

Foresthill Union School District



FUSD Family & Student Handbook

2026-2027

Where **Falcons Soar** and **Mountain Lions Roar**

This handbook describes our programs, policies, and procedures. Please read it carefully, then sign the acknowledgement on the

FUSD Mandatory Signature pages

Indicating that you have reviewed the handbook.

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This is a living document and may be modified during the course of the school year. Our website will always have the most updated version.

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Welcome Message from Principal Ashley Lawson

Dear Foresthill Union School District Students and Families,

Welcome to Foresthill Union School District, where **Falcons SOAR** and **Mountain Lions ROAR!** Whether your family is joining us for the first time or has been part of our school community for many years, we are honored that you have entrusted us with your child's education. Together, we have the privilege—and the responsibility—of helping every student grow academically, socially, and emotionally.

One of the greatest strengths of our district is our size. As a small school community, we have a unique opportunity to create a seamless educational experience from Transitional Kindergarten through eighth grade. While each of our schools has its own traditions and personality, they are united by a shared mission, common expectations, and an unwavering belief that every student can succeed. Our goal is for every child to experience a consistent, supportive environment where they are known, challenged, and encouraged to become their very best.

This year, our district is centered around a simple but powerful idea: **Building Bridges That Matter.**

We believe students thrive when the important people in their lives are connected. Strong partnerships between families, educators, students, and our community create the foundation for learning, belonging, and success. Every conversation, every act of encouragement, and every shared expectation helps strengthen those connections.

Throughout the year, our work will focus on three essential bridges:

Relationships – We build meaningful relationships so every student feels safe, valued, connected, and ready to learn.

Consistency – We provide clear, consistent expectations and experiences across classrooms and campuses so students know what to expect and can focus on learning.

Growth – We believe every student—and every adult—has the capacity to learn, improve, and achieve new goals through effort, reflection, and perseverance.

These bridges cannot be built by schools alone. Families are an essential part of this work. Talking with your child about their day, encouraging perseverance when learning becomes challenging, communicating with teachers, celebrating progress, and reinforcing shared expectations at home all contribute to a strong partnership that benefits every student.

When schools and families work together, amazing things happen. Students gain confidence, develop resilience, and discover that they are capable of more than they imagined. Together, we can create schools where every child experiences a true sense of belonging, accepts responsibility for their learning and actions, and grows into a confident, compassionate learner.

Thank you for being an important part of the Foresthill Union School District family. We look forward to partnering with you as we continue Building Bridges That Matter and making this an exceptional year for every Falcon and every Mountain Lion.

Warmly,

Principal Ashley Lawson

Foresthill Union School District



FUSD Mission Statement

Foresthill Union School District will provide outstanding instruction and meaningful experiences to enable all students to reach their full potential in a safe, supportive environment.

FUSD Partnership Commitment

Building upon students' foundation at home, FUSD schools provide a positive and supportive learning environment where each student acquires the skills and knowledge necessary to develop into a responsible, productive member of the community.

This commitment is built upon an interactive partnership between parent/guardians and school/district, with a constant focus on the wellbeing of students. The responsibility of the school is to teach the skills of learning. The responsibility of the child is to be a willing learner while respecting the rights of others to learn. The responsibility of the home is to ensure successful learning by preparing, nurturing and supporting the child.

FUSD believes in three core principles:

Be safe,
Be respectful,
Be Responsible

See Something / Say Something

Foresthill Union School District is committed to maintaining campuses that are safe places to learn and work. We encourage anyone who sees or hears something that may compromise the safety of our students or staff to let us know using our **See Something/Say Something** anonymous reporting system. Reports can be submitted several ways:

- speaking directly with school or district administrators
- using this [link](#) to make an online report (found on our district and school websites)
- using the QR code below to make an online report (posted on both campuses)

By taking the time to share something you see or hear, even if it may seem minor, you will help us with the big-picture of campus safety!



Non-Discrimination

The Foresthill Union School District does not discriminate on the basis of race, religion, color, national origin, age, sex or disability in its educational programs, activities or employment. All educational opportunities will be offered without regard to race, religion, color, national origin, sex or disability.

The Foresthill Union School District is a tobacco-free, drug-free environment.

Family Partnership Opportunities

Volunteering

Many Foresthill adults help children in the classrooms, library, field trips, and in other special activities. Teachers need support in a variety of ways, and we welcome opportunities to bring families onto our campus. Adults can assist the teacher with material preparation, room set up/decoration, classroom events, etc. Additionally, we need adults to read to students, listen to students read, help with individual student supports and/or small group activities. We ask that adult volunteers not bring infants/toddlers when volunteering in the classroom.

The FUSD Board of Trustees has adopted policies that enhance student safety. If you would like to volunteer, please contact the school office for a FUSD Volunteer Packet. All volunteers must have the following on file:

- Emergency card (updated annually)
- Tuberculosis clearance – good for 4 years
- Copy of valid Driver's License or state-issued Identification
- Livescan Department of Justice (D.O.J.) fingerprint clearance
- Volunteer Confidentiality Agreement (updated annually)

Teachers need support in a variety of ways, and we welcome opportunities to bring families onto our campus. Here are just a few of the ways that you can volunteer and help on our campus:

- Copying, laminating, cutting, sorting
- Take down/set up bulletin boards
- Reading with small groups or individuals
- Helping students with vocabulary, spelling, writing, math, etc.
- Chaperone field trips/field trip driver
- Support during lunch/recess (talking to and hanging out with students, providing extra eyes for safe behaviors, etc.)

To get an individual cleared to drive for school-sponsored field trips, the following is needed to complete the volunteer clearance.

- [Volunteer Driver Application](#)
- DMV Driving Record
- Drivers License
- Insurance Declarations Page – Showing liability limits that meet the requirements listed on the Volunteer Driver Application.

Parent/Teacher Organization

The Parent Teacher Organization (PTO) serves both FES and FDS programs and needs your involvement! Here are just a few of the reasons why you should join the PTO:

- The children benefit. Research shows that participating in your child's school helps your child be successful in school.
- The school benefits. PTO supports teachers, staff and students. Our PTO has fundraisers and events throughout the year to bring new opportunities to the school.
- Make connections. Joining the PTO gives you opportunities to get to know the teachers and staff better and connect with other parents and families. Some of the events we provide are the Ice Cream Social, Harvest Festival, Spring Carnival, Book Faires, Literacy Day and Falcon Day.

Parents/guardians, grandparents, staff, and community members are welcome to join our PTO with no obligation. Families are encouraged to participate as much or as little as they are comfortable/available. The

PTO meets the second Thursday of the month at 3:00 on the FDS campus. Don't forget that Kids Club is available for childcare! To sign up, please email ptoforeshill@gmail.com.

School Site Council

The School Site Council (SSC) is an advisory entity of certificated and classified staff, parents/guardians, and community members from both FES and FDS. SSC works with site administrators to review, evaluate, and monitor the progress of school matters, including academic growth and performance, fiscal interests, safety and health, and strategic planning. SSC Members are elected by their respective constituent groups. This dynamic group meets once a month.

Programs, Clubs, Activities and Athletics

Expanded Learning Opportunities Program (ELO-P)

FUSD hosts an Expanded Learning Opportunities Program (ELO-P) for TK-8th grade students on the Foresthill Divide School campus. ELO-P has 4 main components:

- KIDS CLUB – offering before-school, after-school, and intercession child care to TK through 8th-Grade students;
- TARGETED ACADEMIC TUTORING – tutoring for students whose teachers have referred them to a six-week cycle of tutoring on a specific subject or concept; and
- ENRICHMENT – offering high-interest elective classes after school throughout the school year.
- ATTENDANCE RECOVERY - Opportunities to complete make up work in a fun, nonpunitive way with support and receive credit for attendance.

Our highest priority is to provide safe, healthy, fun, and enriching options for our community kids. ELO-P/KIDS CLUB staff are CPR and First Aid Certified, engage in professional learning, and bring a wealth of skills, experience, and care to our kids each day.

Through state funding, FUSD's ELO-P/KIDS CLUB program is available free of charge to kids whose families qualify for the FRPM Program (Free/Reduced Price Meals). The more families who apply and qualify for FRPM, the more funding our ELO-P/KIDS CLUB program will receive. Families who do not qualify for the FRPM program will be charged according to the sliding scale. Our ELO-P program will continue to grow and evolve based on student and parent feedback. We invite you to share ideas and if you have a special skill or interest you'd like to teach to young people, consider signing up to teach an Enrichment class. This is a program by our community, for our community.

