in which they are offered.*

8. Career and Life Success Pathway*

This pathway includes COLLEGE DISTRICT courses which have been approved to meet degree requirements toward the Career and Life Success Certificate.

** All courses offered within this pathway shall represent all courses approved for the Career and Life Success Certificate in the semester in which they are offered.*

Course offered within these pathways for the 2025-2026 academic year are listed below.

Course Name	Course Title	Location	# of Sections	Units	Term
ASL 1L	American Sign Language 1L	Enterprise High School	3	1	FA 2025
ASL 2L	American Sign Language 2L	Enterprise High School	2	1	FA 2025
ASL 1	American Sign Language 1	Enterprise High School	3	4	FA 2025

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ASL 2	American Sign Language 2	Enterprise High School	2	4	FA 2025
BSOT 10	Excel for Windows 1	Enterprise High School	2	1	FA 2025
BSOT 152	Keyboarding for Speed & Accuracy	Enterprise High School	3	0.5	SP 2026
BSOT 84	PowerPoint	Enterprise High School	1	1	SP 2026
BSOT 91	Word for Windows 1	Enterprise High School	1	1	FA 2025
CIS 73	Intro to Adobe Suite	Enterprise High School	1	2	SP 2026
ECE 9	Child Growth & Development	Enterprise High School	2	3	FA 2025
ECE 2	Child, Family and Community	Enterprise High School	2	3	SP 2026
ENGL 1B	Literature and Composition	Enterprise High School	2	3	SP 2026
HIST 1B	History of Western Civilization	Enterprise High School	2	3	SP 2026
SPAN 1	Spanish 1	Enterprise High School	3	5	FA 2025
AGEH 48	The Art of Floral Design	Foothill High School	1	3	FA 2025
AGMA 44	Introduction to Cons. Skills for Ag/NR	Foothill High School	2	3	FA 2025
AGVIT 80	Vineyard Design & Construction	Foothill High School	1	1	SP 2026
AGVIT 81	Vineyard Care	Foothill High School	1	2	FA 2025
ASL 1	American Sign Language 1	Foothill High School	5	4	FA 2025
ASL 1L	American Sign Language 1L	Foothill High School	5	1	FA 2025
ASL 2	American Sign Language 2	Foothill High School	1	4	FA 2025
ASL 2L	American Sign Language 2L	Foothill High School	1	1	FA 2025
BSOT 51	Introduction to Keyboarding & Word	Foothill High School	1	3	SP 2026
CIS 1	Computer Literacy Workshop	Foothill High School	1	3	FA 2025
CIS 73	Intro to Adobe Suite	Foothill High School	2	2	SP 2026
ENGL 1B	Literature and Composition	Foothill High School	1	3	SP 2026
ENGL C1000	Academic Reading and Writing	Foothill High School	2	4	SP 2026
ESCI 12	General Earth Science	Foothill High School	4	4	SP 2026

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HEOC 11	Medical Terminology	Foothill High School	1	3	SP 2026
HIST 17A	United States History	Foothill High School	2	3	FA 2025
HIST 17B	United States History	Foothill High School	2	3	SP 2026
MATH 2	Precalculus	Foothill High School	2	6	FA 2025
MATH 3A	Calculus	Foothill High School	2	4	SP 2026
WELD 70	Beginning Welding	Foothill High School	2	3	FA 2025
ASL 1	American Sign Language 1	Shasta High School	3	4	FA 2025
ASL 1L	American Sign Language 1L	Shasta High School	3	1	FA 2025
ASL 2	American Sign Language 2	Shasta High School	2	4	FA 2025
ASL 2L	American Sign Language 2 Lab	Shasta High School	2	1	FA 2025
BSOT 10	Excel for Windows 1	Shasta High School	1	1	FA 2025
BSOT 152	Keyboarding for Speed & Accuracy	Shasta High School	2	0.5	SP 2026
BSOT 84	PowerPoint	Shasta High School	1	1	SP 2026
BSOT 91	Word for Windows 1	Shasta High School	1	1	FA 2025
CALS 100	Foundations for Community College	Shasta High School	3	3	SP 2026
CIS 73	Intro to Adobe Suite	Shasta High School	1	2	SP 2026
ENGL C1000	Academic Reading and Writing	Shasta High School	3	4	SP 2026
ENGL 1B	Literature and Composition	Shasta High School	3	3	SP 2026
HEOC 1	Medical Terminology	Shasta High School	1	3	SP 2026
HEOC 11	Introduction to Physical Therapy	Shasta High School	2	1	SP 2026
INDE 38	Intro/Industrial Mechatronics	Shasta High School	1	3	SP 2026
MATH 3A	Calculus	Shasta High School	2	4	SP 2026
SPAN 1	Spanish 1	Shasta High School	3	5	FA 2025
SPAN 2	Spanish 2	Shasta High School	1	5	FA 2025
STAT C1000	Intro to Statistics	Shasta High School	1	4	SP 2026

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WELD 70	Beginning Welding	Shasta High School	2	3	FA 2025
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Shasta Union High School District

By: _____
Owen Crosby
Superintendent

Date: _____

Shasta-Tehama-Trinity Joint Community College District

By: _____
Becky McCall
Vice President of Administrative Services

Date: _____

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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: School Plans for Student Achievement

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The purpose of the School Plan for Student Achievement is to create a cycle of continuous improvement of student performance and to ensure that all students succeed in reaching academic standards set by the State Board of Education. The School Plans address strategies and activities that are planned to accomplish these goals.

REFERENCES:

Education Code Sections 41507, 41572 and 64001

The School Plans for Student Achievement were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
IT has multiple old parts with no foreseeable uses and or value to the district.



Request to Declare Property as Surplus

Location of Property:

Site: DO
Department: IT
Room No. 400

Date: 11/1/2025

Requestor: Josh Blanchard

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

***Condition Key:**

Excellent – in working order

Good – needs minor repairs

Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.

Poor – no longer serviceable; repairs would exceed 50% of replacement cost.

Unusable – to be discarded as junk

Reason(s) for declaring surplus: Old broken parts with no foreseeable uses in the district.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
Please contact 16514 or 16540 for further information or questions.*

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment Assign to: _____

☐ Surplus

☒ Junk

Chief Business Official

Date

Make	Model	SN #	Tag	Tag#2	VEA TAG
HP	EliteDesk 600 G2		108126		
HP	ProDesk 600 G2 Mini	MXL622190S	108203		
HP	ProDesk 600 G2 Mini	MXL62218ZZ	108175		
HP	ProDesk 600 G2 Mini	MXL62218ZK	108176		
HP	ProDesk 600 G3 SFF	MXL7292QQ8	108611		
Dell	Latitude e5500	FMGTNJ1	106197		
HP	Elitebook 9470	CNU419CP1V	107367		
HP	ProBook 6570b	5CB24609PS	105539		
Halo	Vape Sensor	c3220804-060	IT-252158		
Microsoft	Surface	17772410553	IT-251415		
Microsoft	Surface	10617673253	108640		
Microsoft	Surface	9835352453	107858		
Microsoft	Surface	1340672053	108628		
HP	zbook firefly 15	5cg2374k44	IT-252114		
Dell	optiplex 3010	FBN7GX1	105767		
Elmo	tt12i	1519814	107432		
Elmo	tt02rx	632296	105183		
Elmo	tt12i	1524438	107464		
Elmo	tt12	1269168	100820		
Elmo	tt12	1347099	108459		
Elmo	tt12	1363218	108586		
Elmo	tt12w	4236133	IT-251340		
HP	ProDesk 600 G1	MXL44136ZY	107617		
Epson	Powerlite 975	X3NJ7Z0111L	109189		
Microsoft	Surface	9212752453	107857		
Microsoft	Surface	10536673253	108638		
HP	Elitebook	5cg6492p1t	108491		

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

Shasta Union High School District HUMAN RESOURCES ACTION REPORT

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
<u>Classified</u>		
<u>New Hire</u>		
Phillips, Candace	Bus Driver, Transpo 6.5 hours / 10 months	October 1, 2025
Williams, Breigha	SDCI Paraprofessional, EHS 6.5 hours / 10 months	November 1, 2025
<u>Hours/Position Change</u>		
Noble, LeeAnn	Career Education Tech, FHS 7 hours / 10 months	November 1, 2025
D'Amico, Andra	Career Education Tech, EHS 7 hours / 10 months	November 1, 2025
<u>Resignation</u>		
Wooten, Shana	Career Education Tech, SHS 6.5 hours / 10 months	October 24, 2025
Williams, Cary	At-Risk ISS Para, EHS 7 hours / 10 months	October 4, 2025
Greene, Alexis	SDCI Paraprofessional, EHS 6.5 hours / 10 months	October 24, 2025
<u>Certificated</u>		
<u>Resignation</u>		
Hornichova, Jennifer	CTE Med Careers, SHS	December 19, 2025

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Certificated Handbook

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Updates are made to the Lay Reader section in the Certificated Handbook to ensure that all policies and procedures reflect current laws, regulations and District practices. Over time, policies may become outdated or no longer align with workplace needs, so this update allows us to provide clear, accurate, and relevant guidance for employees. By bringing the handbook up to date, we aim to promote consistency, improve communication, and support a positive and compliant work environment for all staff.

Shasta Union High School District

Lay Reader Program

It is the policy of the Shasta Union High School District to employ, subject to budget limitations, qualified lay readers to assist in the grading, evaluating and/or correcting of written assignments produced by students in the areas of English, composition and writing-across-the-curriculum in other subject areas.

The District strives for a 32-1 student to teacher ratio and English classes that have a higher ratio than the 32-1 ratio, would be eligible for a lay reader. Exceptions may be permitted with approval of the superintendent or designee.

