

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 Old Orchard Drive, Danville, CA 94526

STUDENT ATTENDANCE REVIEW BOARD MEETING
MINUTES

March 4, 2026

Call to Order	The meeting was called to order at 12:00 PM.
Attendance/Pledge of Allegiance	Voting Members Present: Sasha Lubkin - SARB Coordinator Niko Holmes - School Nurse Christine Koehne- SpEd Liaison Lisa Gross - Parent Representative Voting Members Absent: Hong Nguyen - Director Student Services & Educational Equity Melissa Sackett - Alt Ed Principal Chris Duerrmier - Discovery Clinical Director Non-Voting Members Present: Logan Bennett - SARB Secretary
Acceptance of Closed Session Agenda & Public Comment	On a motion by Sasha Lubkin, seconded by Christine Koehne the closed session agenda was approved (4/0). There was no public comment.
Closed Session/Open Session	The closed session was convened at 12:27 PM. The closed session was adjourned at 4:29 PM. The Open session reconvened at 4:30 PM.
Attendance	Voting Members Present: Sasha Lubkin - SARB Coordinator Niko Holmes - School Nurse Melissa Sackett - Alt Ed Principal. Arrived at 12:55PM. Christine Koehne- SpEd Liaison. Departed at 2:40PM. Lisa Gross - Parent Representative Chris Duerrmier - Discovery Clinical Director Voting Members Absent: Hong Nguyen - Director Student Services & Educational Equity Non-Voting Members Present: Logan Bennett - SARB Secretary Others Present: 20 people
Report of Action Taken in Closed Session	Case #2324-038: Directives: The student will attend school on a daily basis, even if attendance is partial. The student will complete all school assignments, focus on passing the classes the student can. Additional directives, family will meet with Special Needs Liaison, Christine Koehne. Schedule a follow-up with the student's doctor. Special Needs Liaison will offer information, support on IEP options, and outside options. The student's IEP team will meet to review support, services, and offer options to recover credits towards graduation. Approved (6/0). Case #2526-012: Directives: The student will attend school on a daily basis, unless sick, the student will keep up the great progress they have made. The student's IEP team will explore ways to make clearing absences/tardies easier. Approved (6/0)

Case #2425-022: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. Additional directives include use technology tools, timers, and alarms to help organize time. The book "Smart but Scattered" was recommended regarding organization tactics and practices. The school Social Worker will check in regarding staying on track with attendance. Offered up to eight sessions of counseling through Discovery Counseling Center at no cost. Approved (6/0)

Case #2526-013: Directives: The student will attend school on a daily basis, even if arriving late. Explore options for flexibility to study for GED at school if the student is going to take the GED test. Offered up to eight sessions of counseling through Discovery Counseling Center at no cost. Approved (6/0)

Case #2526-015: Directives: The student will attend school on a daily basis. The student will arrive for school and classes on time. Additional directives include adjusting sleep schedule, creating evening routines, stop taking afternoon naps, and keep phone out of the room at night. Offered SCIP at school and offered up to eight sessions of counseling through Discovery Counseling Center at no cost. Approved (5/0)

Case #2425-020: Directives: The student will attend school on a daily basis, even if arriving late. Release of information between Discovery Counseling Center and the school site to collaborate on strategies for the student's self-regulation. Requested parents have to call the school if the student is going to be absent. Site team to offer check-in/check-out review strategies, plan for success next day. Offered up to eight sessions of counseling through Discovery Counseling Center at no cost. Approved (5/0)

Meeting Adjourned

The meeting was adjourned at 4:30 PM.