

**Cottonwood Creek Charter School  
Board of Directors' Meeting Minutes**

**For**

**Monday, August 18th, 2025**

7:00 p.m. Cottonwood Creek Charter School Library

3425 Brush Street, Cottonwood, California 96022

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- 1. CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:01 p.m.

Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative

Board members absent: Rhonda Peek, Community Representative

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

**A. Approval of Agenda**

**Action:** Motion was made by Lynn Peebles to approve the agenda. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**B. Approval of Minutes from the June 19th, 2025 Meeting**

**Action:** Motion was made by Marleigh Hollmer to approve the minutes from the June 19th, 2025 regular board meeting. The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

### C. Approval of Warrants

**Action:** Motion was made by Kasey Abshier to approve the warrants as presented. The motion was seconded by Lynn Peebles.

**Vote:** Unanimous in favor.

### D. Approval of New Vendor for 2025-26 School Year

*Claire Abshier – Knitting and Crochet; Glass and Metal Works*

**Action:** Motion was made by Lynn Peebles to approve Claire Abshier as a new Vendor for the 2025/26 School Year. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

### E. Approval of Extra-Duty Stipends for 2025-2026 School Year (1<sup>st</sup> Semester)

*Sarah Fitch – Library (\$4,000 year)*

*Alyssa Clare – Yearbook (\$2,500 year)*

*Bethany Parodi - 8<sup>th</sup> Grade Advisor (\$2,000 year)*

*Student Council Advisor – Alyssa Clare (\$2,000 year)*

*Science Lab Instructor – Greg McKinley (\$4,000 / year)*

*Marie Thompson – Mystery Science (\$500/Quarter)*

*Scott Clare –Sportsmania (\$500/Quarter) and School Yard Games (\$500/Quarter each)*

*Elayne Brindley – Primary Arts and Crafts (\$500/Quarter)*

*Lori Wunner – Basketball (\$500/Quarter); Volleyball (\$500/Quarter each); Net Games (\$500/Quarter)*

*Bethany Parodi – Into to Foreign Language Elective (\$500 Quarter)*

*Jennifer Barker – Primary Art (\$500/Quarter)*

*Ellice Vai – Primary Basketball (\$500/Quarter)*

*Jamee Adkins – Primary Gym Games (\$500/Quarter)*

*Jennifer Barone – Net Games (\$500/Quarter)*

*Greg McKinley – Soccer (\$500/Quarter); Net Games (\$500/Quarter); Basketball (\$500/Quarter)*

*Erinn Pack – Cross Country Elective (\$500/Quarter)*

*Jennifer Barker – Soccer Team Coaching Stipend (\$2,000 per season)*

*Erinn Pack – Cross Country Team Coaching Stipend (\$2,000 per season)*

*Mark Boyle – Athletic Director (\$2,000 year)*

*Bethany Parodi – Study Hall (\$250/Quarter) One day a week*

*Erinn Pack - Study Hall (\$250/Quarter) One day a week*

*Alyssa Clare - Study Hall (\$250/Quarter) One day a week*

*Michelle Reginato - Study Hall (\$500/Quarter) Two days a week*

*Amanda Spoon - Study Hall (\$500/Quarter) Two days a week*

*Ellice Vai - Study Hall (\$250/Quarter) One day a week*

*Kayla Ritcheson - Study Hall (\$500/Quarter) Two days a week*

**Action:** Motion was made by Marleigh Hollmer to approve the Extra-Duty stipends for the 2025-26 School Year (1<sup>st</sup> Semester). The motion was seconded by Kasey Abshier.

**Vote:** Unanimous in favor.

**F. Approval of MOU with Shasta County Office of Education for 2025/2026 School Year**

*Psychologist Services*

**Action:** Motion was made by Lynn Peebles to approve the MOU with the Shasta County Office of Education for Psychologist Services for the 2025/2026 School Year. The motion was seconded by Marleigh Hollmer.

**Vote:** Unanimous in favor.

**5. INFORMATIONAL ITEMS**

- A. Opening of School** – Had a great 1<sup>st</sup> day; staff luncheon last week was a success
- B. America 250** – School Theme for 2025/26 School Year. We will have yearlong events and celebrations.
- C. Back to School Night** – Back to School Night was last Thursday and it was well attended.
- D. School Facility Report** – Blacktop was redone over the summer, fixed a water leak, AC system in the Cafeteria not working properly
- E. 2025 CAASPP Test Scores**
- F. AB 84 Update**
- G. Parent Club Update**
- H. Current Enrollment and Class Sizes**

**6. FUTURE ITEMS/NEXT MEETING DATE:**

Monday, September 8th, 2025 (Regular Board Meeting)

**7. ADJOURN**

Motion was made by Lynn Peebles to adjourn the meeting. Motion was second by Marleigh Hollmer. The meeting was adjourned by Jeff Larceval at 7:46 pm.

**MINUTES APPROVED**

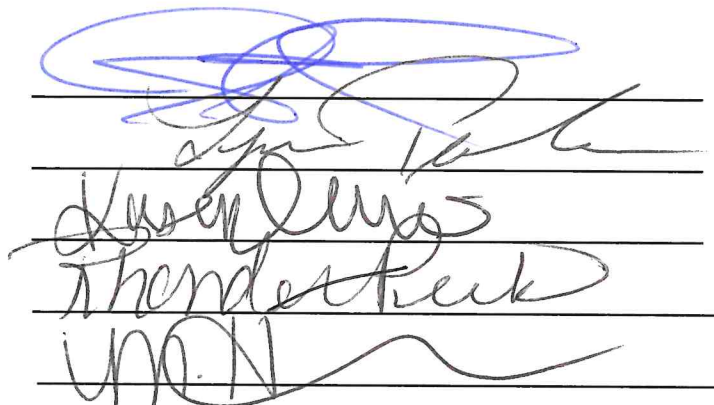
Jeff Larceval

Lynn Peebles

Kasey Abshier

Rhonda Peek

Marleigh Hollmer



The block contains five horizontal lines, each with a handwritten signature in blue ink. The signatures correspond to the names listed to the left: Jeff Larceval, Lynn Peebles, Kasey Abshier, Rhonda Peek, and Marleigh Hollmer. The signatures are written in a cursive, flowing style.