1. The District will hire qualified lay readers through an interview process. The lay readers will be ranked after the process and a pool of lay readers will be formed to be used by the English teachers.
2. The use of lay readers will be limited to the English department in the District schools. Any exception to this rule must be approved in advance by the school principal and the District Superintendent.
3. One lay reader may be used for one class section over the 32-1 ratio. An exception can be made if a teacher assigns the same paper to all classes. Ex: 100 CP II students and one section isn't over 32.
4. Examples of appropriate essays for the lay readers to grade, evaluate, or correct would be: research papers, argumentative essays, position papers, literacy analysis. What's not appropriate is: journals/notebooks, stories or creative fiction, short answer test questions.
5. The Superintendent or designee shall, in consultation with the District English Chairperson, establish procedures for establishing needs and hiring of lay readers.
6. Qualifications for Lay Readers: (Personnel deemed qualified to serve as lay readers shall have one or more of the following qualifications):
 - a. B.A. degree from an accredited institution of higher learning with a major or minor in English.
 - b. A valid California teaching credential.
 - c. Graduate of an accredited four-year institution.
 - d. Recommended college student with excellent qualifications verified by a current English instructor.
7. Superintendent or designee may authorize other majors, minors and lesser qualifications until enough qualified readers are available.
8. District classified employees hired as readers shall not accumulate more than 40 hours per

week including their regular work schedule.

9. English teachers and the lay reader may have a paid one-hour pre meeting. The rate for the teacher will be at the column 1 rate of hourly pay.

10. Principals shall be responsible to see that total expenditures for reading do not exceed budgeted amounts for individual schools.

11. The hourly rate of pay shall be set by Governing Board action and shall be part of the rate scale for employees. (\$30.00/hr effective November 12, 2025)

12. Teachers shall not use spouses as lay readers.

13. Individual teachers will make arrangements with readers for the pickup and return of material. Readers shall use the District marking scale with specific instructions from an individual teacher. Teachers shall be responsible for turning time cards into the Principal of each District school site.

14. Final approval for employment of lay readers is with the Principal or his/her administrative designee. The principal will notify HR when a lay reader has been assigned.

Pending Board Approval 11/12/2025

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Certificated Staff Teaching Outside of Credential Area

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Education Code 44258.3 allows for the District to assign teachers to teach courses outside of their specific credential area based on established competency. In each case, the Principal has provided a written statement regarding the competence of the teacher. Education Code 44263 allows for the District to assign teachers to teach courses outside of their specific credential area based on having the documented number of college units in the area the teacher is being assigned to teach. In each case, the Human Resources office has verified the teacher's units.

<u>Employee</u>	<u>Site</u>	<u>Credential</u>	<u>Assignment Out of Credential</u>	<u>Ed Code</u>
Tim Arnett	Farm	Agriculture	Government	44258.3

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Organizational Meeting

PREPARER: Owen Crosby, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of District Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th.

The Annual Organizational Meeting will take place on December 9, 2025 with open session starting at 6:30 p.m. and will be located at Shasta Union High School District, 2200 Eureka Way, Redding, CA 96001. The District will notify the Shasta County Office of Education of the date, time, and location of the Annual Organizational Meeting.

REFERENCES:

Education Code 35143 & BB 9100

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Monthly Financial Report

PREPARER: David Flores
Associate Superintendent of Business Services

RECOMMENDATION: ☐ Action
☐ Discussion
☒ Information

BACKGROUND:

Comparing actuals through October 2025 to our Adopted Budget from June, revenue and expenditures are trending accordingly. The capital expenditures are above projection, this is primarily carry over from the prior year for the Career Technical Education (CTE) programs.

The business department is currently revising the budget for First Interim, which will be presented to the board at the December meeting.

SHASTA UNION HIGH SCHOOL DISTRICT
2025-2026
General Fund Expenditures as of October 31, 2025

		2025-2026 Adopted Budget (A)	2025-2026 Actuals 10/31/2025 (B)	2025-2026 Remaining Balance (C) = (A) - (B)	33.33% of FY Complete (D) = (B) / (A)
REVENUES					% Spent or Received
Revenue Limit Sources	8010 - 8099	55,890,699	7,383,557	48,507,142	13%
Federal Revenues	8100 - 8299	3,310,977	842,052	2,468,925	25%
Other State Revenues	8300 - 8599	4,563,547	2,700,120	1,863,427	59%
Other Local Revenues	8600 - 8799	6,712,570	1,797,246	4,915,324	27%
Interfund Transfers In/Other Sources	8910 - 8979	687,865	0	687,865	0%
TOTAL REVENUES		71,165,658	12,722,974	58,442,684	18%
EXPENDITURES					
Certificated Salaries	1000 - 1999	27,167,636	7,421,191	19,746,445	27%
Classified Salaries	2000 - 2999	13,645,752	3,966,629	9,679,123	29%
Employee Benefits	3000 - 3999	20,225,795	5,127,384	15,098,411	25%
Books and Supplies	4000 - 4999	4,647,228	1,294,526	3,352,702	28%
Services, Other Operating Expenses	5000 - 5999	7,324,681	4,975,511	2,349,171	68%
Capital Outlay	6000 - 6599	157,000	587,769	(430,769)	374%
Other Outgo	7100 - 7299	1,110,458	505,394	605,064	46%
Direct Support / Indirect Costs	7300 - 7399	(118,124)	0	(118,124)	0%
Debt Service	7438 - 7439	473,681	0	473,681	0%
Interfund Transfers Out/Other Uses	7610 - 7699	638,000	0	638,000	0%
TOTAL EXPENDITURES		75,272,107	23,878,404	51,393,704	32%
NET INCREASE/DECREASE IN FUND BALANCE		(4,106,449)	(11,155,429)		
BEGINNING BALANCE		27,746,351	32,319,710		
ENDING BALANCE		23,639,902	21,164,281		

Components of Ending Fund Balance

Reserved Rev Cash/Prepays/Stores
Economic Uncertainty (3.5%)
Committed
Assigned
Restricted
Total

17,000			
2,634,524			
10,080,345			
-			
10,908,033			
23,639,902			

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Career Technical Education Facilities Program Application

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Career Technical Education Facilities Program (CTEFP) allocates funds to qualifying school districts that have a need for the construction of new facilities, modernization or reconfiguration of existing facilities, and/or purchase equipment. On April 23, 2025, the State Allocation Board approved \$300 million for the next Career Technical Education Facilities Program (CTEFP) funding cycle. This is a competitive grant process and applications are due to the California Department of Education by December 1, 2025.

Foothill High School is seeking \$6,048,000 for an Agriculture and Natural Resources Facility Project which would be funded through a one-to-one match between the District and the State of California's CTE Facilities Program (Proposition 2). The project includes a modern 6,000 square foot facility to expand the District's capacity to deliver high quality agricultural education. The facility includes three laboratory science classrooms, an agriculture department office, two shared storage rooms for science and floral instruction, and an indoor connecting hallway to improve accessibility and instructional flow.

The Farm is seeking \$7.56 million for an Agriculture and Natural Resources Facility Project which would be funded through a one-to-one match between the District and the State of California's CTE Facilities Program (Proposition 2). The project includes the modernization and construction of a 7,000-square-foot agricultural science and technology facility. The facility includes new laboratories, classrooms, storage areas, and accessible student workspaces designed to meet ADA, energy, and safety standards.

REFERENCES:

Education Code 17078 and Prop2CTEFP



Career Technical Education Facilities Program Application Form A - Cover Page

Local Educational Agency Contact Information

Local Educational Agency (LEA): Shasta Union High School District

CDS Code: 45-70136-0000000

Printed Name and Title of Contact: Leo Perez - Associate Superintendent,
Instructional Services

Address: 2200 Eureka Way

City: Redding, CA.

Zip Code: 96001

County: Shasta

Telephone Number:

(530) 241-3261

Fax Number:

(530) 245-2777

Email Address:

lperez@suhsd.net

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Abstract

SUHSD District Farm Agriculture and Natural Resources Facility Project

The District Farm Agriculture and Natural Resources Facility Project expands Shasta Union High School District's capacity to deliver high-quality, industry-aligned CTE instruction through the modernization and construction of a 7,000-square-foot agricultural science and technology facility. Serving students from Enterprise High School, Shasta High School, and the greater Redding region, the facility will provide hands-on learning opportunities aligned with California's Agriculture and Natural Resources Industry Sector pathways. The project includes new laboratories, classrooms, storage areas, and accessible student workspaces designed to meet ADA, energy, and safety standards.

The total estimated project cost is \$7.56 million, funded through a 50/50 match between SUHSD and the State of California's Proposition 2 CTE Facilities Program. This investment supports regional workforce needs in agriculture, plant science, and sustainable resource management while strengthening articulation with Shasta College and CSU Chico. The new facility will accommodate over 500 students annually and serve as a collaborative hub for experiential learning, agricultural production, and community partnership.

The District Farm site uniquely supports this initiative due to its existing FFA farm infrastructure, shared use by multiple district schools, and proximity to regional industry partners. Upon completion, the facility will expand CTE access, align instruction with industry-recognized certifications, and enhance postsecondary and workforce readiness across Northern California.

Project Parts 1 - 7

Part 1: CTE Plan

The District Farm Agriculture and Natural Resources project addresses sustained regional demand for skilled technical employees in agriculture, plant and soil science, and environmental and natural resource management. North Far North regional labor market analyses and California Employment Development Department projections indicate steady growth through the mid-2020s in agriculture, water, and environmental technologies, along with related technical roles that require laboratory safety, industry equipment proficiency, and postsecondary preparation. The District Farm facility complements nearby secondary agriculture programs and avoids duplication by serving as a shared regional site for Enterprise High School and Shasta High School students who do not have on-campus agriculture facilities. In the surrounding area, comparable high school programs include Foothill High School, Anderson High School, West Valley High School, and Central Valley High School. Where those programs provide valuable classroom-based agriculture instruction tied to their home campuses, the District Farm adds differentiated capacity by centralizing laboratory science spaces, floral production infrastructure, and farm adjacent hands-on learning in one location that supports multiple schools. This shared model increases total county capacity, reduces transportation and scheduling barriers, and strengthens articulation with Shasta College and California State University, Chico.

