

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – November 6, 2025

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for November 6, 2025.
- 2.2 Approve the Minutes of the Regular Meeting of October 9, 2025.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Associated Student Body President
- 4.2 Employee Associations (WUTA & CSEA)
- 4.3 Principals
- 4.4 Director of Food Services
- 4.5 Director of Business Services
- 4.6 Director of Community Schools
- 4.7 Director of Curriculum, Instruction & Assessment
- 4.8 Superintendent
- 4.9 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Approve the WUSD Obsolete Technology Equipment List.
- 2. Accept donation from Rosa Esparza for *My Story, My Big Adventure* books for Murdock Elementary School.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Student #25-26-49 to attend school in the Willows Unified School District for the 2025/26 school year.
- 2. Approve Interdistrict Request for Student #25-26-50 to attend school in another district for the 2025/26 school year.

C. HUMAN RESOURCES

- 1. Accept the resignation of Armando Montejano, Boys and Girls Tennis Head Coach at WHS, effective 10/27/25.
- 2. Accept the retirement of Jaime Thorpe, Bus Driver Lead, effective 11/30/25.
- 3. Approve prep period buyout of Maria Briones (ELD) at WHS for the remainder of the 1st semester of the 2025/26 school year.
- 4. Approve employment of the revised extra duty assignments at MES for the 2025/26 school year. (See attached list)
- 5. Approve employment of the revised extra duty assignments at WHS for the 2025/26 school year. (See attached list)
- 6. Approve the Classified Substitute List.
- 7. Approve the following 2025/26 Coaches:

Head Swim Coach	Jennifer Flowerdew
Boys' Basketball Varsity Head Coach	Rosendo Zepeda
Boys' Basketball JV Head Coach	Amanda Hutson
Boys' Basketball Volunteer Coach	Jeni Carriere-LaDuke
Girls' Basketball Varsity Head Coach	Rick Beatty
Girls' Basketball JV Head Coach	Samantha Paiz
Girls' Basketball Volunteer Coach	Jaime Hobbs
Girls' Basketball Volunteer Coach	Shilo Springstead
Wrestling Varsity Head Coach	Dominic Mercado
Wrestling Volunteer Coach	Wyatt Alpert
Wrestling Volunteer Coach	Luke Hernandez
Wrestling Volunteer Coach	Megan Courtney
Boys' Soccer Varsity Head Coach	Baduel Ramirez
Boys' Soccer Assistant Coach	Francisco Zarate
Girls' Soccer Varsity Head Coach	Martin Castillo
Girls' Soccer Volunteer Coach	Ricardo Ortega

8. Approve a General Education Limited Assignment Teaching Permit (GELAP) for Certificated Substitute, Evone LaCombe.

D. BUSINESS SERVICES

1. Approve warrants from 10/4/25 through 11/3/25.
2. Approve ASB Quarterly Reports – MES/WIS/WHS.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guide sheet recommendations:

BP 0410	Nondiscrimination in District Programs and Activities
BP 0440	District Technology Plan
BP 0441	Artificial Intelligence
BP 0450	Comprehensive Safety Plan
BP 1113	District and School Websites
BP 1312.3	Uniform Complaint Procedures
BP 4030	Nondiscrimination in Employment
BP 4033	Lactation Accommodation
BP 4112.9/4212.9/4312.9	Employee Notifications
BP 4119.11/4219.11/4319.11	Sexual Harassment
BP 5125.1	Release of Directory Information
BP 5145.3	Nondiscrimination/Harassment
BP 5145.6	Parent/Guardian Notifications
BP 5145.7	Sexual Harassment
BP 5146	Married/Pregnant/Parenting Students
BP 6142.91	Reading/Language Arts Instruction
BP 6145.2	Athletic Competition
BB 9011	Disclosure of Confidential/Privileged Information

2. **(Action)** Approve Resolution #25-26-06 Veterans Day Observance.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the Memorandum of Understanding By and Between North State Together, participating community college districts, the Glenn County Office of Education, and Willows Unified School District.
2. **(Action)** Adoption to WIS Novels List of *The Boy Who Harnessed the Wind*, by William Kamkwamba and Bryan Mealer, *Breaking Through*, by Francisco Jimenez, *The Circuit: Stories from the Life of a Migrant Child*, by Francisco Jimenez, *White Bird*, by RJ Palacio.
3. **(Action)** Adoption to WHS Novels List of *Warriors Don't Cry: A Searing Memoir of the Battle to Integrate Little Rock's Central High*, by Melba Pattillo Beals.
4. **(Action)** Approve adoption of *TEMAS AP Spanish Language and Culture, 3rd Edition* text for the AP Spanish course at WHS.

5. **(Action)** Approve pilot Agreement between Just Right Reader, Inc. and Willows Unified School District for two classes at Murdock Elementary School to provide student reading data in exchange for personalized book bags with books based on that student's reading level and lesson plans for the teacher.

C. HUMAN RESOURCES

1. **(Information)** District oversight of training requirements will begin for Willows Cardinals Boosters coaches to establish and enforce training requirements to ensure compliance with safety, legal, and ethical standards consistent with District policy. The coaches will be required to complete the mandatory trainings as a condition of their continued participation in athletic programs under District liability coverage.
2. **(Discussion/Possible Action)** Restructuring the Maintenance, Operations, and Transportation Department, including the possibility of creating a Director of Maintenance, Operations, and Transportation (DMOT) position.

D. BUSINESS SERVICES

1. **(Action)** Approve School-Based MAA (SMAA) Activities effective July 1, 2025.

7. **ANNOUNCEMENTS**

- 7.1 Veterans' Day Holiday (no school) will be observed on November 11, 2025.
- 7.2 MES and WIS (5th grade only) will be holding Parent-Teacher Conferences November 17-21, 2025. School will be dismissed at 12:00 p.m.
- 7.3 There will be a district-wide Thanksgiving break from November 24 – November 28, 2025.
- 7.4 The next Regular & Organizational Board Meeting will be held on December 4, 2025, at 7:00 p.m.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.