- Space may be limited, in which case priority will be given to:
 - TK-6th grade students whose families have applied and qualify for FRPM, are experiencing homelessness, foster care, or those families who are English learners
 - Children of FUSD staff
 - Returning Kids Club participants and their siblings
 - All other TK-6th grade students
 - 7th and 8th grade students
- For non-school days:
 - Free for students whose families have applied and qualify for FRPM
 - Sliding scale for all others

Students with an IEPs: As a before and after school offering, our Expanded Learning Opportunities Program/KIDS CLUB is not part of the district's instructional program. Kids Club strives to meet the needs of all students, but special accommodations for students with IEPs may not be available.

To register for Kids Club or for more information on FUSD's ELO-P/KIDS CLUB Program please visit our website at <https://divide.fUSD.org/Programs/Expanded-Learning-Opportunities-Program/index.html>

Physical Education

Physical Education (PE) studies significantly contribute to students' well-being, are an instructional priority for California schools, and are an integral part of our students' educational experience. High-quality Physical

Education contributes to good health, develops fundamental and advanced motor skills, improves students' self-confidence, and provides opportunities for increased levels of physical fitness that are associated with high academic achievement. To this end, all students in FUSD schools engage in 100 minutes of PE instruction per week from their classroom teacher. Students in all grades must have appropriate shoes for PE class.

Visual and Performing Arts

Creativity and appreciation for the arts are important for all students to have a well-rounded education that exposes them to new ideas and perspectives. Visual and Performing Arts education boosts school attendance, academic achievement, and college attendance rates; improves school climate; and promotes higher self-esteem and social-emotional development. FDS is pleased to offer 50 minutes of visual and performing art instruction to all grades each week.

Weekly Assemblies

- **FES** will begin each Friday morning with a whole-school assembly. The purpose of school-wide assemblies is to review core values, explore SOAR expectations and supports, celebrate excellence, and build community. Parents/guardians are welcome to attend Friday Assemblies, which will typically be from 8:15 - 8:35 a.m. each week. Parents and family members may enter through the gym door for assemblies.
- **FDS** will begin each Monday morning with a whole-school assembly. The purpose of school-wide assemblies is to review core values, explore ROAR expectations and supports, celebrate excellence, and build community. Parents/Guardians are welcome to attend Monday Assemblies, which will typically be from 8:10-8:30am each week. Please remember that all guests must check in at the school office.

Social-Emotional Learning (SEL)

At FUSD, we believe that learning extends beyond academics. We are committed to helping students develop the skills needed to build positive relationships, manage emotions, solve problems, and contribute positively to their school community.

Social-emotional learning is woven into the fabric of our schools through daily morning meetings, weekly assemblies, classroom activities, and, at the FDS campus, SEL small groups. By intentionally teaching and reinforcing these skills, we help students become confident, resilient, and successful learners.

FDS: Student Council/Leadership

The objective of the student council is to represent the whole student body in all matters pertaining to the betterment of our school.

- To foster communication among students, administrators, staff, and the community.
- To promote, organize and execute activities that encourage student pride, school spirit and a positive campus culture.
- To install democratic ideals, provide an outlet for student expression, and a forum for aiding in the solution of school problems.

The student council is selected by means of a student body vote and volunteers. Applications for student council positions are available in the office. Applicants are encouraged to campaign for themselves by explaining to their peers how they wish to support the school and the student body as a whole. The following positions are available: President, Vice-President, Secretary, Treasurer, Spirit Commissioner, and class representatives. Officers are elected from 7th and 8th grades.

Foresthill Divide School Athletics

Athletic Director: Samantha Lipsmeyer (slipsmeyer@fused.org)

Foresthill Divide School encourages our students to be involved in as many different activities offered. Participating in athletics is a great way to create friendships, learn about teamwork and sportsmanship while learning the importance of being committed to a common goal. Many life lessons are developed through athletics! Foresthill Divide School competes in the Sierra Foothill League. Currently there are 9 schools in the league. Those schools are Alta, Bowman, Colfax, Foresthill, Rocklin Academy-Gateway, John Adams Academy, Maria Montessori Charter Academy (MMCA), Western Sierra Collegiate Academy (WSCA), & Weimar Hills.

- Students must also be in good standing as a Mountain Lion.
 - No disciplinary referrals
 - In compliance with attendance requirements and expectations.
- Cross Country & Track are offered to 4th-8th grades. All other sports are offered to 6th, 7th and 8th graders. 5th graders may play up to fill a 7th grade roster if needed.
- Athletes must follow school and sports behavior rules to participate.
- Families must provide transportation for their own child to any sports activity.
- Students must attend school the day of the practices/events/games.
- Permission slips are required for all participants of Mountain Lion Athletics. Permission slips are due prior to attendance at practice or games. Please see below for our sports' seasons.

Foresthill Divide Sports

*Please note that the availability of our sports' teams is dependent on the ability to field enough players for a team. Only students in 6th-8th grades are eligible to participate.

Fall Sports	Late Fall Sports	Winter Sports	Spring Sports
Boys Flag Football	Boys Volleyball	Girls Flag Football	Boys Soccer
Girls Basketball	Girls Soccer	Boys Basketball	Girls Volleyball
Cross Country (boys & girls)			Track & Field



Falcon School Life

Daily Schedule

6:00 am	Kids Club Opens (FDS Campus)
7:30 am	FES School Office Opens
7:55 am	Campus opens for student drop-off
8:10 am	First Bell (instruction begins in 5 minutes)
8:15 am	Second Bell - Instruction Begins
11:15 - 11:55	TK/3rd Lunch + Recess
11:45-12:25	K/1st Grade Lunch + Recess
12:15-1:10	2nd Grade Lunch + Recess
2:15 pm	Students Dismissed * / **
3:30 pm	FES School Office Closes
6:00 pm	Kids Club Closes (FDS Campus)

* Wednesday dismissals are at 12:00 pm

** Minimum Days: Dismissal for minimum days is 12:00pm. Students who have signed up for school lunch will be provided with a "brown bag"/packed lunch to take with them at dismissal.

FES Arrival

- The campus opens at 7:55 am to welcome students for before-school supervision and/or breakfast. Students should go to either the gym (if eating school breakfast) or the playground until the First Bell.
- Prior to 7:55, students and accompanying adults must wait outside unless they have a scheduled appointment.
- Adults with a prearranged meeting should report to the office to sign in.

FES Dismissal

- Classroom teachers will escort their classes to their grade-level assigned dismissal area.
- Dismissal Areas:
 - TK / K: Gym Hall
 - 1st - 3rd: Office Hall
 - Bus riders: Office Hall
- Students must leave campus after dismissal unless they are under the direct supervision of a staff member for a prearranged event, activity, or help session.

FES Recess

- Each student has a 15-minute morning recess
- Each student has a 20-minute lunch recess immediately following lunch
- Each student participates in at least 200 minutes of PE/Health every two weeks



Mountain Lion School Life

Daily Schedule

6:00 am	Kids Club Opens (FDS Campus)
7:30 am	FDS School Office Opens
7:45 am	Campus opens for student drop-off
8:05 am	First Bell (instruction begins in 5 minutes)
8:10 am	Second Bell - Instruction Begins

11:30-12:10	4th-6th Lunch + Recess
12:15-12:55	7th/8th Lunch + Recess

2:30 pm	Students Dismissed */**
3:30 pm	FDS School Office Closes
6:00 pm	Kids Club Closes (FDS Campus)

* Wednesday dismissals are at 12:15 pm

** Minimum Days: Dismissal for minimum days is 12:15. Students who have signed up for school lunch will be provided with a "brown bag"/packed lunch to take with them at dismissal.

FDS Arrival

- We open the school gates at 7:45 to welcome students for before school supervision and/or breakfast.
- Prior to 7:45, students and accompanying adults must wait outside unless they have a scheduled appointment.
- Adults with a prearranged meeting should report to the office to sign in.

FDS Dismissal

- Parents who walk up to the dismissal area are asked to wait outside the gates for their students.
- Classroom teachers will escort their classes to the appropriate dismissal area.
- Dismissal Areas:
 - 4th grade: "Top" of the flow lane under the shelter closest to the street
 - 5th grade: Under the 2nd shelter (closest to office) on the flow lane
 - 6th-8th grade: flow lane in front of gym gate
 - Bus riders will report to the flag pole to be checked onto the bus.
- Students must leave campus after dismissal unless they are under the direct supervision of a staff member for a prearranged event, activity, or help session.

FDS Recess

- Each student has a 15-minute morning recess
- Each student has a 20-minute lunch recess immediately following lunch
- Each student participates in at least 200 minutes of PE/Health every two weeks

The FORESTHILL WAY

We build on this foundation:

Be Safe

Be Respectful

Be Responsible

Be Kind

Be Ready to Learn & Ready to Grow

At FES, we practice these skills. . . .