The proposed industry sector is Agriculture and Natural Resources, with pathway sequences in Animal Science, Plant and Soil Science, and Ornamental Horticulture. The sequence of courses and the 2025-26 CALPADS course numbers will be listed in Appendix A. The project scope provides new construction of modern laboratory classrooms and support spaces at the District Farm to replace undersized or unavailable facilities on the sending high school campuses. This enables safe lab configurations, increases the number of sections offered, and strengthens interdisciplinary STEM connections. The advisory committee required by Education Code Section 8070 reviewed and approved this plan; the membership, affiliations, and contact information are included in Appendix B. The District Farm model is the most efficient way to deliver advanced agriculture laboratory instruction for Enterprise and Shasta High School students because it consolidates specialized equipment, floral production infrastructure, and instructor collaboration at a shared site adjacent to existing farm operations.

The District is committed to ensuring that all students, including ethnic subgroups, socioeconomically disadvantaged students, English Learners, pupils with disabilities, and foster youth, have equitable access to the District Farm CTE programs. Open enrollment policies, counselor outreach, collaboration with

special education and English Learner services, and transportation coordination support participation across student groups. The increased laboratory capacity at the District Farm eliminates prior enrollment caps and scheduling bottlenecks, which have disproportionately affected underserved students, and expands access to work-based learning, supervised agricultural experiences, and leadership through FFA.

Teachers will participate in professional development focused on laboratory safety, integrating new equipment, and instructional technology, in partnership with Shasta College, California State University, Chico, and the North Far North CTE regional consortium. The Agriculture and Natural Resources pathways will be delivered as high-quality, sequenced programs aligned to the California CTE Model Standards and regional labor market needs, with opportunities for dual enrollment and work-based learning. In collaboration with the advisory committee, the program will align instruction to industry-recognized certifications appropriate to pathway outcomes, including Patterson certified veterinary assistant (CVA) for Vet Science, Elanco's Fundamentals of Animal Science (iCEV), BASF Plant Science Certification (iCEV), Benz School of Floral Design's Principles of Floral Design (iCEV), and certification in Food Safety (iCEV) for our agricultural special education students.

Part 2: Student Enrollment Projections

The District Farm Agriculture and Natural Resources facility serves as a shared instructional site for students from Enterprise High School and Shasta High School, both of which lack on-site agricultural facilities. Current participation in Agriculture and Natural Resources (ANR) coursework across the district averages approximately 150 students per year. This enrollment figure has shown consistent growth over the past five years, supported by student demand data in the District Farm application and verified by SUHSD course enrollment records.

Upon completion of the new District Farm facility, enrollment capacity is projected to increase to approximately 250 students annually within three years. This projection is based on current growth trends, the new facility's capacity for additional sections (three classrooms serving approximately 25 students each per period), and alignment with regional workforce demand identified in the North Far North Center of Excellence and EDD labor market data. The 7,000-square-foot facility will accommodate Animal Science, Plant and Soil Science, and Ornamental Horticulture pathways for students from both sending high schools.

Recruitment and sustainment activities will ensure these enrollment targets are met and maintained. Counselors at Enterprise and Shasta High Schools will present pathway information during course-selection weeks. The District Farm will also host annual "Try Ag" open house events, agriculture instructors will

conduct middle school outreach at Parsons, Sequoia, and other feeder schools, and targeted outreach will engage English Learners, foster youth, students with disabilities, and socioeconomically disadvantaged students through transportation coordination and counselor follow-up. Social media, district websites, and FFA events will further support ongoing awareness and recruitment.

Equitable access will remain a priority. Centralizing agricultural instruction at the District Farm removes previous barriers caused by facility and scheduling limitations. Students from all backgrounds will have equal opportunity to complete full ANR pathway sequences, participate in supervised agricultural experiences (SAEs), and earn industry certifications. These enrollment projections are grounded in verified district enrollment data, demographic trends, and the facility's instructional design capacity, aligning with SUHSD's mission to expand equitable, high-quality Career Technical Education across the district.

Part 3: Identification of Feeder Schools and Partners

The District Farm Agriculture and Natural Resources Facility Project was developed through coordinated planning and collaboration with feeder schools, community partners, and postsecondary institutions across the Shasta Union High School District (SUHSD). This project aligns with regional workforce needs in agriculture, animal science, plant production, and natural resource management, and is designed to expand access to high-quality CTE programs that prepare students for local industry demand.

Students entering the District Farm pathway primarily come from Parsons Junior High, Sequoia Middle School, Boulder Creek School, Turtle Bay School, and Grant School, the key middle schools that feed into Enterprise High School and Shasta High School. These schools provide foundational STEM and agricultural literacy experiences that prepare students for advanced coursework and work-based learning opportunities through SUHSD's Agriculture and Natural Resources pathway. The proposed project directly supports students from both Enterprise and Shasta High Schools, which utilize the District Farm site for Agriculture Science, Floral Design, Veterinary Science, and Plant Systems courses. The facility also strengthens special education integration and multi-school coordination within the district.

The project was developed and reviewed in partnership with Shasta College's Agriculture and Natural Resources Department, California State University, Chico College of Agriculture, and the NFN Regional Consortium. Local collaboration includes the Shasta County Farm Bureau, regional nurseries, veterinary clinics, and landscape and agricultural employers who have provided advisory input, equipment donations, and work-based learning placements. These partnerships ensure that curriculum, equipment, and facilities remain aligned with regional labor market needs and industry standards.

Parents, counselors, students, and community members provided input through SUHSD's CTE Advisory Committee meetings and district-level planning sessions held during the project's development. All participating partners and stakeholders are documented in Appendix C, which includes local industry, education, and community representatives who contributed to the project's review and development. Together, these stakeholders have helped design a project that reflects both community priorities and future workforce needs.

The District Farm project represents a regional investment that connects feeder schools, secondary and postsecondary partners, and industry leaders to create a sustainable, districtwide pipeline of students entering high-wage, high-demand careers in the Agriculture and Natural Resources sector.

Part 4: The Accountability Plan

The Shasta Union High School District (SUHSD) maintains a clear accountability plan to ensure that the District Farm Agriculture and Natural Resources Facility Project meets enrollment and outcome goals aligned to the Agriculture and Natural Resources Industry Sector. The District will track student enrollment, certification attainment, postsecondary transition, and employment outcomes through existing SUHSD systems and annual reporting to the California Department of Education (CDE) and North Far North (NFN) Regional Consortium.

Within 3 years of completion, the District expects annual participation in Agriculture and Natural Resources coursework at the District Farm to reach approximately 250 students, with potential capacity for up to 525 students based on classroom utilization across the seven-period schedule. Of these participants, at least 85% are projected to complete a full pathway sequence, and 70% are expected to earn one or more industry-recognized certifications through iCEV or aligned assessments. Certifications include Elanco Fundamentals of Animal Science, BASF Plant Science, Benz School of Floral Design Principles of Floral Design, and Food Safety.

Approximately 25–30% of completers are expected to enter employment in related agricultural or natural resource fields, veterinary support roles, or apprenticeship programs. Another 50% are projected to transition directly into postsecondary education through Shasta College or California State University, Chico, pursuing advanced studies in agriculture, plant and soil science, or environmental management. These projections are based on regional labor market demand data verified through the NFN Center of Excellence and Shasta

County Employment Development Department projections.

Accountability for these outcomes will be maintained through an integrated data monitoring system coordinated by SUHSD's CTE Director, Agriculture Department Chairs, and site administrators. Enrollment, certification, and placement data will be collected annually through CALPADS, district student information systems, and advisory committee review. The data will be analyzed and disseminated to stakeholders through annual reports to the school board, the CDE, the NFN Consortium, and community partners. Progress will also be reviewed by the CTE Advisory Committee, which includes representatives from Shasta College, CSU Chico, and Appendix C industry partners. Continuous improvement efforts will target pathway access, credential attainment, and postsecondary transition rates for underrepresented student groups.

The proposed District Farm project enhances the district's compliance with Education Code Section 51228(b) by expanding the breadth and equity of CTE offerings available to students. This facility enables Enterprise and Shasta High Schools to offer full pathway completion in the Agriculture and Natural Resources sector, ensuring that every SUHSD student has access to a sequence of at least two CTE courses aligned with regional high-skill, high-wage, or in-demand occupations. The new facility supports equitable access for all students, including English Learners, socioeconomically disadvantaged youth, and students with disabilities, by removing barriers created by the absence of agriculture facilities on the home campuses. The centralized District Farm model aligns with the district's Local Control and Accountability Plan (LCAP) goals to improve college and career readiness and will strengthen district performance on the College/Career Indicator (CCI) within California's Dashboard accountability system.

Part 5: Educational Specifications and Equipment/Space Requirements

The proposed District Farm Agriculture Science Facility will serve as a central hub for hands-on agricultural education supporting SUHSD's Agriculture and Natural Resources pathways. The project includes the construction of a single facility housing three modern classrooms, designed to accommodate Animal Science, Plant Science, and Special Education. The building will feature ADA-compliant restrooms, a dedicated storage and preparation space, and instructional areas that support lecture, laboratory, and collaborative learning. This facility will replace outdated instructional areas and expand access to high-quality agricultural instruction for students from Enterprise and Shasta High Schools. The project site is flat and clear of grading constraints, though minor site work will include removal of two trees and upgrading septic systems to

connect to city sewer. Electrical and water utilities will be extended from existing lines to support modern instructional and safety requirements.

The attached school site plan identifies the proposed facility location within the District Farm property, in proximity to the existing barns, greenhouse, and FFA work areas. The plan shows designated areas for student entry, instructional delivery routes, and equipment access points that meet ADA and safety standards. The schematic drawing provides a visual layout of the interior floor plan, with labeled classrooms, lab preparation spaces, and storage areas. These plans ensure efficient student flow and functional alignment between theory-based and hands-on learning environments.

