

Eureka Union School District Student Services

Guidelines for TK-3rd Medication Administration During School Hours

Dear Parent/Guardian:

In order to keep your child on a medication regime prescribed by your child's authorized health care provider (MD/DO/PA), it may be necessary to administer medications during school hours. Planning and coordination of care between home and school is essential and we will do everything that we can to provide continuity of care for your child at school.

There are laws that govern medications given at school:

1. All medications, even non-prescription medications, must have a written authorization from an authorized health care provider (MD/DO/PA) licensed by the State of California detailing the method, amount and time the medication is to be given. A written statement from the parent or guardian indicating the desire that the school district assist is also necessary (e.g. signature on the medication authorization form).
2. All medications must be transported to and from school by the parent or guardian.
3. All medications must be brought to the school office in the pharmacy-labeled container with the current dosage and instructions on the label. Over-the-counter medications must be in the **original, unopened** container. Travel-size containers may be a good option for "as needed" medication at school.
4. If the prescription is changed by the authorized health care provider (MD/DO/PA), we will need a new "Administration of Medication" form signed by the provider and parent/guardian.
5. Medication orders must be renewed each school year. All medications should be picked up by the parent/guardian at the end of the school year. Medications that are left at the end of the school year will need to be destroyed.

By working together and bridging the gap between home and school, your child who needs medication at school, will have the highest level of care.

If you have any questions or concerns, please contact your School Nurse.