- Self-Control
- Goal-Setting
- Responsibility
- Friendship
- Listening
- Teamwork
- Healthy Habits

. . . to learn & practice these 7 Habits of Success at FDS:

- **Be Proactive:** Take responsibility for your choices and actions, rather than being reactive to circumstances.
- **Begin with the End in Mind:** Define your values and goals clearly before making decisions.
- **Put First Things First:** Prioritize tasks and activities based on their importance and align them with your values.
- **Think Win-Win:** Seek mutually beneficial solutions in all interactions.
- **Seek First to Understand, Then to Be Understood:** Listen actively and empathically before expressing your own views.
- **Synergize:** Work collaboratively with others to achieve more than the sum of individual efforts.
- **Sharpen the Saw:** Maintain and renew your physical, mental, emotional, and spiritual well-being.

FDS Good Standing System

Our schools are committed to helping every student grow academically, behaviorally, and socially. To support this, we use a "Good Standing System" that encourages consistent effort and respectful behavior.

To be in Good Standing, a student must. . .

- not have any office referrals
- have fewer than 3 "red cards" during the trimester

Restore Good Standing Plan

We know that as every student grows academically, behaviorally, and socially, they are going to face challenges and they might make mistakes. Mistakes are ok and are important tools for helping us learn and grow. To help students who are learning from mistakes, we are dedicated to providing restorative avenues for students to repair their good standing.

A student who loses Good Standing is placed on a Behavior Support Plan and works with an adult on campus to complete three components:

1. Reflection
2. Restoration
3. Demonstration Period

Students remain on the support plan until: they reflect; they repair harm; they demonstrate success for a set period. Students on Behavior Support Plans are not eligible to participate in non-instructional activities like spirit assemblies, dances, classroom parties, classroom rewards, etc.

To support our students and encourage growth, we have two recognition celebrations: Perfect Good Standing for those students who have never lost Good Standing and Growth & Resilience Recognition for those students who may have lost Good Standing but successfully completed their restoration plan, demonstrated meaningful improvement, and maintained Good Standing for the remainder of the Trimester.

The Three Pillars of Student Success

Educators	Students	Families
Educators are responsible for. . .	Students are responsible for . . .	Families are responsible for. . .
Academic Instruction • Deliver high-quality instruction • Differentiate learning opportunities • Monitor progress and provide feedback	Ownership of Learning • Come ready to learn • Participate and ask questions • Complete assignments and practice skills	Learning Support • Ensure attendance & punctuality • Support homework & reading routines • Provide basic readiness (sleep, nutrition, materials)
Safe & Supportive Environment • Create predictable routines • Build positive relationships • Maintain a physically and emotionally safe classroom	Behavior & Character • Show respect to self and others • Make safe choices • Accept feedback & learn from mistakes	Character & Life Skills • Teach manners, empathy & responsibility • Reinforce boundaries & consequences • Encourage independence & resilience
Skill Development • Teach collaboration, problem-solving, & self-regulation • Model respect, responsibility, and perseverance • Provide social-emotional learning opportunities	Growth Mindset • Persist through challenges • Advocate for help when needed • Set goals and reflect on progress	Partnership with School • Communicate respectfully with staff • Stay informed about school expectations • Work collaboratively to solve concerns
“We teach, guide & support.”	“I show up, engage, and grow.”	“We reinforce, partner, and prepare.”
When all three pillars are strong, students thrive.		

Processes, Procedures and Protocols

Listed alphabetically for your convenience

Absences & Attendance

Regular school attendance is directly linked to a positive school experience and the academic success for each of our students. It is equally important to be on time each day. Students who are frequently absent or tardy often fall behind in learning. Additionally, California compulsory education law requires everyone between the ages of six and eighteen years of age to attend school. Current state law also requires that all parents/guardians inform school officials when their child is absent.

You can notify the school about your student's absence using the following options:

- **FES** - Call (530) 367-2211, select 1
 - Email fesattendance@fUSD.org
- **FDS** - Call the Attendance Line at (530) 367-3782, select 2
 - Email fdsattendance@fUSD.org
- Respond to the Automated Attendance Call or email (through the Catapult communication platform)
- Send a handwritten note to the school office with your child upon return to school.
- Please provide any doctor, dental, or other medical appointment notes for absences related to those visits to the office as well so that we may properly document and excuse the absences.

IT IS VERY IMPORTANT TO CLEAR ABSENCES ON THE DAY OF AN ABSENCE. Absences not cleared within three (3) days, will be reported as unexcused. Once the absence is marked unexcused, it cannot be changed due to district, county, and state reporting regulations. When a student's absences are not cleared, their parent/guardian is in violation of district, county, and state regulations.

Students who have missed 10% plus days of school are considered to be truant/chronically absent. To support the family of a chronically absent student, FUSD will initiate the Student Attendance Review Team (SART) process, which includes a conference with the principal, teacher, parents/guardians and student to identify obstacles to regularly attending school and share local and county resources to support consistent attendance.

In the event the SART process is not successful in returning the student to consistent attendance, a hearing will be scheduled with the Placer County School Attendance and Review Board (SARB) at the Santucci Justice Center in Roseville. Referral to this board may also result in a home visit by child protective agencies or local law enforcement. The County SARB is composed of representatives from various youth-serving agencies (County Office Of Education, Probation Department, Child Welfare Services, Foster Care Services, and others) whose focus is to address school attendance problems through the use of available school and community resources. The SARB process is intended to be a positive experience for families who are struggling with attendance; failure of the student's parents/guardians to attend a scheduled SARB hearing may result in prosecution or other consequences.

Students are responsible for completing academic work missed due to absences from any class or school. The teacher shall determine which assignments, tests, projects, presentations, etc., the student must make-up and the period of time that the student is given to complete such assignment(s). If a student is going to be absent, parents may request assignments by emailing the teacher directly or phoning the office. The request should be made in the morning prior to 10:00 a.m., on the day you wish to pick up your child's

work. The make-up work may be picked up in the school office between 2:30-3:30 pm or by appointment. Completed make-up work may be eligible for independent study credit (see below for details).

Families who need to take their students out of school for family reasons may request up to 15 days of Independent Study. Families are asked to sign an Independent Study Contract at the commencement of the school year. Requests for planned independent study are asked to be submitted to the school office five (5) school days in advance. All student work is due the day the student returns to school. Independent study may be denied if previous Independent Study contracts have been incomplete. Incomplete Independent Study contracts result in unexcused absences for your child. Note: Independent Study Contracts will not be approved during the first two weeks of school or the last two weeks of school (except for an extenuating circumstance that has been approved by the school principal).

For unplanned absences due to illness or emergency, a student may also recover his/her absence using Attendance Recovery [See Attendance Recovery below].

To encourage attendance, we are excited to introduce our new attendance program: **Level Up Attendance: Powering Through to Reach New Heights**. The Level Up Program incentivizes school attendance by recognizing students who consistently attend school.

Here is an overview of our new program:

- **Weekly Recognition:** Steady Climber Badge given on Mondays (for the previous week) to all staff and students who were present every day that week with no tardies or early releases. Students turn their badge into the office for our ongoing raffles.
- **Monthly Recognition:** Altitude Achiever Badge given at the end of the month for meeting the monthly attendance challenge. Students turn their badge into the office for our ongoing raffles.
- **Trimester Recognition:** Peak Performers (students with 95% or above attendance) will receive an Outstanding Attendance certificate and we will draw the name of one student each trimester to win a prize (Nintendo Switch 2 was last year's prize).

Attendance Recovery

Attendance Recovery provides students with an opportunity to recover absences that were not completed through Independent Study while receiving additional academic support from a certificated teacher. Through participation in Attendance Recovery sessions, students can make up eligible absences, strengthen academic skills, and receive assistance with schoolwork in a supportive learning environment.

Attendance Recovery Requirements:

- **TK-3rd Grade Students:** Students must attend four (4) one-hour Attendance Recovery sessions to recover one (1) day of absence.
- **4th-8th Grade Students:** Students must attend two (2) 120-minute Attendance Recovery sessions to recover one (1) day of absence.

All Attendance Recovery sessions are held on the FDS campus. Reach out to your site secretary for more information.