Each of the three classrooms will support approximately 30 students per period, with an expected daily capacity of more than 250 students across a seven-period instructional day. Each instructional area includes designated lab and lecture zones, hand-washing and safety stations, secure storage, and access to outdoor agricultural learning spaces. The facility design provides flexibility for cross-disciplinary instruction and can support both traditional agriculture courses and CTE-aligned industry training in food safety and plant systems. The educational spaces were developed through consultation with district agriculture instructors, the Shasta College Agriculture Department, and local industry partners who provided input on facility needs and equipment standards. This collaborative process ensures the new facility meets current industry expectations and supports future certification pathways.

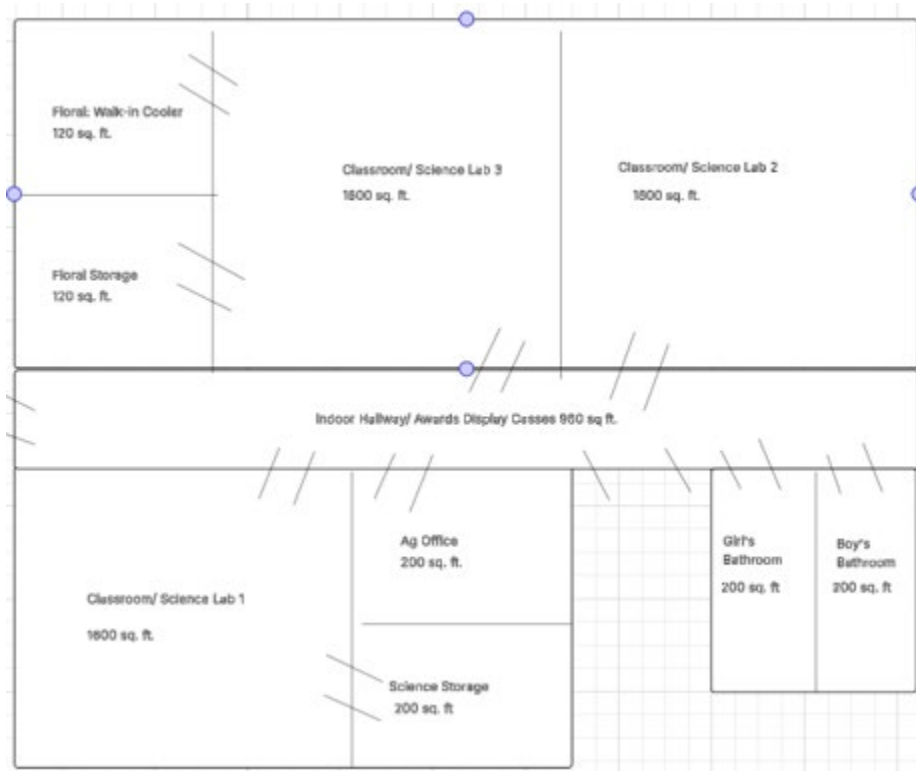
The planning process included engagement with the District's CTE Advisory Committee and agriculture program stakeholders, who validated the need for a centralized facility that expands access for students in multiple high schools. Through consultation with partners and review of industry standards, the design team identified equipment, furnishings, and technologies that align with modern agricultural practices. The facility will allow students to participate in new learning experiences including advanced plant propagation, livestock care, ornamental plant design, and food safety operations, all aligned to iCEV industry certifications and FFA Supervised Agricultural Experience (SAE) requirements.

The facility directly supports the Agriculture Science and Ornamental Horticulture pathways, ensuring that instructional spaces correspond to required CTE coursework. By increasing instructional capacity and expanding program offerings, the project will serve a growing population of students pursuing agricultural education and related certifications. Students will benefit from dedicated facilities that promote safety, collaboration, and inclusion, including Special Education students completing Food Safety certification. With three classrooms serving up to 250 students daily, the facility ensures long-term sustainability and alignment with the District's goal to expand hands-on CTE opportunities across all campuses.

Site Plan:



Schematic Drawing:



Part 6: Budget Justification Summary

The total project cost for the District Farm Agriculture Science Facility is \$7,560,000, representing a 1-to1 funding match between the California Department of Education Proposition 2 Career Technical Education Facilities Program and the Shasta Union High School District. Based on verified program enrollment and classroom utilization data, the estimated annualized capital cost per student is presented in two ways to ensure accuracy and transparency. When measured by unique student participation, approximately 250 students served annually across multiple pathways, the cost equals \$3,024 per student per year over a ten-year facility lifespan. When accounting for full classroom rotations across three classrooms operating seven periods per day, serving up to 735 students annually, the cost is approximately \$1,029 per student per year. This dual analysis aligns with California Department of Education guidelines for amortizing construction and equipment investments over a ten-year useful life and demonstrates that the facility offers cost efficiency comparable to other agricultural education projects statewide.

Business and industry partners have played a vital role in the development of this project. Collaboration with Shasta College, California State University, Chico, and local agricultural employers has guided curriculum alignment, equipment selection, and internship opportunities. Regional partners identified in Appendix C, including nurseries, veterinary service providers, and agricultural supply companies, continue to provide valuable input and support. These partners have committed to sustained involvement through mentorship, professional learning, and in-kind contributions such as equipment and materials. This network of support ensures that the facility will remain responsive to evolving workforce needs while maintaining alignment with high-quality industry standards.

The facility planning and equipment selection process incorporated extensive advisory committee and industry consultation to ensure program relevance and compliance with current labor market data. All proposed equipment meets the ten-year minimum life requirement, emphasizing durability, safety, and educational impact. Procurement will follow SUHSD Board Policy 3311 and California Education Code Section 17070.75, ensuring competitive bidding, transparent vendor evaluation, and cost-effective purchasing decisions. Each acquisition will be evaluated based on price, life expectancy, warranty coverage, energy efficiency, and safety features to maintain accountability and fiscal integrity.

The District's sustainability plan ensures the long-term success of the new facility. Ongoing maintenance and utilities will be funded through the District's general operations and LCFF budget. In addition, Measure M bond funds approved by district voters in 2024 will supplement and sustain the new facility by supporting long-term infrastructure maintenance, facility improvements, and capital replacements beyond the initial grant period. Agriculture program funds,

FFA enterprise projects, Measure M funds, and Strong Workforce Program (SWP) regional mini-grants will support ongoing instructional equipment upkeep and replacement. This comprehensive strategy guarantees that all resources will remain functional, safe, and up to industry standards well beyond the grant period. Through this investment, the District affirms its commitment to responsible fiscal stewardship and to providing students across Shasta Union High School District access to modern, high-quality agricultural education.

Part 7: Unique Conditions

The Shasta Union High School District's District Farm project represents a unique regional model for agricultural education in Northern California. Unlike single-site agriculture programs, the District Farm serves multiple high schools, Enterprise and Shasta High, which do not have on-site agriculture facilities. Its rural Shasta County location requires coordinated student transportation, shared instructional scheduling, and cross-campus staffing. This multi-campus structure creates distinctive coordination and cost-allocation challenges not typical of traditional, single-school agricultural programs. The facility operates as a centralized regional Career Technical Education hub, providing access to authentic agricultural environments for students from diverse academic and geographic backgrounds.

The farm's location on existing district-owned agricultural property presents both opportunities and infrastructure constraints. While the site's flat terrain minimizes grading requirements, the project includes necessary upgrades such as tree removal, sewer connection to city services, and trenching for new water and electrical systems. These conditions affect construction costs but also enhance long-term sustainability by converting outdated infrastructure into a fully functional, code-compliant instructional facility. The district has aligned the project's ongoing maintenance and improvement plan with Measure M bond funding, ensuring continued fiscal support beyond the grant period, an uncommon advantage for rural districts of this size.

The District Farm is also notable for its inclusive approach to agricultural education. The facility integrates Special Education students into mainstream CTE coursework, enabling them to earn the iCEV Food Safety certification alongside general education students. This inclusive instructional model strengthens workforce readiness and promotes equity across all student populations. Additionally, the District Farm's proximity to Shasta College and regional agricultural employers supports seamless transitions into postsecondary and industry opportunities, reflecting an exceptional level of partnership engagement for a high school-level agricultural program.

CAREER TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION

FORM B – BUDGET JUSTIFICATION/DETAIL SHEET

Local Education Agency: Shasta Union High School District

Name of Industry Sector: Agriculture and Natural Resources

Name of Pathway(s): Agriscience, Animal Science, Ornamental Horticulture, and Plant and Soil Science.

Provide sufficient detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified and discussed in another section. For each expenditure type, list the associated costs. The scope and budget in this application must be consistent with the funding application submitted to Office of Public School Construction. Equipment without a 10 year life span are not eligible.

Facilities Description and Cost

Project Scope Summary:

This Budget Justification Detail Sheet provides the financial summary and expenditure rationale for the District Farm Agriculture Science Facility project within the Shasta Union High School District. The proposed project consists of constructing a new 7,000-square-foot agricultural science building designed to support Animal Science, Plant and Soil Science, Ornamental Horticulture, and Special Education programs. The total project cost is \$7,560,000, reflecting a 50/50 funding match between the California Department of Education Proposition 2 Career Technical Education Facilities Program and the Shasta Union High School District. All costs are based on verified estimates of approximately \$900 per square foot, inclusive of construction, soft costs, and contingency allowances.

- 1. Site Development and Preparation:** Approximately \$620,000 is allocated for preliminary site development and utility work. This includes limited tree removal, extension of the sewer line to connect to the city system, trenching for electrical and water service, and installation of ADA-compliant walkways and ramps. These improvements ensure the site meets accessibility and safety standards required for instructional use.
- 2. Building Construction:** Estimated at \$4,700,000, this category includes all hard construction costs for the single-story facility. Work will include structural framing, HVAC, electrical, plumbing, and interior finishes to support safe and modern instructional environments. The facility will include three classrooms, a preparation and storage area, restrooms, and an instructional office for staff and student use. The building will meet Division of the State Architect (DSA) standards and current energy

efficiency and fire safety requirements.

