

WESTWOOD UNIFIED SCHOOL DISTRICT
REGULAR MEETING
BOARD OF TRUSTEES

Westwood Unified School District
4th & Greenwood Street, Westwood, CA 96137

November 19, 2025
Closed Session 5:30 pm/Open Session 6:00 pm

A. Introductory Procedures:

1. Call to order

B. Public Comment on Closed Session Items:

C. Closed Session:

1. Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiator,
Employee Organizations: WEA and CSEA
District Designated Representative: Superintendent
2. Pursuant to Government Code Section 65995.6 – Facilities
3. Pursuant to Government Code Section 4319.21 – Personnel
4. Pursuant to Government Code Section 54957 – Administrative Evaluations

A. Introductory Procedures (continued):

2. Flag Salute
3. Roll Call
4. Report of Action Taken in Closed Session
5. Approval, Additions or Deletions to the Agenda

(At a regular meeting, the Board may take action upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one or more of the following occurs: (a) the Board, by a majority vote of the full Board, decides that an emergency (as defined in Government Code section 54956.5) exists; or (b) upon a decision by a two-thirds vote of the Board, or if less than two-thirds of the Board members are present, a unanimous vote of those present, the Board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or (c) the item was posted on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.)

D. Communications:

1. Letter from LCOE – Unaudited Actuals
2. Letter from LCOE – William Lawsuit Settlement Review

E. Reports:

1. WHS Athletic Director
2. ASB
3. WEA
4. CSEA
5. School Site Council
6. Westwood Unified PTSA
7. CA Adult Education
8. FFA
9. Chief Business Official
10. Superintendent/Principal

F. Discussion and Informational Items:

1. Monthly Financial Reports
2. December Board Meeting Date
3. Resolution No. 05-26 – EPA

4. Request for Qualifications Architectural Services
 - a. Statement of Qualification from Nichols Melburg & Rossetto
 - b. Statement of Qualification from Eagle Architects
 - c. Statement of Qualification from The Motive Studio
5. Wrestling Overnight Tournaments
 - a. Dec 5-6: Weaverville
 - b. Dec 12-13: Modoc
6. Open and Review Bids for CDFA Farm to School Grant – Greenhouse Installation
7. Open and Review Bids for Commercial Slicer
8. 24/25 Dashboard Results
9. Discussion Regarding Provisional Appointment to the Westwood Unified School District Board of Trustees:
 - 9.1 Review of Application(s)
 - 9.2 Interview Candidate(s)

G. Questions or Comments From the Public: (Public comment rules: For special meetings, members of the public may address the Board on agenda items only. For regular meetings, the public may address agenda items or non-agenda items. Please fill out a card available at the entrance indicating your name and item for which you wish to speak. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to 3 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.)

H. Board Communication Section:

I. Consent Agenda: (At the discretion of the Board of Trustees, any Consent Agenda items requiring further discussion or examination may be moved to the Action Items section by Trustee vote. It is recommended that the Consent Agenda be approved as presented).

1. Approval, Additions or Deletions to Minutes of the Regular Meeting of October 22, 2025
2. Approve Monthly Bill and Payroll Warrants for October 2025
3. Approve Hire of Varsity Softball Co-Coaches – Cassie Lemaster and Rebecca Nelson
4. Approve Hire of Jr. High Boys Basketball Coach – Robert Baehler
5. Approve William Lawsuit Complaint Form

J. Action Items:

1. Consideration to Approve December Board Meeting Date
2. Consideration to Approve Resolution No. 05-25 – EPA
3. Consideration to Approve Statement of Qualification
4. Consideration to Approve Wrestling Overnight Tournaments
5. Consideration to Accept Bid for CDFA Farm to School Grant – Greenhouse Installation
6. Consideration to Accept Bid for Commercial Slicer
7. Consideration of Approval of One (1) Provisional Appointment to Fill the Upcoming Vacancy for the Westwood Unified School District Board of Trustees

K. Next Meeting Agenda Items as Directed by Board:

L. Adjournment:

DOCUMENT AVAILABILITY

Documents provided to a majority of the Board regarding open session items on this agenda are available for public inspection at the District Office located at Fourth and Greenwood Streets, Westwood, CA 96137 during normal business hours 72 hours prior to this meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Westwood Unified School District Library to otherwise participate at the meeting, including auxiliary aids or services, please contact the District Office at 530-256-2311. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to the board meeting.