Academic Support

All students may need academic support at one time or another, and so we have multiple avenues of academic support for students. Students who need extra help with academics may:

- meet with their classroom/homeroom teacher before or after school. Remember to make

- arrangements in advance to ensure that the teacher is available
- attend KIDS CLUB and participate in the homework help sessions after school
- be referred to our Student Support Team and/or request an SST referral
- be chosen (based on data) to work with our intervention team
- Families may request a parent teacher conference for academic support at any time

Accidents

While safety is our number one priority, accidents do happen. All staff are equipped with the supplies necessary to take care of minor scrapes, bumps, and cuts. However, should an accident require a visit to our health office, our secretary will be available to assist with larger issues. Families will receive a phone call to let them know that their child was seen in the health office. In the event of an accident requiring the service of a doctor, every attempt will be made to contact the parents/guardians. **For this reason, it is imperative that parents/guardians update emergency card information and keep the school informed of any changes in address, work and home phone numbers, sitters, nearest living relatives along with their phone numbers, and emergency contact numbers.** If the parents/guardians cannot be reached, information on the emergency card, signed by the parents/guardians, shall be used for securing medical care. In the event the student needs immediate emergency care, the fire department will be called. If hospital care is indicated, the student will be transported by ambulance to the nearest hospital. The cost of transporting a student to a medical facility will be the responsibility of the parents/guardians. The school nurse, administrator, or teacher and/or medical personnel shall accompany the child and stay with him/her until the parents/guardians have been notified and given time to arrive at the medical facility.

After School

Supervision is not provided after school, and students are expected to leave right after dismissal. **FES students** who attend KIDS CLUB may take the bus from the FES campus to KIDS CLUB at the FDS campus after completing the required documentation through Mid-Placer Transportation. [See **Bussing** section, below.] Students who participate in sports or other activities that begin later in the day must leave campus as loitering is not permitted at any time on campus.

Animals on Campus

For the safety of our students and staff and for the protection of our school grounds, dogs and other animals are not allowed at school unless prior approval has been given by the principal.

Assembly Behavior

We have a number of different types of assemblies throughout the school year. For all assemblies other than spirit rallies, students are to use the following guidelines:

- Enter and exit the gymnasium with grace.
- Sit and remain with your class or designated area unless otherwise directed.
- If arriving late, enter the gym quietly and wait in the back until invited to join your class.
- Always be courteous to guests and presenters. Courtesy includes active listening and participation.
- Keep their hands and feet to yourself, listen attentively, and use applause to show appreciation.
- Save loud voices and stomping for rally-type assemblies.

Bicycles, Skateboards

Students who ride bicycles to school shall park their bicycles in the “bike rack” upon arrival at school. For

safety reasons, bicycles are never to be ridden on school grounds at any time. Students riding bicycles must observe the same laws adults do when driving cars or motorcycles. All students must wear a helmet when riding their bicycle. The school will make every effort to keep the bike rack area secure to prevent damage and/or theft. Bicycles must be locked when stored in the bike rack. Skateboards are housed in the student's homeroom and, like bicycles, are never to be ridden on school grounds. School administration shall direct a student to leave their bike and/or skateboard at home if a student endangers themselves or others by disregarding safety rules. Failure to comply with the directive will result in the impounding of the bike or skateboard.. The impounded item will be delivered to the student's parent(s) upon request.

Bullying

Bullying is the use of force, coercion, hurtful teasing or threat, to abuse, aggressively dominate or intimidate. Bullying has the following characteristics:

- unwanted aggressive behavior
- repeated over time
- a power imbalance (physical strength, access to embarrassing information, popularity, etc.)
- intention to cause fear, distress, or harm.

Bullying is not

- a mean or rude moment
- something that happens once
- accidental or unintentional
- not liking someone

Types of Bullying:

- Physical
 - Using physical force to torment or harm someone
 - Hitting, kicking, tripping, punching, pinching, hair pulling, & damaging property
- Verbal
 - Vocal comments intentionally directed at a person or people
 - Name calling, insults, teasing, comments based on protected class (ex. Racism, Abilities, Religion, LGBTQIA+ etc.), threats, and intimidation
- Social Bullying
 - Harming someone's social reputation or status, intentionally embarrassing or humiliating someone in public
 - Rumors, lying, exclusion or isolation, jokes or pranks to embarrass someone, rude facial expressions or hand gestures, mocking or mimicking
- Cyber Bullying
 - Using technology or social media to target someone
 - Cruel messages, mocking posts, rude comments, posing as someone online
- Mental/Emotional Bullying
 - Intentionally harming the way a person thinks or feels about themselves
 - Can be a combination with other types of bullying
 - Comments about worth or value, rumors, cruel nicknames

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention, and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations. For more information on our district's policy on bullying, please see our website and Regulation 5131.2: Bullying.

Bussing

FUSD contracts with Mid-Placer Transportation for home-to-school bussing. To ride the bus, students must register with Mid-Placer Transportation directly at <https://midplacer.com/>. If you have questions, contact Mid-Placer Transportation at (530)823-4820, or email them at passes@midplacer.k12.ca.us.

Pupils must realize that the safety of their own lives as well as those of their schoolmates depends upon cooperative bus conduct. Failure to comply with safe riding practices may result in the loss of the privilege of riding the bus.

1. The bus driver is responsible for the behavior of the students aboard the bus.
2. The bus driver shall expect and will receive, full administrative support in exercising his/her duties in maintaining proper student behavior aboard the bus. This support, of necessity, is based on the premise that the bus driver has exercised reasonable judgment in performing his/her duties.
3. No student shall be permitted off the bus except at their designated stop.

Riding the bus only between the two campuses is an option this year for our FES students. Students riding the bus between Kids Club @ FDS and FES still must still register in advance with Mid-Placer Transportation for a bus pass (see above). Fees associated with bussing between FES and Kids Club @ FDS, if any, will be covered by the district.

Cafeteria

The cafeteria is a place where good human relations can be developed. Each student is expected to practice the general rules of good manners. All students will

- Enter and exit in an orderly fashion and follow adopted traffic patterns.
- Stand single file while in the food line, keeping hands and feet to self
- Observe good dining room manners while in the cafeteria and at the outside tables.
- Use indoor voices
- **FES:** Remain seated at the assigned table while eating until dismissed. **FDS:** Choose your seat and remain seated until dismissed.
- Leave the table and surrounding area clean and orderly.
- Place **No Thank You** items in the appropriate bin
- Put trash in proper containers.
- Stack lunch trays neatly in the carts and lunch boxes in the classroom lunch tubs
- Playing with your meal is prohibited–this includes tossing and popping milk containers.
- **Toys and recess equipment are prohibited in the cafeteria at FES during meal times. At FDS, recess equipment must remain stationary and off the tables at lunch.**

Candy, Seeds, Soda, Gum, etc.

To ensure a clean environment and fewer distractions, candy, seeds, soda, gum, and similar items are not permitted on campus at any time, including after school/evening events.

Closed Campus

Both FUSD campuses are “closed campuses.” Students may not leave campus until the end of the school day. If a student needs to leave school early, parent permission is required. An adult who is on the student’s list of emergency contacts must sign out the student in the office unless prior arrangements have been made.

Celebrations

Celebrating special occasions is an important cultural aspect at school and a great opportunity for students to learn about each other. FUSD Board Policy 5030: Student Wellness encourages parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. If you would like to bring something for your child's class to celebrate a birthday, please be mindful of the following:

- Check in with your child's teacher to let them know you would like to bring something for the class and to find out if there are any allergies or other safety concerns.
- Do not bring balloons, small items that may be choking hazards, candy, or gum.
- Be available to help the teacher clean up following the celebration.
- Candles or open flame are prohibited.
- Class birthday celebrations will take place in the last 15 minutes of the school day.
- Do not distribute private party invitations at school unless you are inviting your child's entire class.

Cell Phones

In accordance with the State of California's new policy prohibiting student cell phone use during the school day, Foresthill Divide School will implement a secure storage solution to help maintain a focused and distraction-free learning environment.

The use of mobile phones and devices like smart watches that can function as a phone during school hours has been shown to negatively impact student attention, academic performance, social development, and mental health. To align with statewide guidelines and support a productive educational environment, students will be required to secure their personal cell phones and smart watches in a school-provided Yondr pouch each day.

Students wishing to have a cell phone or smart watch at school will need to pay a \$20 deposit for a Yondr Pouch to be assigned to them. A Yondr Pouch is a secure, lockable case for storing personal devices. Students are responsible for keeping their pouch in good condition. If a pouch is destroyed, another deposit must be paid before a new one can be issued. The deposit is refunded when the student unenrolls, chooses to no longer bring a phone to school, or graduates. Notable points:

- Phone/Device Remains with Student: Students will keep their phone in their possession at all times, but it will remain locked inside the pouch.
- Locked During School Hours: Pouches will be locked upon arrival to campus and may only be unlocked at designated unlocking stations with teacher permission or at the end of the school day.
- Ownership & Responsibility: Students are responsible for the care of their assigned pouch. Lost or damaged pouches may incur a replacement fee.