- 3. Architectural, Engineering, and Permitting:** Approximately \$680,000 will fund architectural design, engineering services, DSA plan review, environmental compliance, inspections, and construction management. These professional services ensure that the project complies with applicable state building codes and educational facility standards.
- 4. Equipment and Fixtures:** An estimated \$850,000 is budgeted for specialized instructional equipment and fixtures aligned with CTE industry standards. Items include laboratory benches, instructional technology, food safety training stations, durable work surfaces, and safety eyewash stations. All equipment has a verified minimum 10-year lifespan in compliance with CDE funding requirements.
- 5. Furniture and Casework:** Approximately \$280,000 will be used for furniture and casework that supports instructional delivery and storage. This includes ADA-compliant desks, tables, cabinetry, and shelving that provide flexible classroom layouts and secure storage for agricultural tools and materials.
- 6. Contingency:** A five percent contingency totaling \$430,000 is included to account for unforeseen costs such as price fluctuations in materials, extended utility trenching, or construction schedule adjustments. This amount aligns with industry standards for a project of this size and scope.

Total Project Cost: \$7,560,000

(All costs verified against 2024 regional construction averages and the district's preliminary cost estimate spreadsheets.)

Funding Consistency Statement

All expenditures comply with Proposition 2 program requirements and CDE facilities guidelines. All equipment purchases meet the 10-year useful life requirement, and the District certifies that the new facility will remain dedicated to CTE instructional use for a minimum of ten years. The scope and budget outlined in this document are consistent with the application submitted to the Office of Public School Construction.

Appendix A

Identify the industry sector, pathway, sequence of courses being considered and the CALPADS numbering

Industry Sector: Agriculture and Natural Resources

Pathway 1: Agriscience

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: Intro to Ag, Food and Natural Resources CALPADS #: 7141

Concentrator 2: _____ CALPADS #: _____

Capstone: _____ CALPADS #: _____

Pathway 2: Animal Science

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: Ag Biology CALPADS #: 7171

Concentrator 2: _____ CALPADS #: _____

Capstone: Animal Science CALPADS #: 7142

Pathway 3: Animal Science

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: AG Biology CALPADS #: 7171

Concentrator 2: Floral Design CALPADS #: _____

Capstone: Veterinarian Tech CALPADS #: 7142

Pathway 4: Ornamental Horticulture

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: Floral Design CALPADS #: 7164

Concentrator 2: _____ CALPADS #: _____

Capstone: _____ CALPADS #: _____

Pathway 5: Plant and Soil Science

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: _____ CALPADS #: _____

Concentrator 2: AG Biology CALPADS #: 7171

Capstone: AG Plant and Soil Science CALPADS #: 7172

Appendix B

List the membership of the advisory committee required pursuant to California Education Code Section 8070

Name	Address	Phone Number	E-mail	Affiliation
Deanna Nunnolley	3298 Springer Dr. Redding	530-355-7751	deannanunnolley@icloud.com	Parent
Janet Shaw	17983 Oasis Rd. Redding	530-605-9949	Feliciahemommy@yahoo.com	Parent
Chad Amen	3748 Main St. Cottonwood	530-949-4723	chad@shastafarmequipment.com	Industry Partner
Audra Harl	11555 Old Oregon Trail Redding	530-242-2209	aharl@shastacollege.edu	Junior College Partner
Teaghan Furia	8674 Meadows Ct. Redding	530-338-4229	teaghanstassi@gmail.com	FFA Officer
Kaylee Ann Blosser	2850 Oakview Dr. Redding	530-781-2579	kayleeblosser07@gmail.com	FFA Officer
Katherine Lopez	4593 Harrison Ave. Redding	530-515-4643	katherinlopez108@icloud.com	FFA Officer
Marshall Rodriguez	4675 Cedars Rd. Redding	530-515-0254	Marshall000876@gmail.com	FFA Officer
Kyleigh Bates	2758 Garnet Ct	530-351-3229	kyleighbates09@gmail.com	FFA Officer
Svea Boynton	2223 Meadows Dr. Redding	707-382-0697	sveaBoynton@gmail.com	FFA Officer
Ben Onopa	3170 Deerfield Dr. Redding	530-526-8189	bonopa@icloud.com	Industry
Tim Arnett	4651 Eastside Rd Redding	530-410-3873	tarnett@suhsd.net	Teacher
Amanda Gilbert	4651 Eastside Rd Redding	530-518-3219	agilbert@suhsd.net	Teacher
John Monteil	5241 E. Bearcreek Rd. Redding	530-351-3115	monteil@charter.net	Industry Partner
Nick Pinkerton	1300 Salmon Creek Rd	530-223-1075	nick@lcninc.com	Industry Partner

Appendix C

Identification of Feeder Schools and Partners

Name	Title	Name of School/Organization	Phone Number	Feeder School/Middle School	High School/ROCP	Student	Parent	Counselor	Community Member	Business/Industry Member	Community College	Other Stakeholder	Participated in:	Development of CTE Project	Articulation/Dual/Concurrent Enrollment	Review and Approval of CTE Plan
Deanna Nunnelley	parent		530-355-7751				✓									✓
Felicia Jensen	parent		530-605-9949				✓									✓
Chad Amen	Owner	Shasta Farm & Equipment	530-949-4723							✓						✓
Teaghan Furia	FFA Officer	Redding FFA	530-338-4229			✓										✓
Kaylee-Ann Blosser	FFA Officer	Redding FFA	530-781-2579			✓										✓
Katherine Lopez	FFA Officer	Redding FFA	530-515-4643			✓										✓
Marshal Rodriguez	FFA Officer	Redding FFA	530-515-0254			✓										✓
Kyleigh Bates	FFA Officer	Redding FFA	530-351-3229			✓										✓
Svea Boynton	FFA Officer	Redding FFA	707-382-0697													
Ben Onopa	mechanic	CDF	530-526-8189							✓						✓

Appendix C

Identification of Feeder Schools and Partners

Name	Title	Name of School/Organization	Phone Number	Feeder School/Middle School	High School/ROCP	Student	Parent	Counselor	Community Member	Business/Industry Member	Community College	Other Stakeholder	Participated in:	Development of CTE Project	Articulation/Dual/Concurrent Enrollment	Review and Approval of CTE Plan
Daniel Lay	vet	Cottonwood Lrg Animal	530-347-3711							✓				✓		
Janet Shaw	vet	Crossroads Vet	530-347-3685							✓				✓		
Kassie Badman	vet	Haven Humane	530-241-1653							✓				✓		
Jaime Humphries	vet	Above & Beyond	530-549-7044							✓				✓		
Dr. Weiner	vet	Pet Care Naturally	530-221-1803							✓				✓		
Dr David Presleigh	vet	Millville Vet	530-547-4457							✓				✓		
Rachelle Neal	Florist	Flowers by Rachelle	530-345-2661							✓				✓		
Kerri Wolf	Florist	Safeway Floral Dept	707-382-0694							✓				✓		
Audra Harl	Instructor	Shasta College	530-242-2209								✓			✓		
Jay Davis	Instructor	Shasta College	530-242-2216								✓			✓	✓	



Career Technical Education Facilities Program Application Form A - Cover Page

Local Educational Agency Contact Information

Local Educational Agency (LEA): Shasta Union High School District

CDS Code: 45-70136-0000000

Printed Name and Title of Contact: Leo Perez - Associate Superintendent,
Instructional Services

Address: 2200 Eureka Way

City: Redding, CA.

Zip Code: 96001

County: Shasta

Telephone Number:

(530) 241-3261

Fax Number:

(530) 245-2777

Email Address:

lperez@suhsd.net

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Abstract

Foothill High School Agriculture and Natural Resources Facility Project

The Foothill High School Agriculture and Natural Resources Facility Project will construct a modern 6,000 square foot facility to expand the district's capacity to deliver high quality agricultural education. The project will include three laboratory science classrooms, an agriculture department office, two shared storage rooms for science and floral instruction, and an indoor connecting hallway to improve accessibility and instructional flow. These new facilities will replace undersized classrooms and provide students with industry standard instructional environments that meet California Career Technical Education (CTE) Model Curriculum Standards for the Agriculture and Natural Resources sector. The project design emphasizes collaboration, safety, and flexibility to accommodate diverse learning activities across animal science, plant and soil science, and environmental studies.

The facility will support approximately 400 students' daily, increasing program access for students from multiple feeder schools. At an estimated cost of \$900 per square foot plus 20 percent for architectural, permitting, and contingency costs, the total project investment is approximately \$6,048,000. This project will be funded through a one-to-one match between the Shasta Union High School District and the State of California's CTE Facilities Program (Proposition 2).

By investing in this facility, the district strengthens its agriculture pathways, aligns instruction with regional workforce needs, and enhances collaboration with Shasta College and California State University, Chico. Students will benefit from access to advanced laboratory and project-based learning environments that prepare them for postsecondary success and careers in agricultural science, environmental management, and related industries. This project supports both academic and career readiness while reinforcing the district's commitment to expanding equitable, high-quality CTE opportunities for all students.

Project Parts 1 - 7

Part 1: CTE Plan

Foothill High School's Agriculture and Natural Resources project expands the district's capacity to deliver high-quality, standards-aligned Career Technical Education instruction in Animal Science, Plant and Soil Science, and Floral Design. Foothill serves more than 400 students daily, and modern lab classrooms are required to safely support inquiry-based labs, floral production, and interdisciplinary STEM learning.

The scope and rationale for the project are clear. The proposed facility will build three 1,600-square-foot laboratory classrooms (approximately 6,000 square feet total) along with an agriculture department office, dedicated science and floral storage rooms, and an indoor connecting hallway that supports collaboration and shared use. This new facility will replace undersized, outdated rooms and enable safe lab configurations, increase collaboration among pathways, and allow growth in sections aligned to the CTE Model Standards (see Parts 5 and Form B).

Regional data indicate that the labor market demand in Shasta County and the North Far North region is robust and sustained. According to the California Employment Development Department's Shasta County occupational projections and the North Far North Regional Consortium's 2022–23 LMI Strategic Plan, occupations in the agriculture and natural resources industry sector, including agricultural science technicians, animal management specialists, floral production and horticultural technicians, and conservation and environmental support roles, are projected to grow steadily through 2032. These occupations require technical laboratory skills, safety competencies, and postsecondary preparation, which the proposed lab-based facility directly supports.

