

**CALIFORNIA HERITAGE YOUTHBUILD ACADEMY  
CHARTER COUNCIL MEETING AGENDA  
REGULAR BOARD SESSION  
2150 CHURN CREEK RD, SUITE 150  
REDDING, CA 96002  
Wednesday, May 20, 2026  
Closed Session: 6:30 p.m.  
Open Session to Follow**

**ADA & PUBLIC ACCESS NOTICE**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact CHYBA at (530) 605-4900 for assistance. Notification at least 48 hours before the meeting will enable CHYBA to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the CHYBA office during normal business hours.

**I. Call to Order and Roll Call of Board**

**II. Pledge of Allegiance**

**III. Hearing of Persons Desiring to Address the Charter Council**

Hearing of persons desiring to address the Board. Individual speakers will be allowed three (3) minutes to address the Board. A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

**At this time, the Board will recess to closed session.**

**IV. Closed Session**

**Agenda Item 1. Conference with Labor Negotiator**

Pursuant to Government Code §54957.6

Agency Designated Representative: Board President or Board Designee

Unrepresented Employee: Part-Time Facilities and Grants Program Specialist

Under Negotiation: Salary/compensation and related terms of employment

**Agenda Item 2. Real Property Negotiations**

Pursuant to Government Code §54956.8

Property: 1255 Industrial Street, Redding, CA and 1400 Industrial Street, Redding, CA

Agency Negotiators: Chelsea Martinez, Interim Executive Director; Zach Clouse, Chief Business Official; Lupe Cordova, Board President; Cathy Taylor, Facilities and Grants Program Specialist, and designated legal/real property advisors, as applicable.

Negotiating Parties: Property Owner / Developer Representatives

Under Negotiation: Price and terms of payment for potential purchase, lease, site development, and tenant improvement expenses.

## **Reconvene in Open Session and Report of Action Taken in Closed Session**

After the closed session, the Board will reconvene in open session and announce any reportable action taken in closed session.

## **V. OPEN SESSION AGENDA**

### **CONSENT AGENDA**

All consent agenda items for the California Heritage YouthBuild Academy are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item.

1. Approve Minutes of Regular Board Session April 15, 2026.
2. Ratify Commercial Warrants and Payroll Distributions for April 2026.

### **OPEN SESSION AGENDA ITEMS:**

#### **Agenda Item 1. INFORMATION/ACTION**

Discussion and possible approval of action regarding CDBG-DR Workforce Recovery Training Program Compliance Matters.

#### **Agenda Item 2. INFORMATION/ACTION**

Discussion and possible action regarding communications from Trinity County Office of Education, including Notice of Concern / compliance correspondence, related responses, and next steps.

#### **Agenda Item 3. INFORMATION/ACTION**

Discussion and possible approval of the 2025-26 Proposition 28 Arts and Music in Schools Annual Report, with authorization to submit the report to the California Department of Education and post it to the CHYBA website.

#### **Agenda Item 4. INFORMATION/ACTION**

Discussion and possible approval of personnel updates, including acceptance of resignations received prior to the meeting.

#### **Agenda Item 5. INFORMATION/ACTION**

Discussion and possible approval of a two-year lease at 2150 Churn Creek Road, Redding, California, including authorization for the Facilities Specialist or Interim Executive Director to execute related lease documents, subject to final review as applicable.

#### **Agenda Item 6. INFORMATION/ACTION**

Discussion and possible action to review and ratify California Heritage YouthBuild Academy's annual federal and state nonprofit tax and information returns, including applicable Form 990 and California Form 199 filings, and to confirm that all tax filings were completed on time within the applicable filing timeline.

**Agenda Item 7. INFORMATION/ACTION**

Discussion and possible approval of compensation and related employment terms for the Part-Time Facilities and Grants Program Specialist position.

**Agenda Item 8. INFORMATION/ACTION**

Discussion and possible approval of the 2026-27 Consolidated Application for Funding, including authorization for the Interim Executive Director or designee to submit the application and related certifications through CARS.

**Agenda Item 9. INFORMATION/ACTION**

Discussion and possible approval of the Hill Country Community Clinic Memorandum of Understanding and related infant/child policy documents or addenda.

**Agenda Item 10. INFORMATION/ACTION**

Review and discussion of whistleblower, nepotism, and related governance policy updates, with possible direction to staff.

**Agenda Item 11. INFORMATION/ACTION**

Discussion and possible approval of the schedule for the required public hearing and subsequent board meeting for the 2026-27 LCAP, annual budget, and local indicators.

**Agenda Item 12. INFORMATION/ACTION**

Facilities update, including current and future facilities planning for the 2026-27 school year, 1255 Industrial Street, 1400 Industrial Street, and related facility matters.

**Agenda Item 13. INFORMATION**

**Administrative Reports**

Chelsea Martinez, Interim Executive Director

Ryan Franco, Principal

Zach Clouse, Chief Business Official

**Facilities and Grants Reports**

Cathy Taylor, Facilities and Grants Program Specialist

**VI. ADJOURNMENT**

**Next board meetings:**

Regular Board Meeting June 24, 2026 9 a.m.

Special Board Meeting June 25, 2026 10 a.m.