Daily Procedures:

1. Arrival: Upon entering school grounds, students must place their phone and/or smart watch in their Yondr pouch and secure it closed.
2. Throughout the Day: The pouch must remain closed and sealed during school hours, including passing periods and lunch.
3. End of Day: Students will unlock their pouches at the designated station(s) and store them in their homeroom before leaving campus.
4. Emergencies: In the event of a true emergency, students will be able to unlock their pouches.

Failure to comply with the cell phone policy may result in the following consequences:

- First Offense: Warning and review of the policy.

- Second Offense: Confiscation of the phone until the end of the day and parent notification.
- Repeated Offenses: Progressive disciplinary action, which may include parent conference, loss of privileges, and/or detention.

Students with documented medical needs requiring access to a mobile device should contact the administration for accommodations.

Conferences

Parent teacher conferences will be scheduled during fall trimester and spring trimester for all students. Parent teacher conferences may also be scheduled on an as needed basis or via parent request.

Parents/Guardians are encouraged to request additional conferences as needed.

It is critical that parents/guardians attend conferences initiated by a teacher/principal, particularly if a student is performing below grade level, is at risk of being retained, or has social-emotional challenges.

Conflict Resolution

Occasionally a disagreement or concern may arise concerning particular district, school, or classroom procedures. Classroom concerns should be brought to the attention of your child's teacher first. Most problems can be resolved in a parent/teacher conference. Should you feel that the matter has not been resolved after the Parent/Teacher conference, please make an appointment to further discuss the matter with the principal. Further action would include a meeting with a superintendent, who will address the matter in accordance with district policy.

Dances

Students must be in "Good Standing" to attend dances and will be required to adhere to the following to ensure a safe and school appropriate environment.

- Follow all school rules for behavior
- avoid mosh pits or piles
- maintain appropriate distance between dancers
- Follow the dress code
- Stay in the gym or dance area. Students are not allowed in other locations on campus during dances.

Dress Code-See General School Expectations and Disciplinary Procedures

FUSD dress and grooming guidelines are intended to define attire and personal grooming to encourage a strong learning atmosphere at our school. These guidelines apply to all regular school activities, including dances, field trips and other off-campus, school sponsored activities:

- Shoes with backs or back straps must be worn at all times. NO flipflops or backless shoes of any kind.
- Shirts must have straps of at least 1" and of sufficient material and opacity to cover the torso.
- Pants, shorts, dresses, skirts and leggings must be made of sufficient material and opacity to adequately cover the student's body while sitting or standing.
- Shorts, dresses and skirts must extend past the palm. Avoid tight or form-fitting material that inches upward with movement. If it has to be adjusted to meet criteria, then it is not appropriate for school.
- All clothing must conceal undergarments.
- All clothing and personal items (backpacks, fanny packs, gym bags, water bottles, etc...) shall be free of writing, pictures, or any insignia that are crude, vulgar, profane, or sexually suggestive, bear drug, alcohol, or tobacco company advertising, promotions, and likeness, or advocate racial, ethnic or religious prejudice.
- Sunglasses, hats, and hoods may be worn outdoors. Hats may be worn indoors, teacher permitting,

but not sunglasses or hoods.

- Dress and grooming must contribute to our respectful learning environment and must not pose any distractions and/or safety concerns.
- Grooming is done at home. Grooming appliances and products, nail polish, make-up, and perfume, are not allowed at school.

Emergency Procedures

The Foresthill Union School District has a crisis response plan in place at each of its schools which specifies actions to be taken for the following emergency situations: explosion or threat of explosion, earthquake, severe windstorm, flood, fire, war, evacuation, bomb threats, intruders, and chemical accidents. During an emergency, children will be dismissed to go home by a site or district administrator only if there is time to return students safely to their homes and parents/guardians can be notified. Students of parents/guardians who are not contacted will remain in the care of school personnel.

In accordance with state law, safety drills will be conducted regularly during the school year. Students are expected to respond quickly and safely as directed by school personnel. All individuals on campus during a safety drill should participate in the safety drill until the conclusion of the drill, or should follow the recommendations of staff.

Field Trips

Field trips are excellent opportunities to enrich and extend the learning of students. For a student to participate in a field trip, a permission slip MUST be signed by the parent/guardian and returned to school personnel prior to the trip. All standard rules for behavior will be expected and enforced on field trips. Please note that per Board Policy 6153: School-Sponsored Trips. Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

The district may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board policy and administrative regulation. The Superintendent or designee shall determine the most safe, appropriate and cost-effective mode of transportation for each approved trip. He/she may authorize the use of district vehicles and/or contract to provide transportation through other agencies. The Superintendent or designee shall ensure that the district or contractor has sufficient liability insurance for transportation on school-related trips.

When district transportation is provided, students shall be transported by the district approved transportation. When students are transported on a field trip by bus, they must return on the bus.

Parents/Guardians must pick up students promptly after field trips. If your child is not picked up promptly, teachers are required to call authorities to take your child home. Parents/Guardians who wish to chaperone (or attend) a field trip must be cleared as a school volunteer/chaperone at least two weeks prior to the date of the field trip. Please call the school office for information on the School Volunteer Packet and clearance process.

Gang Affiliation

Gang affiliation is defined as three or more people who conspire together for the purpose of individually or collectively engaging in violence or other criminal activity. The Governing Board is charged with maintaining school campuses that are safe for students and staff in accordance with California State Law. FUSD staff, with the assistance of local law enforcement agencies, will monitor student behavior, clothing, accessories, and other attributes that may be indicators of gang involvement or emulation, in order to ensure a safe and

secure campus for students and staff. FUSD prohibits the presence of any clothing, jewelry, accessory, notebook, or manner of grooming, which by virtue of its color arrangement, trademark (tagging), or other attribute denotes membership in gangs, which promote or advocate drug use, intimidation, violence, or disruptive behavior. Students in violation of this policy will face strong disciplinary action, up to and including expulsion.

Students wearing oversize clothing that promotes “sagging” or wearing any form of gang related dress will have their parents contacted for the purpose of transporting their child home to change into clothes that are appropriate for school. Any student involved in gang related intimidation, harassment, or violence to other students may be suspended from school and may face further disciplinary action, including expulsion.

Harassment

Sexual harassment or harassment for any reason (based upon race, gender, color, religion, national origin, age, marital status, or disability) will not be tolerated. This includes all forms of electronic communication. Any individual (employee, supervisor, or student) engaging in this type of harassment will face progressively severe disciplinary action.

FUSD is committed to providing a safe and positive school climate. Staff and students will participate in prevention education including but not limited to: review of school/classroom policies, assemblies, character education and recognizing and reporting harassment. Should a student wish to report an incident, an incident form can be provided in the front office or the [SEE SOMETHING / SAY SOMETHING](#) online anonymous reporting system can be used. Should a parent/guardian wish to report an incident, please reach out to your child's teacher or the school principal.

Homework

Homework is defined as any school-related tasks and/or activities assigned by a teacher, or through mutual agreement of the student and teacher, which requires time and effort outside of the regular classroom for successful completion. The emphasis of homework should be the practice, review and preview of current course work. Homework may include but not be limited to; practicing skills taught in class, study and review, gather information and research, reading and writing practice.

Homework expectations vary from grade to grade. Homework for **FES students** should not regularly exceed thirty (30) minutes per day. All **FDS students** are expected to read 20 minutes each night in addition to completing any missed work and/or assigned homework. Please note that if a student chooses to play during learning time and cannot be redirected, work will be sent home to be completed at home and returned the next day. Specific details regarding homework will be provided by classroom teachers throughout the school year in accordance with Board Policy 6154.

Illness

Every year a number of students become ill for many reasons, including exposure to other ill children in the classroom. To help you make decisions about whether or not to keep your child home, we have put together a list of indicators to help you to decide. A child should not be in school and may be sent home if the following condition(s) are present:

- Fever of 100.4° or higher. Student should be fever-free for 24 hours, without medication, before returning to school
- Rash with fever illness, such as chicken pox or measles
- Vomiting or diarrhea. A child may return to school 24 hours after the vomiting or diarrhea has stopped

Independent Study (Short Term)

Independent Study contracts are designed to allow a student to receive academic credit for the day(s) he/she is not attending class in-person. If your child is going to be out of school due to illness, a pre-determined hospital stay, or other personal reasons (up to fifteen days per year), please ask for independent study to minimize learning loss and keep your child from being deemed truant. Engaging in Independent Study requires a signed Independent Study Contract, which all parents/guardians are encouraged to sign at the start of each school year (available online or in each of our school offices). Independent Study is an excellent way to ensure that your student receives both academic and attendance credit. Please call the school office to make arrangements to place your child on Independent Study.