Nearby secondary programs in agriculture and natural resources include District Farm (shared by the Shasta Union High School District for Enterprise High School and Shasta High School students), Anderson High School (Anderson Union High School District), West Valley High School (Anderson Union High School District, Cottonwood), and Central Valley High School (Gateway Unified School District, Shasta Lake). District Farm provides county-wide agriculture coursework for Enterprise and Shasta High students, and Foothill's new facility complements that offering by providing on-campus, dedicated lab science classrooms and a floral cooler to expand total county capacity. Anderson High School offers an active FFA chapter and agriscience leadership courses, while Foothill differs by adding multiple dedicated lab-science classrooms and on-site floral infrastructure to support floral production at scale. West Valley High School's FFA program includes the Bry Walther Memorial Farm, an

approximately four-acre lab facility, and Foothill complements by adding indoor, year-round lab science spaces and a floral cooler for continuous instruction. Central Valley High School has an active FFA and agriculture program, and Foothill adds differentiated capacity with three 1,600-square-foot lab classrooms, shared prep and storage rooms, and a dedicated floral infrastructure. Serving the east valley and standing as the largest agriculture program in the North State, (north of Red Bluff), Foothill's Agriculture Science project expands access, equity, and opportunity for students who have not previously had local access to hands-on agricultural education. This investment builds an advanced, differentiated facility that strengthens regional capacity rather than duplicating existing offerings.

The CTE plan details are aligned with the required appendices. The industry sector and pathways are Agriculture and Natural Resources, with Animal Science, Plant and Soil Science, and Ornamental Horticulture as the focus pathways. Course sequence and 2025–26 CALPADS course numbers will be included in Appendix A. The rationale for the request is that new construction is required to replace undersized classrooms, meet safety and ADA expectations, and add sections to meet documented demand. The advisory committee membership, affiliations, and contact information are listed in Appendix B, as required under Education Code Section 8070.

Foothill High School ensures equitable participation through open enrollment, targeted outreach to underrepresented groups including ethnic subgroups, socioeconomically disadvantaged students, English learners, pupils with disabilities, and foster youth. Counselors coordinate scheduling to enable access to all CTE programs, the special education and English learner services teams provide in-class supports, and transportation coordination promotes access for socioeconomically disadvantaged students. The expanded lab capacity will remove enrollment caps that have previously disproportionately limited participation among underserved groups.

Professional development, pathway quality, and certifications are integral to the project. Teachers will participate in professional development in partnership with Shasta College, California State University, Chico, and the North Far North CTE regional consortium focused on integrating the new facility and equipment into their curriculum. Training will emphasize laboratory safety, technology integration, and the alignment of instruction with industry-recognized certifications such as Elanco's Fundamentals of Animal Science (iCEV), BASF Plant Science Certification (iCEV), and Benz School of Floral Design - Principles of Floral Design (iCEV). The program offers high-quality sequenced pathways aligned to industry standards and prepares students for recognized credentials,

work-based learning, and dual-enrollment opportunities that meet regional employer expectations and support post-secondary transitions.

In summary, the Foothill High School Agriculture and Natural Resources Facility Project aligns program capacity with documented labor-market demand, complements nearby secondary programs while adding differentiated indoor lab capacity and floral infrastructure, and ensures equitable access, robust professional learning, and recognized certifications. The appendices (A through C) and Part 5 provide supporting details and drawings, and Form B validates the cost estimates and construction scope.

Part 2: Student Enrollment Projections

Foothill High School currently serves approximately 400 students each day in the Agriculture and Natural Resources industry sector. Students are enrolled in 3 core pathways: Animal Science, Plant and Soil Science, and Ornamental Horticulture. Enrollment data from Shasta Union High School District's Form A and local program records confirm that participation in these courses has increased steadily over the past five years, reflecting strong student interest and alignment with regional workforce needs.

Based on verified district enrollment trends and regional job market forecasts from the California EDD and the North Far North Regional Consortium, Foothill anticipates continued growth in student participation following completion of the new facility. Within 3 years, total enrollment across the Agriculture and Natural Resources pathways is projected to reach approximately 500 students. This projection is supported by documented demand from feeder middle schools and sustained interest in pathway course sequences.

Existing classroom and laboratory spaces limit program expansion due to space, safety, and scheduling constraints. The addition of 3 new 1,600 sq. ft. laboratory classrooms will increase instructional capacity by more than 100 students per period and allow new course sections in Agricultural Biology, Animal Science, and Ornamental Horticulture. These classrooms will also provide scheduling flexibility so students can complete full pathway sequences and participate in dual enrollment and work-based learning without being turned away due to lack of space.

Foothill's enrollment plan emphasizes equitable access for all students. The expansion will support increased participation by socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth. The district will collaborate with feeder schools, including North Cow Creek, Junction, Mountain View, Millville, and Oak Run, to provide early exposure to CTE opportunities and to strengthen recruitment and transition

planning. These coordinated efforts will ensure that all interested students can enroll and progress through pathway sequences.

This projected enrollment growth is achievable, data-driven, and sustainable. It aligns with Shasta Union High School District's demographic forecasts, regional labor market trends, and the facility's design capacity. The new Agriculture and Natural Resources facility directly supports the district's mission to expand equitable, high-quality Career Technical Education opportunities that prepare students for college, career, and community leadership.

Part 3: Identification of Feeder Schools and Partners

Foothill High School's Agriculture and Natural Resources pathway is supported by a coordinated network of feeder schools, community partners, and postsecondary institutions that ensure continuity from early agricultural exposure to advanced technical study. As outlined in Appendix C, the primary feeder schools for the Foothill Agriculture Science program include North Cow Creek School, Junction Elementary, Mountain View School, Millville Elementary, and Oak Run Elementary. These schools provide foundational science and agricultural awareness experiences that prepare students for seamless transition into Foothill's Agriculture and Natural Resources courses.

The program's vertical articulation continues through collaboration with the Shasta Union High School District's District Farm, which provides shared facilities and applied learning opportunities for students across multiple district high schools. Postsecondary connections with Shasta College and California State University, Chico further enhance student advancement through dual enrollment, curriculum alignment, and advisory collaboration.

Regional business and industry partners including Nash Ranch, Lassen Canyon Nursery, and local agricultural enterprises, actively participate in advisory meetings and provide equipment, materials, and expertise to ensure instruction reflects current industry practices. Parent, counselor, and community engagement occur through advisory committees, open houses, and local career events, strengthening awareness and access for all students. Supporting documentation in Appendix C verifies participation of all identified feeder schools and partners in the planning, articulation, and review of the Foothill Agriculture Science CTE project.

Part 4: Accountability Plan

Foothill High School maintains a comprehensive accountability plan to ensure measurable outcomes in student achievement, industry certification, and postsecondary transition. The Agriculture and Natural Resources program integrates continuous data collection and reporting processes that align with the CDE Prop 2 guidelines and the district's CTE improvement framework.

Based on verified CTE Pathway Completer data (2020-2024) and Shasta

County's workforce projections, Foothill expects approximately 175 students to complete a full pathway sequence each year once the new Agriculture Science facility is operational. Of these completers, an estimated 60 to 80 students will earn one or more industry-recognized certifications, including Elanco's Fundamentals of Animal Science (iCEV), BASF Plant Science Certification (iCEV), and Benz School of Floral Design-Principles of Floral Design (iCEV). These credentials directly align with regional labor-market needs identified by the NFN Regional Consortium and the California EDD.

Based on NFN Regional Consortium postsecondary transition trends, approximately 40 to 50 Foothill graduates annually are expected to enter employment, apprenticeship, or military service in agriculture-related industries. Another 50 percent of pathway completers (approximately 85 students) are expected to transition into postsecondary CTE programs such as Shasta College's Industrial Technology, Animal Science, and Agriculture Business pathways. These projections are consistent with district enrollment growth patterns and verified completion rates across the Agriculture and Natural Resources sector.

The accountability process includes ongoing data collection through CALPADS and the iCEV digital reporting platform to document course completion, credential attainment, and work-based learning participation. The Foothill AG Advisory Committee, composed of local employers, postsecondary representatives, and district leadership, will analyze these outcomes annually. Findings will be incorporated into the district's CTE data dashboard, reviewed by the Shasta Union High School District Board of Trustees, and submitted to the California Department of Education as part of the annual CTE reporting cycle.

Dissemination of program outcomes occurs through multiple channels, including public board presentations, the annual FFA awards banquet, and the district's CTE Showcase. These communication methods ensure transparency and stakeholder engagement while reinforcing accountability for measurable outcomes in certification, employment, and postsecondary transition. The Foothill Agriculture Science project exemplifies the district's data-driven commitment to expanding equitable, high-quality CTE opportunities for all students while meeting regional workforce and community needs.

Part 5: Educational Specifications and Space Requirements

Foothill High School's proposed Agriculture and Natural Resources facility has been designed to meet the instructional, safety, and accessibility requirements outlined in the California Career Technical Education Facilities Program (Prop 2) and aligned with the district's long-range facilities master plan. The educational specifications ensure that the new facility supports laboratory-based learning, integrated technology, and equitable access for all students enrolled in the Agriculture and Natural Resources pathways.

The project site is located on the east side of the Foothill High School campus. The area includes a steep bank that may require earthwork and additional supporting to establish a level pad for the new building footprint. The proposed structure will include approximately 6,000 square feet of instructional and support space, consisting of three 1,600 square foot laboratories, a department office, shared preparation and storage areas, and connecting circulation corridors. Each laboratory will be designed with flexible seating and power distribution to support project-based learning, science integration, and equipment use across Animal Science, Plant and Soil Science, and Ornamental Horticulture courses.

Site development will include installation of new water, sewer, and electrical utilities to serve the building, as well as concrete work to establish walkways, exterior gathering areas, and accessible entryways. The facility will be connected to the existing campus water and sewer systems, with extensions designed to meet state and local code requirements. A new concrete retaining wall may be required along the south edge of the site to mitigate soil erosion and ensure long-term structural stability. These site modifications will be coordinated with civil and structural engineering professionals to ensure compliance with California Building Code and the Division of the State Architect (DSA) requirements.

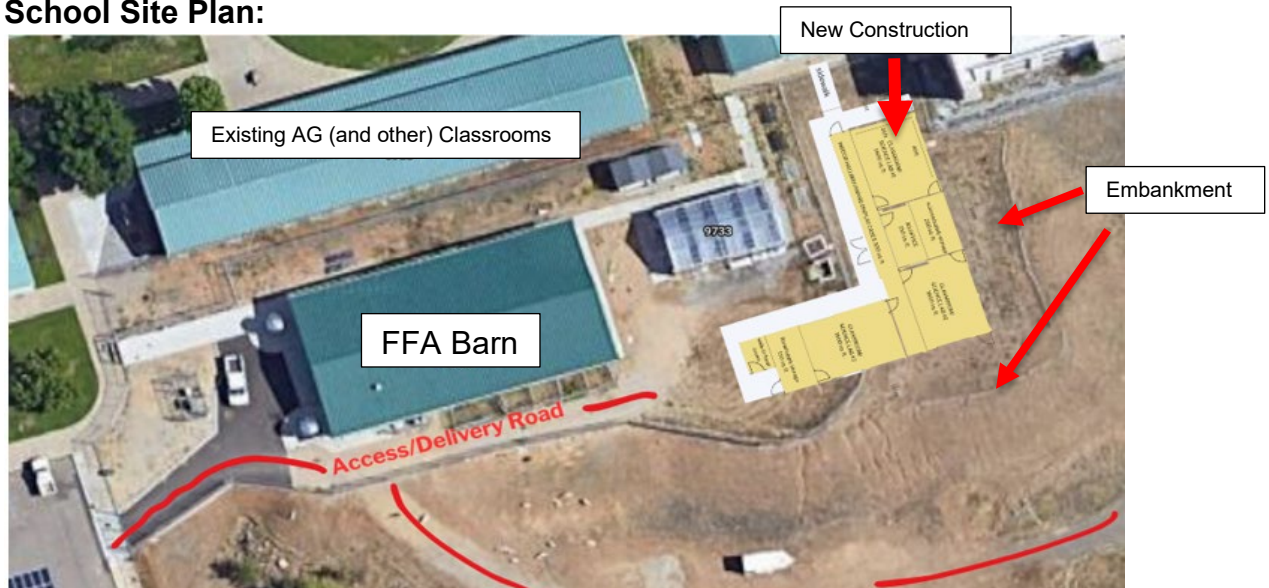
The building design incorporates multiple safety and accessibility features. All instructional spaces will meet ADA access standards, including wide corridors, accessible sinks, and height-adjustable workstations. Fire alarm and suppression systems, emergency egress lighting, and laboratory ventilation systems will be installed to meet current safety codes and California Department of Education (CDE) design guidelines. Interior finishes will prioritize durability and ease of maintenance, including sealed concrete floors and washable surfaces suitable for agricultural laboratory use.

The facility will serve as an instructional hub for more than 400 students annually, accommodating the growing Agriculture and Natural Resources program. Laboratory spaces will be equipped for cross-disciplinary collaboration and flexible scheduling. Each lab will support instruction in plant and soil analysis, animal science anatomy and physiology, and horticultural design projects. Shared storage and prep areas will enable teachers to stage lab activities efficiently and maintain safety and cleanliness standards. The agriculture department office will provide workspace for staff collaboration, student supervision, and secure storage for instructional materials.

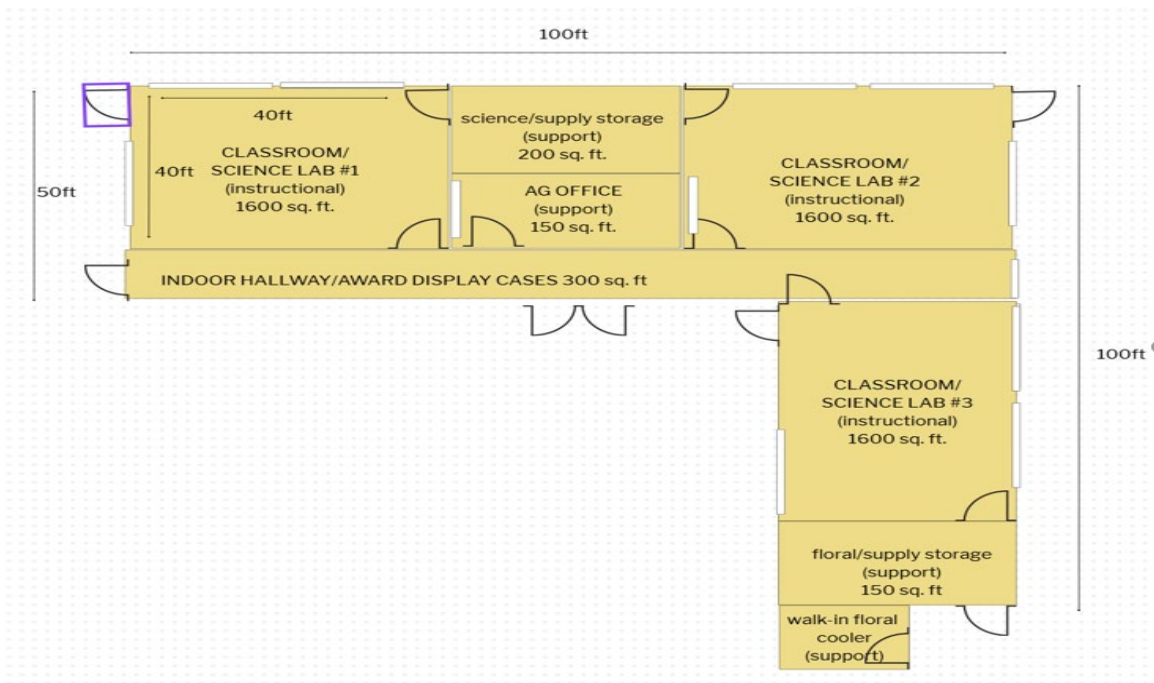
The site and building layouts align with the forthcoming Foothill High School schematic design and site plan, which illustrate the new facility's proximity to existing campus infrastructure, vehicle access routes, and pedestrian pathways. The facility's placement on the east side of campus will provide direct access to outdoor learning areas while maintaining safe separation from vehicle circulation zones. These spatial and environmental considerations ensure compliance with CDE standards for educational adequacy, safety, and access.

In summary, the Foothill High School Agriculture and Natural Resources facility will provide a modern, safe, and flexible learning environment that fully meets the educational specifications outlined in the Prop 2 grant guidelines. Its design reflects district and stakeholder priorities for safety, accessibility, and instructional excellence, ensuring long-term sustainability and regional workforce relevance.

School Site Plan:



Schematic Drawing:



Part 6: Budget Justification Summary

Foothill High School's Agriculture and Natural Resources facility project budget is structured to ensure fiscal transparency, long-term sustainability, and alignment with the California CTE Facilities Program and the Office of Public School Construction requirements. The narrative below summarizes the project's cost rationale, business and industry participation, procurement integrity, and sustainability plan, while referencing detailed figures contained in Form B: Budget Justification/Detail Sheet.

The total project cost of \$6.15 million supports the construction of approximately 6,000 sq. ft. of modern instructional space, including 3 laboratory classrooms, an agricultural science office, and shared preparation areas. Based on anticipated enrollment of approximately 400 students annually and a 30-year facility lifespan, the annualized capital cost is estimated at \$512.50 per student per year. This calculation ensures an equitable cost-to-benefit ratio consistent with regional construction benchmarks of approximately \$900 per sq. ft.

Business and industry partners have demonstrated strong financial and in-kind participation. The Foothill Agriculture Advisory Committee, comprising representatives from local agricultural producers, Shasta College, and industry organizations, will contribute in-kind donations of materials, equipment, and ongoing technical support. Letters of support from regional partners, including Shasta College's Agriculture Department, and local floral, veterinary, and soil science employers, affirm continued collaboration in equipment procurement, certification alignment, and work-based learning opportunities.

The facility design and equipment selections were informed through advisory input and industry consultation sessions held during project development. These sessions ensured that business and industry perspectives guided the identification of laboratory needs, safety features, and technology integration consistent with modern agricultural practices. Equipment and fixtures were selected for durability, warranty coverage, safety compliance, and a minimum ten-year lifespan.

All grant funds will be expended objectively and in compliance with Shasta Union High School District's Board Policy and California Public Contract Code. Purchasing decisions will be based on competitive bidding thresholds, written quotations, and evaluation criteria considering price, warranty, serviceability, and safety. Architectural and engineering services, testing, and inspection follow the same transparent procurement process, ensuring accountability and compliance with state and federal standards.

Upon project completion, ongoing maintenance and operational costs will be sustained through the District's Routine Restricted Maintenance Account (RRMA) and site operational budgets. The district will fund preventative maintenance, safety inspections, and minor repairs through annual allocations and integrate

the new facility into its computerized maintenance management system. This plan ensures continued functionality, safety, and instructional quality beyond the grant period.

This budget justification and Form B demonstrate fiscal responsibility, collaborative engagement with industry partners, and a long-term maintenance strategy that together meet all Prop 2 rubric criteria for Part 6.

Part 7: Unique Conditions

Foothill High School's Agriculture and Natural Resources facility project is uniquely influenced by its geographic, environmental, and regional conditions, which distinguish it from other district sites and directly impact the implementation of the CTE program. The school is located in Palo Cedro, a semi-rural area of Shasta County characterized by agricultural land use and limited regional infrastructure for advanced CTE instruction. This rural context increases transportation costs, requires specialized site development, and limits access to comparable laboratory facilities, making on-site construction essential for equitable student access.