Internet Safety and Acceptable Use Policy

The use of electronic information systems and devices is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration, staff, or faculty of Foresthill Union School District may deny, revoke, or suspend specific user privileges. In addition, inappropriate use may warrant suspension from school or other disciplinary action, at the discretion of the administration.

Leaving Prior to Dismissal

Students who are required to leave school early must be picked up and signed out in person by a parent, guardian, or a person listed on the student's Emergency card. Please note that leaving early has the same impacts as being tardy and may lead to SST, truancy or SARB processes.

Liability for Damage or Loss

Parents or guardians are financially liable for all school property loaned to the student that is not returned or is damaged. School property includes curriculum materials, school devices, Yondr pouches, etc.

Library Borrowing Privileges

All children are encouraged to check-out books from the school library. We ask for your cooperation in seeing that your child cares for borrowed books and returns them when due. Students are allowed to check out 2 books maximum for a one-week period. If they need to keep materials longer than that they must renew them. Students will be required to pay for lost or damaged library materials.

Lost and Found

The lost and found is located in front of the gym on both campuses. All lost items found on the school grounds will be placed in the lost and found. Unclaimed articles will be donated to our school clothes closet or a charitable organization at the end of each trimester. Families are encouraged to mark their child's name on every item that is brought to school so that, if misplaced, it may be returned as quickly as possible.

McKinney Vento/Homeless Education

Who are McKinney Vento Students?

- School-aged children who lack a fixed, regular, and adequate nighttime residence
- An unaccompanied youth, and/or
- School-aged children whose living arrangements include:
 - In a shelter (family, domestic violence, youth shelter, or transitional living program)
 - In a motel, hotel, or weekly rate housing
 - In a house or apartment with more than one family because of economic hardship, loss, or safety concerns

- In an abandoned building, in a car, at a campground, or on the street
- In substandard housing (without electricity, water, or heat)

Eligible Students have the Right to:

- Immediate school enrollment, even when records are not present
- Remain in the school of origin/school where they were last enrolled
- Receive support with transportation at the request of the parent/guardian
- Qualify automatically for child nutrition programs
- Participate fully in all school-related activities and programs

Parent/Caregiver/Guardian Responsibilities:

- Make sure your child gets to school on time and is ready to learn
- Stay informed of school rules, regulations, and activities
- Contact the District McKinney Vento Liaison for assistance in removing barriers to your child's education
- Attend conferences, Back-to-School Night, and other school-related activities

If your family is experiencing uncertain or unstable housing or if you are unsure if this status applies to your child, please contact Bryan Tidwell at 530.367.2966 or btidwell@fUSD.org.

Medication

When it is necessary for students to take medication, during school hours, the following procedures MUST be followed.

1. The parent or guardian will notify the school nurse or school office of the need for the student to take medication during school hours or school functions. The nurse or school secretary shall forward to the parent the form that the attending physician and the parent must complete, sign and return to the school. School personnel cannot administer medication unless there is a completed Medication Authorization Form signed by parent and physician on file in the school office. This form must be completed EACH school year.
2. Forms will be kept on file along with the medication in the school office.
3. The medication must be sent to the school in the prescription bottle or original container.
4. All medication, including ANY and ALL over the counter medication is to be kept and dispensed by the school office only. Students are not permitted to carry any medication on them during the school day unless they have a physician's order stating that the student is capable of safely administering the medication.
5. All unused medication is to be picked up by the parent at the end of the school year. Unclaimed medication will be discarded.

Nurse and Health Screenings

A District Nurse will be on school grounds 2-3 times per month and is available weekly by phone or email. During the year, the District Nurse will facilitate routine sight, and hearing screenings for designated or referred students. Health referrals by teachers or parents/guardians about medical concerns will be treated confidentially and with parent notification. Staff will contact the home when they feel that a child is in need of medical attention. If it is believed that the child is suffering from an infectious or contagious disease, parents/guardians will be contacted for the purpose of taking their child home. Students suffering from communicable diseases will be allowed to return to school when school and health authorities are satisfied that the child is no longer contagious.

Medical care is the responsibility of the home and is not provided by the school. School personnel cannot dress old wounds. "First aid" is defined as immediate, temporary care given in case of accident or sudden illness and will be administered, when necessary, by qualified personnel.

The school is required to insist that families comply with the state mandate regarding the proper immunization of all students.

Personal Property

In our efforts to ensure a school environment focused on learning, we ask that all students keep personal possessions at home including electronic devices, toys, Pokemon (or other) cards, jewelry, etc. Please note that if any personal possessions are brought to school and lost or damaged, the school is not responsible for those items. Any student involved in the theft of another student's private or school property or other possessions will face disciplinary action.

Progress Reports and Report Cards

Both **FES** and **FDS** use a standards-based report card to better reflect what students are learning and how well they understand key skills and concepts.

What is Standards-Based Grading?

Standards-based grading (SBG) measures a student's progress toward specific learning goals or standards. Instead of averaging scores over time, it focuses on the most recent and consistent evidence of learning. Grades reflect what a student knows and can do in each subject area. Our goal is to support each student's growth and ensure grades truly reflect learning.

Why We're Using It

- Clarity: Students and families will clearly see which skills have been mastered and which need more work.
- Growth-Focused: SBG encourages learning over time, not just performance on a single test.
- Fairness: Grades are based on academic achievement only—not behavior, participation, or effort.
- Supportive of Learning: It helps teachers tailor instruction and feedback to individual student needs.

We will send progress reports home mid-way through the trimester and report cards at the end of each trimester. Please contact your child's teacher(s) if you have any questions about your child's progress report or report card. By law, teachers have the sole discretion as to how grades are determined. We encourage you to keep up with your student's progress via the Aeries Parent Portal or the Transcend/Gradient Learning Platform.

Requests for Teachers

Much thought goes into the development of class lists and the assignments of students to teachers. Many factors are considered in the process including, but not limited to, academic skills, social skills, class size, special needs, and students who need to be separated from each other. For these reasons, parent requests for specific teachers are not accepted.

Snack Breaks and Lunch

All FUSD schools participate in the California Universal Meals program. Breakfast and lunch are provided to any student who requests a meal, free of charge. However, parents/guardians are strongly encouraged to continue to complete the [FRPM Application](#). The information provided through this application may lead to eligibility for waived or reduced participation fees for Kids Club Before and After School Care. The FRPM

program also provides our district with funding throughout the school year, based on the percentage of qualifying students. The [FRPM Application](#) is included in the enrollment packet at the beginning of each school year. Additional copies are also available in the front office.

Snow / PSPS / Late Start Days

Occasionally, weather, air quality or other circumstances require the school to close for a day or have a late start. The district builds Snow/PSPS Days into its annual academic calendar to avoid having to extend the school year in the event of an emergency.

Snow/PSPS Days are called by the Superintendent in partnership with the Placer County Office of Emergency Services, Mid-Placer Transportation, law enforcement and highway patrol. Notices are sent by text at 5:30 am and are posted to our web-site and Facebook. Snow/PSPS Days not used by the date of the scheduled Snow/PSPS day will result in that day being a no-school day. Kids Club is closed for Snow/PSPS Days that are called throughout the year, but is open as an intercession (no-school) day for planned, unused Snow/PSPS Days.

Occasionally, weather or other conditions call for a Late Start.

- **FES: Late Start Day begins at 10:15**
- **FDS: Late Start Days begins at 10:05 am.**
- School breakfast is not provided on late start days.
- When Late Start is called, Kids Club will be closed for before-school care.

Sporting Events

Students must have consent to attend home games. Students are to remain in the gym throughout the game, as there are no "in - and-out" privileges. Students not adhering to this policy will be asked to call parents/guardians and leave campus.

Student Records

FUSD maintains cumulative records for each student. Please call the school office to set up an appointment with the principal to review your child's cumulative records. Copies may be requested for a modest fee.

Student Services

Our district provides several services and programs for children through the Department of Children and Family Services in conjunction with the Placer County Office of Education and other agencies. Services may be provided by the school nurse, adaptive physical education teacher, physical therapist, speech and language therapist, deaf and hearing specialist, school psychologist, counselor, occupational therapist, resource teacher, and para educator, and may include screenings, in-class presentations, staff consultation and assessments. The Student Success Team at FES and FDS develops and tracks general education Tier 1 and Tier 2 interventions and accommodations to address individual student needs. The Student Success Team is the first step in addressing a concern for students and the process for determining whether to refer a student for development of an Assessment Plan to establish whether the student is eligible for services and accommodations under an Individualized Education Plan (IEP). Special education teachers and service providers work with children who meet eligibility requirements.

Student Transfers

Parents and Guardians should let the school know of an upcoming enrollment transfer at least a week prior to the student's last day whenever possible. We also ask that parents/guardians come into the office on the student's last day so that we can ensure that all applicable transfer materials have been obtained. Please

know that: 1) school records are forwarded by mail ONLY at the request of the new school, and 2) securing a transfer in advance will save needless phone calls to school officials.

Study Skills

Part of our job is helping students learn to be learners. To that end, teachers assist students in the areas of note taking, test taking, organization and time management, listening, memory, reading aloud, reading comprehension, vocabulary strategies, and learning strategies/styles. Learning study skills is crucial to success.

Suicide Prevention and Counseling Services

Foresthill Union School District has trained staff who support students with social-emotional and mental health needs through various avenues including, but not limited to; whole class social-emotional instruction, positive behavior supports, and crisis intervention services. If you feel your child is in need of social-emotional or mental health counseling support please contact your child's teacher to discuss your concerns.

If a crisis situation arises outside of school in which you fear a student may harm him/herself please contact the Mobile Crisis Team at 916.787.8860, or text the word "home" to 741741. During the school day, you may also contact the site principal through the school office to initiate crisis intervention services.

In addition to the services provided within Foresthill Union School District, your family and/or child may be eligible for additional services offered through Placer County. Available resources and contact information can be found at the Placer County Children's Systems of Care website ([linked here](#)).

Tardy Procedures

Students who arrive after the start of the school day must be accompanied by a parent/guardian to the school office and signed in before reporting to class.

A student is considered tardy if the tardy bell rings and the student is not in class, seated, and ready to learn with all necessary materials. Please note that three or more late arrivals or early departures of 30 minutes or more may be classified as truancies and referred to the School Attendance Review Team (SART). Continued attendance concerns may result in a referral to the Placer County Student Attendance Review Board (SARB). See "**Absence and Attendance**" for additional information.

Telephone Use

The school office telephone is for urgent or emergency situations only. The office phone is not to be used to make after school arrangements or for other non-emergency reasons.

Title IX Complaint Procedure

Title IX is a federal law that seeks to ensure that male and female students and employees in educational settings are treated equally and fairly. It protects against discrimination based on sex (including sexual harassment). In the event of a complaint regarding gender equity or sexual harassment, or discrimination, including harassment, intimidation, and bullying because of actual or perceived disability, sex, gender, gender identity, gender expression, nationality, race, ethnicity, color, ancestry, religion, sexual orientation, age, marital or parental status, or association with a person or group with one or more of these actual or perceived characteristics, contact the following Title IX and Nondiscrimination Coordinator:

Camille Taylor, Superintendent
24750 Main Street
Foresthill, CA 95631
phone: 530.367.2966

Tobacco and Drug Free Zone

Alcohol, drugs and tobacco are detrimental to the state of well-being and undermine the aim of education – which is to enable individuals to develop to their fullest potential. The Foresthill Union School District seeks to ensure the highest standard of learning in the classroom and recognizes that use of chemical substances interferes with the learning environment. These products may not be brought onto the school grounds at any time, by any individual.

Transporting Students to School Activities

Adult non-staff drivers MUST be a cleared Volunteer in order to transport students and have completed all Driver requirements listed below.

- complete and return a Transportation Waiver, Release, and Indemnity Agreement. Please ensure that you read the agreement thoroughly before signing.
- be 21 years of age and have a safe driving record.
- provide verification of insurance with minimum \$100,000 per individual/\$300,000 total injury to persons/\$50,000 damage to property per accident coverage is required.
- meet the mandatory fingerprint requirement.

Driver forms are available in the district office and must be submitted five days prior to a field trip. Once the form is on file, it is good for one school year. However, a current verification of insurance may need to be submitted more than once if policy's expiration date is within the school year.

Truancy- See **Absences & Attendance** above

Vandalism

Destroying or defacing public or private property is a crime. Writing graffiti, tagging, drawing, scratching, marking, and/or writing offensive comments or causing physical damage to public (school) or private property is forbidden. Please note that vandalism includes throwing wet paper towels/toilet paper against the walls, putting inappropriate items in the urinals and toilets, throwing paper towels, toilet paper and sanitary products all over the bathroom, urinating on the floor, etc. Students involved in this type of activity will face harsh disciplinary action including payment for damages incurred, community service, and/or referral to the Placer County Sheriff's Department (Student will be cited for violation of local statutes).

Visitors/Parents/Guardians

Visitors, including parents/guardians, are always welcome at our school. As a courtesy to your child's teacher, please call ahead if you are planning to visit a classroom. Staff are not available for conversations or conferences during the instructional day; if you wish to have a discussion with your child's teacher, please call to schedule a conference. If you wish to speak with an administrator, please phone ahead for an appointment.

For security reasons, be sure to report to the office to receive a visitor badge that will identify you as a visitor during your visit. The visitor badge must be clearly visible at all times. Please sign-out and return the badge to the office upon your departure.

Weapons

Weapons are not allowed on any FUSD property. Students who bring weapons (guns, knives, nun-chucks, metal stars, stun guns, explosive devices, etc., and/or other weapons listed under P.C. 12020) to any FUSD

campus will be suspended from school and face expulsion.

General School Rules and Disciplinary Procedures

FUSD school rules are based on the underlying principles of:

- Be safe
- Be respectful
- Be responsible

Our primary rule:

If what you are doing interferes with learning, hurts someone's heart, or prevents you from being your best self, you shouldn't do it.

Rules and Expectations on Campus

● **Campus Expectations: Indoor and outdoor**

- Clean up after yourself and put trash away.
- Maintain safety by not skateboarding, rollerblade/skating, biking, etc., on campus.
- Respect our buildings, bathrooms, and equipment.
- Follow directions.
- Use safe, respectful, and responsible language, kind words and actions.
- Demonstrate positive sportsmanship
- Return equipment to its original place
- Respect our environment by leaving trees and natural materials where they belong. Do not break branches, tear off leaves, or throw natural objects—including snow and ice.
- Stay in supervised areas at all times
- Leave weapons or sharp objects at home. Anything that is used as a weapon will be considered a weapon.
- Keep your hands and feet to yourself at all times and respect other peoples' space.
- Tobacco products, alcohol, drugs, or drug paraphernalia are not permitted on school grounds.
- Intimate public displays of affection and hand holding are not appropriate at school.
- Do not skateboard, rollerblade/skate, bike, etc., on campus
- Personal items such as toys, jewelry, electronics, money, etc., should be left at home.

● **Playground Expectations:**

- Use the playground only when an adult is present
- Play by the rules
- Keep hands, feet and body to self
- Use equipment appropriately. Climb only on equipment meant for climbing. Do not jump off equipment.
- Be aware of others when passing under or around equipment that is in use.
- Leave mulch and natural materials on the ground. No throwing objects.
- Collect and return all recess equipment to the proper location at the end of recess

● **Classroom Expectations:**

- Every minute counts
- Always do your best
- Come to school prepared and ready to learn

- Ask questions and share ideas
- Listen, understand, and follow directions
- Use your class time well by staying on task
- Be polite and use your manners
- Listen to the teacher and your classmates
- Own your choices
- Use safe, respectful and responsible language
- **Event rules:**
 - Be courteous and respectful
 - Use good sportsmanship
 - Know the difference between an assembly and a spirit rally
 - Stay in the appropriate location for the event

Student Use of Technology

Students are authorized to use district equipment to access the Internet or other online services in accordance with Board policy, the user obligations and responsibilities specified below, and the district's Acceptable Use Agreement.

- Devices and passwords are assigned to specific students.
- The student in whose name an online services account is issued is responsible for its proper use at all times.
- Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall only use the account to which they have been assigned.
- Students shall use district technology resources safely, responsibly, and respectfully for educational purposes only.
- Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, hateful or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

Guidelines for Disciplinary Interventions & Consequences

For most disciplinary interventions and consequences, we use a 3 card system:

- 1st offense: Teacher puts a green warning card on the student's desk and will verbally redirect if necessary.
- 2nd offense: Teacher puts a yellow card on the student's desk and the student moves to a "reset" location in the classroom. At this time, the student will complete a reflection form, and the teacher will conference with the student to determine what the underlying problem is and how the student can be supported. The student returns to his/her seat when their brain and body is ready to learn. The teacher will contact the parent the same day via email/text/phone.
- 3rd offense: Teacher puts a red card on the student's desk and the student is sent/taken to the The Learning Center for Tier 2 protocols. The teacher will contact the parent that same day via phone. All students will receive a consequence for Tier 2 behaviors.
- If the student reaches 3 warnings again for behavior, a parent-student-teacher meeting will be scheduled.