The construction site presents specific topographic and infrastructure challenges. The proposed building pad is situated on the east side of the Foothill campus, adjacent to a steep bank that will require engineered earthwork, retaining wall construction, and new utility connections for water, sewer, and electrical service. These factors contribute to elevated project costs compared with flat-site construction but are necessary to ensure long-term safety, accessibility, and compliance with Division of the State Architect (DSA) requirements.

Despite these physical and logistical challenges, the site also provides unique advantages that enhance CTE instruction. Its proximity to existing agricultural classrooms, FFA barns, and outdoor learning spaces allows for direct integration of plant and animal science activities with new laboratory coursework. This configuration creates an efficient instructional cluster that strengthens hands-on learning and supports interdisciplinary collaboration across the Animal Science, Plant and Soil Science, and Ornamental Horticulture pathways. The combination of rural access barriers, complex topography, and proximity to existing agricultural facilities defines Foothill's distinctive site conditions, justifying inclusion under the Prop 2 Unique Conditions criteria.

CAREER TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION

FORM B – BUDGET JUSTIFICATION/DETAIL SHEET

Local Education Agency: Shasta Union High School District

Name of Industry Sector: Agriculture and Natural Resources

Name of Pathway(s): Agriscience, Animal Science, Ornamental Horticulture, and Plant and Soil Science.

Provide sufficient detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified and discussed in another section. For each expenditure type, list the associated costs. The scope and budget in this application must be consistent with the funding application submitted to Office of Public School Construction. Equipment without a 10 year life span are not eligible.

Facilities Description and Cost

Project Scope Summary:

Foothill High School proposes construction of approximately 6,000 square feet of new Agriculture and Natural Resources instructional space, including three laboratory classrooms, one department office, shared preparation and storage areas, and supporting site work (utilities, grading, concrete, and accessibility improvements). The design meets all California Building Code, ADA, and DSA requirements and directly supports CTE instruction in Animal Science, Plant and Soil Science, and Ornamental Horticulture.

1. Site Development and Infrastructure - \$540,000 (Approx. 10%)

- **Earthwork and grading:** Cut/fill and slope stabilization to create level building pad on existing east-campus bank.
- **Utility extensions:** New water, sewer, and electrical service lines connecting to campus infrastructure; includes trenching, conduit, and backflow prevention.
- **Concrete flatwork:** Accessible walkways, retaining wall, and gathering area pads.
- **Storm drainage and erosion control:** Site drainage per civil engineering design.

Justification: Required to provide stable, code-compliant infrastructure and ADA-accessible access to the new facility.

2. Building Construction - \$4,950,000 (Approx. 82%)

- **Structural shell:** Steel frame, metal wall panels, and standing-seam roof system.
- **Interior build-out:** Walls, ceilings, doors, and energy-efficient windows.
- **HVAC, electrical, and plumbing systems:** Designed for laboratory ventilation and cleanable surfaces.
- **Safety systems:** Fire alarm, sprinkler, and emergency lighting per DSA code.
- **Finishes:** Sealed concrete floors, washable wall surfaces, LED lighting.

Justification: Core building construction aligned to Prop 2 and OPSC funding requirements using the district-verified cost assumption of approximately \$900 per square foot.

3. Fixed Equipment and Built-In Furnishings - \$300,000 (Approx. 5%)

- **Laboratory casework and sinks:** Durable stainless-steel and epoxy resin construction with a minimum 10-year life span.
- **Ventilation hoods and safety equipment:** Installed to meet OSHA and CDE lab standards.
- **ADA-compliant workstations and teacher demo benches:** Height-adjustable and anchored fixtures.

Justification: Permanent fixtures integral to laboratory operation and eligible under Prop 2 ten-year life requirement.

4. Architectural and Engineering Fees - \$150,000 (Approx. 2.5%)

- Architectural design, structural and civil engineering, and DSA review submittals.

Justification: Required professional services to prepare plans and obtain state approvals.

5. Permitting, Testing, and Inspection - \$60,000 (Approx. 1%)

- Geotechnical and materials testing, DSA field inspection, and permit fees.

Justification: Mandatory state and local requirements for school construction projects.

6. Contingency - \$150,000 (Approx. 2.5%)

- Unforeseen conditions related to grading, soil stability, or utility tie-ins.

Justification: Industry-standard 5% construction contingency to cover unpredictable site conditions.

Total Estimated Project Cost: \$6,150,000

(All costs verified against 2024 regional construction averages and the district's preliminary cost estimate spreadsheets.)

Funding Consistency Statement

This budget aligns with the cost assumptions and project scope submitted to the Office of Public School Construction (OPSC). No ineligible items, consumables, or short-lifespan equipment are included. All fixed equipment and furnishings meet or exceed the 10-year life expectation required by the Prop 2 program.

Appendix A

Identify the industry sector, pathway, sequence of courses being considered and the CALPADS numbering

Industry Sector: Agriculture and Natural Resources

Pathway 1: Agriscience

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: Intro to Ag, Food and Natural Resources CALPADS #: 7141

Concentrator 2: _____ CALPADS #: _____

Capstone: _____ CALPADS #: _____

Pathway 2: Animal Science

Sequence of Courses

Introductory: _____ CALPADS #: _____

Concentrator 1: Ag Biology CALPADS #: 7171

Concentrator 2: _____ CALPADS #: _____

Capstone: Animal Science CALPADS #: 7142

Pathway 3: Animal Science

Sequence of Courses

Introductory:	_____	CALPADS #:	_____
Concentrator 1:	<u>AG Biology</u>	CALPADS #:	<u>7171</u>
Concentrator 2:	<u>Floral Design</u>	CALPADS #:	_____
Capstone:	<u>Veterinarian Tech</u>	CALPADS #:	<u>7142</u>

Pathway 4: Ornamental Horticulture

Sequence of Courses

Introductory:	_____	CALPADS #:	_____
Concentrator 1:	<u>Floral Design</u>	CALPADS #:	<u>7164</u>
Concentrator 2:	_____	CALPADS #:	_____
Capstone:	_____	CALPADS #:	_____

Pathway 5: Plant and Soil Science

Sequence of Courses

Introductory:	_____	CALPADS #:	_____
Concentrator 1:	_____	CALPADS #:	_____
Concentrator 2:	<u>AG Biology</u>	CALPADS #:	<u>7171</u>
Capstone:	<u>AG Plant and Soil Science</u>	CALPADS #:	<u>7172</u>

Appendix B

List the membership of the advisory committee required pursuant to California
Education Code Section 8070

Name	Address	Phone Number	E-mail	Affiliation
Macie Taketa	20644 Anne Marie Lane, Redding	925-437-7070	maciehawkal@gmail.com	Parent
Cyndee Loucks	28750 Arabian Way, Oak Run	530-510-3543	montarastrawn@gmail.com	Parent
Kelly Landry	22086 Old 44 Drive, Palo Cedro	530-524-5333	klandry1113@gmail.com	Ag Business Owner
Jodi Chalmers	10805 French Creek Road, Palo Cedro	530-949-8844	j_chalmers1@gmail.com	Parent
Sara Stayer	21495 Valley Oak Rd Redding	530-355-4723	sara@stayersqualityqueens.com	Ag Business Owner
Tiffany Dorroh	PO Box 419 Igo	530-209-1948	tiffanydorroh36@gmail.com	Parent/Admin
Alesha Dowd	Po Box 342 Palo Cedro	530-355-6304	aleshadowde16@gmail.com	Alumni
Jojo Dorroh	Po Box 419 Igo	530-917-00182	NA	Student

Appendix C

Identification of Feeder Schools and Partners

Name	Title	Name of School/Organization	Phone Number	Feeder School/Middle School	High School/ROCP	Student	Parent	Counselor	Community Member	Business/Industry Member	Community College	Other Stakeholder	Participated in:	Development of CTE Project	Articulation/Dual/Concurrent Enrollment	Review and Approval of CTE Plan
Lemoine Waite	Instructor	Shasta College	530) 242-2210								✓			✓		✓
Rob Effa	Superintendent	North Cow Creek School	(530) 549-4488	✓												✓
Darin Pust	Superintendent	Junction Elementary	(530) 547-3274	✓												
Shannon Angstadt	Principal	Mountain View School	(530) 221-5224	✓												
Jimmie Eggers	Superintendent	Millville Elementary	(530) 547-4471	✓												
Daniel Moore	Principal	Oak Run Elementary	530-472-3241	✓												
Cyndee Loucks	Owner	Loucks Landscaping	(530) 378-2220						✓	✓				✓		✓
Bob/Luis Nash	Owner	Nash Pumpkin Ranch	(530) 933-4574						✓	✓						✓
Garrett Wallace	Operator	Lassen Canyon Nursery	(530) 223-1075						✓	✓						✓
Kelly Landry	Owner	Palo Cedro Feed	(530) 547-3216						✓	✓						✓

Appendix C

Identification of Feeder Schools and Partners

Name	Title	Name of School/Organization	Phone Number	Feeder School/Middle School	High School/ROCP	Student	Parent	Counselor	Community Member	Business/Industry Member	Community College	Other Stakeholder	Participated in:	Development of CTE Project	Articulation/Dual/Concurrent Enrollment	Review and Approval of CTE Plan
Lemoine Waite	Instructor	Shasta College	(530) 242-2210								✓				✓	
Cyndee Loucks	Owner	Loucks Landscaping	(530) 378-2220							✓				✓		
Bob/Luis Nash	Owner	Nash Pumpkin Ranch	(530) 933-4574							✓				✓		
Garrett Wallace	Operator	Lassen Canyon Nursery	(530) 223-1075							✓				✓		
Kallie Graham	DVM	Brinks Vet Clinic	(530) 241-6707							✓				✓		
Randy Brix	Admin (Ret)	SUHSD	ndybrix@msn.c						✓					✓		
Kurt Urricelqui	Sales Rep	Zoetis	530-949-2727							✓				✓		
JT Zulliger	Prevention	Cal-Fire	530-227-1252				✓		✓					✓		