Tiered Behavior Response System

<u>Tier 1: Minor behaviors that might typically arise in any classroom</u>	<u>Tier 2: Unintentional Physical Contact, Disruption, Threats, or Chronic Tier 1 Behaviors</u>	<u>Tier 3: Aggressive Behaviors/Inappropriate Physical Contact</u>
• Talking out of turn • Off-task behavior • Incomplete assignments • Minor disruptions • Forgetting materials • Running in inappropriate areas • Inappropriate language (non-threatening) • Minor peer disagreements • Not following directions • Any distracting or refusal behavior (with safe body) • Technology misuse ◦ Non-instructional websites during class ◦ Playing games during class ◦ Watching videos ◦ Using chat features inappropriately ◦ Changing settings ◦ Forgetting to charge device ◦ Careless handling that does not result in damage	• Emotional dysregulation that substantially disrupts the learning environment ◦ Loudly arguing with staff ◦ Yelling or screaming ◦ Refusing to follow directions after multiple attempts at redirection ◦ Slamming doors or other objects ◦ Knocking over chairs or other furniture ◦ Leaving without permission ◦ Creating any disruption due to anger/frustration • Chronic defiance • Repeated classroom disruptions • Ongoing peer conflict • Damage to school property, student work product, or the learning environment • Bullying behaviors • Repeated disrespect toward staff • Frequent work refusal • Repeated inappropriate language • Skipping class, elopement, leaving supervised areas • Physical aggression without injury • Unintentional physical contact that causes pain or discomfort • Repeated Tier 1 technology violations • Technology misuse ◦ Repeatedly bypassing teacher directions ◦ Chronic off-task technology use ◦ Accessing inappropriate (but not illegal or threatening) content ◦ Using technology to exclude, tease, or bother peers ◦ Repeated misuse after multiple warnings ◦ Using AI or online resources dishonestly after expectations have been taught.	• Emotional dysregulation that substantially disrupts the learning environment and poses an immediate safety risk. • Fighting, not in self-defense, that causing injury • Threats of violence • Harassment or sexual harassment • Possession of prohibited items • Severe bullying or intimidation • Vandalism or theft • Physical assault (11+), Physical attack (under 11) • Major acts of defiance • Substance-related incidents • Behavior creating immediate safety concerns • Technology misuse ◦ Cyber bullying ◦ Harassment of any kind through technology ◦ Sharing inappropriate images ◦ Threats made online ◦ Accessing or distributing explicit content ◦ Impersonating others online ◦ Hacking, credential theft, or intentional security violations ◦ recording/photographing others without permission in situations where privacy is expected ◦ Any technology use that creates a substantial disruption to school operations.

Behavior Response Protocols will align with the Tier System above.

Tier 1	CLASSROOM MANAGEMENT RESPONSE: • Student exhibits a Tier 1 behavior ◦ <u>Teacher</u> gives 1st warning = green card on desk with verbal redirection if necessary • Student exhibits same Tier 1 behavior or a different Tier 1 behavior ◦ <u>Teacher</u> gives 2nd warning = yellow card on desk and student redirected to the reset area to complete short reflection plus 1:1 conversation before the student returns to their seat • Student exhibits a Tier 1 behavior (of any kind) again ◦ <u>Teacher</u> gives 3rd warning = red card on desk and calls for support from The Learning Center. • Student is escorted to The Learning Center where Tier 2 protocols will be implemented (see below) ◦ **NOTE: a parent-student-teacher conference will be scheduled if a student when/if receives 2 red cards
Tier 2	CLASSROOM BEHAVIOR SUPPORT RESPONSE: • Student exhibits a Tier 2 behavior ◦ <u>Teacher</u> gives student an automatic red card and calls for support on the radio. Use the phrase "Support in Rm. #" and someone will escort the student to The Learning Center. • Student is relocated to The Learning Center where they must ◦ Practice self-regulation strategies with staff (if applicable) ◦ Demonstrate compliance with a basic academic task ◦ Complete a Reflection Sheet** that identifies • the behavior that got them there • what they were feeling in the moment • who it harmed and the negative impact of their actions on the classroom community • alternative/acceptable strategies (replacement skills) to address their feelings/needs, as well as role-play the identified strategies with staff in mock scenario, and ◦ Role-play the 4-step Apology Process and determine who deserves an apology, and ◦ Restorative Process: Apologize to all parties identified above, and ◦ Ask the teacher for permission to rejoin the class ■ If the teacher does <u>NOT</u> feel ready for the student to return, the student will serve in-school detention in The Learning Center. The teacher will provide ■ If the teacher <u>DOES</u> feel ready for the student to return, the teacher should re-establish rapport by welcoming the student back into the room. The teacher welcomes the student back to class. ◦ At the end of the class/block/day, the teacher will assign a consequence as appropriate. ◦ Teacher will call student's parents/guardians and parents/guardians of any classmate unintentionally harmed (if applicable).
Tier 3	SAFETY INTERVENTION RESPONSE: • Student exhibits Tier 3 behavior ◦ <u>Teacher</u> immediately Call for support on the radio. Use the phrase "Immediate Support in Rm #." ◦ <u>Teacher</u> evacuates room if necessary and/or ensures safety of all individuals. ◦ Behavior Support personnel immediately relocates student to the Regulation Room/office. ◦ <u>Teacher</u> and peers return to classroom. ◦ <u>Teacher</u> provides detailed notes on the event to admin as soon as possible. ◦ <u>Administration/Teacher in Charge</u> will review the severity of the aggression

- If Admin, using information on physical aggression, intensity, frequency, and duration determine the behavior to be LESS SEVERE: Student may return to class one time, following completion of The Learning Center Tier 2 protocols listed above.
- If Admin, using information on physical aggression, intensity, frequency, and duration determine the behavior to be MORE SEVERE AND/OR THE STUDENT WAS UNSUCCESSFUL COMPLETION OF PROTOCOLS: The student will remain in The Learning Center for the duration of the day if the first incident was determined to be severe or if the student engages in a second aggressive incident after returning to class that day.
- Student, once in The Learning Center, will work on all assignments they are missing in class, as feasible, to prevent task-avoidance behavior and maintain instruction.
 - Admin will notify families once the student is safe and regulated, the situation has been investigated, and the next steps determined.
- If the student was able to successfully re-integrate into the classroom after less severe behavior, then no follow up is necessary.
- If the student was not able to successfully re-integrate and/or the behavior was severe enough to warrant suspension, a parent-student-teacher-admin meeting must be held before the student returns to class.
 - Teacher warmly welcomes the student back into the community.

All students are entitled to due process. Due process ensures that students facing major disciplinary action such as suspension, expulsion, or transfer to another school have a right to a fair hearing. The process requires that procedures be established to guarantee that penalties that deny access to educational opportunity are administered for good and just cause. Due process procedures entitle students to: 1) oral or written notification of the charges; 2) explanation of the evidence; 3) opportunity to present his/her side of the story; and 4) a right to appeal decisions resulting in major disciplinary action to the next higher authority. The procedures are designed to ensure that corrective action, if any, is taken only after a thorough examination of the facts. The nature of the corrective action must be reasonably related to the nature and circumstances of the violations. It is hoped that students will never place themselves in a situation requiring the protection of due process. If however, a student does become involved in a situation in which a suspension, expulsion, or transfer might result, both the student and his/her parents will be given a more detailed description of the due process procedures. Please use the following links to our Board Policy regarding Suspensions and Expulsions.

[Policy 5144](#)

[Policy 5144.1](#)

[Policy 5144.2](#)

Note: This document is a living document and is subject to change. While we have given as many examples of consequences as possible, it is not a comprehensive list. It is also important to note that staff always have the discretion to adjust interventions and pull from a different list where appropriate. We want this document to be a tool not a rule.

Mandatory Signature

We are delighted to welcome you and your child to Foresthill Divide School for the 2026/27 school year. Our Parent/Student Handbook has been designed to provide important information about school policies, procedures, and expectations. It is essential that both parents and students read and understand the handbook's contents.

After reviewing this handbook with your child(ren), sign and return this acknowledgment to your school office, or sign through our online Data Confirmation process.

Student Name:	Grade:
Parent/Guardian Name:	
Contact Number:	
Email Address:	
Parent/Guardian Signature:	Date: